



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR PARKS AND RECREATION BOARD MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
TUESDAY, JANUARY 18, 2022 - 4:00 PM

AGENDA

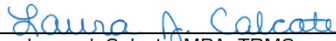
1. **CALL TO ORDER** January 18, 2022, at 4:00 PM
2. **CALL OF ROLL**
3. **CITIZENS COMMUNICATIONS**
This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Parks and Recreation Board. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Board. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Board or City staff. Comments should not be accusatory, derogatory or threatening in nature.
4. **MINUTES**
 - 4.1. Approval of minutes from the Parks and Recreation Board Meeting held December 14, 2021.
5. **CITY STAFF REPORT**
 - 5.1. Director Report - Richard Shaver
6. **DISCUSSION AND POSSIBLE ACTION**
 - 6.1. Discuss and consider possible action to approve the 2022 Blue Hole Regional Park Soccer Field Usage Agreement.
7. **BOARD MEMBER REPORTS**
 - 7.1. Announcements
 - 7.2. Future agenda items
8. **ADJOURNMENT**

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may

constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofwimberley.com, in compliance with Chapter 551, Texas Government Code, on Friday, January 14, 2022, by 6:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Laura J. Calcote, JMPA, TRMC
City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Laura Calcote at (512) 847-0025 two business days in advance of the meeting for appropriate arrangements.





City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

PARKS AND RECREATION BOARD MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
TUESDAY, DECEMBER 14, 2021 – 4:00 P.M.

MINUTES

1. CALL TO ORDER

Lin Weber called the meeting to order on Nov 16, 2021 at 5:00 p.m.

2. CALL OF ROLL

Board Members Present:

Lin Weber, Vice Chairperson (acting chair)

Noland Martin, Secretary

Lee Ann Linam³

Kelley Shand 2

Leah Cuddeback (present at 5:11 p.m.)

Trey Cooksey 1

Board Members Absent: Anthony Derringer, Chairperson

City Staff Present: Richard Shaver, Parks Director
Laura Calcote, City Secretary

3. CITIZENS COMMUNICATIONS

There were no citizens communications.

4. MINUTES

Motion to approve the minutes from September 21, 2021, was made by Lee Ann Linam.

Motion was seconded by Kelley Shand. Motion carried unanimously.

5. CITY STAFF REPORT

5.1 - Director Report: Richard Shaver

Project updates:

- Improvements of Parks noted.
- Keep Wimberley Beautiful will provide fence at MK Park.
- Polar Bear Plunge on Jan 1.

- 5.2 - Education and Outreach Sub-Committee Report:
- Text being drafted for digital signage at Blue Hole.

6. DISCUSSION AND POSSIBLE ACTION

6.1. Discuss and consider possible action to distinguish a resident and non-resident fee for the Blue Hole Nature Camp Program in 2022. (Parks Director, Richard Shaver)

Motion made by was made by Lee Ann Linam as stated above. Motion was seconded by Kelley Shand and carried unanimously.

6.2. Discuss and consider possible action giving priority to Wimberley residents for the 2022 Blue Hole Season Pass Program. (Parks Director, Richard Shaver)

Motion made by Kelley Shand to give priority to 78676 residents priority for the 2022 Blue Hole Season Pass Program. Motion seconded by Trey Cooksey and carried unanimously.

6.3 Discuss and consider possible action to recommend approving an ordinance amending Chapter 9 Article 9.02 “Subdivision Control”, division 8, Parkland Dedication, Section 9.-2.273 “Fee Payment in Lieu of Parkland Dedication” of the city code of the City of Wimberley, Texas providing for findings of fact; an effective date; proper notice and meeting; and severability. (Parks Director, Richard Shaver)

- Lee Ann Linam made the motion that we accept staff recommendations regarding cost calculations with the exception that we update park development fee calculations to reflect inflation rates since 2012. Leah Cuddeback seconds the motion. Motion carried unanimously.

- Leah Cuddeback made the motion recommending approving an ordinance amending Chapter 9 Article 9.02 “Subdivision Control”, division 8, Parkland Dedication, Section 9.-2.273 “Fee Payment in Lieu of Parkland Dedication” of the city code of the City of Wimberley, Texas providing for findings of fact; an effective date; proper notice and meeting; and severability. Trey Cooksey seconded. Motion carried unanimously.

6.4. Discuss and consider possible action regarding approval to complete a grant application for up to \$300,000 in funding for trail improvements in Blue Hole Regional Park. (Parks Director, Richard Shaver)

- Lee Ann Linam Motion made to approve the Park Staff’s request to complete a grant application for up to \$300,000 in funding for trail improvements in Blue Hole Regional Park. Seconded by Leah Cuddeback. Motion carried unanimously after Trey Cooksey recused himself from the vote.

7. BOARD MEMBER REPORTS

7.1. Announcements: None

7.2 Future agenda items: Update from education and outreach committee.

8. ADJOURNMENT

Motion to adjourn at 5:39 p.m. was made by Leah Cuddeback. Motion was seconded by Trey Cooksey. Motion carried unanimously.

RECORDED BY:

Noland Martin, Board Secretary

APPROVED BY:



Anthony Derringer, Chairperson

DRAFT



AGENDA ITEM:	1. Director Report - Richard Shaver
SUBMITTED BY:	Richard Shaver
DATE SUBMITTED:	01/14/2022
MEETING DATE:	January 18, 2022

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	1. Discuss and consider possible action to approve the 2022 Blue Hole Regional Park Soccer Field Usage Agreement.
SUBMITTED BY:	Richard Shaver
DATE SUBMITTED:	01/14/2022
MEETING DATE:	January 18, 2022

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

Motion
Discussion

FINANCIAL

STAFF RECOMMENDATION

Staff recommends approving this item

ATTACHMENT/S

1. 2022 BLUE HOLE REGIONAL PARK SOCCER FIELD ANNUAL USAGE AGREEMENT



BLUE HOLE REGIONAL PARK SOCCER FIELD SEASONAL USAGE AGREEMENT

USER: _____ VALID DATES: **March 2022 – May 2022**

ADDRESS: _____
CITY STATE ZIP

POINT OF CONTACT (POC): _____

SECONDARY POINT OF CONTACT (SPOC): _____

EMAIL ADDRESS: _____

POC TELEPHONE: _____ SPOC TELEPHONE: _____

NUMBER OF FIELDS REQUESTED: _____ INTENDED USE: _____

ESTIMATED PARTICIPANTS: _____

RULES AND REGULATIONS APPLICABLE TO ALL USERS

Initial all below to complete agreement.

1. Must be 21 years of age and provide proof of residency to reserve facility. _____
2. A copy of liability insurance with proper address is required with application. _____
3. Alcohol, smoking, illegal drugs, and weapons are prohibited. _____
4. Activities for minors must be properly chaperoned by an adult 21 years of age or older at all times. _____
5. The City reserves the right to inspect premises during an activity. _____
6. The rental group may begin set-up as early as 7:00 am. All activities shall cease and clean-up must be completed at least 15 minutes before dark. _____
7. All trash generated from this activity must be removed from the site or removal fees may apply. Soccer organizations are required to provide all of their own garbage cans and pack out all garbage from field usage. _____
8. City property shall not be removed from premises. _____
9. The City of Wimberley is not responsible for items left on the premises or damage to items or equipment while in use on the premises. _____
10. Damage restitution may be required in the event of damage or trash removal on the property. _____
11. Users shall provide goals and other equipment needed for the intended use. _____
12. Only the fields specified in this agreement may be used for the intended activity. _____

13. The seeding, sodding, or administration of any organic materials must be approved _____
by the Parks and Recreation Director prior to application.
14. Placing any sign or banner on park property is prohibited without proper permits. _____
15. The sale of any merchandise, food, or beverages must be approved by park _____
management prior to the sales date.
16. Fields must be shared between all youth sports organizations with an agreement _____
with the City of Wimberley, and all scheduling and maintenance of fields must be
agreed upon by youth sports organizations. Additional fees may be applied if City
staff is utilized for scheduling and additional maintenance.
17. Seasonal game schedules must be provided to park staff in writing through email _____
prior to the start-date of the season.
18. All smaller goals must be moved to the designated area behind staff maintenance _____
shed within one week of the closing of each season. Large goals may be left but
need to be moved to an area of least impact.
19. Only benches and goals may be left after field usage – all flags, tents, spray cans, _____
etc. must be removed from the facility within one hour of usage.
20. Prior to use of the facilities, user shall provide a Certificate of Insurance in the _____
amount specified below with the City of Wimberley and Blue Hole Regional Park
being named as additionally insured.
21. The City agrees to continue regular maintenance of fields such as mowing, _____
weed-eating, and pesticide application as needed on fields.
22. User agrees to hold harmless and indemnify the City of Wimberley and Blue Hole _____
Regional Park with respect to claim of loss, injury, or damage because of negligence
of the user or user's employees or agency, including damage to park property.
23. User agreed that activities will be orderly and lawful and not of a nature to incite _____
others to disorder.
24. All organizations need to provide a 501©3 documentation. _____
25. Users shall conform to all policies and procedures established by the City Council _____
and City of Wimberley Parks Department.

INSURANCE REQUIRED WITH APPLICATION

All athletic facility use requests require that the group or organization furnish a Certificate of Insurability to show the following:

Commercial General Liability	\$1,000,000	Each Occurrence	Bodily Injury
	\$2,000,000	General Aggregate	Bodily Injury
	\$500,000	Each Occurrence	Property Damage

OR

A combined single limit of \$1,000,000 is required.

Coverage is to include Products Liability, Personal Injury, and Fire Damage Legal Liability. The Certificate shall certify that the policy has been endorsed to name as an additional insured, City of Wimberley, P.O. Box 2027, Wimberley, Texas, 78676 and the Blue Hole Regional Park, 100 Blue Hole Lane, Wimberley, Texas, 78676.

RISK ACKNOWLEDGEMENT/HOLD HARMLESS

I, the undersigned, acknowledge that I am aware of and understand the potential risks associated with being the responsible party for any and all activities conducted during the facility reservation. I and/or the organization being represented further agree that I/we shall indemnify and hold harmless the City of Wimberley, Blue Hole Regional Park, Wimberley Parks Department, City officials, employees, agents and assigns from and against any and all claims, damages, losses, actions, liabilities and expenses, including but not limited to reasonable attorney fees, arising from or in connection with the undersigned's access to and use of the reserved facility.

I understand the stipulations of this reservation and agree to abide by all facility rules and policies. I have reviewed the regulations governing the use of athletic facilities and have been advised of the free use and fee-based policies.

Signature: _____ Print Name: _____

Organization: _____ Date: _____

Please attach copy of liability insurance, 501©3 documentation, and seasonal game schedule