



**CITY OF
WIMBERLEY**

REGULAR CITY COUNCIL MEETING PACKET

**Thursday, June 3, 2021
6:00 p.m.**



City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER DRIVE, WIMBERLEY, TEXAS 78676
THURSDAY, JUNE 3, 2021 – 6:00 P.M.

AGENDA

1. **CALL TO ORDER** June 3, 2021 at 6:00 p.m.
2. **CALL OF ROLL** City Secretary, Laura Calcote
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**
5. **CITIZENS COMMUNICATIONS**
The City Council welcomes comments from the general public on issues and items of concern, not on this agenda. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing Council. Speakers will have one opportunity to speak during the time period. Speakers desiring to speak on an agenda item will be allowed to speak when the agenda item is called. Inquiries about matters not listed on the agenda will either be directed to staff or placed on a future agenda for Council consideration. Comments from speakers should not be directed towards any specific member of City Council or City staff. Comments should not be accusatory, derogatory or threatening in nature.
6. **PRESENTATION AND POSSIBLE ACTION**
Presentation and consider possible action regarding purchase of Fund View Software. (City Administrator, Mike Boese)
7. **CONSENT AGENDA**
Approval of minutes from the Regular City Council Meeting held May 20, 2021.
8. **CITY STAFF REPORT**
City Administrator Report regarding the Fiscal Year 2022 Budget Calendar, financial reporting and winter storm claims (City Administrator, Mike Boese)
9. **DISCUSSION AND POSSIBLE ACTION**
9.1. Discuss and consider possible action regarding the status of the Central Wimberley Wastewater Project. (Project Manager, Craig Fore)

- 9.2. Discuss and consider possible action regarding a replacement generator for the lift station at Blue Hole Regional Park. *(Project Manager, Craig Fore)*
- 9.3. Discuss and consider possible action to extend the Professional Services Agreement between the City of Wimberley and Craig Fore for construction management until August 31, 2021, or when City accepts completion of the Central Wimberley Wastewater Project. *(Mayor, Gina Fulkerson)*
- 9.4. Discuss and consider possible action regarding Resolution No. 06-2021, in support of safety infrastructure/ADA sidewalk along 2325 connecting schools, residences, businesses and public facilities to downtown Wimberley. *(Place Three Council Member, Christine Byrne)*
- 9.5. Discuss and consider possible action to appoint City Administrator, Mike Boese, as the City of Wimberley's Representative to the Greater San Marcos Partnership Board. *(Place One Council Member, Rebecca Minnick)*
- 9.6. Discuss and consider possible action to receive City Council direction relating to the Request for Proposals for Comprehensive Plan Consulting Services. *(City Secretary, Laura Calcote)*
- 9.7. Discuss and consider possible in relation to the American Rescue Plan Act funding. *(City Administrator, Mike Boese)*
- 9.8. Discuss and consider possible action regarding City Hall operating hours. *(City Administrator, Mike Boese)*

10. CITY COUNCIL REPORTS

10.1. Announcements

10.2. Future agenda items

11. ADJOURNMENT

The City Council may retire into Executive Session at any time between the meeting's opening and adjournment for the purpose of discussing any matters listed on the agenda as authorized by the Texas Government Code including, but not limited to, homeland security pursuant to Chapter 418.183 of the Texas Government Code; consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion about real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberations about gifts and donations pursuant to Chapter 551.076 of the Texas Government Code; discussion of economic development pursuant to Chapter 551.087 of the Texas Government Code; action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted

to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofwimberley.com, in compliance with Chapter 551, Texas Government Code, on Friday, May 28, 2021, by 6:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Laura J. Calcote, MPA, TRMC
City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Laura Calcote at (512) 847-0025 two business days in advance of the meeting for appropriate arrangements.





AGENDA ITEM:	Purchasing Fund View Software
SUBMITTED BY:	M. Boese, City Administrator
DATE SUBMITTED:	05/27/2021
MEETING DATE:	06/03/2021

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The City currently uses multiple solutions for operational software. Fund Balance, a product of Tyler Technologies, is used for general ledger, accounts receivable, accounts payable, and cash receipting with an annual cost of \$3,291. QuickBooks is used for payroll with an annual cost of \$600. Net Data is used for municipal court with an annual cost of \$3,985. The total annual cost for this software is \$7,866. Using multiple software solutions requires significant reconciliation, increased employee time, and delayed financial information.

Fund View is a web-based software solution offering general ledger, accounts payable, accounts receivable, and cash receipting in addition to municipal court, bank reconciliation, permits, and payroll on a single platform. The annual software fee would be \$10,000 beginning October 1, 2021 (FY22). It is anticipated that this software will increase employee productivity and provided for more timely financial recording.

Fund View would import the City's data and complete staff training for \$13,600. This implementation fee would be paid using existing budget funds allocated for FY21 from the administration department and the municipal court without allocating additional funds through a budget amendment.

REQUESTED ACTION

Motion	☒
Discussion	☒
Ordinance	☐
Resolution	☐
Other	☐

FINANCIAL

Budgeted Item	☐	Original Estimate/Budget:	\$ 17,475
Non-budgeted Item	☒	Current Estimate:	\$ 13,600
Not Applicable	☐	Amount <u>Under</u> /Over Budget:	\$ 3,875

STAFF RECOMMENDATION

Staff recommends city council authorize the City Administrator to purchase Fund View software as presented and expend \$13,600 for implementation.

ATTACHMENT/S



AGENDA ITEM:	Consent Agenda
SUBMITTED BY:	Laura Calcote, City Secretary
DATE SUBMITTED:	May 27, 2021
MEETING DATE:	June 3, 2021

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Approval of minutes from the Regular City Council Meeting held May 20, 2021.

REQUESTED ACTION

Motion ☒

Discussion ☐

Ordinance ☐

Resolution ☐

FINANCIAL

Budgeted Item ☐ Original Estimate/Budget: \$

Non-budgeted Item ☐ Current Estimate: \$

Not Applicable ☒ Amount Under/Over Budget: \$

STAFF RECOMMENDATION

Approval of meeting minutes

ATTACHMENT/S

- May 20th Regular City Council Meeting Minutes



City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER DRIVE, WIMBERLEY, TEXAS 78676
THURSDAY, MAY 20, 2021 – 6:00 P.M.

MINUTES

CALL TO ORDER

Mayor, Gina Fulkerson, called the meeting to order on May 20, 2021 at 6:00 p.m.

CALL OF ROLL

Council Members Present: Gina Fulkerson Mayor
Rebecca Minnick Place One
Teresa Shell Place Two
Christine Byrne Place Three
Jim Chiles Place Four
David Cohen Place Five

City Staff Present: Mike Boese City Administrator
Laura Calcote City Secretary
Sarah Griffin City Attorney
Richard Shaver Parks Director
Nathan Glaiser Planning & Development Coordinator

INVOCATION

City Administrator, Mike Boese, read a prayer submitted by Chapel in the Hills Reverend, Jim Denham.

PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

Mayor, Gina Fulkerson, led the pledges to the United States and Texas flags.

CITIZENS COMMUNICATIONS

There were no citizen's comments.

WAYFINDING SIGNAGE UPDATE

Status update relating to the City of Wimberley wayfinding signage (*Place One Council Member, Rebecca Minnick, and Sign Crafters, Inc.*)

Sign Crafters Project Manager, Austin Vaughan, presented the locations for the next round of wayfinding signage. There was discussion among Mr. Vaughan and Council relating to the signage locations and the City landmarks notated on each sign. Additionally, Mr. Vaughan presented two designs for the new City Hall sign, along with the proposed location for the sign. No action was taken on this item.

PRESENTATION AND POSSIBLE ACTION

Presentation and consider possible action regarding the City of Wimberley's Quarterly Investment Report for the second quarter of Fiscal Year 2021. (*City Administrator, Mike Boese*) City Administrator, Mike Boese, presented the City's second quarter (January-March 2021) investment report for Fiscal Year 2021. The report included investment portfolios summaries, cash summaries, TexPool summaries and CD summaries for each month.

Motion to approve the City of Wimberley's Quarterly Investment Report for the second quarter of Fiscal Year 2021 was made by Council Member Christine Byrne. Motion was seconded by Council Member Jim Chiles. Motion carried unanimously (5-0).

CONSENT AGENDA

Motion to approve the Consent Agenda, as presented, was made by Council Member Christine Byrne. Motion was seconded by Council Member Teresa Shell. Motion carried unanimously (5-0).

8.1. Approval of minutes from the Regular City Council Meeting held May 6, 2021.

8.2. Approval of minutes from the Special City Council Meeting held May 7, 2021.

8.3. Approval of the March 2021 Financial Statements for the City of Wimberley.

8.4. Approval of the appointment of Helena Hauk to the Economic Support and Development Committee.

CITY STAFF REPORT

Parks Director, Richard Shaver, provided a thorough summary relating to City park activities and programs, including the 2021 swim season, upcoming nature camps, facility repairs from the winter storm, Blue Hole Park office expansion project and the Blue Hole Regional Park 10 Year Anniversary celebration set for 2022. Mr. Shaver also spoke regarding updates to the Martha Knies Community Park and the ongoing Wimberley Valley trails project.

PUBLIC HEARINGS AND POSSIBLE ACTION

10.1. Hold a public hearing and consider possible action regarding case ZA-21-007, an application for a Zoning Amendment to change the zoning for the property located at 107 Old Kyle Rd, Wimberley, Hays County, Texas, from Commercial – Low Impact (C-1) to Commercial – High Impact (C-3). (*Applicant: Russ Whistler*)

Planning and Development Coordinator, Nathan Glaiser, presented the zoning amendment, along with an overview of the Commercial – High Impact (C-3) zoning district and permitted uses within the area. The Planning and Zoning Commission had recommended approval of the application by a 3-2-1 vote at their May 13th meeting. There was discussion among City staff and Council relating to zoning regulations and what the property could be utilized for with the zoning change from C-1 to C-3.

Mayor, Gina Fulkerson, opened the public hearing at 6:55 p.m.

There were no public comments.

Mayor, Gina Fulkerson, closed the public hearing at 6:56 p.m.

Motion to approve case ZA-21-007, an application for a Zoning Amendment to change the zoning for the property located at 107 Old Kyle Rd, Wimberley, Hays County, Texas, from Commercial – Low Impact (C-1) to Commercial – High Impact (C-3), was

made by Council Member Teresa Shell. Motion was seconded by Council Member Rebecca Minnick. Motion carried as follows (4-1):

Rebecca Minnick	Aye
Teresa Shell	Aye
Christine Byre	Aye
Jim Chiles	Aye
David Cohen	Nay

- 10.2. Hold a public hearing and consider possible action regarding case CUP-21-013, an application for a Conditional Use Permit to allow for the operation of a Vacation Rental (STR2) on a property located at 140 Southriver, Wimberley, Hays County, Texas.
(Applicant: South River Properties)

Planning and Development Coordinator, Nathan Glaiser, presented the CUP for a vacation rental on an undeveloped property. The Planning and Zoning Commission had unanimously recommended approval of the application at their May 13th meeting, with the condition that the vacation rental be substantially compliant with the application as submitted. There was discussion relating to the CUP condition that the CUP shall terminate and be considered abandoned if and when there is evidence of no rental activity for a period of nine months. Agent, Rob Campbell, addressed Council regarding this condition and the time it would take to build a structure on the property to operate as a vacation rental. Mayor, Gina Fulkerson, opened the public hearing at 7:07 p.m.

There were no public comments.

Mayor, Gina Fulkerson, closed the public hearing at 7:07 p.m.

Motion to approve case CUP-21-013, an application for a Conditional Use Permit to allow for the operation of a Vacation Rental (STR2) on a property located at 140 Southriver, Wimberley, Hays County, Texas, with the condition that the nine-month timeframe did not begin until the Certificate of Occupancy had been issued, was made by Council Member Christine Byrne. Motion was seconded by Council Member Jim Chiles. Motion carried unanimously (5-0).

- 10.3. Hold a public hearing and consider possible action regarding case CUP-21-014, an application for a Conditional Use Permit to allow for the operation of a Bed & Breakfast (STR1) on a property located at 300 River Road, Wimberley, Hays County, Texas.
(Applicant: Bruce & Tracey Levinson)

Planning and Development Coordinator, Nathan Glaiser, presented the CUP for a bed and breakfast. The applicant had provided three letters of support from surrounding neighbors and a neighbor had spoken in support at the May 13th Planning and Zoning Commission Meeting. The P&Z Commission had unanimously recommended approval of the application.

Mayor, Gina Fulkerson, opened the public hearing at 7:11 p.m.

There were no public comments.

Mayor, Gina Fulkerson, closed the public hearing at 7:12 p.m.

Motion to approve case CUP-21-014, an application for a Conditional Use Permit to allow for the operation of a Bed & Breakfast (STR1) on a property located at 300 River Road, Wimberley, Hays County, Texas, was made by Council Member Christine Byrne. Motion was seconded by Council Member Rebecca Minnick. Motion carried unanimously (5-0).

DISCUSSION AND POSSIBLE ACTION

- 11.1. Discuss and consider possible action to adopt an ordinance of the City of Wimberley, Texas, authorizing the issuance and sale of the City of Wimberley, Texas Tax Note, Series 2021; levying an annual ad valorem tax and providing for the security for and payment of said Note; and enacting other provisions relating to the subject. (*McCall, Parkhurst & Horton, LLP*)
City Administrator, Mike Boese, advised regarding the ordinance language levying an annual ad valorem tax, and why such language was necessary to secure the tax notes. Hilltop Securities Director, Andre Ayala, presented the transaction summary for the tax notes, including the final interest rate of 1.31%. Mr. Ayala also reviewed the plan of finance versus actual results for the funding and stated the closing of debt issue and delivery of funds to the City would occur on June 15, 2021.
McCall Parkhurst and Horton Attorney, Rudy Segura, further reviewed the ordinance in relation to the City's ability to levy a tax to pay for the Note and general taxation rules. The City would still retain an ad valorem tax rate of 0%.
Motion to adopt an ordinance of the City of Wimberley, Texas, authorizing the issuance and sale of the City of Wimberley, Texas Tax Note, Series 2021; levying an annual ad valorem tax and providing for the security for and payment of said Note; and enacting other provisions relating to the subject, was made by Council Member Teresa Shell. Motion was seconded by Council Member Rebecca Minnick. Motion carried unanimously (5-0).
- 11.2. Discuss and consider possible action regarding Resolution No. 05-2021, authorizing an amendment to the 2020/2021 Operating Budget (Budget Amendment No. 8), providing for the transfer of funds within the General Tax Fund – Unobligated Fund Balance to the General Fund Operating Administration Account Number 6370 (Contract Services) and providing an effective date. (*City Administrator, Mike Boese*)
City Administrator, Mike Boese, presented the budget amendment, which would allocate funds for the City to become a member of the Greater San Marcos Partnership (GSMP). GSMP Board Chair, John David Carson, addressed Council regarding the organization's goals and vision for the future. Mr. Carson noted that once the City joined the GSMP, then they could have a representative on the Board.
Motion to approve Resolution No. 05-2021, authorizing an amendment to the 2020/2021 Operating Budget (Budget Amendment No. 8), providing for the transfer of funds within the General Tax Fund – Unobligated Fund Balance to the General Fund Operating Administration Account Number 6370 (Contract Services) and providing an effective date, was made by Council Member Rebecca Minnick. Motion was seconded by Council Member Jim Chiles. Motion carried unanimously (5-0).
- 11.3. Discuss and consider possible action to approve a temporary structure permit for a food service cart to operate at 419 FM 2325, Wimberley, Hays County, Texas on May 22nd and 23rd, 2021. (*Applicant: Laura Perkins*)
Motion to approve a temporary structure permit for a food service cart to operate at 419 FM 2325, Wimberley, Hays County, Texas on May 22nd and 23rd, 2021 was made by Council Member Christine Byrne. Motion was seconded by Council Member Teresa Shell. Motion carried unanimously (5-0).

- 11.4. Discuss and consider possible action regarding the status of the Central Wimberley Wastewater Project. (*Project Manager, Craig Fore*)
Project Manager, Craig Fore, provided an update concerning installation of the lift station gate and screen. The force main construction for the north side of the Cypress Creek began last week and should be completed by the first part of July. Additionally, Capital Excavation would remobilize within two weeks to finish their portion of the Project. There was discussion among Council and City staff relating to the previously proposed wastewater ordinance and system users.
No action was taken on this item.

CITY COUNCIL REPORTS

- 12.1. Announcements – Council Member, Christine Byrne, requested the City advertise on their social media accounts and the City's website support for grant funding through the 2021 Texas Department of Transportation (TxDOT) Transportation Alternatives (TA) Set-Aside Program for safety infrastructure (sidewalk) along 2325 from the Wimberley High School to HEB.
Council Member, Jim Chiles, noted he would not be in attendance at the next City Council Meeting on June 3rd.
- 12.2. Future agenda items – Council Member, Christine Byrne, requested a status update on the American Rescue Plan Act funding for the City. Council Member, David Cohen, noted he would like to address law enforcement training.

ADJOURNMENT

Motion to adjourn the meeting at 8:05 p.m. was made by Council Member Christine Byrne. Motion was seconded by Council Member Rebecca Minnick. Motion carried unanimously (5-0).

RECORDED BY:

Laura J. Calcote, City Secretary



APPROVED BY:

Gina V. Fulkerson, Mayor

City of Wimberley 2021 – 2022 Budget Calendar

- **Friday, June 4** - Deadline for Department Directors to submit proposed FY 2021-2022 line item budgets to City Administrator.
- **Monday, June 7 thru Wednesday, June 9** - Department Directors Meet with City Administrator to review and finalize Proposed Line-Item Budgets, CIP Spending Plan and Revenue Projections
- **Wednesday, July 7** - Council Budget Worksession #1 (Special Called City Council Meeting)
 - City administrator and department directors present "preliminary" proposed Operating and CIP Budgets to City Council. City Council provides feedback and direction to city administrator for changes to the city's proposed budget for FY 2021-2022.
- **Tuesday, July 27** - City Administrator sends proposed line-item budget and CIP spending plan to City Council.
- **Thursday, July 29** - Budget Worksession #2 (Special Called City Council Meeting)
 - City Administrator presents proposed budget for FY 2021-2022 to City Council
- **Friday, July 30** – File budget with City Secretary
- **Thursday, Aug. 19**- Budget Worksession #3 (Special City Council Meeting at 5:00 - optional)
- **Thursday, Sept. 2** – FY 2022 Budget Adoption City Council Meeting
 - Public Hearing – FY 2022 Budget



AGENDA ITEM:	Generator for Lift Station (Blue Hole)
SUBMITTED BY:	M. Boese, City Administrator
DATE SUBMITTED:	05/28/2021
MEETING DATE:	06/03/2021

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Replace the existing Deer Creek lift/transfer station generator set.

Total Cost: \$9,481.58

Total Cost no walkway or stairs: \$8,375.58

Allocating current budgeted funds from Fund 202 Wastewater Fund, Contract Services.

REQUESTED ACTION

- Motion ☒
- Discussion ☒
- Ordinance ☐
- Resolution ☐
- Other ☐

FINANCIAL

- Budgeted Item ☐ Original Estimate/Budget: \$ 246,391
- Non-budgeted Item ☒ Current Estimate: \$ 159,205
- Not Applicable ☐ Amount Under/Over Budget: \$ 87,185

STAFF RECOMMENDATION

Staff recommends city council authorize the City Administrator to proceed with the replacement of the existing Deer Creek lift/transfer station generator for \$9,481.58.

ATTACHMENT/S

- MCII Proposal

Mike Boese

From: Craig Fore
Sent: Thursday, May 27, 2021 10:56 AM
To: Mac; Mayor; City Admin
Cc: Mike Boese
Subject: RE: Deer Creek lift station upgrade

Mac,

We were unable to get this on the agenda for the second meeting in May. It will be on the agenda for the first meeting in June. Mike Boese did not get you email due to the incorrect address. His email is mboese@cityofwimberley.com

From: Mac <libbysales@austin.rr.com>
Sent: Wednesday, May 26, 2021 2:39 PM
To: Mayor <mayor@cityofwimberley.com>; Craig Fore <cfore@cityofwimberley.com>; City Admin ci
Wimberle<cityadmin@cityofwimberley.com>
Subject: Deer Creek lift station upgrade

Mayor, City Administrator, Project Manager Fore, recently I submitted a proposal for replacing the Deer Creek Lift Station generator set and requested a or some sort of response around or the middle of May, I can no longer honor that pricing point, in that proposal I included a new wooden walkway and stairway, my lumber supplier had agreed to hold the lumber materials pricing until May 17th.

Beginning in late/mid April of this year lumber began to drastically increase, as of this writing the lumber materials for this job have increased from 2.7-3.25 times the early April pricing point, so for the immediate future McCoy's has agreed to hold the same TODAY price for 8 more days, the increase in these materials reflects a \$731.58 increase in my original bid.

If we choose to not build the walkway and stairs, then we can deduct \$1,106.00 from our previously offered price total.

As an observation however i think in the interest of staff or repair technicians the walkway and stairs should be built.

Thank you for this opportunity. mac/mc MCII

MCII GENERATOR & ELECTRIC LLC

May 8, 2021

To: Mayor, Administrator, Project Manager

The following is an overview of the scope of intended work and necessary equipment to replace the existing Deer Creek lift/transfer station generator set. Provide and install 1 each new 3 phase 480 Volt 60Hz Diesel powered, radiator water cooled, 1800 RPM, Prime rated 10 Kw generating system, included will be the removal and retention of the existing set.

Presently, the generator set is located on top of the concrete tank, this offering includes having a crane service remove the existing set, and locate the new set in near the same fixed location. I explored locating the new set on grade level but after reviewing operating and servicing door/s location as well it seems a better choice to locate the new set near the existing sets location. I would, however, recommend we add a service deck work platform area joining the concrete holding vault, as well a stairway leading up to this new generator set thereby making access and service very easy and safe, we would use all treated wood [Woolmanized] as well handrails also would include service lighting for less than daylight working conditions. Included will be all wiring and hook ups, full start-up and testing written instructions of the results. Included would be a full 3 year mechanical warranty no questions asked no exceptions beyond acts of malicious or intended damage or destruction caused by others. Including an outboard 18 gallon diesel fuel tank. Annual fuel and oil filter servicing/changing as required.

This set will offer full Auto-starting and shutdown, a digital log book recording up to 150 events that record "Warnings and Faults" programmable as decided starting and maintenance runs, auto charging of the battery starting system. This log is indefinitely retained until the 151st Fault/Warning event is recorded whereby it will replace the 1st event recorded and that log keeping will continue for the life of the controller. Included is all software and upgrades totally free for life, no subscriptions or dues will ever be required, this programming is "open source" is included and will be offered to the city as a part of the purchase. This affords the City total and direct

control of the total generator set with no calling a distant factory representative or special technician. The intent of this is that this set can be maintained as best by local electricians and not require persons or firms with specialized specific ability to make changes or additions as time or circumstances might demand into the future. Following recommended fuel and oil filters changing with oil changing, I would expect this generator set to provide a service life of 20 years.

For the total sum of **\$8,750.00** Estimated time of delivery and into full operation and acceptance performance proof of operation NLT. July 30th. 2021

Thank you for the opportunity to provide this service.

Mac McCullough
MCII Generator and Electric LLC



AGENDA ITEM:	Extension of Contract for Project Manager, Craig Fore
SUBMITTED BY:	M. Boese, City Administrator
DATE SUBMITTED:	May 28, 2021
MEETING DATE:	June 3, 2021

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Craig Fore was hired as a contract Project Manager for oversight of the Wastewater Project Construction and for assistance and coordination of customer sewer tap connections. His contract expires on May 31, 2021 and the project and connections are not estimated to be completed until mid-July to early August.

No additional budget appropriations are needed at this time to extend the contact.

REQUESTED ACTION

- Motion ☒
- Discussion ☒
- Ordinance ☐
- Resolution ☐
- Other ☐

FINANCIAL

- Budgeted Item ☒ Original Estimate/Budget: \$ 51,500
- Non-budgeted Item ☐ Current Estimate: \$ 36,870
- Not Applicable ☐ Amount **Under**/Over Budget: \$ 14,630

STAFF RECOMMENDATION

City Council to extend the PSA for Construction management for the Central Wimberley Wastewater project until August 31, 2021, or when City accepts completion of the project.

ATTACHMENT/S



AGENDA ITEM:	Resolution No. 06-2021 – Supporting Safety Infrastructure/ADA Sidewalk Along 2325
SUBMITTED BY:	Christine Byrne, Place Three Council Member
DATE SUBMITTED:	5/26/2021
MEETING DATE:	6/3/2021

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The City of Wimberley and Hays County are pursuing funding through the 2021 Texas Department of Transportation (TxDOT) Transportation Alternatives Set-Aside (TA) Program for safety improvements along 2325, from the Wimberley High School to HEB.

Resolution No. 06-2021 is in support of these funding efforts.

REQUESTED ACTION

Motion ☒
 Discussion ☒
 Ordinance ☐
 Resolution ☒
 Other ☐

FINANCIAL

Budgeted Item	☐	Original Estimate/Budget:	\$
Non-budgeted Item	☐	Current Estimate:	\$
Not Applicable	☒	Amount Under/Over Budget:	\$

STAFF RECOMMENDATION

ATTACHMENT/S

- Resolution No. 06-2021

RESOLUTION NO. 06-2021

A RESOLUTION OF THE CITY OF WIMBERLEY, TEXAS IN SUPPORT OF SAFETY INFRASTRUCTURE/ADA SIDEWALK ALONG 2325 CONNECTING SCHOOLS, RESIDENCES, BUSINESSES AND PUBLIC FACILITIES TO DOWNTOWN WIMBERLEY.

WHEREAS, the City of Wimberley is located in Hays County, one of the fastest growing counties in the State of Texas and the United States; and

WHEREAS, over 1,500 students attend Wimberley High School, Danforth Junior High and Katherine Anne Porter School, all located along 2325 in Wimberley; and

WHEREAS, thousands of visitors attend Market Day weekends also located on 2325; and

WHEREAS, this stretch of highway is extremely dangerous and heavily used by students and other pedestrians with no pedestrian pathways; and

WHEREAS, an ADA sidewalk along 2325 would provide pedestrian safety and connectivity between residences, businesses, schools and public facilities, which meet the objectives of the Wimberley Valley Trails Master Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS:

That the City Council is supportive and committed to working with Hays County to expand the sidewalk along 2325 from Wimberley High School to HEB, to provide for better pedestrian safety and connectivity.

PASSED AND APPROVED this 3rd day of June 2021.

The City of Wimberley, Texas

Gina V. Fulkerson, Mayor

ATTEST:

Laura J. Calcote, City Secretary





AGENDA ITEM:	Representative to GSMP
SUBMITTED BY:	Rebecca Minnick, Place 1
DATE SUBMITTED:	May 26, 2021
MEETING DATE:	June 21, 2021

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The Greater San Marcos Partnership, of which the city has recently become a member, is made up of representatives from the participating municipalities, companies and other entities. The City is required to select its own representative.

As Wimberley's City Administrator, Mike Boese is the logical choice to serve on this Board, where he will be able to provide an important link from the Partnership to Council and the Community.

REQUESTED ACTION

- Motion ☒
- Discussion ☒
- Ordinance ☐
- Resolution ☐
- Other ☐

FINANCIAL

- Budgeted Item ☐ Original Estimate/Budget: \$
- Non-budgeted Item ☐ Current Estimate: \$
- Not Applicable ☒ Amount Under/Over Budget: \$

STAFF RECOMMENDATION

ATTACHMENT/S



AGENDA ITEM:	Request for Proposals – Comprehensive Plan Consulting Services
SUBMITTED BY:	Laura Calcote, City Secretary
DATE SUBMITTED:	May 27, 2021
MEETING DATE:	June 3, 2021

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The City of Wimberley recently sought Request for Proposals (RFP) for Comprehensive Plan Consulting Services to revise and update the City's Comprehensive Plan. City Council had allocated \$80,000 to pay for half of this potential project in the Fiscal Year 2021 Budget. The other half of the project would be funded in the Fiscal Year 2022 Budget. The City had listed a proposed operating budget range of \$110,000-\$150,000 in the RFP for both fiscal years. Council authorized City staff to advertise the RFP at their March 18, 2021 Meeting.

The RFP was advertised in the *Wimberley View* on April 1, 2021 and April 8, 2021. Additionally, the RFP also advertised on the City's website and distributed to consulting firms through email during April and into early May. Sealed proposals were received on Tuesday, May 11, 2021, at 2:00 p.m. at Wimberley City Hall. Two consulting firms submitted proposals. They were as follows:

- Freese & Nichols, Inc. in the amount of \$149,737.00
- Lionheart Places in the amount of \$107,000.00 plus engineering fees

REQUESTED ACTION

Motion	☒
Discussion	☒
Ordinance	☐
Resolution	☐
Other	☐

FINANCIAL

Budgeted Item	☒	Original Estimate/Budget: \$ 80,000 (FY 2021) & additional funding in FY 2022
Non-budgeted Item	☐	
Not Applicable	☐	Current Estimate: \$
		Amount Under/Over Budget: \$

STAFF RECOMMENDATION

Staff recommends City Council postpone this project until a later time but is seeking direction from Council related to the received proposals.

ATTACHMENT/S

- Bid Tabulation Sheet



REQUEST FOR PROPOSALS – COMPREHENSIVE PLAN CONSULTING SERVICES BID TABULATION FORM

BID TITLE: Comprehensive Plan Consulting Services

DATE OF BID OPENING & TIME: Tuesday, May 11, 2021, at 2:00 p.m.

BIDDER'S NAME ADDRESS BIDDER'S PHONE EMAIL	BIDDER #1	BIDDER #2	BIDDER #3	BIDDER #4
	Freese & Nichols, Inc. 1251 Sadler Drive Building 1, Suite 1150 San Marcos, TX 78666 (512) 213-3200 Wendy.shabay@freese.com	Lionheart Places 1023 Springdale Road Bldg. 6, Ste. E Austin, TX 78721 (512) 520-4488 rebecca@lionheartplaces.com		
AMOUNT OF BID:	\$ 149,737.00	\$ 107,000.00	\$	\$

FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver \$350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of \$350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount (\$ billions)
States & District of Columbia	\$195.3
Counties	\$65.1
Metropolitan Cites	\$45.6
Tribal Governments	\$20.0
Territories	\$4.5
Non-Entitlement Units of Local Government	\$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures**, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury’s Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. Supporting the public health response

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**
 - ✓ Vaccination programs
 - ✓ Medical expenses
 - ✓ Testing
 - ✓ Contact tracing
 - ✓ Isolation or quarantine
 - ✓ PPE purchases
 - ✓ Support for vulnerable populations to access medical or public health services
 - ✓ Public health surveillance (e.g., monitoring for variants)
 - ✓ Enforcement of public health orders
 - ✓ Public communication efforts
 - ✓ Enhancement of healthcare capacity, including alternative care facilities
 - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
 - ✓ Enhancement of public health data systems
 - ✓ Capital investments in public facilities to meet pandemic operational needs
 - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**
 - ✓ Mental health treatment
 - ✓ Substance misuse treatment
 - ✓ Other behavioral health services
 - ✓ Hotlines or warmlines
 - ✓ Crisis intervention
 - ✓ Services or outreach to promote access to health and social services
- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. **Addressing the negative economic impacts caused by the public health emergency**

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.
- **Supporting small businesses**, helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.
- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.
- **Rebuilding public sector capacity**, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. Serving the hardest-hit communities and families

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health**, through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments**, including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. Replacing lost public sector revenue

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. Providing premium pay for essential workers

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- | | |
|---|---|
| ✓ Staff at nursing homes, hospitals, and home-care settings | ✓ Truck drivers, transit staff, and warehouse workers |
| ✓ Workers at farms, food production facilities, grocery stores, and restaurants | ✓ Childcare workers, educators, and school staff |
| ✓ Janitors and sanitation workers | ✓ Social service and human services staff |
| ✓ Public health and safety staff | |

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. Investing in water and sewer infrastructure

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. Investing in broadband infrastructure

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. Ineligible Uses

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.



AGENDA ITEM:	City Hall Operating Hours
SUBMITTED BY:	M. Boese, City Administrator
DATE SUBMITTED:	May 28, 2021
MEETING DATE:	June 3, 2021

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Current City Hall operating hours are Monday – Friday 8:00 A.M. to 5:00 P.M. Employees are scheduled to take a 1-hour lunch which can be difficult with a small staff.

Changing City Hall operating hours to Monday – Thursday 8:00 A.M to 5:00 P.M. and Friday 8:00 A.M. to 2:00 P.M. will provide the opportunity for staff to take a 30-minute lunch and improve operational flexibility.

The City does not typically experience heavy customer traffic on Friday afternoons; however, staff can always accommodate individual citizen needs if City Hall hours are changed on Fridays.

REQUESTED ACTION

- Motion ☒
- Discussion ☒
- Ordinance ☐
- Resolution ☐
- Other ☐

FINANCIAL

- Budgeted Item ☐ Original Estimate/Budget: \$
- Non-budgeted Item ☐ Current Estimate: \$
- Not Applicable ☒ Amount Under/Over Budget: \$

STAFF RECOMMENDATION

Staff recommends city council approve new operating hours for City Hall.

ATTACHMENT/S