



**CITY OF
WIMBERLEY**

REGULAR CITY COUNCIL MEETING PACKET

**Thursday, November 5, 2020
6:00 p.m.**



City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING **THURSDAY, NOVEMBER 5, 2020 – 6:00 P.M.**

AGENDA

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Wimberley will conduct a teleconference/video conference meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The meeting will be held on **Thursday, November 5, 2020, at 6:00 p.m.**

The public may participate in this meeting via the following toll-free numbers 888-475-4499 or 877-853-5257 and/or using the Zoom meeting ID 884 4290 2166 and using the password 464360.

The public will be permitted to offer public comments and participate in any public hearing via teleconference or video conference, as provided by the agenda and as permitted by the presiding officer during the meeting.

Anyone wishing to offer public comments, participate in any public hearing, or offer written questions or comments must notify City Secretary, Laura Calcote, at lcalcote@cityofwimberley.com, at least two hours before the meeting.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

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1. **CALL TO ORDER** November 5, 2020 at 6:00 p.m.
 2. **CALL OF ROLL** City Secretary, Laura Calcote
 3. **INVOCATION** First Baptist Church Wimberley Pastor, Scott Tidwell
 4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**
 5. **CITIZENS COMMUNICATIONS**
Citizens must sign-in with City Secretary, Laura Calcote, via email at lcalcote@cityofwimberley.com at least two (2) hours before the meeting to address City Council. Limit your comments to three (3) minutes. City Council will listen to the comments but cannot discuss or respond to the comments during the meeting. Inquiries about matters not listed on the agenda will either be directed to staff or placed on a future agenda for Council consideration.

Comments from speakers should not be directed towards any specific member of City Council or City staff. Comments should not be accusatory, derogatory or threatening in nature.

6. CONSENT AGENDA

6.1. Approval of minutes from the Regular City Council Meeting held October 15, 2020.

6.2. Approval of minutes from the Special City Council Meeting held October 22, 2020.

7. CITY ADMINISTRATOR REPORT

Updates regarding the CARES Act, COVID-19 testing and traffic control efforts in the Wimberley Square *(Interim City Administrator, Paul Parker)*

8. DISCUSSION AND POSSIBLE ACTION

8.1. Discuss and consider possible action regarding the status of the Central Wimberley Wastewater Project. *(Project Manager, Craig Fore)*

8.2. Discuss and consider possible action regarding Resolution No. 11-2020, appropriating \$16,995 in the Hotel Occupancy Tax Fund for Wimberley Wayfinding Signage – Phase 1. *(Place One Council Member, Rebecca Minnick)*

8.3. Discuss and consider possible action to authorize advertisement of the City Administrator position. *(Interim City Administrator, Paul Parker)*

8.4. Discuss and consider possible action regarding Ordinance No. 2020-29, amending Sec. 2.05.034 (c)(6) of Chapter 2 (Administration and Personnel), Article 2.05 “City Officers” changing the spending authority of the City Administrator from \$1,000 to \$5,000. *(Interim City Administrator, Paul Parker)*

9. CITY COUNCIL REPORTS

9.1. Announcements

9.2. Future agenda items

10. ADJOURNMENT

The City Council may retire into Executive Session at any time between the meeting’s opening and adjournment for the purpose of discussing any matters listed on the agenda as authorized by the Texas Government Code including, but not limited to, homeland security pursuant to Chapter 418.183 of the Texas Government Code; consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion about real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberations about gifts and donations pursuant to Chapter 551.076 of the Texas Government Code; discussion of economic development pursuant to Chapter 551.087 of the Texas Government Code; action, if any, will be taken in open session.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofwimberley.com, in compliance with Chapter 551, Texas Government Code, on Monday, November 2, 2020, by 6:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Laura J. Calcote, MPA, TRMC
City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Laura Calcote at (512) 847-0025 two business days in advance of the meeting for appropriate arrangements.





AGENDA ITEM:	Consent Agenda
SUBMITTED BY:	Laura Calcote, City Secretary
DATE SUBMITTED:	October 30, 2020
MEETING DATE:	November 5, 2020

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

7.1. Approval of minutes from the Regular City Council Meeting held October 15, 2020.

7.2. Approval of minutes from the Special City Council Meeting held October 22, 2020.

REQUESTED ACTION

Motion ☒

Discussion ☐

Ordinance ☐

Resolution ☐

FINANCIAL

Budgeted Item	☐	Original Estimate/Budget:	\$
Non-budgeted Item	☐	Current Estimate:	\$
Not Applicable	☒	Amount Under/Over Budget:	\$

STAFF RECOMMENDATION

Approval of Items 7.1. and 7.2.

ATTACHMENT/S

- October 15th Regular City Council Meeting Minutes
- October 22nd Special City Council Meeting Minutes



City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING **THURSDAY, OCTOBER 15, 2020 – 6:00 P.M.**

MINUTES

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Wimberley will conduct a teleconference/video conference meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The meeting will be held on **Thursday, October 15, 2020, at 6:00 p.m.**

The public may participate in this meeting via the following toll-free numbers 888-475-4499 or 877-853-5257 and/or using the Zoom meeting ID 820 3243 5272 and using the password 520337.

The public will be permitted to offer public comments and participate in any public hearing via teleconference or video conference, as provided by the agenda and as permitted by the presiding officer during the meeting.

Anyone wishing to offer public comments, participate in any public hearing, or offer written questions or comments must notify City Secretary, Laura Calcote, at lcalcote@cityofwimberley.com, at least two hours before the meeting.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

CALL TO ORDER

Mayor, Gina Fulkerson, called the meeting to order on October 15, 2020 at 6:00 p.m.

CALL OF ROLL

Council Members Present:

Gina Fulkerson
Rebecca Minnick
Teresa Shell
Christine Byrne
Jim Chiles
Bo Bowman

Mayor (*via teleconference*)
Place One (*via teleconference*)
Place Two (*via teleconference*)
Place Three (*via teleconference*)
Place Four (*via teleconference*)
Place Five (*via teleconference*)

City Staff Present:

Paul Parker

Interim City Administrator (*via teleconference*)

Laura Calcote

City Secretary (*via teleconference*)

Sarah Griffin
Richard Shaver

Nathan Glaiser

City Attorney (*via teleconference*)
Parks Operations & Programs Manager
(*via teleconference*)
Parks Natural Resource & Maintenance
Manager (*via teleconference*)

INVOCATION

Wimberley United Methodist Church Reverend, Wes Cain, gave the invocation.

PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

Mayor, Gina Fulkerson, led the pledges to the United States and Texas flags.

CITIZENS COMMUNICATIONS

There were no citizen's comments.

PRESENTATION

Parks Operations and Programs Manager, Richard Shaver, presented the Fiscal Year 2020 Annual Report for the Parks and Recreation Department, which included fall and spring operations/programs, COVID-19's impact on the Department, swim season 2020 and off-season attendance at Blue Hole Regional Park. Mr. Shaver also reported on Blue Hole's revenue and expenditures from 2017 to 2020. Furthermore, Mr. Shaver highlighted upcoming programs and events planned for the remainder of 2020.

CONSENT AGENDA

Motion to approve the Consent Agenda, as presented, was made by Council Member Rebecca Minnick. Motion was seconded by Council Member Jim Chiles. Motion carried unanimously (5-0).

7.1. Approval of minutes from the Special City Council Meeting held September 21, 2020.

7.2. Approval of minutes from the Regular City Council Meeting held October 1, 2020.

7.3. Approval of August 2020 Financial Statements for the City of Wimberley.

CITY ADMINISTRATOR REPORT

Interim City Administrator, Paul Parker, reported on September 2020 sales tax numbers, which were significantly higher than September 2019's numbers. Mr. Parker also discussed weekend traffic control efforts in the Wimberley Square, and requested Council's feedback on the topic. There was discussion regarding pedestrian and vehicle traffic in the Wimberley Square, and how to keep the flow running smoothly, while accounting for safety. Additionally, Mr. Parker updated Council on the mobile COVID-19 testing site at the Wimberley Community Center, which had been successfully operating Tuesday through Thursday of each week in October.

PUBLIC HEARING AND POSSIBLE ACTION

Hold a public hearing and consider possible action regarding case CUP-20-006, an application for a Conditional Use Permit to allow for the construction of a second residential building on property zoned Rural Residential (R-1) located at 600 Flite Acres Road, Wimberley, Hays County, Texas. (*Applicant: John & Libby Hagy, owners*)

Interim City Administrator, Paul Parker, presented the Conditional Use Permit to allow for the construction of a secondary residential structure on the property, which would become the applicant's primary residential structure, if approved. The Planning and Zoning Commission had unanimously voted at their October 8th meeting to recommend approval of the CUP, with no additional conditions.

Mayor, Gina Fulkerson, opened the public hearing at 6:38 p.m.

There were no public comments.

Mayor, Gina Fulkerson, closed the public hearing at 6:40 p.m.

Motion to approve case CUP-20-006, an application for a Conditional Use Permit to allow for the construction of a second residential building on property zoned Rural Residential (R-1) located at 600 Flite Acres Road, Wimberley, Hays County, Texas, was made by Council Member Christine Byrne. Motion was seconded by Council Member Bo Bowman. Motion carried unanimously (5-0).

DISCUSSION AND POSSIBLE ACTION

10.1. Discuss and consider possible action concerning award of a construction contract for the 2015 GLO CDBG-DR Grant #19-229-000-B673 – City of Wimberley, Hoots Holler Infrastructure Improvement Project. (*Langford Community Management Services*)
Langford Community Management Services Grant Administrator, Erin Thompson, presented the construction contract bid for the Hoots Holler Infrastructure Improvement Project. The lowest bid was over budget by \$7,718.46, but the City could request a change order to bring the cost down to the original budget. There was discussion among Ms. Thompson, Tim Sanders of BEFCO Engineering and Council concerning the Project's scope and timeline.

Motion to award the construction contract to BEFCO Engineering for the 2015 GLO CDBG-DR Grant #19-229-000-B673 – City of Wimberley, Hoots Holler Infrastructure Improvement Project, was made by Council Member Rebecca Minnick. Motion was seconded by Council Member Bo Bowman.

Erin Thompson clarified that the contract would be awarded to DPR McHam, LLC, not BEFCO Engineering.

Motion was amended to award the construction contract to DPR McHam, LLC for the 2015 GLO CDBG-DR Grant #19-229-000-B673 – City of Wimberley, Hoots Holler Infrastructure Improvement Project, was made by Council Member Rebecca Minnick. Motion was seconded by Council Member Bo Bowman. Motion carried unanimously (5-0).

10.2. Discuss and consider possible action regarding the status of the Central Wimberley Wastewater Project. (*Project Manager, Craig Fore*)

Project Manager, Craig Fore, provided an overview of the status of the Central Wimberley Wastewater Project, which included construction updates, coordination with state agencies, communication with system users and the Project's schedule. The electrical installation of the lift station was still in progress. The generator pad and site concrete would be installed in the coming weeks. Additionally, the Texas Water Development Board (TWDB) had issued the Statement of Findings for north of the Cypress Creek on October 8, 2020, which began the 30-day public comment period. The final plans for north of the Cypress Creek had been submitted to TWDB for review. The Project would now have an expected February 2021 completion date.

No action was taken on this item.

- 10.3. Discuss and consider possible action regarding a bid from Bartlett Tree Experts in the amount of \$5,800.00 for trim tree trimming on Little Ranches. *(Interim City Administrator, Paul Parker)*
Motion to approve the bid from Bartlett Tree Experts in the amount of \$5,800.00 for trim tree trimming on Little Ranches was made by Council Member Rebecca Minnick. Motion was seconded by Council Member Christine Byrne. Motion carried unanimously (5-0).
- 10.4. Discuss and consider possible action regarding Resolution No. 08-2020 (Budget Amendment No. 3), authorizing an amendment to Resolution Nos. 04-2020, 05-2020, 06-2020 and 07-2020, correcting numerical errors; and providing an effective date. *(Interim City Administrator, Paul Parker)*
Interim City Administrator, Paul Parker, presented Resolution No. 08-2020, which would correct an accidental transposition of numbers in previously passed Resolution Nos. 04-2020, 05-2020, 06-2020 and 07-2020. The error had recently been discovered and needed to be amended.
Motion to approve Resolution No. 08-2020, (Budget Amendment No. 3), authorizing an amendment to Resolution Nos. 04-2020, 05-2020, 06-2020 and 07-2020, correcting numerical errors; and providing an effective date, was made by Council Member Jim Chiles. Motion was seconded by Council Member Bo Bowman. Motion carried unanimously (5-0).
- 10.5. Discuss and consider possible action regarding Resolution No. 09-2020, authorizing an amendment to the 2020/2021 Operating Budget (Budget Amendment No. 1), providing for the transfer of funds in the Donations Fund to the General Fund; and providing an effective date. *(Interim City Administrator, Paul Parker)*
Interim City Administrator, Paul Parker, presented Resolution No. 09-2020, which would transfer the federal COVID-19 funds the City was awarded from the Donations Fund to the General Fund, to allow for reimbursement.
Motion to approve Resolution No. 09-2020, authorizing an amendment to the 2020/2021 Operating Budget (Budget Amendment No. 1), providing for the transfer of funds in the Donations Fund to the General Fund; and providing an effective date, was made by Council Member Christine Byrne. Motion was seconded by Council Member Teresa Shell. Motion carried unanimously (5-0).
- 10.6. Discuss and consider possible action regarding Resolution No. 10-2020, authorizing an amendment to the 2020/2021 Operating Budget (Budget Amendment No. 2), providing for the transfer of funds in the General Fund to the Wastewater Collection and Treatment Plant Fund; and providing an effective date. *(Interim City Administrator, Paul Parker)*
Interim City Administrator, Paul Parker, presented Resolution No. 10-2020, which would move funds from the General Fund to the Wastewater Collection and Treatment Plant Fund to pay the August invoice from Capital Excavation. The General Fund would be reimbursed from bond proceeds once funding was released by the Texas Water Development Board.
Motion to approve Resolution No. 10-2020, authorizing an amendment to the 2020/2021 Operating Budget (Budget Amendment No. 2), providing for the transfer of funds in the General Fund to the Wastewater Collection and Treatment Plant

Fund; and providing an effective date, was made by Council Member Christine Byrne. Motion was seconded by Council Member Rebecca Minnick. Motion carried unanimously (5-0).

CITY COUNCIL REPORTS

11.1. Announcements – Mayor, Gina Fulkerson, commented that she had received positive feedback regarding the early voting process.

11.2. Future agenda items – Council Member, Rebecca Minnick, requested wayfinding signage be discussed at the next regular meeting.

ADJOURNMENT

Motion to adjourn the meeting at 7:21 p.m. was made by Council Member Christine Byrne. Motion was seconded by Council Member Bo Bowman. Motion carried unanimously (5-0).

RECORDED BY:

Laura J. Calcote, City Secretary

APPROVED BY:

Gina V. Fulkerson, Mayor





City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

SPECIAL CITY COUNCIL MEETING **THURSDAY, OCTOBER 22, 2020 – 6:00 P.M.**

MINUTES

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of the City of Wimberley will conduct a teleconference/video conference meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The meeting will be held on **Thursday, October 22, 2020, at 6:00 p.m.**

The public may participate in this meeting via the following toll-free numbers 888-475-4499 or 877-853-5257 and/or using the Zoom meeting ID 861 2333 6989 and using the password 240172.

The public will be permitted to offer public comments and participate in any public hearing via teleconference or video conference, as provided by the agenda and as permitted by the presiding officer during the meeting.

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A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

CALL TO ORDER

Mayor, Gina Fulkerson, called the meeting to order on October 22, 2020 at 6:00 p.m.

CALL OF ROLL

Council Members Present:	Gina Fulkerson Rebecca Minnick Christine Byrne Jim Chiles Bo Bowman	Mayor (<i>via teleconference</i>) Place One (<i>via teleconference</i>) Place Three (<i>via teleconference</i>) Place Four (<i>via teleconference</i>) Place Five (<i>via teleconference</i>)
Council Members Absent:	Teresa Shell	Place Two (<i>via teleconference</i>)
City Staff Present:	Paul Parker	Interim City Administrator (<i>via teleconference</i>)

CONSENT AGENDA

Motion to approve the Consent Agenda was made by Council Member Jim Chiles. Motion was seconded by Council Member Christine Byrne. Motion carried unanimously (4-0).

3.1. Approval of Buck Baccus to the Economic Support and Development Committee.

3.2. Approval of Molly Bowen to the Economic Support and Development Committee.

3.3. Approval of Matthew Buchanan to the Economic Support and Development Committee.

3.4. Approval of Phil Collins to the Economic Support and Development Committee.

3.5. Approval of Michaelanne Hurst to the Economic Support and Development Committee.

3.6. Approval of Steve Klepfer to the Economic Support and Development Committee.

3.7. Approval of Chris Oddo to the Economic Support and Development Committee.

3.8. Approval of Russ Whisler to the Economic Support and Development Committee.

WORKSHOP

Interim City Administrator, Paul Parker, presented background information regarding the previously established sewer system rates from 2017, and estimated the sewer system would have a yearly operating cost of \$298,000, plus additional expenditures for maintenance, electricity, billing, etc. Mr. Parker presented Council with two wastewater utility rate options to consider to generate the needed revenue to successfully operate the system. Option 2 would have lower base rates for residential and commercial users but would add the capital recovery fee to user's monthly bills and generate a total of \$345,510.19 per year. Option 1 would have higher base rates for residential and commercial users, but the capital recovery fee would be rolled into the base rate and would generate a total of \$357,567.94 per year. Mr. Parker recommended Council consider Option 1 for setting the sewer system utility rates. Council and staff discussed the proposed rates options and the additional system operating costs that might be accrued. Council further discussed a potential one-time connection fee for system users and liens that might be placed on user's property if they did not hook-up to the system within 45 days of it being operable. Additionally, there was discussion pertaining to financial plans, timeframes and preparing a revised ordinance based on Option 1, which included the capital recovery fee in the base rates for residential and commercial users.

No formal action was taken on the rates, but Council provided Mr. Parker direction to move forward with preparation of a new ordinance based on the rates presented in Option 1, with no connection fee included.

ADJOURNMENT

Motion to adjourn the meeting at 7:09 p.m. was made by Council Member Rebecca Minnick. Motion was seconded by Council Member Christine Byrne. Motion carried unanimously (4-0).

RECORDED BY:

Laura J. Calcote, City Secretary

APPROVED BY:

Gina V. Fulkerson, Mayor



DRAFT



Central Wimberley Wastewater Project - Status Update

October 29, 2020

Prepared By: Craig Fore

Construction

Lift Station (RR12 @ FM 3237)

Electrical installation at the lift station is still in progress. The contractor continues to pull wire. The generator is in place and connecting wires are being installed. The concrete pad for the generator, control panel, and the lift station have all been installed. PEC installed the pole and transformers, and the electricians will connect the power to the control panel this week.

Force Main Lines

The force Main from the lift station that will cross the Cypress Creek bridge will be installed as soon as the environmental review is complete, and the review period has been satisfied.

Texas Water Development Board (TWDB)

Coordination

All the final plans for the project north of the creek have been submitted to TWDB by our engineer and they are being reviewed by TWDB's engineer. We hope to have final approval by November 15, 2020.

TxDOT

Communication

Property/Business Owners

Any property or business owners who would like to meet with the City, please reach out to the City of Wimberley for an update on the status of the project.

As we did previously, the City and Capital Excavation will work with each property owner to determine the best location for their connection to the system. Historically, this involved going door to door to contact the resident or property owner. We will also utilize written notices to contact those we are unable to meet face to face. This will involve a notice at the property (typically on the front door) which will provide a time frame for construction and contact information for the contracts and City. If you think we may miss anyone, please have them contact the city. We will make sure they are included in the project's coordination.

Schedule

An updated schedule chart has been put together by Gilpin Engineering. Included in the chart is the construction schedule provided by Capital Excavation and the design/review schedule from Plummer Associates.

Construction		
<u>Component</u>	<u>Start</u>	<u>Completion</u>
Collection Lines (CO#4)	February 2020	Completed Aug2020
- Gravity Lines (RR12)	May 2020	Completed July 2020
- Gravity Lines (FM 3237)	June 2020	Completed August 2020
- Force Main (Deer Creek/Blue Hole)	Aug 2020	Completed Sept 2020
- Lift Station	July 2020	November 2020
Collection Lines (Aqua Connection)		
- Design Force Main	February 21, 2020	June 2020
- Connection to Cypress Creek Bridge	October 2020	November2020
- Force Main (RR12-Directional Drill)	Pending Review from TWDB	2 Months from Awarded Contract
- Tie in to HEB Lift Station	Nov 2020	February 2021
Contract		
Negotiate Aqua Contract	August 2018	Signed April 2020
Other		
Update Sewer Utility Rates	August 2020	November 2020
Impact Fees	TBD	TBD
Utility Billing	January 2021	June 2021







AGENDA ITEM:	Wayfinding Signage & Resolution No. 11-2020
SUBMITTED BY:	Paul Parker, Interim City Administrator & Rebecca Minnick, Place One
DATE SUBMITTED:	October 30, 2020
MEETING DATE:	November 5, 2020

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The City of Wimberley Council and staff have been reviewing the placement of wayfinding signage in Wimberley to assist visitors in locating major points of interest in the City. The first phase of this project would be the construction and placement of five signs.

The total cost for the construction and placement of these signs is \$16,995. The erection of these signs is an eligible cost from the Hotel Occupancy Tax Fund, which currently has a fund balance of \$142,350.62. There are no other projects currently scheduled to be funded with hotel occupancy funds.

Staff recommends approval of \$16,995 from the Hotel Occupancy Tax Fund for the installation of five wayfinding signs.

REQUESTED ACTION

Motion	☒
Discussion	☒
Ordinance	☐
Resolution	☒
Other	☐

FINANCIAL

Budgeted Item	☒	Original Estimate/Budget:	\$ 16,995
Non-budgeted Item	☐	Current Estimate:	\$ 16,995
Not Applicable	☐	Amount Under/Over Budget:	\$

STAFF RECOMMENDATION

Approval of estimate and Resolution No. 11-2020

ATTACHMENT/S

- Resolution No. 11-2020
- Sign Crafter's Estimate
- Phase 1 Wayfinding Signage designs and locations

RESOLUTION NO. 11-2020

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2020/2021 OPERATING BUDGET (BUDGET AMENDMENT NO. 3), PROVIDING FOR THE TRANSFER OF FUNDS WITHIN THE HOTEL OCCUPANCY TAX FUND – UNOBLIGATED FUND BALANCE TO THE HOTEL OCCUPANCY TAX FUND – OPERATING BUDGET ACCOUNT NUMBER 205156792 (CAPITAL OUTLAY) AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council approved the 2020/2021 Operating Budget.

WHEREAS, the City Council has reviewed and approves the report establishing the need to appropriate funds in the Hotel Occupancy Tax Fund – Capital Outlay line item for the erection and installation of wayfinding signs.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS, THAT:

Section 1

The City Council of the City of Wimberley, Texas, hereby authorizes and approves an amendment to the 2020/2021 Operating Budget (Budget Amendment No. 3) for the purpose and in the amounts shown below.

Hotel Occupancy Tax Fund - Expenditures

The effect of these transactions will reduce fund balance (\$142,350.62) in the Hotel Occupancy Tax Fund - Unobligated Fund Balance by \$16,995 and increase expenditures in the Hotel Occupancy Tax Fund – Capital Outlay by \$16,995.

Section 2

The City Council of the City of Wimberley, Texas, hereby amends the 2020/2021 Operating Budget, increasing appropriations in the funds stated in Section 1 above.

Section 3

This resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this 5th day of November, 2020.

The City of Wimberley, Texas

Gina V. Fulkerson, Mayor

ATTEST:

Laura J. Calcote, City Secretary



**Sign Crafters, Inc. TSCL #18033**

2401 IH 35 South
San Marcos, TX 78666
Ph: (512) 392-0900
FAX: (512) 392-3363
Email: info@signcrafters.net

Estimate #: 47939

Page 1 of 3

Created Date:	9/1/2020 12:11:07PM	Prepared For:	City of Wimberley
Salesperson:	Austin T. Vaughan	Contact:	Rebecca Minnick
Email:	austin@signcrafters.net	Office Phone:	(512) 847-0025
Not Specified:	(512) 392-0900	Office Fax:	(512) 512-
Not Specified:	(512) 392-3363	Email:	Place1 <place1@cityofwimberley.com>
Entered by:	Austin Vaughan	Address:	221 Still Water Wimberley, TX 78676

Description: Wimberley Directional Signs - Phase 1

	Quantity	Unit Price	Subtotal
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1

Product: Custom metal sign 1 \$2,599.00 \$2,599.00

Description: #1 Direction sign - RR12 & Old Kyle Rd - Single faced .125" thick aluminum directional sign panels with reflective white lettering. Decorative top routed in the shape of a hill and water wave with white reflective lettering. These signs have removable location panels that are 6.25" -7.5" x 56" and mounted to a perforated aluminum panel.

Quantity: 1

Side(s): Double Sided

Product Code: Custom metal sign.

Height: 0 in **Width:** 0 in

Foreground Color: white diamond grade reflective

Text: WIMBERLEY SQUARE

<>PARKING

>BLUE HOLE PARK

^COMMUNITY CENTER

^MARKET DAYS

^RIVER ROAD DISTRICT

	Quantity	Unit Price	Subtotal
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2

Product: Custom metal sign 1 \$2,444.00 \$2,444.00

Description: #2 Direction sign - Cypress Creek Bridge - Single faced .125" thick aluminum directional sign panels with reflective white lettering. Decorative top routed in the shape of a hill and water wave with white reflective lettering. These signs have removable location panels that are 6.25" -7.5" x 56" and mounted to a perforated aluminum panel. ***Mounted to existing light pole

Quantity: 1

Side(s): Double Sided

Product Code: Custom metal sign.

Height: 0 in **Width:** 0 in

Foreground Color: white diamond grade reflective

Text: ^WIMBERLEY SQUARE

^SHOPPING - DINING

^PARKING

^BLUE HOLE

^THE JUNCTION

	Quantity	Unit Price	Subtotal
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3

Product: Custom metal sign 1 \$2,404.00 \$2,404.00

Description: #3 Direction sign - RR12/South River/Paradise valley intersection - Single faced .125" thick aluminum directional sign panels with reflective white lettering. Decorative top routed in the shape of a hill and water wave with white reflective lettering. These signs have removable location panels that are 6.25" -7.5" x 56" and mounted to a perforated aluminum panel. ***Mounted to existing light pole

Quantity: 1

Side(s): Double Sided

Product Code: Custom metal sign.

Height: 0 in **Width:** 0 in

Foreground Color: white diamond grade reflective

Text: CITY ADMINISTRATION

HAYS COUNTY OFFICES

^WIMBERLEY SQUARE

^SHOPPING - DINING

^BLUE HOLE PARK

**Sign Crafters, Inc. TSCL #18033**

2401 IH 35 South
San Marcos, TX 78666
Ph: (512) 392-0900
FAX: (512) 392-3363
Email: info@signcrafters.net

Estimate #: 47939

Page 2 of 3

		Quantity	Unit Price	Subtotal
4	Product: Custom metal sign Description: #4 Direction sign - RR12 & River Rd - Single faced .125" thick aluminum directional sign panels with reflective white lettering. Decorative top routed in the shape of a hill and water wave with white reflective lettering. These signs have removable location panels that are 6.25" -7.5" x 56" and mounted to a perforated aluminum panel. ***Mounted to existing light pole Quantity: 1 Side(s): Double Sided Product Code: Custom metal sign. Height: 0 in Width: 0 in Foreground Color: white diamond grade reflective Text: >RIVER ROAD DISTRICT COMMUNITY CENTER ^WIMBERLEY SQUARE ^SHOPPING - DINING PARKING ^BLUE HOLE PARK	1	\$2,599.00	\$2,599.00
		Quantity	Unit Price	Subtotal
5	Product: Custom metal sign Description: #5 Direction sign - The Y - Single faced .125" thick aluminum directional sign panels with reflective white lettering. Decorative top routed in the shape of a hill and water wave with white reflective lettering. These signs have removable location panels that are 6.25" -7.5" x 56" and mounted to a perforated aluminum panel. ***Mounted to existing light pole Quantity: 1 Side(s): Double Sided Product Code: Custom metal sign. Height: 0 in Width: 0 in Foreground Color: white diamond grade reflective Text: MARKET DAYS VILLAGE LIBRARY HIGH SCHOOL EMILY ANN THEATER BLANCO ^DRIPPING SPRINGS	1	\$2,599.00	\$2,599.00
		Quantity	Unit Price	Subtotal
6	Product: Steel tubing 4" x 4" Description: Directional sign pole assemblies consisting of 4" x 4" steel tubing with powder coated rust finish. Posts to be set in concrete footings with break-away bases. Quantity: 4 Side(s): Single Sided Product Code: Steel tubing Height: 4 in Width: 165 in Foreground Color: rust powder coat	4	\$650.00	\$2,600.00
		Quantity	Unit Price	Subtotal
7	Product: Installation Description: Installation of sign poles and bases. Price includes concrete, drilling and labor. Quantity: 5 Side(s): Single Sided Product Code: Installation. Height: 0 in Width: 0 in	5	\$350.00	\$1,750.00

**Sign Crafters, Inc. TSCL #18033**

2401 IH 35 South
San Marcos, TX 78666
Ph: (512) 392-0900
FAX: (512) 392-3363
Email: info@signcrafters.net

Estimate #: 47939

Page 3 of 3

Notes

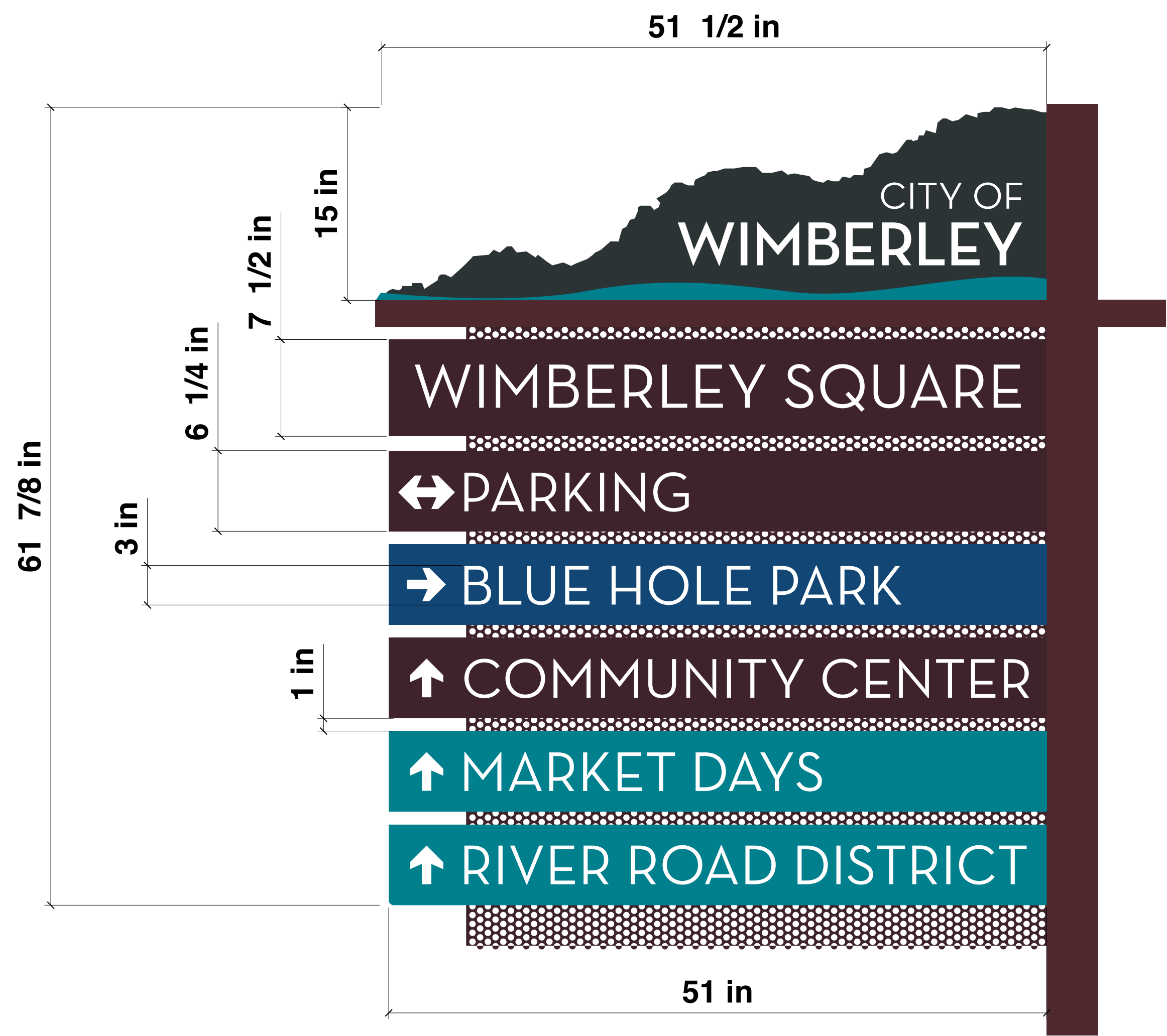
50% Deposit due before production can begin.
All installation pricing is calculated on typical install conditions during normal working hours.
If Sign Crafters is unable to install under typical conditions and additional equipment is needed there may be an additional charge.
This will include any underground obstructions or rocky site conditions, as well as access to the install area.
Hole locations for excavations below 16" will be marked for review by Dig-Tess statewide utilities locating service, as required by law.
Completion time of project is determined by sign type, and current work load. Delivery dates are estimated only.
All work is to commence after receipt of executed acceptance of order, down payment and design approval by all parties.
All Payments are due at our offices within 30 days of order completion or additional interest of 1.5% per month will be assessed.
Sales tax or use tax on products sold out of state will be the responsibility of the purchaser.
Sign Crafters, Inc.
2401 I-35 S. San Marcos, TX 78666
(512) 392-0900
License #: TSCL 18033
"Regulated by the Texas Department of Licensing and Regulation
P.O. Box 12157 Austin, TX 78711
Telephone (512) 463-6599 Toll Free (in Texas): 800-803-9202
Online-<http://www.license.state.tx.us/Complaints>"

Estimate Total:	\$16,995.00
Subtotal:	\$16,995.00
Total:	\$16,995.00
Deposit Required:	\$8,497.50

Payment Terms: 50% deposit due to start production. Balance Due upon receipt after completion.
All Payments are due at our offices within 10 days of order completion or additional interest of 1.5% per month will be assessed.
"Regulated by the Texas Dpt. of Licening and regulation, PO Box 12157, Austin, TX 78711, 512 463-6599 or toll free (in TX) 800-803-9202, <http://www.license.state.tx.us/Complaints>"

Client Reply Request☐ **Estimate Accepted "As Is". Please proceed with Order.**☐ **Changes required, please contact me.**☐ **Other:** _____**SIGN:** _____ **Date:** ____ / ____ / ____

Print Date: 11/2/2020 3:52:04PM



#1 - 12 & OLD KYLE RD - WIMBERLEY SQUARE



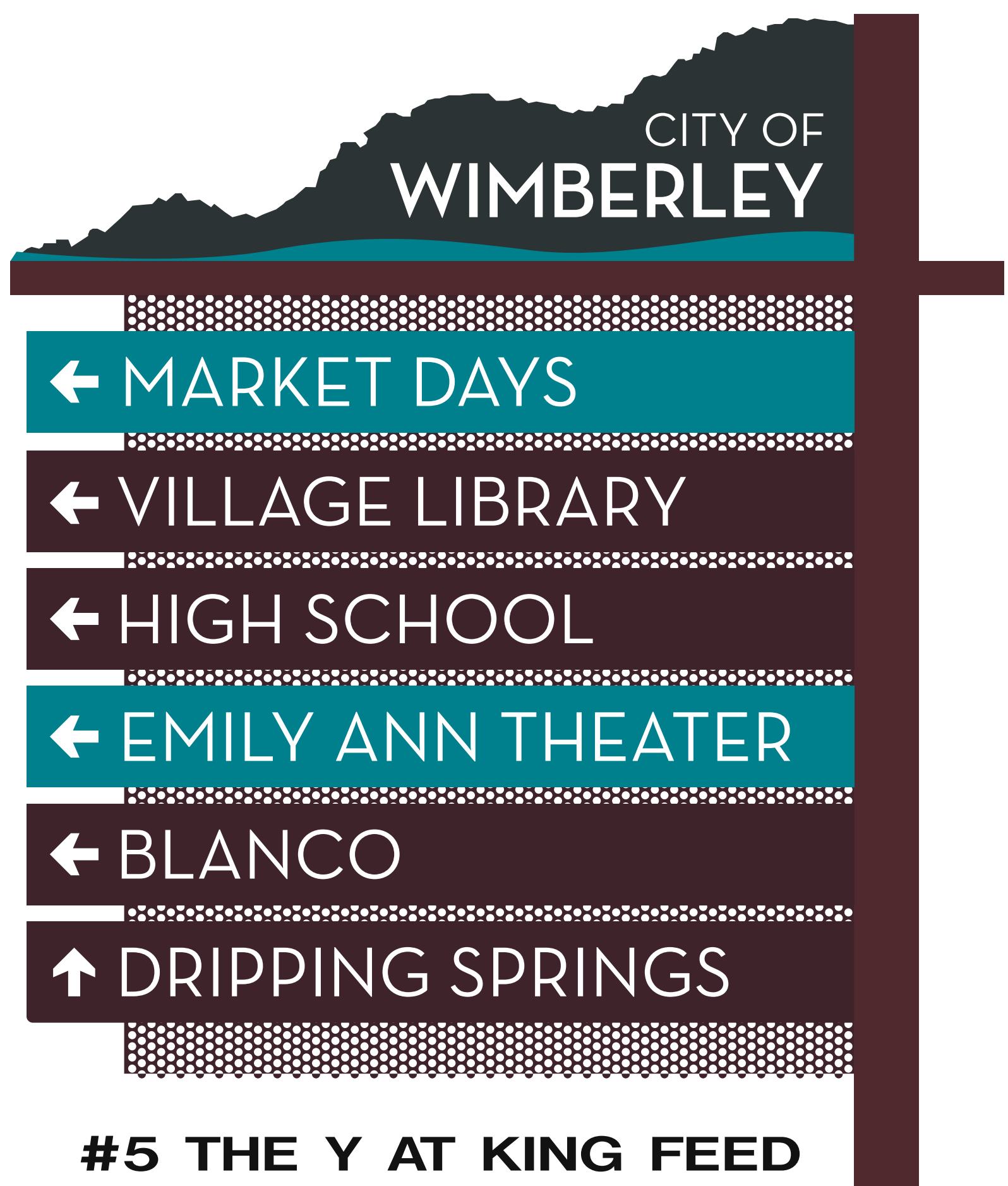
#2 WIMBERLEY SQUARE & 12 - CYPRESS CREEK SIDE



#3 12 & SOUTH RIVER-PARADISE VALLEY - SAN MARCOS SIDE OF INTERSECTION



#4 RIVER RD - ACE SIDE OF INTERSECTION



#5 THE Y AT KING FEED

- OFFICIAL FACILITY
- PEDESTRIAN INTREST
- RECREATION

WIMBERLEY SQUARE

↔ PARKING

→ BLUE HOLE PARK

↑ COMMUNITY CENTER

↑ MARKET DAYS

↑ RIVER ROAD DISTRICT

CITY OF
WIMBERLEY

WIMBERLEY SQUARE

↔ PARKING

→ BLUE HOLE PARK

↑ COMMUNITY CENTER

↑ MARKET DAYS

↑ RIVER ROAD DISTRICT

- ↑ WIMBERLEY SQUARE
- ↑ SHOPPING - DINING
- ↑ PARKING
- ↑ THE JUNCTION
- ↑ BLUE HOLE

CITY OF
WIMBERLEY

↑ WIMBERLEY SQUARE

↑ SHOPPING - DINING

↑ PARKING

↑ THE JUNCTION

↑ BLUE HOLE

Cypress
Creek

PUBLIC NOTICE
The Cypress Creek is a natural body of Water. From time to time, elevated bacteria levels are found in the creek. Please be advised that during times of elevated bacteria levels, water contact may pose a health risk.
CITY OF WIMBERLEY



← CITY HALL

← HAYS CO PRECINT 3

↑ WIMBERLEY SQUARE

↑ SHOPPING DINING

↑ BLUE HOLE PARK

CITY OF
WIMBERLEY

← CITY HALL

← HAYS CO PRECINT 3

↑ WIMBERLEY SQUARE

↑ SHOPPING DINING

↑ BLUE HOLE PARK

← COMMUNITY CENTER

← PARKING

→ RIVER ROAD DISTRICT

↑ WIMBERLEY SQUARE

↑ SHOPPING - DINING

↑ BLUE HOLE PARK



CITY OF
WIMBERLEY

← COMMUNITY CENTER

← PARKING

→ RIVER ROAD DISTRICT

↑ WIMBERLEY SQUARE

↑ SHOPPING - DINING

↑ BLUE HOLE PARK

Ozona Bank
MOTOR BANK →

← MARKET DAYS

← VILLAGE LIBRARY

← HIGH SCHOOL

← EMILY ANN THEATER

← BLANCO

↑ DRIPPING SPRINGS





CITY OF WIMBERLEY

An Equal Opportunity Employer

JOB DESCRIPTION

Position: City Administrator

Salary: DOE

Employment Status: Full-Time

Dept.: Administration

FLSA Classification: Exempt

Reports to: Mayor and City Council

JOB SUMMARY

The City Administrator works under the broad policy guidance of a six-member City Council with general guidance of the Mayor. Performs high level administrative, technical, and fiscal work in directing and supervising the administration of the City government as outlined in the City of Wimberley Ordinance 2019-01 adopted 01/03/19 including a key role in community public relations. The City Administrator shall be responsible for the efficient and economical administration of the City government. Responsibilities include comprehensive management and leadership vested in the position by the Wimberley City Council, State and Federal laws, and regulations. Performs policy development and interpretation, administration of programs, processes, functions, and budget. Oversees all City departments operations and functions. Duties and responsibilities are grouped into nine wide categories. Specific duties and responsibilities are specified within each category:

ESSENTIAL DUTIES AND RESPONSIBILITIES

General Administration

- Perform administrative tasks required to maintain control of the functions of various departments; act as a focal point for distribution of information, written or oral, to applicable staff and agency volunteers.
- Interpret administrative policies and instructions.
- Prepare routine and executive correspondence for most departments.
- Investigate and analyze interdepartmental activities.
- Implement and revise departmental organization and procedures.
- Prepare reports to the public; negotiate contracts and other agreements with outside agencies as requested by the mayor.
- Provide support to the city secretary in conducting city elections.
- Perform varied tasks and other duties as assigned by the mayor or council.

Policy Development & Enforcement

- Assist the mayor and council in the development of municipal policies and regulations.
- Recommend to the mayor and council the adoption of measures as may be deemed necessary or expedient for the health, safety, or welfare of the city and for the improvement of municipal services.
- Prepare policy and procedural proposals for review and adoption by the council.
- Review operations franchised by the city to ensure that obligations are met.
- Conduct assigned research on topics of interest to the mayor and council.
- Coordinate with the city attorney the investigation and enforcement of violations of municipal ordinances, rules, policies, and procedures.

Financial Operations

- Provide administrative direction and supervision to the municipal financial activities, including budget preparation, cash management, bank relations, purchasing, and debt management.
- Act as budget officer and prepare and assist budget officer with preparation of operating and capital budget proposals for review and adoption by the council.
- Monitor and control execution of the budget during the year and advise the council concerning the financial status of the city.
- Direct investment activities for all city funds under the policies and procedures set by the council.
- Review the results of departmental audits, ensure adequate corrective actions are initiated, and report the status to the mayor and council.
- Serve as purchasing agent and direct these activities of the city. The administrator shall have direct spending authority up to \$1,000.00 for items and services acquired on behalf of the city without prior authorization from the council, provided that the items or services are provided for in the annual budget. In case of accident, disaster, or other circumstance creating a public emergency, the administrator may award contracts and make purchases for the purpose of meeting the emergency. He or she shall, as soon as possible thereafter, report to the council the necessity for this action and an itemized account of all expenditures.
- Analyze contract proposals, prepare formal bids, and coordinate bid awards with the city council.
- Direct and supervise the contract accountant in the maintenance of a control accounting system (modified accrual) to include account adjustments at the end of a fiscal year.
- Ensure new construction and properties are reflected on city tax rolls.
- Supervise the annual inventory of fixed assets.
- Supervise creation of grant proposals and oversight of grant administration.
- Recommend economic development plans and tax abatement programs to promote economic development.
- Oversee the maintenance, repair, and replacement of city equipment, supplies, and technological assets.

Intergovernmental Relations

- Coordinate the mayor and council's participation in interagency meetings and activities.
- Maintain communications with representatives of the state, the county, and neighboring local governments.

Public Relations

- Provide scheduling assistance and coordination for the mayor and council's attendance at community meetings and participation in civic events.
- Serve as the designated officer for public information, and, as such, oversee the management of municipal data, including coordinating compliance with state law with the city attorney.
- Disseminate information to the public and media organizations regarding municipal activities.
- Address inquiries from the public on subjects regarding municipal operations.

Boards & Commissions

- Provide clerical and administrative support to the city's advisory boards, commissions, and committees, to the extent authorized by the council.

- Regularly attend meetings of those city boards, commissions, and committees as directed by the council to receive instructions and status reports and stay apprised of developing municipal policy.
- Maintain a schedule of board, commission, and committee appointments and coordinate the process for evaluating and considering candidates for the boards, commissions, and committees.

Personnel

- Recommend appointments of department heads and appoint administrative personnel directly or through subordinates.
- Perform supervisory functions over city employees, including making recommendations regarding changes in employee status, including but not limited to hiring, firing, promoting, reprimanding, reassigning, and compensating. The administrator shall evaluate city employees on a regular basis. All final actions of the administrator are subject to review and possible reversal or modification by the council.
- Make recommendations to the mayor and council regarding the employment status of department heads. The authority of the city administrator with respect to the employment status, appointment, removal, suspension, or reprimand of a department head shall be limited to making recommendations to the mayor and council and being heard prior to final action by the mayor and council regarding the employment status, appointment, removal, suspension, or reprimand of a department head.
- Manage employee benefits programs, including insurance and compensation plans.
- Ensure that state and federal reporting requirements are satisfied.
- Recommend to the mayor and council policies for the effective and efficient management of the city's human resources.
- Coordinate with the city attorney periodic evaluations of city policies and practices regarding compliance with state and federal laws regarding discrimination and harassment.

Land Use & Development

- Provide customer service assistance to those applicants (property owners, developers, contractors, agents, and the like) seeking land use or development authorization from the city.
- Assist applicants in the modification of plans to achieve conformance to building, subdivision, zoning, and sanitation ordinances.
- Participate in staff review of plans and specifications of buildings, subdivision plans, and sewage facilities prior to their recommendation of approval or disapproval to the council.
- Prepare and present staff recommendations on applicable subjects to the planning and zoning commission and board of adjustment.
- Review with applicants for private sewage facilities the requirements of state and local laws governing sanitation.

City Council Activities

- Coordinate the calling of city council meetings as directed by the mayor and council, including the preparation and distribution of background material, and posting of proper public notification of the meetings.
- Attend all meetings and workshops of the council unless excused therefrom. While the administrator may, at the council's discretion, be entitled to take part in the discussion of matters coming before the council, the administrator does not have a vote therein. The administrator shall be advised of all regular and special meetings of the council.
- Keep the mayor and council informed of items of interest to the governing body.

- Coordinate with the city attorney the preparation of draft ordinances, resolutions, and policy materials for consideration and possible adoption by the council.
- Maintain a schedule of the mayor and council's official gatherings.
- Coordinate the mayor and council's participation in educational events and seminars.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of general management principles and budgeting procedures and multi funding financing operations.
- Knowledge of modern policies and practices of public administration, working knowledge of municipal finance, public works, public safety, community development, and community relations.
- Extensive knowledge and experience in HR and management.
- Ability to effectively communicate with diverse audiences including but not limited to residents, commercial entities, government agencies and staff with a proven track record of developing people.
- Proficient in budget planning, financial analysis and ROI calculations and pro forma development.
- Skill in preparing and administering municipal budgets, skill in planning, directing, and administering municipal programs.
- Skill in use of computer applications such as email, spreadsheets, word processors, database programs, etc., willingness to obtain skills in needed computer system capabilities needed by the city.
- Provide positive leadership and strategic direction in guiding the municipal organization for continuous improvement.
- Ability to prepare and analyze comprehensive reports, ability to carry out assigned projects to their completion, ability to communicate effectively verbally and in writing, ability to establish and maintain effective working relationships with employees, city officials and the public.
- Ability to administer a municipal government efficiently and effectively.
- Ability to interpret and communicate to other rules, regulations and guidelines prepared by state and federal agencies on a variety of programs.
- Select, develop, organize, motivate, and communicate effectively orally and in writing
- Establish and maintain effective working relationships with officials in local state, and federal government and in the private sector, and respond adequately to a variety of policy issues faced the city.
- Exhibit characteristics of an innovator and self-starter in organizing, planning, and implementing projects, plans and policies.
- Able to operate computer; MS Office software; email; phone; printer; copy machine; fax machine; 10-key calculator; and accounting software.
- Must be able to obtain bond.
- Must reside within the City limits or have a twenty (20) minute response time in cases of emergency within the City that require the Administrator's presence.

EDUCATION AND EXPERIENCE

- Master's from an accredited university with a degree in public administration, business administration, and finance or a related field plus five years of work experience as a City Administrator or ten year's Assistant City Administrator.

PHYSICAL DEMANDS

The City Administrator must be able to lift, carry, pull, push, or drag up to 50lbs. of equipment, materials and supplies un-assisted. This position is required to walk, stand, and sit for extended periods of time and must be able to use eyes, ears, hands, fingers to perform the essential duties and responsibilities of the job. Bending, lifting, twisting, kneeling, and pushing activities are routinely performed.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed. Working conditions are performed largely indoors in a well-lighted, air-conditioned office however requires intermittent work outdoors occasionally in extreme temperatures of heat and cold or in inclement weather. The noise level in the work environment is usually quiet in the office and moderate to loud outside the office.

EMPLOYEE EXPECTATIONS

Conduct with the utmost courtesy because as the City's representative, the Administrator's work involves daily contact with the public requiring the use of tact and diplomacy. To perform duties in an efficient, organized, and respectful manner, maintaining a good relationship with citizens, co-workers, and City Council (Refer to employee policy handbook procedure, and regulations). **The City of Wimberley does not and will not tolerate any type of violence, illegal discrimination, sexual harassment, or any kind of harassment in any form for that matter.** Any complaints will be promptly and thoroughly investigated. Persons engaging in such conduct will be subject to discipline up to and including termination of employment.

MISCELLANEOUS

This position is subject to a criminal background, drug testing, and check of motor vehicle report at any time required by the City during time of employment. **THE CITY OF WIMBERLEY IS A DRUG, ALCOHOL & TOBACCO FREE FACILITIES.**

I have been informed of the responsibilities, duties and expectations of the job listed.

Acknowledgement:

Applicant Signature

Applicant Print Name

Date



AGENDA ITEM:	Ordinance No. 2020-29 - Spending Authority
SUBMITTED BY:	Paul Parker, Interim City Administrator
DATE SUBMITTED:	October 30, 2020
MEETING DATE:	November 5, 2020

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

In 2001, the City Council passed an ordinance, which authorized the City Administrator to spend up to \$1,000 for items and services acquired on behalf of the City without prior authorization from the Council, provided that the items or services are provided in the annual budget.

In 2020 this amount is inadequate for the City to function properly. In the last week, we had two situations that exceeded the \$1,000 limit. The back restrooms downtown had major problems that required the purchase of a large deep cycle battery, purchase of two 310 toilets, with labor charges, for a total cost of \$1,090.58. Since the repair of these toilets was an emergency, I authorized the repair prior to Council approval. Furthermore, on Monday, I was notified that the water heater installed in 2005 at the Wimberley Community Center had quit working and the estimated repair bill was \$1,100.

I believe the \$1,000 spending limit is not practical in 2020. State law allows a city council to approve a spending limit of up to \$50,000 for the administrator for budgeted items that have been authorized by the city council. When I was in City Manager in Lufkin, the Council authorized the \$50,000 limit for the City Manager, but Lufkin's annual budget exceeded \$63,000,000.

I believe that the spending limit in Wimberley should be raised to \$5,000, which would cover the majority of our maintenance and other service needs, especially since we will soon be operating a sewer system. Therefore, I am recommending that the spending limit for the City Administrator be increased from \$1,000 to \$5,000 for items and services that are provided for in the annual budget.

REQUESTED ACTION

- | | |
|------------|-------------------------------------|
| Motion | ☒ |
| Discussion | ☒ |
| Ordinance | ☒ |
| Resolution | ☐ |
| Other | ☐ |

FINANCIAL

Budgeted Item ☐

Original Estimate/Budget: \$

Non-budgeted Item ☐

Current Estimate: \$

Not Applicable ☒

Amount Under/Over Budget: \$

STAFF RECOMMENDATION

Approval of Ordinance No. 2020-29

ATTACHMENT/S

Ordinance No. 2020-29

ORDINANCE NO. 2020-29

AN ORDINANCE AMENDING SEC. 2.05.034 (c)(6) OF CHAPTER 2 (ADMINISTRATION AND PERSONNEL), ARTICLE 2.05 "CITY OFFICERS", DIVISION 2, CITY ADMINITRATOR, CHANGING THE SPENDING AUTHORITY OF THE CITY ADMINISTRATOR FROM \$1,000 TO \$5,000; PROVIDING A REPEALING CLAUSE, A SAVINGS AND SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING PENALTIES AND PROPER NOTICE AND MEETING

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, HAYS COUNTY, TEXAS

Section 1. Sec. 2.05.034 (c)(6) of Chapter 2 (Administration and Personnel), Article 2.05 "City Officers", Division 2, City Administrator, is hereby amended to read as follows (with ~~strikeout~~ depicting deletion of language and underline depicting new language):

"Sec. 2.05.034 Powers and duties.

(c) Fiscal operations. The administrator shall:

(6) Serve as purchasing agent and direct these activities of the city. The administrator shall have direct spending authority up to ~~\$1,000.00~~ \$5,000.00 for items and services acquired on behalf of the city without prior authorization from the council, provided that the items or services are provided for in the annual budget. In case of accident, disaster, or other circumstance creating a public emergency, the administrator may award contracts and make purchases for the purpose of meeting the emergency. He or she shall, as soon as possible thereafter, report to the council the necessity for this action and an itemized account of all expenditures;"

Section 3. Except as expressly amended herein, the Wimberley Code of Ordinances shall remain in full force and effect.

Section 4. All ordinances or parts of ordinances in force when the provisions of this Ordinance become effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed, but only to the extent of any such conflict.

Section 5. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Ordinances as a whole.

Section 6. This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

Section 7. Open Meetings. That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meeting Act, Chapter 551, Loc. Gov't. Code.

PASSED, APPROVED and ADOPTED on this _____ day of November, 2020.

By: _____

Gina Fulkerson, Mayor

ATTEST:

Laura Calcote, City Secretary

APPROVED AS TO FORM:

City Attorney