



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
THURSDAY, JANUARY 19, 2023 - 6:00 PM

AGENDA

1. **CALL TO ORDER** January 19, 2023, at 6:00 PM
2. **CALL OF ROLL**
3. **INVOCATION** Clint Regan, Wimberley Presbyterian Church
4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**
5. **PROCLAMATIONS**
 - 5.1. Proclamation of the City of Wimberley, Texas proclaiming January 16, 2023 as "Martin Luther King, Jr. Day."
6. **CITIZENS COMMUNICATIONS**

The City Council welcomes comments from citizens at regular meetings. Citizens wishing to speak must sign up prior to the meeting being called to order. We abide by the Texas Open Meetings Act, so council members are allowed only to speak about items posted on the agenda. All other inquiries will be forwarded to staff and may be placed on a future agenda for discussion. Speakers will have one opportunity to speak during the time period, and they must observe the three-minute time limit. After you state your name, staff will start the timer and you have 3 minutes to speak. We will endeavor to ensure that meetings are conducted in a courteous manner, and in an atmosphere free of defamation, intimidation, personal affronts, profanity, or threats of violence.
7. **CONSENT AGENDA**
 - 7.1. Consider approval of Minutes from the January 5, 2023 Regular City Council Meeting.
 - 7.2. Approval of the December 2022 Revenue and Expenditure Report for the City of Wimberley.
8. **PRESENTATION AND POSSIBLE ACTION**
 - 8.1. Receive a presentation and consider possible action regarding the City of Wimberley's Quarterly Investment Report for the first quarter of Fiscal Year 2023. (City Administrator, Tim Patek)
9. **CITY STAFF REPORT**

- 9.1. Parks Director Report regarding, but not limited to, programs/events and maintenance projects.
(Richard Shaver, Parks and Recreation Director)

10. DISCUSSION AND POSSIBLE ACTION

- 10.1. Consider approval of Resolution No. 03-2023, authorizing an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 5), authorizing expenditures from the American Rescue Plan Fund 6751 (Outlay-Projects) and providing an effective date. (Tim Patek, City Administrator)
- 10.2. Consider approval of Resolution No. 04-2023, authorizing an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 6), authorizing expenditures from the American Rescue Plan Fund 6751 (Outlay-Projects) and providing an effective date. (Tim Patek, City Administrator)
- 10.3. Consider approval of Resolution No. 05-2023, authorizing an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 7), providing for the transfer of funds within the Blue Hole - Unobligated Fund Balance to the Capital Outlay and Improvements Fund (Account Number 200-52-6794) and providing an effective date. (Tim Patek, City Administrator)
- 10.4. Discuss and consider possible action to approve a sewage disposal plan for a proposed Dollar General located on two acres of property on the south side of Ranch Road 12 at its intersection with Saddle Ridge Drive (Hays CAD# R12666) (Berry Engineers)
- 10.5. Discuss and consider possible action to grant a variance to allow the removal of a heritage tree at a property located on the south side of Ranch Road 12 at its intersection with Saddle Ridge Drive (Hays CAD# R12666) (Berry Engineers)
- 10.6. Discuss and consider possible action regarding a Contract for Election Services with the Hays County Elections Administrator to conduct the May 6, 2023 General Election for the City of Wimberley. (City Secretary, Tammy Cook)
- 10.7. Discuss and consider possible action regarding a Joint Election Agreement between Hays County and the City of Wimberley. (City Secretary, Tammy Cook)

11. CITY COUNCIL REPORTS

- 11.1. Announcements
- 11.2. Future Agenda Items

12. ADJOURNMENT

EXECUTIVE SESSION NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for Executive Session

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley

City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofwimberley.com, in compliance with Chapter 551, Texas Government Code, on Friday, January 13, 2023 by 6:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Tammy Cook, City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Interim City Secretary Tammy Cook at (512) 648-2403 two business days in advance of the meeting for appropriate arrangements.



City of Wimberley



Proclamation

THE STATE OF TEXAS §
COUNTY OF HAYS §
CITY OF WIMBERLEY §

WHEREAS, Martin Luther King Jr. Day affords special opportunity to honor Dr. King and become more knowledgeable about his message of unity and community we recognize his significant contributions to the progress of our nation; and

WHEREAS, we commemorate the timeless values he taught us through his example -- the values of courage, truth, justice, compassion, dignity, humility and service that so radiantly defined Dr. King's character and empowered his leadership; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty;

NOW, THEREFORE I, Gina Fulkerson, by virtue of the authority vested in me as Mayor the City of Wimberley, do hereby proclaim January 16th, 2023

MARTIN LUTHER KING JR. DAY

AND urge our residents to join together in making this period of rededication to the principles of justice and equality for all people and commemorate the universal, unconditional love, forgiveness and nonviolence that empowered his revolutionary spirit.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Seal of the City of Wimberley, Texas to be affixed this 19th day of January 2023.

CITY OF WIMBERLEY

Gina V. Fulkerson, Mayor



AGENDA ITEM:	1. Consider approval of Minutes from the January 5, 2023 Regular City Council Meeting.
SUBMITTED BY:	Tammy Cook
DATE SUBMITTED:	01/04/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Minutes from January 5th are attached for review and consideration by the Council.

REQUESTED ACTION

Motion

FINANCIAL

N/A

STAFF RECOMMENDATION

Approve Minutes as presented or amend as necessary.

ATTACHMENT/S

1. 01-05-2023 Regular Meeting Minutes



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING

WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS

221 STILLWATER, WIMBERLEY, TEXAS 78676

THURSDAY, JANUARY 5, 2023 - 6:00 PM

MINUTES

1. CALL TO ORDER January 5, 2023, at 6:00 PM

Mayor Gina Fulkerson called the meeting to order at 6:00 p.m.

2. CALL OF ROLL

Council Members Present:

Gina Fulkerson, Mayor
Rebecca Minnick, Place 1
Teresa Shell, Place 2
Chris Sheffield, Place 3
Jim Chiles, Place 4
David Cohen, Place 5

Staff Members Present:

Tim Patek, City Administrator
Tammy Cook, City Secretary
Nathan Glaiser, Director of Planning & Public Works
Leanne Kirby, Director of Tourism
Charles Zech, City Attorney

3. INVOCATION

A moment of silence was observed.

4. PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

Mayor Fulkerson led the pledges of allegiance.

5. CITIZENS COMMUNICATIONS

Nancy Heintz, representative for the Homeless Coalition of Hays County, spoke about the Point-in-Time Count and explained the procedure. She stated this count provides a snapshot of the individuals and families experiencing homelessness in Hays County and the people they seek to count are those sheltered, unsheltered and those that are in transitional housing. This unsheltered count will take place on January 26, 2023 from 7:00 am to 7:00 p.m. and the sheltered count will be completed that evening. Ms. Heintz explained the process of volunteers and how they engage with those experiencing homelessness. She stated they work with the Sheriff's office for mapping and stated this is real-time engagement. A report will be provided to council after this point-in-time count is concluded.

6. PRESENTATION AND POSSIBLE ACTION

- 6.1. Receive an update from Hays County Constable, Don Montague. (*Don Montague, Constable*)

Constable Montague was unable to attend the meeting. However, he did send a brief report that was read

aloud by the City Administrator. This report stated that after the November 9, 2022 Transportation Advisory Board Meeting, the Constables office increased their presence for traffic control for the roads that were mentioned at that meeting. On the first day, there were 50 traffic stops made throughout the city, with Flite Acres having the most stops for speeding, followed by FM 1492. This enforcement continues, but there has been a dramatic decrease in traffic contact due to this enforcement. He stated traffic control would continue and will look at any additional areas reported by the City.

7. CONSENT AGENDA

7.1. Consider approval of Minutes from the December 15, 2022 Regular City Council Meeting.

A motion was made by Council member Cohen, seconded by Council Member Sheffield to approve the consent agenda. The motion carried unanimously (5-0).

8. CITY STAFF REPORT

8.1. City Administrator Report, including but not limited to the following items:

- a. Transportation Alternative Program
- b. Wimberley Downtown Historic District
- c. Comprehensive Plan - Resilient Communities Grant through the General Land Office
- d. Parks Master Plan
- e. Lift Station Update
- f. Traffic Related Issues
- g. Water Suppression Issues Update

Tim Patek, City Administrator, provided an update to the Council on the Transportation Alternative Program, the Design Guidelines for the Downtown Wimberley Historic District, Comprehensive Plan, Parks Master Plan, Lift Station Update, Traffic Related Issues, and water suppression issues. (The complete City Administrator Report is attached at "Attachment A" to these minutes)

9. DISCUSSION AND POSSIBLE ACTION

9.1. Consider approval of Resolution No. 01-2023, approving a Fair Housing Policy that aligns with the Federal Civil Rights Act and Fair Housing Act and the Texas Fair Housing Act, providing for a repealer clause, and establishing an effective date. (*Tim Patek, City Administrator*)

Tim Patek, City Administrator, presented the need for a fair housing policy or fair housing initiatives when applying for state and federal grants. The City is currently applying for the Resilient Community Program Grant and our grant administrator, Langford Community Management Services, stated a policy or initiatives for fair housing are highly encouraged when applying and if approved this evening, this policy will be submitted with the application. A motion was made by Council Member Shell, seconded by Council Member Chiles to approve Resolution No. 01-2023 as presented. The motion carried unanimously (5-0).

9.2. Consider approval of Resolution No. 02-2023, authorizing an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 4), authorizing expenditures from the Hotel Occupancy Tax Fund (Special Events and Special Events Equipment) and providing an effective date. (*Leanne Kirby, Tourism Director*)

Leanne Kirby, Tourism Director, asked for the council's support to allocate funds from the special events line item for rental space in the downtown area.

Mayor Fulkerson would like to see the Hotel Occupancy Tax committee discuss this allocation prior to making a decision on this item.

Upon completion of discussion, a motion was made by Council Member Minnick, seconded by Council

Member Cohen to approve Resolution No. 02-2023 as presented with a future update to Council and the approval of the lease agreement to be brought forward at a future date. The motion carried unanimously (5-0).

- 9.3.** Discuss and consider any further action related to the TxDOT 2023 Transportation Alternatives Program. *(Mayor Gina Fulkerson)*

This item was not needed this evening.

10. CITY COUNCIL REPORTS

10.1. Announcements

Council Member Minnick informed everyone that Martha Knies is in the hospital and is being cared for in the Houston Area.

City Secretary, Tammy Cook, informed Council that she will be out of the office next Thursday and Friday attending the Texas Municipal Clerk's Association, Election Law Seminar.

10.2. Future Agenda Items

The following items will come forward at a future meeting:

1. An update from signcrafters related to city signage.
2. Lease agreement for office space at the Lumberyard for the Tourism Director.
3. Hotel Occupancy Tax Committee update

11. ADJOURNMENT

A motion was made by Council Member Cohen, seconded by Council Member Chiles to adjourn the meeting at 6:58 p.m. The motion carried unanimously (5-0).

RECORDED BY:

Tammy Cook, City Secretary



APPROVED BY:

Gina V. Fulkerson, Mayor

ATTACHMENT A

CITY ADMINISTRATOR REPORT – JANUARY 5, 2022

A. Transportation Alternative Program

- a. Transportation Master Plan adopted in December 2022
- b. Met with TxDOT officials on December 13, 2022, regarding the Transportation Alternative Program (Sidewalk on RR 12 from Downtown Square to FM 3237) and Staff attended virtual meeting on December 16, 2022
- c. Transportation Advisory Board met, discussed, and will assist in the preliminary application (Due January 27th) Staff is working on application process.
- d. Council indicated interest in applying for this (Funding, if approved 80/20) for the Sidewalk (approved within the Transportation Master Plan)

B. Wimberley Downtown Historic District – Design Guidelines

- a. Working with Post Oak Preservations (bi-weekly meetings held with Staff)
- b. Community Townhall held on July 28, 2022
- c. Community Townhall to be held on January 26, 2023
- d. Additional Meetings if needed to be held in February/March 2023
- e. Design Guidelines to Planning & Zoning Commission March/April 2023
- f. Expected completion April/May 2023
- g. City Administrator will continue to provide updates to Council throughout this process.

C. Comprehensive Plan – Resilient Communities Program

- a. Awarded grant administration to Langford Community Management Services on December 1, 2022.
- b. Meeting held on December 19, 2022 to discuss brief overview of what to expect and the next steps in the process of the Resilient Communities Program Grant.
- c. SAM.GOV (U.S. Federal Government System for Award Management) registration complete on December 23, 2022 and sent to Langford.
- d. City Administrator will continue to provide updates to Council throughout this process.

D. Wimberley Parks & Recreation Comprehensive Master Plan

- a. Council approved a budget amendment on December 1, 2022 to allocate funds to this plan
- b. RFP for Grant Administrator is being reviewed by Legal Counsel December 2022
- c. RFP for Grant Administrator going out in January/February 2023
- d. RFP proposal deadline February/March 2023

- e. City Council award Grant Administrator for Comprehensive Master Plan March/April 2023
- f. City Administrator will continue to provide updates to Council throughout this process

E. Lift Station

- a. Blue Hole Lift Station generator has been replaced, and new stairway has been installed.
- b. Parts are on back order for electrical panel, contractor hopes to install panel by mid-January.
- c. Parts are on back order for pumps and guiderails, contractor hopes to install pumps and guiderails by mid-January.
- d. City Administrator will continue to provide updates to Council throughout this process.

F. Traffic Related Issues

- a. Working with Transportation Advisory Board and Hays County
- b. Don Montague, Precinct 3 Constable will give update on January 5, 2023 to City Council on areas they are patrolling
- c. Met with TxDOT on December 13, 2022 on getting signage approval on RR 12 for FM 1492.
- d. Working with City Engineers on getting pricing for re-striping parking, re-striping crosswalks, and curb stops for the downtown square.
- e. City Administrator will continue to provide updates to Council throughout this process.

G. Water Suppression Issues

- a. Met with Fire Chief and Fire Marshal on December 21, to discuss water suppression issues and how to move forward in helping business owners meet fire protection guidelines.
- b. Joint meeting scheduled for January 10, 2023 at 2:00 pm City Hall, with business owners and Fire Marshal to go over water suppression issues, alternative water sources and meeting fire protection guidelines.
- c. City Administrator will continue to provide updates to Council throughout this process.



AGENDA ITEM:	2. Approval of the December 2022 Revenue and Expenditure Report for the City of Wimberley.
SUBMITTED BY:	Tim Patek
DATE SUBMITTED:	01/04/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

Motion

FINANCIAL

Revenue and Expense Report for December 2022 is attached for review.

STAFF RECOMMENDATION

ATTACHMENT/S

1. 2022 December Financial Statement (PDF)

City of Wimberley
Revenue And Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
15-Administration	130,707.81	500,679.09	1,860,500.00	1,359,820.91	73.09%	478,335.24	1,950,325.61
51-Community Center	0.00	80.00	0.00	(80.00)	0.00%	0.00	100.00
Revenue Totals	<u>130,707.81</u>	<u>500,759.09</u>	<u>1,860,500.00</u>	<u>1,359,740.91</u>	<u>73.08%</u>	<u>478,335.24</u>	<u>1,950,425.61</u>
Expense Summary							
15-Administration	43,454.90	205,815.95	690,290.00	484,474.05	70.18%	340,089.72	766,607.04
16-Legal	3,060.76	8,995.90	100,000.00	91,004.10	91.00%	24,862.24	63,069.53
17-Council/Board	1,245.54	25,354.87	118,700.00	93,345.13	78.64%	23,977.58	125,861.98
18-Building	583.75	8,585.00	43,000.00	34,415.00	80.03%	10,582.50	49,068.75
21-Public Safety	7,130.00	13,130.00	222,740.00	209,610.00	94.11%	10,085.00	75,421.58
25-Municipal Court	0.00	333.33	14,275.00	13,941.67	97.66%	999.99	4,516.92
30-Public Works	19,935.40	52,236.37	227,259.00	175,022.63	77.01%	50,747.35	230,766.54
31-Roads	1,740.74	7,117.48	105,250.00	98,132.52	93.24%	33,374.31	109,156.46
33-Water/Wastewater	997.50	14,927.98	0.00	(14,927.98)	0.00%	16,538.47	66,918.45
51-Community Center	16,837.21	38,458.13	160,486.00	122,027.87	76.04%	32,201.30	126,174.35
52-Parks	148.47	1,335.27	12,500.00	11,164.73	89.32%	466.09	3,879.44
Expense Totals	<u>95,134.27</u>	<u>376,290.28</u>	<u>1,694,500.00</u>	<u>1,318,209.72</u>	<u>77.79%</u>	<u>543,924.55</u>	<u>1,621,441.04</u>
Revenues Over(Under) Expenditures	<u>35,573.54</u>	<u>124,468.81</u>	<u>166,000.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>(65,589.31)</u>	<u>328,984.57</u>

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
<u>Tax Revenue</u>							
15-5120 General Sales & Use Tax	114,577.51	363,683.67	1,419,000.00	1,055,316.33	74.37%	344,875.54	1,422,485.75
15-5131 Mixed Beverage Tax	7,724.65	19,862.26	40,000.00	20,137.74	50.34%	15,814.28	64,108.01
15-5171 Franchise Tax	0.00	83,354.60	250,000.00	166,645.40	66.66%	74,038.37	293,914.41
Total Tax Revenue	122,302.16	466,900.53	1,709,000.00	1,242,099.47	72.68%	434,728.19	1,780,508.17
<u>Licenses & Permits</u>							
15-5211 Beer & Wine Permits	60.00	60.00	1,000.00	940.00	94.00%	0.00	1,465.00
15-5212 Food Permits	1,100.00	1,975.00	14,000.00	12,025.00	85.89%	4,600.00	16,904.80
15-5213 Septic Permits	510.00	4,270.00	10,000.00	5,730.00	57.30%	2,225.00	13,135.00
15-5219 Sign Permits	205.00	315.00	1,000.00	685.00	68.50%	0.00	620.00
15-5221 Building Permits	2,373.75	6,382.42	30,000.00	23,617.58	78.73%	8,917.54	31,901.72
15-5621 Short-Term Rental	0.00	650.00	0.00	(650.00)	0.00%	0.00	0.00
Total Licenses & Permits	4,248.75	13,652.42	56,000.00	42,347.58	75.62%	15,742.54	64,026.52
<u>Service Fees</u>							
15-5410 CC Convenience Fees	(3.70)	62.59	500.00	437.41	87.48%	150.07	410.75
15-5413 Zoning	25.00	2,567.00	10,000.00	7,433.00	74.33%	6,071.40	13,886.40
15-5414 Subdivision Fees	0.00	0.00	3,000.00	3,000.00	100.00%	4,882.55	7,437.55
15-5416 Building Inspections	1,523.75	4,043.75	25,000.00	20,956.25	83.83%	4,930.00	26,700.00
15-5417 Bldg Plan Reviews	751.25	2,403.75	10,000.00	7,596.25	75.96%	2,565.00	11,053.75
15-5475 WCC Facility Rentals	1,860.00	8,645.00	30,000.00	21,355.00	71.18%	7,110.00	35,912.65
Total Service Fees	4,156.30	17,722.09	78,500.00	60,777.91	77.42%	25,709.02	95,401.10
<u>Court Costs, Fees & Charges</u>							
15-5411 Court Costs	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Court Costs, Fees & Charges	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
<u>Other Income</u>							
15-5611 Interest Revenues	0.00	0.00	2,000.00	2,000.00	100.00%	819.89	1,231.87
15-5701 Other/Misc	0.60	2,404.05	10,000.00	7,595.95	75.96%	1,335.60	9,157.95
Total Other Income	0.60	2,404.05	12,000.00	9,595.95	79.97%	2,155.49	10,389.82
Total Administration	130,707.81	500,679.09	1,860,500.00	1,359,820.91	73.09%	478,335.24	1,950,325.61
<u>51-Community Center</u>							
<u>Service Fees</u>							
51-5476 Special Events	0.00	80.00	0.00	(80.00)	0.00%	0.00	100.00
Total Service Fees	0.00	80.00	0.00	(80.00)	0.00%	0.00	100.00
Total Community Center	0.00	80.00	0.00	(80.00)	0.00%	0.00	100.00
Total Revenue	130,707.81	500,759.09	1,860,500.00	1,359,740.91	73.08%	478,335.24	1,950,425.61

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
Personnel Services							
15-6110 S & W - City Administrator	15,000.00	34,976.99	136,000.00	101,023.01	74.28%	32,846.11	128,999.98
15-6120 S & W - City Secretary	10,038.45	23,423.05	87,006.00	63,582.95	73.08%	18,898.37	70,689.08
15-6130 S & W - Financial Clerk	6,386.31	14,835.99	54,413.00	39,577.01	72.73%	12,723.20	47,325.76
15-6210 Health Care	1,885.68	5,594.33	31,858.00	26,263.67	82.44%	10,069.52	29,910.27
15-6220 Payroll Taxes	2,501.62	5,823.33	23,216.00	17,392.67	74.92%	4,798.11	18,175.59
15-6230 TMRS Contribution	1,984.66	4,635.17	19,112.00	14,476.83	75.75%	4,113.04	14,847.78
15-6250 Unemployment Compensation	0.00	9.00	706.00	697.00	98.73%	0.00	12.97
15-6251 Workers Compensation	0.00	0.00	197.00	197.00	100.00%	0.00	0.00
Total Personnel Services	37,796.72	89,297.86	352,508.00	263,210.14	74.67%	83,448.35	309,961.43
Expenditures							
15-6135 S & W - HOT	1,875.00	4,375.00	16,250.00	11,875.00	73.08%	0.00	3,750.00
Total Expenditures	1,875.00	4,375.00	16,250.00	11,875.00	73.08%	0.00	3,750.00
Other Services & Charges							
15-6270 Annual/Assoc Dues	185.00	489.15	4,500.00	4,010.85	89.13%	629.13	3,622.22
15-6340 Technology Consultant	0.00	6,723.74	10,000.00	3,276.26	32.76%	3,134.99	10,360.45
15-6370 Contract Services	8.30	6,078.55	21,384.00	15,305.45	71.57%	8,716.50	26,579.03
15-6411 Telephones	513.51	1,178.19	6,000.00	4,821.81	80.36%	1,283.51	4,648.41
15-6420 Office Cleaning	575.00	1,725.00	6,000.00	4,275.00	71.25%	1,725.00	6,612.50
15-6441 Storage Rent	100.00	300.00	1,200.00	900.00	75.00%	300.00	1,200.00
15-6443 Equipment Rent/Lease	0.00	1,823.82	9,000.00	7,176.18	79.74%	2,498.33	11,208.42
15-6500 Grant Expenditures	0.00	29,850.60	0.00	(29,850.60)	0.00%	0.00	14,422.46
15-6520 Insurance	0.00	30,041.90	30,000.00	(41.90)	(0.14%)	25,092.90	25,092.90

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-6531 Public Notices	962.00	1,475.88	7,000.00	5,524.12	78.92%	1,235.74	2,984.00
15-6532 Office Tech/Software	239.98	21,345.49	41,000.00	19,654.51	47.94%	11,182.94	53,907.18
15-6551 Printing	0.00	30.00	300.00	270.00	90.00%	0.00	177.24
15-6569 Vehicle Allowance/Moving Exp	900.00	2,200.00	10,800.00	8,600.00	79.63%	1,500.00	6,000.00
15-6570 Travel	0.00	0.00	5,000.00	5,000.00	100.00%	3,252.21	5,074.99
15-6572 Training	0.00	729.90	5,000.00	4,270.10	85.40%	1,702.21	4,803.38
15-6581 Refunds	0.00	300.00	2,000.00	1,700.00	85.00%	0.00	695.00
15-6589 Records Management	0.00	567.00	1,500.00	933.00	62.20%	824.35	1,580.35
15-6651 Postage	0.00	32.84	1,000.00	967.16	96.72%	251.00	916.50
Total Other Services & Charges	3,483.79	104,892.06	161,684.00	56,791.94	35.13%	63,328.81	179,885.03
<u>Supplies & Maintenance</u>							
15-6410 Utilities	299.39	3,606.37	11,000.00	7,393.63	67.21%	2,534.18	12,170.15
15-6430 Bldg Repairs/Maintenance	0.00	0.00	3,000.00	3,000.00	100.00%	1,438.00	3,291.77
15-6442 Water Cooler	0.00	95.98	600.00	504.02	84.00%	125.97	619.86
15-6521 Security System	0.00	179.94	853.00	673.06	78.91%	179.94	719.76
15-6610 General Operating Supplies	0.00	571.15	4,000.00	3,428.85	85.72%	1,351.03	4,479.45
15-6660 Office Supplies	0.00	529.85	3,000.00	2,470.15	82.34%	1,180.40	2,447.27
15-6791 Capital Outlay - Technology	0.00	0.00	3,000.00	3,000.00	100.00%	5,404.32	5,816.16
15-6792 Capital Outlay - Other	0.00	2,267.74	10,000.00	7,732.26	77.32%	150,000.00	150,170.00
Total Supplies & Maintenance	299.39	7,251.03	35,453.00	28,201.97	79.55%	162,213.84	179,714.42
<u>Transfer Out</u>							
15-6701 Interest and Sinking Transfer Out	0.00	0.00	124,395.00	124,395.00	100.00%	31,098.72	93,296.16
Total Transfer Out	0.00	0.00	124,395.00	124,395.00	100.00%	31,098.72	93,296.16

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Administration	43,454.90	205,815.95	690,290.00	484,474.05	70.18%	340,089.72	766,607.04
<u>16-Legal</u>							
Other Services & Charges							
16-6350 Legal	3,060.76	8,995.90	100,000.00	91,004.10	91.00%	24,862.24	63,069.53
Total Other Services & Charges	3,060.76	8,995.90	100,000.00	91,004.10	91.00%	24,862.24	63,069.53
Total Legal	3,060.76	8,995.90	100,000.00	91,004.10	91.00%	24,862.24	63,069.53
<u>17-Council/Board</u>							
Other Services & Charges							
17-6320 Financial (Contract Svs)	0.00	1,037.50	16,200.00	15,162.50	93.60%	9,150.00	18,058.75
17-6330 Audit	0.00	0.00	20,000.00	20,000.00	100.00%	0.00	19,738.00
17-6541 Public Relations/Receptions	73.05	1,109.93	8,000.00	6,890.07	86.13%	926.80	8,279.45
17-6572 Training	622.49	2,007.44	8,000.00	5,992.56	74.91%	4,800.78	9,785.78
17-6590 Elections	0.00	0.00	6,500.00	6,500.00	100.00%	0.00	0.00
17-6591 Planning	550.00	2,200.00	25,000.00	22,800.00	91.20%	9,100.00	57,500.00
Total Other Services & Charges	1,245.54	6,354.87	83,700.00	77,345.13	92.41%	23,977.58	113,361.98
Expenditures							
17-6595 Code Revisions	0.00	19,000.00	35,000.00	16,000.00	45.71%	0.00	12,500.00
Total Expenditures	0.00	19,000.00	35,000.00	16,000.00	45.71%	0.00	12,500.00
Total Council/Board	1,245.54	25,354.87	118,700.00	93,345.13	78.64%	23,977.58	125,861.98
<u>18-Building</u>							
Other Services & Charges							
18-6360 Contract Inspections	583.75	8,585.00	35,000.00	26,415.00	75.47%	10,582.50	43,046.25
18-6582 Site Plan Reviews	0.00	0.00	8,000.00	8,000.00	100.00%	0.00	6,022.50

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Other Services & Charges	583.75	8,585.00	43,000.00	34,415.00	80.03%	10,582.50	49,068.75
Total Building	583.75	8,585.00	43,000.00	34,415.00	80.03%	10,582.50	49,068.75
21-Public Safety							
Personnel Services							
21-6170 Public Safety Salaries	0.00	0.00	58,240.00	58,240.00	100.00%	0.00	0.00
21-6210 Health Care	0.00	0.00	19,350.00	19,350.00	100.00%	0.00	0.00
21-6220 Payroll Taxes	0.00	0.00	4,455.00	4,455.00	100.00%	0.00	0.00
21-6230 TMRS Contribution	0.00	0.00	3,815.00	3,815.00	100.00%	0.00	0.00
21-6250 Unemployment Compensation	0.00	0.00	141.00	141.00	100.00%	0.00	0.00
21-6251 Workers Compensation	0.00	0.00	239.00	239.00	100.00%	0.00	0.00
Total Personnel Services	0.00	0.00	86,240.00	86,240.00	100.00%	0.00	0.00
Other Services & Charges							
21-6370 Contract Services	0.00	0.00	5,000.00	5,000.00	100.00%	10,085.00	10,085.00
21-6371 Sanitarian (Contract Labor)	5,000.00	5,000.00	60,000.00	55,000.00	91.67%	0.00	20,000.00
21-6373 Animal Control	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	6,000.00
21-6375 Safety - Traffic Direction	2,130.00	8,130.00	30,000.00	21,870.00	72.90%	0.00	22,010.00
21-6572 Training	0.00	0.00	1,500.00	1,500.00	100.00%	0.00	0.00
21-6574 Event Services	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
21-6583 Fuel	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
21-6794 Capital Outlay - Equipmt/Other	0.00	0.00	20,000.00	20,000.00	100.00%	0.00	17,326.58
Total Other Services & Charges	7,130.00	13,130.00	132,500.00	119,370.00	90.09%	10,085.00	75,421.58
Supplies & Maintenance							
21-6431 Vehicle Maint/Insurance	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
21-6610 General Operating Supplies	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	0.00
Total Public Safety	7,130.00	13,130.00	222,740.00	209,610.00	94.11%	10,085.00	75,421.58
25-Municipal Court							
<u>Other Services & Charges</u>							
25-6270 Annual/Assoc Dues	0.00	0.00	25.00	25.00	100.00%	0.00	0.00
25-6380 MC Judge (Contract Labor)	0.00	333.33	4,000.00	3,666.67	91.67%	999.99	3,999.96
25-6381 City Prosecutor	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
25-6532 Office Tech/Software	0.00	0.00	5,500.00	5,500.00	100.00%	0.00	0.00
Total Other Services & Charges	0.00	333.33	12,525.00	12,191.67	97.34%	999.99	3,999.96
<u>Supplies & Maintenance</u>							
25-6610 General Operating Supplies	0.00	0.00	750.00	750.00	100.00%	0.00	516.96
25-6791 Capital Outlay - Technology	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	0.00	0.00	1,750.00	1,750.00	100.00%	0.00	516.96
Total Municipal Court	0.00	333.33	14,275.00	13,941.67	97.66%	999.99	4,516.92
30-Public Works							
<u>Personnel Services</u>							
30-6151 Salaries - Public Works Manager	4,853.00	11,339.00	47,840.00	36,501.00	76.30%	0.00	53,003.51
30-6152 Salaries - Public Works Assistant	2,665.00	6,644.00	14,976.00	8,332.00	55.64%	0.00	39,175.35
30-6160 S & W - GIS/Permitting Clerk	2,027.36	2,601.22	0.00	(2,601.22)	0.00%	14,832.84	19,942.44
30-6161 Development/Public Works Director	6,015.05	16,218.85	69,701.00	53,482.15	76.73%	0.00	0.00
30-6191 Permitting Coordinator	0.00	0.00	17,982.00	17,982.00	100.00%	0.00	0.00

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
30-6210 Health Care	1,573.75	4,679.37	18,866.00	14,186.63	75.20%	11,176.67	30,136.80
30-6220 Payroll Taxes	1,190.37	2,815.44	12,084.00	9,268.56	76.70%	3,245.27	11,983.86
30-6230 TMRS Contribution	808.32	1,889.31	7,730.00	5,840.69	75.56%	2,431.64	8,674.82
30-6250 Unemployment Compensation	0.00	0.00	382.00	382.00	100.00%	120.66	127.47
30-6251 Workers Compensation	0.00	0.00	648.00	648.00	100.00%	0.00	0.00
Total Personnel Services	19,132.85	46,187.19	190,209.00	144,021.81	75.72%	31,807.08	163,044.25
<u>Other Services & Charges</u>							
30-6270 Annual/Assoc Dues	0.00	0.00	250.00	250.00	100.00%	50.00	174.75
30-6370 Contract Services	0.00	124.20	15,000.00	14,875.80	99.17%	15,237.50	19,462.50
30-6532 Office Tech/Software	0.00	321.99	2,000.00	1,678.01	83.90%	1,527.05	3,054.10
30-6570 Travel	0.00	76.63	1,500.00	1,423.37	94.89%	0.00	0.00
30-6571 Mileage	0.00	0.00	300.00	300.00	100.00%	0.00	0.00
30-6572 Training	0.00	1,368.57	3,000.00	1,631.43	54.38%	695.00	2,310.00
30-6583 Fuel	302.08	1,158.39	3,500.00	2,341.61	66.90%	849.35	4,096.05
30-6794 Capital Outlay - Equipmt/Other	0.00	0.00	7,000.00	7,000.00	100.00%	0.00	34,171.31
Total Other Services & Charges	302.08	3,049.78	32,550.00	29,500.22	90.63%	18,358.90	63,268.71
<u>Supplies & Maintenance</u>							
30-6431 Vehicle Maint/Insurance	472.59	2,457.86	2,000.00	(457.86)	(22.89%)	137.08	1,624.57
30-6610 General Operating Supplies	27.88	448.01	2,000.00	1,551.99	77.60%	444.29	2,690.72
30-6612 Tools	0.00	93.53	500.00	406.47	81.29%	0.00	138.29
Total Supplies & Maintenance	500.47	2,999.40	4,500.00	1,500.60	33.35%	581.37	4,453.58
Total Public Works	19,935.40	52,236.37	227,259.00	175,022.63	77.01%	50,747.35	230,766.54
<u>31-Roads</u>							

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Supplies & Maintenance							
31-6432 Road Maintenance	1,600.00	6,010.79	80,000.00	73,989.21	92.49%	28,741.51	84,366.52
31-6433 Equipment Maintenance	0.00	0.00	250.00	250.00	100.00%	0.00	49.99
31-6584 Mowing/Trimming	140.74	140.74	5,000.00	4,859.26	97.19%	550.00	1,550.00
31-6611 Signs/Barricades	0.00	965.95	5,000.00	4,034.05	80.68%	4,082.80	12,489.95
Total Supplies & Maintenance	1,740.74	7,117.48	90,250.00	83,132.52	92.11%	33,374.31	98,456.46
Other Services & Charges							
31-6470 Engineering - Roads	0.00	0.00	15,000.00	15,000.00	100.00%	0.00	10,700.00
Total Other Services & Charges	0.00	0.00	15,000.00	15,000.00	100.00%	0.00	10,700.00
Total Roads	1,740.74	7,117.48	105,250.00	98,132.52	93.24%	33,374.31	109,156.46
33-Water/Wastewater							
Supplies & Maintenance							
33-6586 Quality Testing WW	0.00	465.00	0.00	(465.00)	0.00%	465.00	930.00
33-6588 Public Restroom WW	997.50	14,462.98	0.00	(14,462.98)	0.00%	16,073.47	65,988.45
Total Supplies & Maintenance	997.50	14,927.98	0.00	(14,927.98)	0.00%	16,538.47	66,918.45
Total Water/Wastewater	997.50	14,927.98	0.00	(14,927.98)	0.00%	16,538.47	66,918.45
51-Community Center							
Personnel Services							
51-6100 Hourly Pay	6,366.00	7,518.00	0.00	(7,518.00)	0.00%	0.00	0.00
51-6140 S & W - Director	3,751.87	10,407.07	49,920.00	39,512.93	79.15%	12,440.38	44,378.46
51-6180 S & W - Maintenance	2,641.82	5,829.46	20,000.00	14,170.54	70.85%	2,227.52	11,383.67
51-6210 Health Care	1,574.22	3,124.46	9,500.00	6,375.54	67.11%	3,750.91	10,624.56
51-6220 Payroll Taxes	976.13	1,817.26	3,820.00	2,002.74	52.43%	1,122.11	4,265.93

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
51-6230 TMRS Contribution	603.02	1,068.32	3,270.00	2,201.68	67.33%	793.70	2,697.19
51-6250 Unemployment Compensation	9.02	13.34	121.00	107.66	88.98%	62.37	72.16
51-6251 Workers Compensation	0.00	0.00	205.00	205.00	100.00%	0.00	0.00
Total Personnel Services	15,922.08	29,777.91	86,836.00	57,058.09	65.71%	20,396.99	73,421.97
<u>Other Services & Charges</u>							
51-6270 Annual/Assoc Dues	0.00	0.00	200.00	200.00	100.00%	97.43	222.18
51-6370 Contract Services	35.50	35.50	2,000.00	1,964.50	98.23%	0.00	2,880.75
51-6411 Telephones	297.70	548.82	2,500.00	1,951.18	78.05%	571.91	2,083.85
51-6532 Office Tech/Software	239.98	359.97	2,000.00	1,640.03	82.00%	688.93	2,058.94
51-6540 Advertising	0.00	709.00	2,500.00	1,791.00	71.64%	723.00	1,853.00
51-6551 Printing	0.00	0.00	100.00	100.00	100.00%	0.00	39.77
51-6651 Postage	0.00	0.00	50.00	50.00	100.00%	0.00	0.00
51-6794 Capital Outlay - Equipmt/Other	0.00	1,839.89	0.00	(1,839.89)	0.00%	0.00	0.00
51-6797 Capital Outlay - Facilities	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	0.00
Total Other Services & Charges	573.18	3,493.18	19,350.00	15,856.82	81.95%	2,081.27	9,138.49
<u>Supplies & Maintenance</u>							
51-6410 Utilities	220.41	4,195.55	20,000.00	15,804.45	79.02%	6,992.51	24,799.55
51-6430 Bldg Repairs/Maintenance	50.31	50.31	20,000.00	19,949.69	99.75%	1,097.47	14,876.98
51-6521 Security System	0.00	198.00	1,500.00	1,302.00	86.80%	373.47	1,264.47
51-6610 General Operating Supplies	71.23	743.18	2,500.00	1,756.82	70.27%	1,201.13	2,538.86
51-6616 Programs	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	0.00
51-6660 Office Supplies	0.00	0.00	300.00	300.00	100.00%	58.46	134.03
Total Supplies & Maintenance	341.95	5,187.04	54,300.00	49,112.96	90.45%	9,723.04	43,613.89

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Community Center	16,837.21	38,458.13	160,486.00	122,027.87	76.04%	32,201.30	126,174.35
52-Parks							
----- Supplies & Maintenance							
52-6410 Utilities	148.47	757.55	8,000.00	7,242.45	90.53%	466.09	1,854.38
52-6430 Bldg Repairs/Maintenance	0.00	577.72	2,500.00	1,922.28	76.89%	0.00	534.35
52-6585 NATURE TL/OLD BALDY	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	1,490.71
52-6610 General Operating Supplies	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	148.47	1,335.27	12,500.00	11,164.73	89.32%	466.09	3,879.44
Total Parks	148.47	1,335.27	12,500.00	11,164.73	89.32%	466.09	3,879.44
Total Expense	95,134.27	376,290.28	1,694,500.00	1,318,209.72	77.79%	543,924.55	1,621,441.04

City of Wimberley
Revenue And Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

200 - Blue Hole Parkland	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
52-Parks	8,545.00	9,105.00	637,320.00	628,215.00	98.57%	5,124.25	585,455.91
Revenue Totals	8,545.00	9,105.00	637,320.00	628,215.00	98.57%	5,124.25	585,455.91
Expense Summary							
52-Parks	57,608.75	212,137.77	752,320.00	540,182.23	71.80%	103,209.98	764,470.01
Expense Totals	57,608.75	212,137.77	752,320.00	540,182.23	71.80%	103,209.98	764,470.01
Revenues Over(Under) Expenditures	(49,063.75)	(203,032.77)	(115,000.00)	0.00	0.00%	(98,085.73)	(179,014.10)

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

200 - Blue Hole Parkland Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
52-Parks							
Service Fees							
52-5472 Reservations/Gate Fees	0.00	0.00	512,770.00	512,770.00	100.00%	578.40	469,276.90
52-5474 Facility Rentals	1,545.00	1,985.00	30,000.00	28,015.00	93.38%	980.00	22,140.00
52-5476 Special Events	0.00	120.00	80,000.00	79,880.00	99.85%	1,430.00	78,701.70
52-5479 Vending/Merchandise	0.00	0.00	8,000.00	8,000.00	100.00%	101.60	8,748.18
Total Service Fees	1,545.00	2,105.00	630,770.00	628,665.00	99.67%	3,090.00	578,866.78
Other Income							
52-5611 Interest Revenues	0.00	0.00	150.00	150.00	100.00%	150.22	289.10
52-5701 Other/Misc	0.00	0.00	6,400.00	6,400.00	100.00%	1,884.03	6,300.03
52-5900 Designated Funds	7,000.00	7,000.00	0.00	(7,000.00)	0.00%	0.00	0.00
Total Other Income	7,000.00	7,000.00	6,550.00	(450.00)	(6.87%)	2,034.25	6,589.13
Total Parks	8,545.00	9,105.00	637,320.00	628,215.00	98.57%	5,124.25	585,455.91
Total Revenue	8,545.00	9,105.00	637,320.00	628,215.00	98.57%	5,124.25	585,455.91

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

200 - Blue Hole Parkland Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
52-Parks							
<u>Personnel Services</u>							
52-6100 Hourly Pay	9,120.00	10,128.00	0.00	(10,128.00)	0.00%	0.00	0.00
52-6141 S & W - Parks Director	7,500.00	17,500.00	65,000.00	47,500.00	73.08%	0.00	54,995.00
52-6181 S & W - Parks PT	9,128.50	25,664.48	149,042.00	123,377.52	82.78%	16,957.62	121,036.80
52-6182 S & W - Laborer	4,320.00	10,120.50	74,880.00	64,759.50	86.48%	3,480.00	55,087.28
52-6183 S & W - Programs & Operations Mngr	4,800.00	11,360.00	39,520.00	28,160.00	71.26%	7,680.00	32,000.00
52-6184 S & W - Programs & Events Special	0.00	0.00	39,520.00	39,520.00	100.00%	0.00	0.00
52-6185 S & W - Nat'l Resource Park Mngr	5,040.00	11,319.00	43,680.00	32,361.00	74.09%	10,080.00	37,440.00
52-6210 Health Care	3,171.84	9,327.76	56,201.00	46,873.24	83.40%	9,657.28	37,550.31
52-6220 Payroll Taxes	3,053.03	6,586.11	20,089.00	13,502.89	67.22%	4,675.73	23,013.08
52-6230 TMRS Contribution	1,834.47	3,601.46	17,200.00	13,598.54	79.06%	2,421.71	12,159.92
52-6250 Unemployment Compensation	17.65	29.06	635.00	605.94	95.42%	513.25	578.16
52-6251 Workers Compensation	0.00	0.00	9,454.00	9,454.00	100.00%	0.00	0.00
Total Personnel Services	47,985.49	105,636.37	515,221.00	409,584.63	79.50%	55,465.59	373,860.55
<u>Supplies & Maintenance</u>							
52-6374 Contract Services	106.50	1,722.49	20,000.00	18,277.51	91.39%	13,549.18	37,818.89
52-6410 Utilities	296.48	2,246.08	15,000.00	12,753.92	85.03%	3,825.21	16,345.96
52-6431 Vehicle Maint/Insurance	529.00	2,542.72	6,540.00	3,997.28	61.12%	141.95	1,197.14
52-6433 Equipment Maintenance	0.00	447.70	3,450.00	3,002.30	87.02%	83.99	722.79
52-6610 General Operating Supplies	275.67	1,464.39	25,000.00	23,535.61	94.14%	3,292.80	28,637.66
52-6613 Materials	42.99	83.94	5,100.00	5,016.06	98.35%	1,365.70	4,820.91
52-6615 Bldg & Maint Supplies	0.00	476.96	2,040.00	1,563.04	76.62%	762.91	3,278.91

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

200 - Blue Hole Parkland Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
52-6616 Programs	514.20	5,872.01	19,400.00	13,527.99	69.73%	2,602.48	11,344.05
52-6660 Office Supplies	21.59	856.56	500.00	(356.56)	(71.31%)	189.35	777.34
Total Supplies & Maintenance	<u>1,786.43</u>	<u>15,712.85</u>	<u>97,030.00</u>	<u>81,317.15</u>	<u>83.81%</u>	<u>25,813.57</u>	<u>104,943.65</u>
<u>Other Services & Charges</u>							
52-6411 Telephones	133.86	485.96	2,400.00	1,914.04	79.75%	726.01	2,499.60
52-6443 Equipment Rent/Lease	85.50	707.56	1,500.00	792.44	52.83%	53.00	2,226.02
52-6532 Office Tech/Software	6,699.98	7,058.37	11,375.00	4,316.63	37.95%	8,852.41	12,563.14
52-6562 CC Processing Fees	0.00	0.00	600.00	600.00	100.00%	936.82	6,103.90
52-6570 Travel	0.00	0.00	1,300.00	1,300.00	100.00%	0.00	1,142.01
52-6571 Mileage	0.00	0.00	1,344.00	1,344.00	100.00%	0.00	82.49
52-6572 Training	0.00	3,065.00	2,500.00	(565.00)	(22.60%)	1,480.00	1,500.00
52-6581 Refunds	0.00	0.00	1,000.00	1,000.00	100.00%	1,281.67	2,511.67
52-6583 Fuel	167.49	770.53	3,000.00	2,229.47	74.32%	482.16	3,675.16
52-6651 Postage	0.00	0.00	50.00	50.00	100.00%	0.00	0.00
52-6794 Capital Outlay - Equipmt/Other	750.00	78,701.13	115,000.00	36,298.87	31.56%	8,118.75	253,361.82
Total Other Services & Charges	<u>7,836.83</u>	<u>90,788.55</u>	<u>140,069.00</u>	<u>49,280.45</u>	<u>35.18%</u>	<u>21,930.82</u>	<u>285,665.81</u>
Total Parks	<u>57,608.75</u>	<u>212,137.77</u>	<u>752,320.00</u>	<u>540,182.23</u>	<u>71.80%</u>	<u>103,209.98</u>	<u>764,470.01</u>
Total Expense	<u>57,608.75</u>	<u>212,137.77</u>	<u>752,320.00</u>	<u>540,182.23</u>	<u>71.80%</u>	<u>103,209.98</u>	<u>764,470.01</u>

City of Wimberley
Revenue And Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

202 - Wastewater Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
04-Water/Wastewater	48,797.43	426,322.00	324,075.00	(102,247.00)	(31.55%)	55,249.28	331,532.87
Revenue Totals	48,797.43	426,322.00	324,075.00	(102,247.00)	-31.55%	55,249.28	331,532.87
Expense Summary							
04-Water/Wastewater	4,415.97	24,834.14	324,075.00	299,240.86	92.34%	103,317.95	336,345.68
Expense Totals	4,415.97	24,834.14	324,075.00	299,240.86	92.34%	103,317.95	336,345.68
Revenues Over(Under) Expenditures	44,381.46	401,487.86	0.00	0.00	0.00%	(48,068.67)	(4,812.81)

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

202 - Wastewater Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
04-Water/Wastewater							
<u>Service Fees</u>							
04-5400 WW Service Fee	48,797.43	426,322.00	324,000.00	(102,322.00)	(31.58%)	55,243.55	331,510.36
Total Service Fees	48,797.43	426,322.00	324,000.00	(102,322.00)	(31.58%)	55,243.55	331,510.36
<u>Other Income</u>							
04-5611 Interest Revenues	0.00	0.00	75.00	75.00	100.00%	5.73	22.51
Total Other Income	0.00	0.00	75.00	75.00	100.00%	5.73	22.51
Total Water/Wastewater	48,797.43	426,322.00	324,075.00	(102,247.00)	(31.55%)	55,249.28	331,532.87
Total Revenue	48,797.43	426,322.00	324,075.00	(102,247.00)	(31.55%)	55,249.28	331,532.87

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

202 - Wastewater Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
04-Water/Wastewater							
<u>Supplies & Maintenance</u>							
04-6374 Contract Services	4,415.97	14,753.38	45,000.00	30,246.62	67.21%	42,098.19	126,529.64
04-6410 Utilities	0.00	10,080.76	13,000.00	2,919.24	22.46%	1,144.08	29,883.83
04-6610 General Operating Supplies	0.00	0.00	11,675.00	11,675.00	100.00%	0.00	0.00
Total Supplies & Maintenance	4,415.97	24,834.14	69,675.00	44,840.86	64.36%	43,242.27	156,413.47
<u>Other Services & Charges</u>							
04-6411 Telephones	0.00	0.00	1,000.00	1,000.00	100.00%	325.70	682.27
04-6532 Office Tech/Software	0.00	0.00	14,400.00	14,400.00	100.00%	0.00	0.00
04-6900 Wastewater Debt Service - Prin	0.00	0.00	160,000.00	160,000.00	100.00%	39,999.99	119,999.97
04-6901 Wastewater Debt Service - Int	0.00	0.00	79,000.00	79,000.00	100.00%	19,749.99	59,249.97
Total Other Services & Charges	0.00	0.00	254,400.00	254,400.00	100.00%	60,075.68	179,932.21
Total Water/Wastewater	4,415.97	24,834.14	324,075.00	299,240.86	92.34%	103,317.95	336,345.68
Total Expense	4,415.97	24,834.14	324,075.00	299,240.86	92.34%	103,317.95	336,345.68

City of Wimberley
Revenue And Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

205 - Hotel Occupancy Tax	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
15-Administration	55,586.56	193,893.22	1,004,000.00	810,106.78	80.69%	12.82	323,220.27
Revenue Totals	55,586.56	193,893.22	1,004,000.00	810,106.78	80.69%	12.82	323,220.27
Expense Summary							
15-Administration	12,258.42	49,889.50	1,004,000.00	954,110.50	95.03%	0.00	17,475.06
Expense Totals	12,258.42	49,889.50	1,004,000.00	954,110.50	95.03%	0.00	17,475.06
Revenues Over(Under) Expenditures	43,328.14	144,003.72	0.00	0.00	0.00%	12.82	305,745.21

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

205 - Hotel Occupancy Tax Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
<u>Tax Revenue</u>							
15-5132 Hotel Occupancy Tax	55,586.56	193,893.22	1,000,000.00	806,106.78	80.61%	0.00	323,188.30
Total Tax Revenue	55,586.56	193,893.22	1,000,000.00	806,106.78	80.61%	0.00	323,188.30
<u>Other Income</u>							
15-5611 Interest Revenues	0.00	0.00	4,000.00	4,000.00	100.00%	12.82	31.97
Total Other Income	0.00	0.00	4,000.00	4,000.00	100.00%	12.82	31.97
Total Administration	55,586.56	193,893.22	1,004,000.00	810,106.78	80.69%	12.82	323,220.27
Total Revenue	55,586.56	193,893.22	1,004,000.00	810,106.78	80.69%	12.82	323,220.27

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

205 - Hotel Occupancy Tax Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
<u>Expenditures</u>							
15-6135 S & W - HOT	5,625.00	13,125.00	51,450.00	38,325.00	74.49%	0.00	11,250.00
15-6311 Hotel Occupancy Tax General Projects	0.00	0.00	110,076.00	110,076.00	100.00%	0.00	0.00
15-6573 Transportation Shuttle	0.00	0.00	300,000.00	300,000.00	100.00%	0.00	0.00
15-6973 Special Events	0.00	0.00	50,000.00	50,000.00	100.00%	0.00	0.00
15-6974 Special Events Equipment	0.00	0.00	15,000.00	15,000.00	100.00%	0.00	0.00
15-6975 Wayfinding Sinage	0.00	0.00	50,000.00	50,000.00	100.00%	0.00	0.00
15-6976 Wayfinding Sign Maintenance	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	0.00
Total Expenditures	5,625.00	13,125.00	586,526.00	573,401.00	97.76%	0.00	11,250.00
<u>Personnel Services</u>							
15-6210 Health Care	596.75	1,751.72	8,926.00	7,174.28	80.38%	0.00	1,116.44
15-6220 Payroll Taxes	430.32	1,004.08	3,936.00	2,931.92	74.49%	0.00	860.64
15-6230 TMRS Contribution	335.25	782.25	3,194.00	2,411.75	75.51%	0.00	670.50
15-6250 Unemployment Compensation	0.00	0.00	118.00	118.00	100.00%	0.00	6.76
15-6251 Workers Compensation	0.00	0.00	200.00	200.00	100.00%	0.00	0.00
Total Personnel Services	1,362.32	3,538.05	16,374.00	12,835.95	78.39%	0.00	2,654.34
<u>Other Services & Charges</u>							
15-6270 Annual/Assoc Dues	0.00	3,185.00	2,000.00	(1,185.00)	(59.25%)	0.00	1,459.00
15-6532 Office Tech/Software	0.00	0.00	4,500.00	4,500.00	100.00%	0.00	0.00
15-6540 Advertising	4,971.10	21,859.98	60,000.00	38,140.02	63.57%	0.00	0.00
15-6551 Printing	0.00	264.09	0.00	(264.09)	0.00%	0.00	0.00
15-6569 Vehicle Allowance/Moving Exp	300.00	900.00	3,600.00	2,700.00	75.00%	0.00	0.00

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

205 - Hotel Occupancy Tax Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-6570 Travel	0.00	2,132.35	2,000.00	(132.35)	(6.62%)	0.00	1,381.72
15-6572 Training	0.00	2,796.96	4,000.00	1,203.04	30.08%	0.00	730.00
15-6592 HOT Disbursements	0.00	0.00	300,000.00	300,000.00	100.00%	0.00	0.00
Total Other Services & Charges	5,271.10	31,138.38	376,100.00	344,961.62	91.72%	0.00	3,570.72
<u>Supplies & Maintenance</u>							
15-6374 Contract Services	0.00	0.00	25,000.00	25,000.00	100.00%	0.00	0.00
15-6610 General Operating Supplies	0.00	101.72	0.00	(101.72)	0.00%	0.00	0.00
15-6660 Office Supplies	0.00	87.35	0.00	(87.35)	0.00%	0.00	0.00
15-6791 Capital Outlay - Technology	0.00	1,899.00	0.00	(1,899.00)	0.00%	0.00	0.00
Total Supplies & Maintenance	0.00	2,088.07	25,000.00	22,911.93	91.65%	0.00	0.00
Total Administration	12,258.42	49,889.50	1,004,000.00	954,110.50	95.03%	0.00	17,475.06
Total Expense	12,258.42	49,889.50	1,004,000.00	954,110.50	95.03%	0.00	17,475.06

City of Wimberley
Revenue And Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

300 - Capital Projects	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Expense Summary							
30-Capital Projects	35,415.58	254,614.73	166,000.00	(88,614.73)	(53.38%)	207,111.90	922,496.48
Expense Totals	<u>35,415.58</u>	<u>254,614.73</u>	<u>166,000.00</u>	<u>(88,614.73)</u>	<u>-53.38%</u>	<u>207,111.90</u>	<u>922,496.48</u>
Revenues Over(Under) Expenditures	<u>(35,415.58)</u>	<u>(254,614.73)</u>	<u>(166,000.00)</u>	<u>0.00</u>	<u>0.00%</u>	<u>(207,111.90)</u>	<u>(922,496.48)</u>

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

300 - Capital Projects Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
30-Capital Projects							
<u>Other Services & Charges</u>							
30-6795 Capital Outlay - Roads	0.00	0.00	155,000.00	155,000.00	100.00%	154,498.23	154,498.23
Total Other Services & Charges	0.00	0.00	155,000.00	155,000.00	100.00%	154,498.23	154,498.23
<u>Expenditures</u>							
30-6801 Capital Outlay - Oak Drive Project	35,415.58	254,614.73	11,000.00	(243,614.73)	(2214.68%)	52,613.67	767,998.25
Total Expenditures	35,415.58	254,614.73	11,000.00	(243,614.73)	(2214.68%)	52,613.67	767,998.25
Total Capital Projects	35,415.58	254,614.73	166,000.00	(88,614.73)	(53.38%)	207,111.90	922,496.48
Total Expense	35,415.58	254,614.73	166,000.00	(88,614.73)	(53.38%)	207,111.90	922,496.48

City of Wimberley
Revenue And Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

400 - Interest and Sinking	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
10-Interest and Sinking	0.00	0.00	363,395.00	363,395.00	100.00%	0.00	272,591.10
Revenue Totals	0.00	0.00	363,395.00	363,395.00	100.00%	0.00	272,591.10
Expense Summary							
10-Interest and Sinking	0.00	0.00	363,395.00	363,395.00	100.00%	(90,848.70)	45.00
Expense Totals	0.00	0.00	363,395.00	363,395.00	100.00%	(90,848.70)	45.00
Revenues Over(Under) Expenditures	0.00	0.00	0.00	0.00	0.00%	90,848.70	272,546.10

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

400 - Interest and Sinking Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-Interest and Sinking							
Revenues							
10-6702 I&S General Fund Transfer In	0.00	0.00	124,395.00	124,395.00	100.00%	0.00	93,341.16
10-6703 I&S Waste Water Transfer In	0.00	0.00	239,000.00	239,000.00	100.00%	0.00	179,249.94
Total Revenues	0.00	0.00	363,395.00	363,395.00	100.00%	0.00	272,591.10
Total Interest and Sinking	0.00	0.00	363,395.00	363,395.00	100.00%	0.00	272,591.10
Total Revenue	0.00	0.00	363,395.00	363,395.00	100.00%	0.00	272,591.10

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

400 - Interest and Sinking Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<u>10-Interest and Sinking</u>							
<u>Expenditures</u>							
10-6704 Tax Note Series 2021 Debt Service Principal	0.00	0.00	113,000.00	113,000.00	100.00%	(28,249.98)	45.00
10-6705 Tax Note Series 2021 Debt Service Interest	0.00	0.00	11,395.00	11,395.00	100.00%	(2,848.74)	0.00
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>124,395.00</u>	<u>124,395.00</u>	<u>100.00%</u>	<u>(31,098.72)</u>	<u>45.00</u>
<u>Other Services & Charges</u>							
10-6900 Wastewater Debt Service - Prin	0.00	0.00	160,000.00	160,000.00	100.00%	(39,999.99)	0.00
10-6901 Wastewater Debt Service - Int	0.00	0.00	79,000.00	79,000.00	100.00%	(19,749.99)	0.00
Total Other Services & Charges	<u>0.00</u>	<u>0.00</u>	<u>239,000.00</u>	<u>239,000.00</u>	<u>100.00%</u>	<u>(59,749.98)</u>	<u>0.00</u>
Total Interest and Sinking	<u>0.00</u>	<u>0.00</u>	<u>363,395.00</u>	<u>363,395.00</u>	<u>100.00%</u>	<u>(90,848.70)</u>	<u>45.00</u>
Total Expense	<u>0.00</u>	<u>0.00</u>	<u>363,395.00</u>	<u>363,395.00</u>	<u>100.00%</u>	<u>(90,848.70)</u>	<u>45.00</u>

City of Wimberley
Revenue And Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

605 - American Rescue Plan	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Expense Summary							
05-American Rescue Plan	0.00	10,000.00	48,000.00	38,000.00	79.17%	0.00	92,903.47
Expense Totals	0.00	10,000.00	48,000.00	38,000.00	79.17%	0.00	92,903.47
Revenues Over(Under) Expenditures	0.00	(10,000.00)	(48,000.00)	0.00	0.00%	0.00	(92,903.47)

City of Wimberley
Revenue and Expense Report
As of December 31, 2022

1/13/2023 8:38 AM

605 - American Rescue Plan Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
05-American Rescue Plan							
<u>Liabilities</u>							
05-6751 Outlay - Projects	0.00	10,000.00	48,000.00	38,000.00	79.17%	0.00	92,903.47
Total Liabilities	0.00	10,000.00	48,000.00	38,000.00	79.17%	0.00	92,903.47
Total American Rescue Plan	0.00	10,000.00	48,000.00	38,000.00	79.17%	0.00	92,903.47
Total Expense	0.00	10,000.00	48,000.00	38,000.00	79.17%	0.00	92,903.47



AGENDA ITEM:	1. Receive a presentation and consider possible action regarding the City of Wimberley's Quarterly Investment Report for the first quarter of Fiscal Year 2023. <i>(City Administrator, Tim Patek)</i>
SUBMITTED BY:	
DATE SUBMITTED:	01/06/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

Motion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. First Qtr Investment Report FY 2023 (Oct-Dec)

City of Wimberley Quarterly Investment Report
First Quarter of FY 2023

	Fund	Investment Portfolio Summary					Cash Summary			TexPool Summary			CD Summary		
		Cash in Bank	TexPool	CD	Total	% of Total Investment	Yield Rate	MTD Interest Earned	YTD Interest Earned		MTD Interest Earned	YTD Interest Earned	Yield Rate	MTD Interest Earned	YTD Interest Earned
October 2022	General Fund	1,023,781.79	189,458.57	\$235,458.88	1,448,699.24	48%	0.50%	41.63	41.63		470.87	470.87	1.00%	193.37	193.37
	Blue Hole Operating	1,067,291.89			1,067,291.89	35%	0.05%	45.70	45.70						
	American Rescue Plan Act	496,192.91			496,192.91	16%	0.05%	-	-						
	Total	2,587,266.59	189,458.57	\$235,458.88	3,012,184.04	0%		87.33	87.33						
	Portfolio Diversification Ratio	86%	6%	8%											
November 2022	General Fund	1,091,658.84	190,020.88	235,652.41	1,517,332.13	50%	0.05%	42.22	83.85		562.31	1,033.18	1.00%	193.53	386.90
	Blue Hole Operating	993,833.20			993,833.20	33%	0.05%	42.16	87.86						
	American Rescue Plan Act	496,192.91			496,192.91	16%	0.00%	-	-						
	Total	2,581,684.95	190,020.88	235,652.41	3,007,358.24			84.38	171.71						
	Portfolio Diversification Ratio	86%	6%	8%											
December 2022	General Fund	1,377,806.89	190,663.14	\$235,846.10	1,804,316.13	55%	0.05%	48.17	132.02		642.26	1,675.44	1.00%	193.69	580.59
	Blue Hole Operating	981,212.68			981,212.68	30%	0.05%	41.99	129.85						
	American Rescue Plan Act	496,192.91			496,192.91	15%	0.00%	-	-						
	Total	2,855,212.48	190,663.14	\$235,846.10	3,281,721.72			90.16	261.87						
	Portfolio Diversification Ratio	87%	6%	7%											

The attached information comprises the *Quarterly Investment Report* for the City of Wimberley, Texas for the first quarter of FY 2023 ending on December 31, 2022 (October -December 2022). The undersigned acknowledges that the City's investment portfolio has been and is in compliance with the policies and strategies as contained in the City's Investment Policy and in compliance with the Public Funds Investment Act of the State of Texas.



Tim Patek
City Administrator



AGENDA ITEM:	1. Parks Director Report regarding, but not limited to, programs/events and maintenance projects. (<i>Richard Shaver, Parks and Recreation Director</i>)
SUBMITTED BY:	
DATE SUBMITTED:	01/04/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	1. Consider approval of Resolution No. 03-2023, authorizing an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 5), authorizing expenditures from the American Rescue Plan Fund 6751 (Outlay-Projects) and providing an effective date. (<i>Tim Patek, City Administrator</i>)
SUBMITTED BY:	Tim Patek
DATE SUBMITTED:	01/04/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The City Council previously reviewed and approved the purchase of an updated lift station panel for the Blue Hole Lift Station to operate pumps and associated mechanisms and recognized the need to appropriate funds from the American Rescue Plan Fund (Resolution No. 02-2022). These funds were not expended in the 2021/2022 operating budget and therefore there is a need to amend this year's budget to reflect this expenditure.

REQUESTED ACTION

Motion
Resolution

FINANCIAL

Increase expenditures in the American Rescue Plan Fund Account Number 6751 (Outlay – Projects) by \$22,393.00

STAFF RECOMMENDATION

Approve Resolution as presented

ATTACHMENT/S

1. Resolution No. 03-2023 (Budget Amendment No. 5) 01-19-2023

RESOLUTION NO. 03-2023

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2022/2023 OPERATING BUDGET (BUDGET AMENDMENT NO. 5), AUTHORIZING EXPENDITURES FROM THE AMERICAN RESCUE PLAN FUND 6751 (OUTLAY – PROJECTS) AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council approved the 2022/2023 Operating Budget.

WHEREAS, the City Council previously reviewed and approved the purchase of an updated lift station panel for the Blue Hole Lift Station to operate pumps and associated mechanisms and recognized the need to appropriate funds from the American Rescue Plan Fund (Resolution No. 02-2022). These funds were not expended in the 2021/2022 operating budget and therefore there is a need to amend this year's budget to reflect this expenditure.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS, THAT:

Section 1

The City Council of the City of Wimberley, Texas, hereby authorizes and approves an amendment to the 2022/2023 Revenue/Operating Budget (Budget Amendment No. 5) for the purpose and in the amounts shown below.

American Rescue Plan Fund - Expenditures

The effect of these transactions will increase expenditures in the American Rescue Plan Fund Account Number 6751 (Outlay – Projects) by \$22,393.00.

Section 2

The City Council of the City of Wimberley, Texas, hereby amends the 2022/2023 Revenue/Operating Budget, increasing appropriations in the funds stated in Section 1 above.

Section 3

This resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this 19th day of January 2023

The City of Wimberley, Texas

Gina V. Fulkerson, Mayor

ATTEST:

Tammy Cook, City Secretary





AGENDA ITEM:	2. Consider approval of Resolution No. 04-2023, authorizing an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 6), authorizing expenditures from the American Rescue Plan Fund 6751 (Outlay-Projects) and providing an effective date. (<i>Tim Patek, City Administrator</i>)
SUBMITTED BY:	Tim Patek
DATE SUBMITTED:	01/04/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The City Council previously reviewed and approved the replacement of the Blue Hole Lift Station generator on June 3, 2021. This replacement was not completed until fiscal year 2023 so funds were not expended in the 2020/2021 operating budget. Therefore, there is a need to amend this year's budget to reflect this expenditure.

REQUESTED ACTION

Motion
Resolution

FINANCIAL

Increase expenditures in the American Rescue Plan Fund Account Number 6751 (Outlay – Projects) by \$10,381.58.

STAFF RECOMMENDATION

Approve Resolution as presented

ATTACHMENT/S

1. Resolution No. 04-2023 (Budget Amendment No. 6) 01-19-2023

RESOLUTION NO. 04-2023

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2022/2023 OPERATING BUDGET (BUDGET AMENDMENT NO. 6), AUTHORIZING EXPENDITURES FROM THE AMERICAN RESCUE PLAN FUND 6751 (OUTLAY – PROJECTS) AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council approved the 2022/2023 Operating Budget.

WHEREAS, the City Council previously reviewed and approved the replacement of the Blue Hole Lift Station generator on June 3, 2021. This replacement was not completed until fiscal year 2023 so funds were not expended in the 2020/2021 operating budget. Therefore there is a need to amend this year's budget to reflect this expenditure.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS, THAT:

Section 1

The City Council of the City of Wimberley, Texas, hereby authorizes and approves an amendment to the 2022/2023 Revenue/Operating Budget (Budget Amendment No. 6) for the purpose and in the amounts shown below.

American Rescue Plan Fund - Expenditures

The effect of these transactions will increase expenditures in the American Rescue Plan Fund Account Number 6751 (Outlay – Projects) by \$10,381.58

Section 2

The City Council of the City of Wimberley, Texas, hereby amends the 2022/2023 Revenue/Operating Budget, increasing appropriations in the funds stated in Section 1 above.

Section 3

This resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this 19th day of January 2023

The City of Wimberley, Texas

Gina V. Fulkerson, Mayor

ATTEST:

Tammy Cook, City Secretary





AGENDA ITEM:	3. Consider approval of Resolution No. 05-2023, authorizing an amendment to the 2022/2023 Operating Budget (Budget Amendment No. 7), providing for the transfer of funds within the Blue Hole - Unobligated Fund Balance to the Capital Outlay and Improvements Fund (Account Number 200-52-6794) and providing an effective date. <i>(Tim Patek, City Administrator)</i>
SUBMITTED BY:	Tim Patek
DATE SUBMITTED:	01/04/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The City Council previously approved the development and completion of Oak Park in conjunction with the Welcome Center facility (Resolution No. 17-2022). This installation did not occur until October 2022, so funds were not expended until the 2022/2023 operating budget. Therefore, there is a need to amend this year's budget to reflect this expenditure in the corrected amount of \$54,025.64.

Additional items taken from 200-52-6794 include the final invoice for the Parks Department office in the amount of \$19,718.09, an Eagle Scout Project in the amount of \$1,300.00, and laptops for staff in the amount of \$3,657.40. The total is \$78,701.13.

REQUESTED ACTION

Motion
Resolution

FINANCIAL

Increase expenditures in the Capital Outlay and Improvements Fund (Account Number 200-52-6794) by \$78,701.13.

STAFF RECOMMENDATION

Approve Resolution as presented

ATTACHMENT/S

1. Resolution No. 05-2023 (Budget Amendment No. 7) 01-19-2023

RESOLUTION NO. 05-2023

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2022/2023 OPERATING BUDGET (BUDGET AMENDMENT NO. 7), PROVIDING FOR THE TRANSFER OF FUNDS WITHIN THE BLUE HOLE – UNOBLIGATED FUND BALANCE TO THE CAPITAL OUTLAY AND IMPROVEMENTS FUND ACCOUNT NUMBER 200-52-6794 AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council approved the 2022/2023 Operating Budget.

WHEREAS, the City Council previously approved the development and completion of Oak Park in conjunction with the Welcome Center facility (Resolution No. 17-2022). This installation did not occur until October 2022, so funds were not expended until the 2022/2023 operating budget. Therefore, there is a need to amend this year's budget to reflect this expenditure in the corrected amount of \$54,025.64.

WHEREAS, additional items taken from 200-52-6794 include the final invoice for the Parks Department office in the amount of \$19,718.09, an Eagle Scout Project in the amount of \$1,300.00, and laptops for staff in the amount of \$3,657.40. The total is \$78,701.13.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS, THAT:

Section 1

The City Council of the City of Wimberley, Texas, hereby authorizes and approves an amendment to the 2022/2023 Revenue/Operating Budget (Budget Amendment No. 7) for the purpose and in the amounts shown below.

Capital Outlay and Improvements Fund – Other

The effect of these transactions will increase expenditures in the Capital Outlay and Improvements Fund Account Number 200-52-6794 by \$78, 701.13

Section 2

The City Council of the City of Wimberley, Texas, hereby amends the 2022/2023 Revenue/Operating Budget, increasing appropriations in the funds stated in Section 1 above.

Section 3

This resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this 19th day of January 2023

The City of Wimberley, Texas

Gina V. Fulkerson, Mayor

ATTEST:

Tammy Cook, City Secretary





AGENDA ITEM:	4. Discuss and consider possible action to approve a sewage disposal plan for a proposed Dollar General located on two acres of property on the south side of Ranch Road 12 at its intersection with Saddleridge Drive (Hays CAD# R12666) (<i>Berry Engineers</i>)
SUBMITTED BY:	Nathan Glaiser
DATE SUBMITTED:	01/06/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The applicant, Berry Engineers, is proposing to construct a Dollar General on two acres of property on the south side of Ranch Road 12 at its intersection with Saddleridge Drive. This is approximately 0.40 miles south of the intersection of Ranch Road 12 and FM 32. To do this, they will have to utilize on-site septic facilities (OSSF). The City of Wimberley's local ordinance regarding facility planning for OSSFs states:

Section 12.03.007(1)(iii) Apartments, condominiums, institutional uses or nonresidential uses (business, commercial or industrial).

Platted or unplatted lots used for apartment or condominium complexes with more than four (4) units, institutional uses or nonresidential uses, including office, commercial or industrial uses producing domestic wastewater shall:

- a. Be sized and designed pursuant to a sewage disposal plan submitted to the city administrator and **approved by the city council**, which shall be based upon approved site-specific materials and site evaluation materials; and
- b. Have a surface acreage of at least one (1) acre for each living unit equivalent (LUE) per day. A living unit equivalent is defined as three hundred and fifty (350) gallons of sewage per day.

Property Information

Acreage: Proposing 2 acres out of 7.09 acre tract

Zoned: Commercial Low Impact - 1

Overlay: Entrance Corridor

REQUESTED ACTION

Motion

Discussion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. BE Memo - Site area for septic
2. 2022-12-22_DG Wimberley, TX-Site Utility Plan



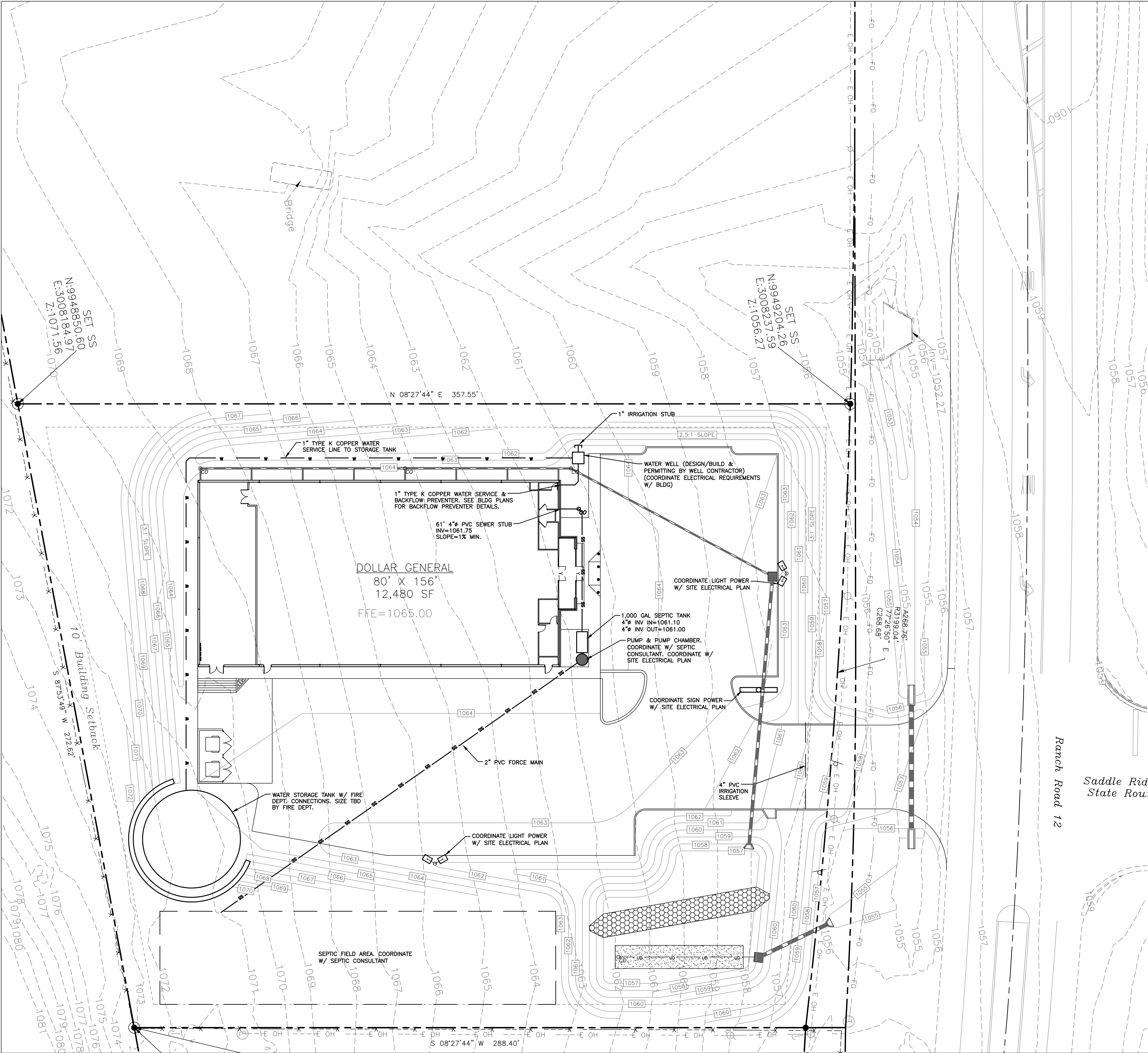
63 Broad St NW
Cleveland, TN 37311
(423) 790-5880

MEMO

DATE: JANUARY 3, 2023
TO: CITY OF WIMBERLEY
FROM: BERRY ENGINEERS
RE: LOT SIZE FOR DOLLAR GENERAL DEVELOPMENT

According to Sec. 12.03.007 (1)(A)(iii) for deciding land size for nonresidential uses using on-site septic facilities, the design will need to be submitted to the city administrator and council for review and approval. Also, surface acreage should be 1 acre per each living unit equivalent (LUE). This is defined as 350 gallons of sewage per day.

Usages for Dollar General stores of this size are historically less than 200 GPD. This would fall under 1 LUE, which would require this site to be a minimum of 1 acre. It is being proposed that this site be 2 acres, which exceeds the requirement for required land area.

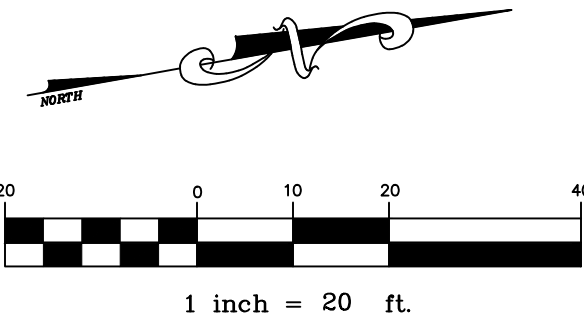


SITE UTILITY NOTES

1. THE SITE UTILITY PLAN IS FOR SANITARY SEWER AND WATER LINE CONSTRUCTION ONLY. DO NOT USE FOR GRADING OR STORM SEWER CONSTRUCTION.
2. ALL PIPE LENGTHS ARE HORIZONTAL DISTANCES AND ARE APPROXIMATE.
3. ALL DOMESTIC WATER AND SANITARY SEWER STUBS TO BE TERMINATED 5 FEET OUTSIDE OF THE BUILDING UNLESS OTHERWISE NOTED. THE END OF THESE SERVICE LINES SHALL BE TIGHTLY PLUGGED OR CAPPED AND MARKED UNTIL SUCH TIME AS CONNECTION IS MADE INSIDE BUILDING BY PLUMBING CONTRACTOR.
4. SITE UTILITY CONTRACTOR SHALL PROVIDE ALL THE MATERIALS AND APPURTENANCES NECESSARY FOR THE COMPLETE INSTALLATION OF THE UTILITIES. ALL PIPE AND FITTINGS SHALL BE INSPECTED BY THE WATER DEPARTMENT INSPECTOR PRIOR TO BEING COVERED. THE INSPECTOR MUST ALSO BE PRESENT DURING PRESSURE TESTING AND DISINFECTION OF LATERALS AND HIS SIGNATURE OF APPROVAL IS REQUIRED.
5. ALL WORK SHALL COMPLY WITH ALL APPLICABLE CODES, REGULATIONS, AND/OR LOCAL STANDARDS IMPOSED BY LOCAL UTILITY, AND THE CITY OF WIMBERLEY.
6. THE SITE UTILITY CONTRACTOR SHALL MAKE ARRANGEMENTS WITH THE LOCAL UTILITY AUTHORITIES FOR CONNECTION TO THE EXISTING MAINS AND PAY ALL APPLICABLE FEES.
7. ALL WATER LINES SHALL HAVE A MINIMUM COVER OF 36" ABOVE TOP OF PIPE.
8. CONTRACTOR SHALL ADJUST LOCATION OF PROPOSED WATER LINES AS REQUIRED TO AVOID CONFLICTS WITH STORM SEWER OR OTHER UTILITIES AT NO EXTRA COST.
9. BASED ON THE CURRENT EDITION OF THE INTERNATIONAL PLUMBING CODE, CLEANOUTS ARE REQUIRED AT A MAXIMUM SPACING OF 100 FEET ON UTILITY LEAD-INS TO BUILDING. CONTRACTOR TO PROVIDE A CLEANOUT WITHIN 5 FEET OF BUILDING AND AT ALL BENDS.
10. THE SITE UTILITY CONTRACTOR SHALL COOPERATE AND WORK WITH ALL OTHER CONTRACTORS ON THE SITE.
11. ALL MATERIALS SHALL BE U.L. LISTED AND APPROVED BY THE LOCAL UTILITY COMPANY UNLESS DIRECTED OTHERWISE BY THE ENGINEER.
12. THE EXISTING UTILITY FACILITIES AND LOCATIONS SHOWN ON THE DRAWINGS ARE TAKEN FROM READILY AVAILABLE INFORMATION. THE ACTUAL LOCATIONS OF THE UTILITY FACILITIES MAY VARY SOMEWHAT FROM THE LOCATIONS SHOWN OR INDICATED ON THE DRAWINGS. THE SITE UTILITY CONTRACTOR SHALL CONTACT ALL AGENCIES WITH UTILITY FACILITIES IN THE VICINITY OF THE WORK AND SHALL LOCATE ALL UNDERGROUND FACILITIES BEFORE BEGINNING WORK. THE CONTRACTOR SHALL PROTECT ALL UTILITY FACILITIES AND REPAIR ANY DAMAGES RESULTING FROM THEIR WORK, IN CONFORMANCE WITH THE CONTRACT DOCUMENTS AND SPECIFICATIONS AND RELOCATE IF REQUIRED.
13. FOR WATER MAINS: ALL PVC WATER LINES SHALL MEET AWWA C900 SPECIFICATIONS WITH GASKET JOINTS MEETING ASTM F477 AND ASTM D3139. PVC WATER LINES OVER 4" SHALL BE PRESSURE CLASS DR 18 (165 PSI).

FOR SERVICE LINE: PIPE 2" AND SMALLER SHALL BE TYPE K COPPER. FITTINGS SHALL BE COPPER OR CAST BRONZE. JOINTS SHALL BE SOLDER OR FLARE TUBE TYPE.
14. ALL SANITARY SEWER PIPE SHALL BE SDR 26 MEETING ASTM D3034 WITH GASKET TYPE JOINTS MEETING ASTM F477.
15. UTILITY LEAD-INS TO BUILDING SHALL NOT BE INSTALLED UNTIL BUILDING PLANS ARE COMPLETED AND LOCATIONS ESTABLISHED ON THE ARCHITECTURAL PLUMBING PLANS. LEAD-INS MAY CHANGE 15' HORIZONTALLY AND 3' VERTICALLY PRIOR TO INSTALLATIONS AT NO ADDITIONAL COST TO THE OWNER. UTILITY CONTRACTOR SHALL REQUEST AND RECEIVE WRITTEN APPROVAL FROM PRIME CONTRACTOR PRIOR TO INSTALLATION OF LEAD-INS. LOCATION, SIZE, AND INVERT ELEVATIONS OF SANITARY SEWER SHALL BE COORDINATED WITH THE APPROVED PLUMBING PLANS FOR THE BUILDING.
16. BUILDING PLUMBING CONTRACTOR SHALL PAY ALL COST FOR WATER METERS, METER BOXES, VALVES, ETC. TO PROVIDE A COMPLETE JOB PER LOCAL AUTHORITY REQUIREMENTS.
17. THRUST BLOCKS SHALL BE PROVIDED AT ALL TEES, ELBOWS, AND BENDS OF SUFFICIENT SIZE TO COMPLY WITH MINIMUM STANDARDS OF N.F.P.A. - EXISTING SOIL CONDITIONS.
18. SHOULD LATENT SOIL CONDITIONS NECESSITATE, CONTRACTOR SHALL INSTALL SPECIAL SUPPORTS FOR PIPING AND/OR APPURTENANCES INCLUDING THE REMOVAL OF UNSUITABLE MATERIAL AND BACKFILLING WITH GRAVEL OR OTHER MATERIAL. CONTRACTOR SHALL PERFORM ANY SUCH WORK AS DIRECTED BY THE CIVIL ENGINEER AND/OR SOILS ENGINEER AT NO COST TO OWNER.
19. CONTRACTOR TO COORDINATE ALL WORK WITH OTHER UTILITY INSTALLATIONS NOT COVERED IN THESE PLANS (ELECTRIC, TELEPHONE, GAS, CABLE, ETC.) AND ALLOW FOR THEIR OPERATIONS AND CONSTRUCTION TO BE PREPARED.
20. THE SITE UTILITY CONTRACTOR SHALL COORDINATE AND PAY FOR ALL SANITARY SEWER CONNECTIONS. SANITARY SEWER CONNECTION FINAL TIE-IN TO THE EXISTING MANHOLE(S) SHALL NOT BE MADE UNTIL COMPLETION OF THE PROPOSED SYSTEM AND ALL MANHOLES HAVE BEEN BROUGHT ABOVE GROUND TO INSURE SEDIMENT DOES NOT ENTER SYSTEM. LINES SHALL BE PROPERLY CLEANED, IF NEEDED.
21. CONNECTIONS TO EXISTING WATER LINE MAY BE PERFORMED BY THE CONTRACTOR. THE SITE UTILITY CONTRACTOR SHALL VERIFY REQUIREMENTS AND PAY ALL COSTS.
22. SITE UTILITY CONTRACTOR TO COORD. WITH IRRIGATION CONTRACTOR TO PROVIDE POWER IN CONDUIT TO IRRIGATION CONTROLLER PER MANUFACTURERS RECOMMENDATIONS. VERIFY EXACT LOCATION OF CONTROLLER W/ OWNER PRIOR TO INSTALLATION.
23. SEE SHEET C-08 ADDITIONAL UTILITY DETAILS.

UTILITIES & GRADING LEGEND		
	EXISTING	PROPOSED
RIGHT-OF-WAY/PROPERTY LINE	---	---
WATER LINE		6 W
SANITARY SEWER		SS
UNDERDRAIN		UD
UNDERGROUND TELEPHONE/DATA LINE	FOC	
OVERHEAD TELEPHONE/DATA LINE		OHT
OVERHEAD ELECTRIC LINE	E OH	OHE
CLEANOUT		CO
WATER VALVE	M	
INDEX CONTOURS	750	750
1' INTERVALS	751	751
SPOT ELEVATION	751.50	750.50
STORM SEWER		
CATCH BASIN		



CIVIL ENGINEER:
BERRY
ENGINEERS LLC
63 BROAD ST NW
CLEVELAND, TN 37311
TEL: (423) 790-5880
FIRM REGISTRATION: F-15079

DEVELOPER:
DG HOLDINGS, LLC
825 SISK AVE, STE 200
OXFORD, MS 38655

PROJECT:
DOLLAR GENERAL
STORE #25260
RANCH RD 12
WIMBERLEY, TX 78676

FOR REVIEW

REVISIONS	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

SHEET NAME:
SITE UTILITY PLAN

DATE: 12/22/2022
DRAWN BY: CSH
CHECKED BY: BMB
PROJECT NO.: 22046
SHEET NUMBER:
C-05



AGENDA ITEM:	5. Discuss and consider possible action to grant a variance to allow the removal of a heritage tree at a property located on the south side of Ranch Road 12 at its intersection with Saddleridge Drive (Hays CAD# R12666) (<i>Berry Engineers</i>)
SUBMITTED BY:	Nathan Glaiser
DATE SUBMITTED:	01/06/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The applicant, Berry Engineers, is proposing to construct a Dollar General on two acres of property on the south side of Ranch Road 12 at its intersection with Saddleridge Drive. This is approximately 0.40 miles south of the intersection of Ranch Road 12 and FM 32. They are requesting approval to remove a Heritage Oak Tree. A Heritage Tree is defined in Wimberley's code of ordinances as "a tree that has a diameter of twenty-four (24) inches or more, measured four and one-half (4-1/2) feet above natural grade". Section 9.02.391(e) states **"Removal of a heritage tree is prohibited unless a variance is granted by city council with the following findings that the heritage tree either: (1) prevents reasonable access to the property; (2) prevents a reasonable use of the property."**

Property Information

Acreage: Proposing 2 acres out of 7.09 acre tract

Zoned: Commercial Low Impact - 1

Overlay: Entrance Corridor

REQUESTED ACTION

Motion

Discussion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. Pages from Application for a Variance - Heritage Tree Removal_Redacted
2. 22-2711-ALTA

FOR OFFICIAL USE ONLY

APPLICATION DATE: _____ FILE NO. _____

HEARING DATE: _____ PLANNING AREA: _____ ZONING: _____

VARIANCE FEES: \$ _____ DATE PAID: _____ RECEIVED BY: _____

City of Wimberley

APPLICATION FOR VARIANCE

OWNER/AGENT INFORMATION

1. Owner's Name: _____ Home Phone: () _____
 Business Phone: () _____
 Cell Phone: [REDACTED] _____
 Fax: () _____

Current Mailing
 Address: _____ City _____ State _____ Zip _____
 Email: [REDACTED] _____

2. Agent's Name: _____ Business Phone: [REDACTED] _____
 (Must be accompanied by letter of authorization from owner) Cell: () _____

Current Mailing
 Address: _____ City _____ State _____ Zip _____
 Email: [REDACTED] _____

PROJECT DATA

1. Property ID#: R _____ (Appears on your Tax Statement) Present Zoning: _____

Street Address of Project: _____ Wimberley, Texas 78676
 (Note: If you do not have an assigned street address, please call 512-393-2160 Directions to Project)

Subdivision: _____ Lot: _____ Block: _____ Recorded in Vol. _____ Page _____

2. IS PROPERTY IN AN OVERLAY DISTRICT? YES _____ NO _____ UNKNOWN _____
 TYPE OF OVERLAY ZONE(S) (if applicable) _____

Project Data (Continued)

3. FLOOD PLAIN (What, if any, flood zone does your property Occupy?):_____

4. WASTEWATER SYSTEM: () Septic; () Aqua Utility; () GBRA
HAYS COUNTY SEPTIC PERMIT NUMBER (if applicable): _____

5. Directions to your Project: _____

Please clearly mark your property so it is easily identifiable.

**SPECIFIC SECTIONS OF ZONING ORDINANCE NO. 2001-010 FOR WHICH A
VARIANCE IS REQUESTED:**

REASON FOR NEED OF VARIANCE (Attach separate sheet if necessary)

**ACKNOWLEDGMENT OF EXISTING
Subdivision Plat Notes, Deed Restrictions Restrictive Covenants
and/or Zoning Conditional Use Permits**

I, the Applicant herein, have checked the subdivision plat notes, deed restrictions, restrictive covenants and/or zoning conditional use permits prohibiting certain uses and/or requiring certain development restrictions (for example, height, access, screening) on the property for which a variance is now being considered on my behalf.

If a conflict should result with the request I am submitting to the City of Wimberley due to subdivision plat notes, deed restrictions, restrictive covenants and/or which do not conform with the City ordinances, it will be my responsibility to resolve it. I also acknowledge that I understand the implications of use and/or development restrictions that are a result of subdivision plat notes, deed restrictions, restrictive covenants and/or zoning ordinances.

I understand that if requested, I must provide copies of any and all subdivision plat notes, deed restrictions, restrictive covenants and/or zoning conditional use permit information, which may apply to this property.

Date: _____ APPLICANT _____
SIGNATURE _____

WHEN APPLICABLE:

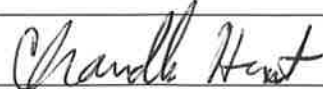
Date: 1/2/2023 AGENT Chandler Hunt - Berry Engineers
SIGNATURE 

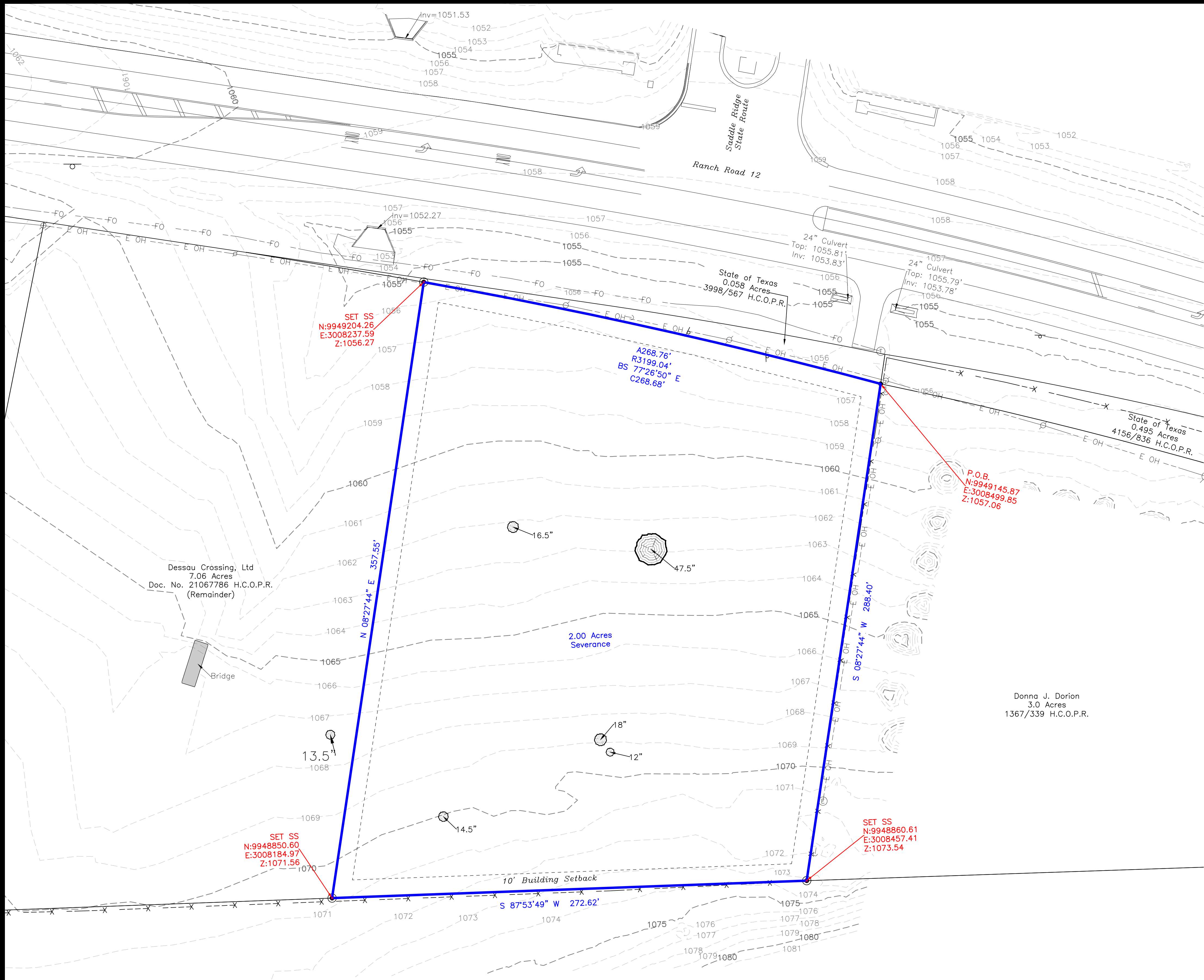
SITE INSPECTION AUTHORIZATION

Applicant/owner, or Applicant's authorized agent, hereby authorizes the City of Wimberley Board of Adjustment Members and City representatives to visit and inspect the property for which this application is being submitted.

Date: _____ APPLICANT _____
SIGNATURE _____

WHEN APPLICABLE:

Date: 1/2/2023 AGENT Chandler Hunt - Berry Engineers
SIGNATURE 



DRAWING SHOWING

Being 2.00 acres, located in the J. Alston, Jr., Survey 90, Abstract 25, Hays County, part of a 7.06 acres tract described in conveyance document to Dessau Crossing, Ltd recorded in Document Number 21067786 of the Hays County Official Public Records, Hays County, Texas and more particularly described by metes and bounds as follows: (The bearings and distances shown herein conform to the Texas Coordinate System, North American Datum 1983, Texas Central Zone.) (All corners called for as being set are marked on the ground with 1/2 inch steel stakes with plastic identification caps stamped "DIRKSEN/6260" attached unless otherwise noted or shown.)

BEGINNING at a steel stake found (S.P.C. N:9949145.87, E:3008499.85) in the south line of Ranch Road 12, at the northwest corner of a 3.0 acres tract described in conveyance document to Donna J. Dorion recorded in Volume 1367, Pages 339-et seq., of the Hays County Official Public Records at the northeast corner of said 7.06 acres for the northeast corner of the herein described tract;

THENCE S 08°27'44" W, 288.40 feet to a steel stake set in the north line of 30.422 acres tract described in conveyance document to Jack A. and Beverly A. Burkland recorded in Volume 1353, Pages 600-et seq., of the Hays County Official Public Records, at the southwest corner of said 3.0 acres tract, at the southeast corner of said 7.06 acres tract for the southeast corner of the herein described tract;

THENCE S 87°53'49" W, 272.62 feet with the common line of said 7.06 acres tract and 30.422 acres tract to a steel stake set for the southwest corner of the herein described tract;

THENCE N 08°27'44" E, 357.55 feet crossing said 7.06 acres tract to a steel stake set in the south line of Ranch Road 12 for the north west corner of the herein described tract;

THENCE Southeastly with a non-tangent curve to the right having a radius of 3199.04 feet, chord S77°26'50"E, 268.68 feet, for an arc length of 268.76 feet to the POINT OF BEGINNING containing 2.00 acres of land within the herein described boundary as surveyed by Dirksen Engineering on August 16, 2022.

ALTA / ACSM LAND TITLE SURVEY

TO: BEN BERRY AND BERRY ENGINEERS, LLC AS FOLLOWS:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2021 Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 5, 6, 8, 11(b) (location of utilities per visible, aboveground on site observation) 13, 15, and 16 from Table A thereof. The field work was completed on August 16, 2022.

Kenneth R. Dirksen
Kenneth R. Dirksen R.P.L.S. 6260



- NOTES:
1. SEE CORRESPONDING FIELD NOTES FOR FURTHER DESCRIPTION BEARINGS, DISTANCES, AND AREAS SHOWN HEREON CONFORM TO THE TEXAS COORDINATE SYSTEM NORTH AMERICAN DATUM 1983, TEXAS CENTRAL ZONE. ELEVATIONS SHOWN CONFORM TO NAVD 88, GEOID 18.
 2. THE TRACT SHOWN HEREON IS LOCATED WITHIN THE CITY OF WIMBERLEY, TEXAS. ZONING IS C-1 - COMMERCIAL - LOW IMPACT.
 3. THE TRACT SHOWN HEREON IS LOCATED OUTSIDE SPECIAL FLOOD HAZARD ZONE A AS SHOWN ON FEMA FIRM MAP 48209C0355F DATED SEPTEMBER 2, 2005.
 4. 1/2" DIAMETER STEEL STAKES WITH IDENTIFICATION CAPS STAMPED "DIRKSEN/6260" SET AT ALL CORNERS UNLESS OTHERWISE NOTED OR SHOWN.
 5. NO TRASH OR DEBRIS PILES WERE OBSERVED ON THE DATE OF SURVEY.
 6. NO EVIDENCE OF EARTH MOVING WAS OBSERVED ON THE DATE OF SURVEY.

LEGEND

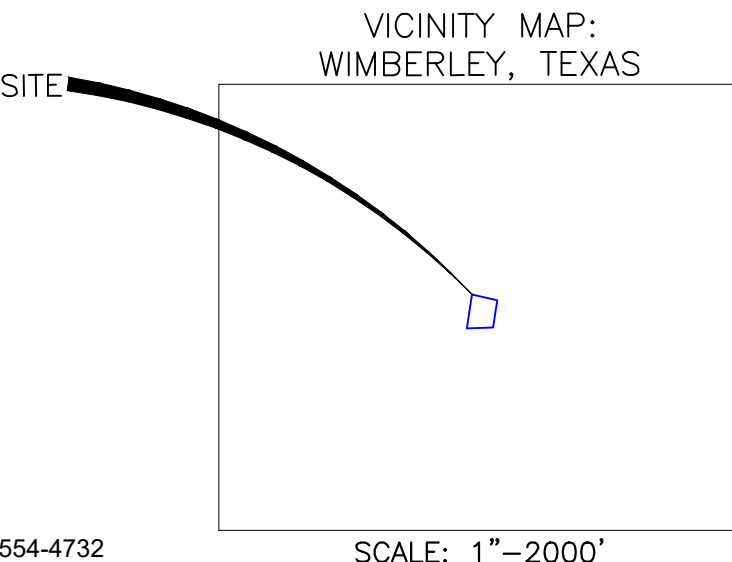
- FOUND MONUMENT
- SET MONUMENT
- BOUNDARY LINE
- DEED LINE
- PLAT LINE
- SETBACK LINE
- - - FENCE
- - - FO - - - UNDERGROUND FRONTIER FIBER OPTIC LINE
- - - E OH - - - OVERHEAD ELEC./POWER POLE
- TELECOMMUNICATIONS PEDESTAL
- OAK TREE
- SIGN
- ELECTRIC METER
- ↓ GUY WIRE
- CONCRETE

LOCAL CONTACTS:
TXDOT: TUCKER FERGUSON, P.E., 512-478-8243
CITY ADMINISTRATOR: MIKE BOESE, 512-648-2402
WATER AND SEWER:
-POMS WATER UTILITIES MANAGEMENT: 512-894-3322
-WIMBERLEY WATER SUPPLY CORPORATION: 877-987-2782
-AQUA TEXAS: 877-987-2782
PEDERNALES ELECTRIC COOPERATIVE, INC.: Mark Morin, 888-554-4732
FRONTIER COMMUNICATIONS: -325-223-2869

THIS GRAPHIC WORK REPRESENTS THE RESULTS OF A SURVEY BEING PROVIDED BY DIRKSEN ENGINEERING SOLELY FOR THE EXCLUSIVE USE OF THE PARTIES SHOWN HEREON AND FOR THE PURPOSES SHOWN. ADVANCE THE GRAPHIC REPRESENTATION SHOWN HEREON DEPENDS CERTAIN CONDITIONS FOLLOWS:
EXTRACTED AS OF THE DATE OF THE ACTUAL SURVEY AND IS LIMITED TO THESE CONDITIONS FOUND AT THAT TIME. NO OTHER HAS BEEN OR SHALL BE EXPRESSED OR IMPLIED TO COPY THIS GRAPHIC WORK. ALL RIGHTS RESERVED. COPYRIGHT 2022, DIRKSEN ENGINEERING.



PREPARED FOR:
Ben Berry
Berry Engineers, LLC
63 Broad St NW
Cleveland, TN 37311
FIRM NAME & ADDRESS
DIRKSEN
ENGINEERING
107 W. SOUTH STREET, SUITE 100
UVALDE, TEXAS 78801
TEL: (830) 278-2100 FAX: (830) 278-2102
EMAIL: KENDRICK@DIRKSEN.COM, INFO@DIRKSEN.COM
WEBSITE: WWW.DIRKSEN.COM



PROJECT#
22-2711
DESK: KRD
DRAWN: FJA
APPROV: KRD
DATE: 8-24-2022



DATE: 8-24-2022

PROJECT#
22-2711
DESK: KRD
DRAWN: FJA
APPROV: KRD
DATE: 8-24-2022



SCALE:
1" = 30'



AGENDA ITEM:	6. Discuss and consider possible action regarding a Contract for Election Services with the Hays County Elections Administrator to conduct the May 6, 2023 General Election for the City of Wimberley. <i>(City Secretary, Tammy Cook)</i>
SUBMITTED BY:	Tammy Cook
DATE SUBMITTED:	01/03/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The Contract for Election Services between the Elections Administrator of Hays county, Texas and the City of Wimberley is attached for review. The City has previously contracted with Hays County for these services.

The Ordinance calling for the election will be considered at the February 16, 2023 City Council Meeting, to adhere to the recommended and statutory deadline for ordering the election.

REQUESTED ACTION

Motion
Discussion

FINANCIAL

Fiscal Year (FY) 2023 Budget allocated \$6,500.00 for City Elections in line item 100-17-6590.

STAFF RECOMMENDATION

Approval of the Contract for Election Services between the Elections Administrator of Hays County, Texas and the City of Wimberley.

ATTACHMENT/S

1. Contract for Election Services

CONTRACT FOR ELECTION SERVICES

This **Contract for Election Services ("Contract")** is made and entered into by and between the **Elections Administrator of Hays County, Texas ("Contracting Officer")** and the **City of Wimberley ("City")** pursuant to the authority under Section 31.092(a) of the Texas Election Code.

RECITALS

GENERAL PROVISIONS.

- A. The purpose of this Contract is to maintain consistency and accessibility in voting practices, polling places, and election procedures to best assist the voters of the City. For purposes of this Contract the term "Election" will include any resulting recount or election contest. It will also apply to any election to resolve a tie.
- B. The Contracting Officer is hereby appointed to serve as the City's Election Day Officer and Early Voting Clerk to conduct the Election for those areas of the City located within the contracting jurisdiction. As Election Officer and Early Voting Clerk, the Contracting Officer will coordinate, supervise and conduct all aspects of administering voting in connection with the Election in compliance with all applicable laws.
- C. The City agrees to commit the funds necessary to pay for Election-related expenses for the City's Election.
- D. The Contracting Officer has the right to enter into agreements with other entities at any time and may require that authorities of City's holding elections on the same day in all or part of the same territory to enter into a joint election agreement as authorized in Chapter 271 of the Teas Election Code. The City agrees to enter into a joint election agreement required by Hays County.
- I. **RESPONSIBILITIES OF CONTRACTING OFFICER.** The Contracting Officer shall be responsible for performing the following services and furnishing the following material and equipment in connection with the

Election:

A. Nomination of Presiding Judges and Alternate Judges. The Contracting Officer shall recommend appointment of Election Day presiding and alternate judges, central accumulation station judges, and the Early Voting Ballot Board (EVBB) presiding judge, all of whom shall meet the eligibility requirements in Subchapter C of Chapter 32 of the Texas Election Code.

B. Notification to City. The Contracting Officer shall provide the City with the most up-to-date list of presiding and alternate judges at least three weeks before the statutory deadline to order the Election.

C. Notification to Presiding and Alternate Judges; Appointment of Clerks.

1. The Contracting Officer shall notify each presiding and alternate judge of his or her appointment. The notification will also include the assigned polling station, the date of the election training(s), the date and time of the Election, the rate of compensation, the number of clerks the judge may appoint, the eligibility requirements for Election workers, and the name of the presiding or alternate judge as appropriate.
2. The election judge will make the clerk appointments in consultation with the Contracting Officer. If a presiding judge or the alternate judge does not speak both English and Spanish, and the election precinct is one subject to Section 272.002 and 272.009 of the Texas Election Code, the Contracting Officer shall ensure that a bilingual election clerk is appointed. The Contracting Officer shall notify the clerks of the same information that the judges receive under this section.

D. Election Training. The Contracting Officer shall be responsible for conducting Election training for the presiding judges, alternate judges, clerks, and early voting deputies in the operation and troubleshooting of the Verity Duo Hybrid voting system and the conduct of elections, including qualifying voters, issuing ballot style codes, maintaining order at the polling location, and conducting provisional voting.

E. Logic and Accuracy Testing. In advance of Early Voting (including the sending of any mail ballots), the Contracting Officer, the tabulation supervisor, and the other members the Contracting Officer designates for the testing board

shall conduct all logic and accuracy testing in accordance with the procedures set forth by the Texas Election Code and under guidelines provided by the Secretary of State's office. The Contracting Officer shall also be responsible for the publication of the required notice of such testing.

- F. Election Supplies.** The Contracting Officer shall procure, prepare, and distribute to the presiding judges for use at the polling locations on Election Day (and to the Early Voting clerks during Early Voting) the following Election supplies: election and early voting kits (including the appropriate envelopes, lists, forms, name tags, posters, and signage described in Chapters 51, 61, and 62, and subchapter B of chapter 66 of the Texas Election Code) seals, sample ballots, thermal paper rolls for use in the Verity Controllers, batteries for use in the voting system equipment, supplies for the electronic poll books, and all consumable type office supplies necessary to hold an Election.
- G. Registered Voters List.** The Contracting Officer shall provide lists of registered voters required by law for use on Election Day and for the Early Voting period.
- H. Notice of Previous Polling Place.** The Contracting Officer shall post notices of a change in a polling place at the entrance to the previous polling location. Section 43.062 of the Texas Election Code provides that the notice shall state the location has changed and give the location of the new polling place. The City Secretary will ensure that Public Notice is also provided via published notice, on the City's website and on all City social media outlets.
- I. Election Equipment.** The Contracting Officer shall prepare and distribute the Verity Duo Hybrid Voting System components from Hart Intercivic, Inc. ("Hart") for the Election. This voting System includes the equipment referred to as "Duo" and Verity Controllers". Each polling location will have at least one voting machine that is accessible to disabled voters to provide a practical and effective means for voters with disabilities to cast a secret ballot.
- J. Ballots.** The Contracting Officer or designee shall be responsible for the preparation, printing, programming and distribution of English and Spanish ballots and sample ballots, including the mail ballots, based on the information provided by the City, including the names of the candidates, names of the offices sought, order of names on the ballot, propositions on the ballot, and the Spanish translation of the offices and any propositions. The ballot will be prepared in these formats: Verity Duo Hybrid Voting System, paper, and auditory.

K. Applications for Mail Ballots. The City and Contracting Officer agree that early voting by mail ballots shall be processed in accordance with the applicable provisions of the Texas Election Code and that 712 South Stagecoach Trail, Suite 1012, San Marcos, Texas 78666 is the early voting clerk's mailing address to which ballot applications and ballots voted by mail shall be sent for the City.

L. Early Voting. In accordance with Sections 31.096 and 32.097(b) of the Texas Election Code, the Contracting Officer shall serve as the Early Voting Clerk for the Election.

1. The Contracting Officer shall supervise and conduct the early voting by mail and by personal appearance and shall secure personnel to serve as Early Voting Deputies.
2. The Contracting Officer shall receive mail ballot applications on behalf of the City. All applications for mail ballots shall be processed in accordance with Title 7 of the Texas Election Code by the Contracting Officer or deputies at the Records Building located at the Hays County Government Center at 712 S. Stagecoach Trail, San Marcos, Texas 78666. Applications for mail ballots sent to the City shall be promptly faxed to the Contracting Officer at (512) 878-6699 or emailed to elections@co.hays.tx.us for timely processing and then the original sent application forwarded to the Contracting Officer for proper retention.
3. Early voting ballots shall be secured and maintained at the Records Office at 712 S. Stagecoach Trail, San Marcos, Texas 78666. In accordance with Chapter 87 of the Texas Election Code. The Early Voting Ballot Board shall meet at the same location unless posted differently.
4. Early Voting by personal appearance for the Election shall be conducted during the hours and time period and at the locations as determined by the Contracting Officer in consultation with the City and in accordance with the Texas Election Code.

M. Election Day Activities.

1. The Contracting Officer and staff shall be available from 6:00 am

until the completion of the vote counting on Election Day to render technical support and assistance to voters and Election workers.

2. The Contracting Officer and staff shall prepare and conduct Election Night intake of election equipment, supplies, and records.
3. The Contracting Officer and designee shall serve as central counting station manager and tabulation supervisor, counting the votes in conjunction with the Early Voting Ballot Board and the Central Counting Station judges.
4. Election Day polling locations are determined by the Contracting Officer in consultation with the City and in accordance with the Texas Election Code. The Contracting Officer shall arrange for the use of all polling places and shall arrange for the setting up of the polling location including tables, chairs and voting booths.

N. Election Night Reports. The Contracting Officer shall prepare the unofficial and official tabulation of precinct results under Section 66.056(a) of the Texas Election Code. The unofficial tabulation of Early Voting precinct results and Election Day precinct results shall be made available to the City via email as soon as they are prepared and may be released under law, but no earlier than 7:00 pm on Election Day. The tabulation reports may also be provided to other counties as necessary for the Election. As soon as reasonably possible, the Contracting Officer will post all reports for public review on the Hays County Elections website at www.co.hays.tx.us/elections.

O. Provisional Votes/ Determination of Mail Ballots Timely Received under Section 86.007(d) of the Texas Election Code. The Contracting Officer, serving as the Voter Registrar, shall retain the provisional voting affidavits and shall provide the factual information on each of the voters' status. The Contracting Officer shall reconvene the EVBB after the Election within the time set forth in Section 65.051 of the Texas Election Code for the purpose of determining the disposition of the provisional votes. At the same time, the EVBB will review mail ballots timely received under Section 86.007(d) of the Texas Election Code to determine whether such will be counted and to resolve any issues with such ballots.

P. Canvass Material Preparation. Promptly after determination of the provisional votes and resolution of any mail ballots, the Contracting Officer

shall work with the EVBB and tabulation supervisor to tally the accepted provisional votes and resolved mail ballots, amend the unofficial tabulations, and submit new official tabulations to the City. These reports will serve as the canvass materials for the City.

Q.Custodian of Election Records. The Election records will be submitted to the City except for those records that must be maintained by the Contracting Officer as Voter Registrar in accordance with Section 66.051 of the Texas Election Code. The Contracting Officer is hereby appointed the custodian of voted ballots (which in the case of the ballots cast on the Verity Duo Hybrid voting system consist of the paper backup) and shall preserve them in accordance with Chapter 66 of the Texas Election Code and other applicable law. The Contracting Officer shall also maintain custody of the records pertaining to the operation of the Verity Controllers and Duo.

R. Recount.

1. The City shall advise the Contracting Officer if a recount is required by law or requested and the Contracting Officer and the City shall discuss how such recount is to be conducted. The City shall reimburse the Contracting Officer for the cost of such recount which is not included in the original cost estimate.

S. Schedule for Performance of Services. The Contracting Officer shall perform all Election services in accordance with and in compliance with the time requirements set out in the Texas Election Code.

T. Contracting with Third Parties. In accordance with Section 31.098 of the Texas Election Code, the Contracting Officer is authorized to contract with third parties for Election services and supplies. The cost of such third-party services and supplies will be paid by the Contracting Officer and reimbursed by the City.

U. Department of Justice Preclearance for General Elections. If required by law, any changes to the general conduct of voting in Hays County will be precleared through the United States Department of Justice by the Contracting Officer with copies of the submission and response e-mailed to the City.

II. RESPONSIBILITIES OF THE CITY. The City shall perform the

following responsibilities:

- A. Election Orders, Election Notices, and Canvass.** The City shall be responsible for the preparing, adopting, publishing, and posting of all required election orders, resolutions, notices and other documents, including bilingual materials, evidencing action by the City of all actions necessary to call the Election. The City shall be responsible for conducting the official canvass of the Election.
- B. Map/Annexations.** The City shall provide the Contracting Officer with an updated map and street index (including address numbers) of its jurisdiction in and electronic or printed format and shall advise the Contracting Officer in writing of any new developments, annexations or de-annexations and any other changes to the master voter registration list within the jurisdiction.
- C. Department of Justice Preclearance for Special Elections.** If required by law, the City shall be individually responsible for obtaining appropriate preclearance from the United States Department of Justice for any special elections.
- D. Ballot Information.** The City shall prepare the text for the City's official ballot in English and Spanish and provide to the Contracting Officer as soon as possible at the end of the period for ordering the Election or filing for candidacy. The ballot information shall include a list of propositions showing the order and the exact manner in which the candidates' name shall appear on the ballot. The City shall promptly review for correctness the ballot when requested by the Contracting Officer to do so prior to the finalization and shall approve by e-mail or by signature in person.
- E. Precinct Reports to the Texas Secretary of State.** Based on information provided by the Contracting Officer, the City shall prepare and file all required precinct reports with the Texas Secretary of State.
- F. Annual Voting Report.** The City shall be responsible for filing its annual voting system report to the Texas Secretary of State as required under Chapter 123 et seq. of the Texas Election Code.

III. **SPECIAL PROVISIONS RELATED TO ELECTION WORKERS**

- A. Number of Election Workers at Election Day Polling Locations.** It is agreed by the Contracting Officer and the City that there will be at least three Election workers at each Election Day polling location: the presiding judge, the alternate judge, and at least one election clerk appointed by the presiding judge. The number of necessary clerks is derived from the number of Elections at the poll and the number of registered voters at the poll.
- B. Compensation for Election Workers.** The Contracting Officer shall compensate all Election workers in accordance with the Contracting Officer's established compensation policies, in accordance with the Texas Election Code and using the rates set by the Hays County Commissioners Court for county elections. The Contracting Officer shall pay the workers and be reimbursed by the entities sharing the polling locations.

IV. PAYMENT

- A. Charges and Distribution of Costs.** In consideration of the joint election services provided by the Contracting Officer, the City will be charged a share of the Election costs and an administrative fee. The costs distribution is set forth in the Joint Election Agreement. The costs to be paid by the City are set forth in the Cost Estimate.
- B. Administrative Fee.** The Contracting Officer shall charge a fee equal to 10% of the City's share of the cost of the Election or a minimum of \$75.00.
- C. Equipment Rental Fee.** Per Section 123.032(d) of the Texas Election Code, the Hays County Commissioners Court has set the equipment rental fee at \$175 each per controller, per Verity Duo, per scanner, per Tenex touchpad component. If the County acquires additional equipment during the term of the Contract, the charge for the use of the equipment may be reset by the Hays County Commissioners Court.
- D. Payment.** The Contracting Officer's invoice shall be due and payable to the address set forth in the invoice within 30 days from the date of receipt by the City.

V. TERM AND TERMINATION

- A. Initial Term.** The initial term of the contract shall commence upon the last party's execution hereof and shall continue thereafter in full force and effect for one year, subject to the termination rights set forth herein.

B. Renewal. Subject to the termination rights set forth herein, this Contract shall be renewed annually.

C. Termination. If either party wishes to terminate this Contract for convenience or for cause, the party must provide not less than ninety (90) days' written notice to the other party and allow for discussion of the desired outcome and options to reach the desired outcome. In the event of termination, it is understood and agreed that only the amounts due to the Contracting Officer for services provided and expenses incurred will be due and payable.

VI. MISCELLANEOUS PROVISIONS

A. Nontransferable Functions. In accordance with Section 31.096 of the Texas Election Code, nothing in this Contract shall authorize or permit a change in:

1. The authority with whom or the place at which any document or record relating to the Election is to be filed;
2. The officers who conduct the official canvass of the Election returns;
3. The authority to serve as custodian of voted ballots or other Election records; or
4. Any other nontransferable function specified under Section 31.096 or other provisions of law.

B. Cancellation of Election. If the City cancels its Election pursuant to Section 2.053 of the Texas Election Code, the Contracting Officer shall be entitled to receive an administrative fee of \$75. The Contracting Officer shall submit an invoice for the administrative fee as soon as reasonably possible after the cancellation, and the City shall pay the fee.

C. Contract Copies to Treasure and Auditor. In accordance with Section 31.099 of the Texas Election Code, the Contracting Officer agrees to file copies of the Contract with the County Treasurer and the County Auditor of Hays County, Texas.

D. Election to Resolve a Tie. In the event that an Election is necessary to resolve a tie vote, the terms of the Contract shall extend to the second Election, except:

1. The City and the Contracting Officer will agree upon the date of the Election and the early voting schedule subject to provisions of the Election Code and with regard to other elections being conducted by the Contracting Officer.
2. The City will be responsible for any Department of Justice preclearance submission under Section 5 of the Federal Voting Rights Act.
3. An attempt will be made to use the Election workers that worked in the first Election; those poll workers will not have additional training provided by the Contracting Officer.
4. The cost of the Election will be borne by the City; the Contracting Officer will work with the City on cost management.

E. Amendment/Modification. Except as otherwise provided, this Contract may not be amended, modified, or changed in any respect except in writing, duly executed by the parties hereto. Both the Contracting Officer and the City may propose necessary amendments or modifications to this Contract in writing in order to conduct the Election smoothly and efficiently, except that any such proposals must be approved by the Contracting Officer and the governing body of the City or its authorized agent, respectively.

F. Severability. If any provision of the Contract is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability shall not affect the remaining provisions of this Contract and parties to this Contract shall perform their obligations under this Contract in accordance with the intent of the parties to this Contract as expressed in the terms and provisions.

G. Force Majeure. Either of the parties to this Agreement shall be excused from any delays and/or failures in the performance of the terms and conditions of this Contract, to the extent that such delays and/or failures result from causes beyond the delaying/failing party's reasonable control, including but not limited to war (whether declared or not), armed conflict or the serious threat of the same (including but not limited to hostile attack, blockade, military embargo), hostilities, invasion, act of a foreign enemy, extensive military mobilization, civil war, riot, rebellion, revolution, military or usurped power, insurrection, civil commotion or disorder, mob violence, act of civil disobedience, act of terrorism, sabotage or

piracy; plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine, social distancing, isolation or other behavioral restrictions; act of authority whether lawful or unlawful, compliance with any law or governmental order, rule, regulation or direction, curfew restriction, expropriation, compulsory acquisition, seizure of works, requisition, nationalization; act of God or natural disaster such as but not limited to violent storm, cyclone, typhoon, hurricane, tornado, earthquake, landslide, flood, damage or destruction by lightning, drought; explosion, fire, destruction of machines, equipment and of any kind of installation, prolonged breakdown of transport, telecommunication or electric current; shortage or inability to obtain critical material or supplies to the extent not subject to the reasonable control of the subject party ("force majeure event ") whether foreseeable or unforeseeable by the parties at the time of the execution of this Agreement. Any delaying/failing party shall, with all reasonable diligence, attempt to remedy the cause of delay and/or failure and shall recommence all remaining duties under this Agreement within a reasonable time of such remedy, or, when applicable, on the next available dates under the Texas Election Code.

H. Representatives. For the purposes of implementing this Contract and coordinating activities, the Contracting Officer and the City designate the following individuals for submission of information, documents and notice:

For the Contracting Officer:

Jennifer Anderson
Elections Administrator. Hays County
712 S. Stagecoach Trail, Suite 1045
San Marcos, Texas 78666
Tel: (512) 393-7310
Fax: (512) 878-6699
Email: janderson@co.hays.tx.us

For the City of Wimberley:

Tammy Cook
City Secretary
City of Wimberley
Wimberley, Texas 78676
Tel: (512) 847-0025
Fax: (512) 847-0422
Email: tcook@cityotwimberley.com

Witness by my hand this 19th day of January, 2023

Contracting Officer:

Jennifer Anderson, Elections Administrator
Hays County, Texas

Witness by my hand this the 19th day of January 2023.

Local Political Subdivision:

Name of Entity: City of Wimberley

Printed Name: Tammy Cook

Official Capacity: City Secretary

City Secretary/Election Coordinator



AGENDA ITEM:	7. Discuss and consider possible action regarding a Joint Election Agreement between Hays County and the City of Wimberley. <i>(City Secretary, Tammy Cook)</i>
SUBMITTED BY:	Tammy Cook
DATE SUBMITTED:	01/03/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The Joint Election Agreement between the City of Wimberley and Hays County is required in addition to the Contract for Election Services, since Hays County is a part of the Texas Countywide Polling Place Program. Vote centers allow Hays County voters to choose from any polling place, within the county, to cast their vote during early voting and on Election Day. All elections held in Hays County are considered joint.

There is a cost sharing formula included in the Agreement (Section 9, pg. 2). Wimberley will only be charged based on the number of registered voters in the upcoming May 6, 2023 General Election.

REQUESTED ACTION

Motion
Discussion

FINANCIAL

Fiscal Year (FY) 2022 Budget allocated \$6,500.00 for City Elections in line item 100-17-6590.

STAFF RECOMMENDATION

Approval of Joint Elections Agreement between Hays County and the City of Wimberley.

ATTACHMENT/S

1. Joint Election Agreement_Hays County and City of Wimberley

JOINT ELECTION AGREEMENT BETWEEN HAYS COUNTY AND THE CITY OF WIMBERLEY

This Joint Election Agreement ("Agreement") is entered into on January 19, 2023, between the City of Wimberley, (the "City") 221 Stillwater, Wimberley, Texas 78676 and Hays County (the "County"), 712 S. Stagecoach Trail, Suite 1012, San Marcos, Texas 78666, collectively referred to as the Parties.

This Agreement is authorized by Chapter 31 of the Texas Election Code, Chapter 791 of the Texas Government Code and Section 271.002 and 271.003 of the Texas Election Code. The Parties to the Agreement agree as follows:

Section 1. *Scope of Agreement.* The City enters into this Agreement for the conduct of the elections to be held from January 19, 2023 to January 18, 2024.

Section 2. *Appointment of Election Officer.* The City appoints the Hays County Elections Administrator to serve as the Election Officer (the "Officer") in order to perform and supervise the duties and responsibilities of the Election Officer for any election from August 2021 through July 2022.

Section 3. *Early Voting Polling Locations.* To facilitate the administration of elections, and as a convenience to the voters, during the early voting period established by statute, the City agrees to designate the Hays County Election Administrator's Office, 712 South Stagecoach Trail, Suite 1012, San Marcos, Texas 78666 as the main early voting polling place for the City. Furthermore, the City agrees to designate temporary branch early polling places in accordance with Section 85.062, Election Code, V.T.C.A. as called out in the latest Election Orders.

Section 4. *Voting by Mail Ballot.* The City and County agree that early voting by mail ballot shall be conducted in accordance with the applicable provisions of the Texas Election Code and that 712 South Stagecoach Trail, Suite 1012 San Marcos, Texas 78666 is the early voting clerk's mailing address to which ballot applications and ballots voted by mail shall be sent for the City.

Section 5. *Election Day Polling Locations.* Election Day voting shall be held in approved vote centers where appropriate at the dates, times, and locations recommended by the Election Officer and authorized and ordered by the governing body of the City.

Section 6. *Election Day.* On Election Day, all forms used in the conduct of the election, including but not limited to the poll list, signature roster, ballot registers, expense accounts, and all oaths and certificates will be used jointly by the two agencies. All forms will be returned to the Hays County Election Administrator who shall keep them in her custody for the period of time prescribed by the Texas Election Code. The County agrees to furnish the City with copies of any election documents upon the City's request at no charge.

Section 7. Use of Common Ballot. It is agreed by the parties to this Agreement that a common ballot will be used for joint elections. The USB ("USB") containing the voted ballots for an election will be delivered by the Election Judges to the Hays County Election Administrator's office at 712 South Stagecoach Trail, Suite 1012, San Marcos, Texas and the USB'S will remain in the Hays County Election Administrator's custody, except that the County agrees to provide the City with the necessary documentation, if requested, for canvass of an election or in the event the voted ballots are required for a recount or any court proceedings in which the City may be a party. The County agrees to maintain custody of the USB'S containing the voted ballots for the period of time prescribed by the Texas Election Code. All USB'S that are not placed in active voting equipment will remain locked in the Officers' office. USB'S will not be replaced without being logged out and checked out by the Officer at any time during an election. An audit shall be conducted to ensure that all USB'S are present and accounted for. A spreadsheet shall be completed at the end of Early Voting and Election Day returns that will identify the number of signatures on the Combination Log and the Number of Cancelled booths, for a representation of voter totals. All replaced equipment will remain secured until after tabulation to ensure that all checks and balances have been satisfied.

Section 8. Reporting of Returns. The Officer shall prepare the unofficial and official tabulation of precinct results under Section 66.056(a) of the Texas Election Code. The unofficial tabulation of Early Voting precinct results and Election Day precinct results shall be made available to the City via email as soon as they are prepared and may be released under law, but no earlier than 7:00 p.m. on Election Day. The Officer or their designee will use their best efforts to post all reports for public review on the Hays County Elections website at www.co.hays.tx.us/elections as soon as reasonably possible.

Section 9. Cost Sharing. The City agrees to the cost sharing provisions below. This includes Hays County, the school districts of the county, the cities of the county, and the water districts and all other entities contracting for election services. The costs incurred with Early Voting locations and Early Voting Clerks will be shared only by entities utilizing the polling location for their individual election contest.

The formula is as follows:

Example:

Registered Voters in County -	135,000	$135,000/255,000=$	52.94% of total cost
Registered Voters in Joint Entity A -	100,000	$100,000/255,000=$	39.23% of total cost
Registered Voters in Joint Entity B -	20,000	$20,000/255,000=$	7.84% of total cost
Aggregate Registered Voters -	255,000		

\$1,000 dollar minimum cost for elections that don't exceed that total. Since programming and supplies would exceed the cost of elections with very small voter registration populations. Equipment Rental Fees allocated separately.

Section 10. *Amendments.* This Agreement may not be amended or modified except in writing and executed by both the City and the County. Neither party may assign this Agreement without the written consent of the other party. However, the Officer may assign deputies to perform any of the contracted services and may contract with third persons for election services and supplies.

Section 11. *Effective Date.* This Agreement contains the entire agreement between the parties and supersedes all prior understandings and agreements between the parties regarding such matters. The term of this Agreement will commence on January 19, 2023 and end on January, 18, 2024.

Section 12. *Force Majeure.* Either of the parties to this Agreement shall be excused from any delays and/or failures in the performance of the terms and conditions of this Contract, to the extent that such delays and/or failures result from causes beyond the delaying/failing party's reasonable control, including but not limited to war (whether declared or not), armed conflict or the serious threat of the same (including but not limited to hostile attack, blockade, military embargo), hostilities, invasion, act of a foreign enemy, extensive military mobilization, civil war, riot, rebellion, revolution, military or usurped power, insurrection, civil commotion or disorder, mob violence, act of civil disobedience, act of terrorism, sabotage or piracy; plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine, social distancing, isolation or other behavioral restrictions; act of authority whether lawful or unlawful, compliance with any law or governmental order, rule, regulation or direction, curfew restriction, expropriation, compulsory acquisition, seizure of works, requisition, nationalization; act of God or natural disaster such as but not limited to violent storm, cyclone, typhoon, hurricane, tornado, earthquake, landslide, flood, damage or destruction by lightning, drought; explosion, fire, destruction of machines, equipment and of any kind of installation, prolonged breakdown of transport, telecommunication or electric current; shortage or inability to obtain critical material or supplies to the extent not subject to the reasonable control of the subject party ("force majeure event ") whether foreseeable or unforeseeable by the parties at the time of the execution of this Agreement. Any delaying/failing party shall, with all reasonable diligence, attempt to remedy the cause of delay and/or failure and shall recommence all remaining duties under this Agreement within a reasonable time of such remedy, or, when applicable, on the next available dates under the Texas Election Code.

Section 13. Should any provision in this Agreement be found or deemed to be invalid, this Agreement will be construed as not containing the provision and all other provisions which are otherwise lawful will remain in full force and effect, and to this end the provisions of this Agreement are declared to be severable. In case any one or more of the provisions contained in this Agreement are for any reason held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect any other provision thereof, and this

Agreement will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

Section 14. Any notice provided for under this Agreement will be forwarded to the following addresses:

Hays County Elections Administrator
Government Center
712 South Stagecoach Trail Suite 1012
San Marcos, Texas 78666

City of Wimberley
Office of the City Secretary
221 Stillwater
Wimberley, Texas 78676

Section 15. Nothing contained in this Agreement will authorize or permit a change in the office with whom or the place at which any document or record relating to the Election(s) is to be filed, or place at which any function of the canvass of the election returns is to be performed or the officer to serve as custodian of voted ballots or other election records.

Section 16. This Agreement shall take effect immediately upon execution by both parties hereof and shall inure to the benefit and be binding upon the administrators, successors and assigns of the Parties hereto.

WITNESS OUR HANDS this 19th day of January 2023

Hays County Elections Administrator

City of Wimberley

Jennifer Anderson Elections
Administrator

Gina V. Fulkerson
Mayor

Attest:

Attest:

Tammy Cook
City Secretary



AGENDA ITEM:	1. Announcements
SUBMITTED BY:	
DATE SUBMITTED:	01/04/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	2. Future Agenda Items
SUBMITTED BY:	
DATE SUBMITTED:	01/04/2023
MEETING DATE:	January 19, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None