



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR PARKS AND RECREATION BOARD MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
WEDNESDAY, JUNE 14, 2023 - 4:00 PM

AGENDA

1. **CALL TO ORDER** June 14, 2023, at 4:00 PM
2. **CALL OF ROLL**
3. **CITIZENS COMMUNICATIONS**
This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Parks and Recreation Board. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Board. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Board or City staff. Comments should not be accusatory, derogatory or threatening in nature.
4. **MINUTES**
 - 4.1. Approval of minutes from the Parks and Recreation Board Meeting held May 10, 2023.
5. **CITY STAFF REPORT**
 - 5.1. Director Report
6. **DISCUSSION AND POSSIBLE ACTION**
 - 6.1. Discuss and consider possible action regarding a naming gift agreement concerning Martha Knies Community Park.
 - 6.2. Discuss and consider possible action regarding a naming gift agreement concerning Cypress Creek Nature Preserve.
 - 6.3. Presentation and discussion from MHS Planning and Design, LLC, with the Parks Master Plan Subcommittee, concerning the Wimberley Parks and Recreation Master Plan update.
7. **BOARD MEMBER REPORTS**
 - 7.1. Announcements
 - 7.2. Future agenda items

8. ADJOURNMENT

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofwimberley.com, in compliance with Chapter 551, Texas Government Code, on Tuesday, June 6, 2023, by 6:00 p.m., and remained posted for atleast 72 continuous hours preceding the scheduled time of said meeting.



Tammy Heller, City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Tammy Cook at (512) 847-0025 two business days in advance of the meeting for appropriate arrangements.





City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

PARKS AND RECREATION BOARD MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
Wednesday 10 May, 2023 – 4:00 P.M.

MINUTES

1. CALL TO ORDER

Lin Weber called the meeting to order on May 10th, 2023 at 4:00 p.m.

2. CALL OF ROLL

Board Members Present:

Lin Weber, Chairperson
Noland Martin, Secretary
Anthony Deringer
Lee Ann Linam
Kelley Shand

Board Members Absent:

Trey Cooksey
Leah Cuddeback, Vice Chairperson

City Staff Present:

Richard Shaver, Parks Director
Tammy Cook, City Secretary
Erica Flocke, Parks Operations
Timothy Patek, City Administrator

3. CITIZENS COMMUNICATIONS

Andrew Weber: Mr. Weber spoke largely from prepared remarks submitted for consideration to the board.

Susan Nenney: declined.

4. MINUTES

Motion to approve minutes from 12 April, 2023 was made by Lee Ann Linam and seconded by Kelley Shand. The motion passed unanimously.

5. CITY STAFF REPORT

5.1 – Due to city staff's absence, the proposal on amendments to the subdivision ordinance has been pushed to the next meeting of the board.

5.2 – Director Report by Richard Shaver: Updates with respect to signage and virtual story-maps were given. Nikolas Farrell is leaving the department. A new recreation manager position has been posted. Updates with respect to the Master Plan were given. June parks board meeting there will be a workshop

with the planners. That same week there will be stakeholder meetings. Plumbing issues are being addressed in parks restroom facilities.

There were no action items. No action was taken.

6. DISCUSSION AND POSSIBLE ACTION

6.1 Discuss and consider possible action regarding a contract between the City of Wimberley and Friends of Wimberley Parks.

Anthony Deringer made a motion to table this item until after the 2nd agenda item. Kelley Shand seconded the motion and the motion passed unanimously.

LeeAnn Linam made the motion to terminate the current agreement and to enter into a new agreement as discussed. Kelley Shand seconded the motion. The motion passed unanimously.

6.2. Discuss and consider possible action regarding an annual sponsorship policy.

Richard Shaver gave a presentation on sponsorship opportunities.

Lee Ann Linam made the “motion to approve the presented package along with a parallel acknowledgment of nonprofit partners. This was seconded by Kelley Shand. Discussion ensued.”

Lee Ann Linam made an amended “motion to approve the presented package and directed the parks board to plan for acknowledgment of nonprofit partners.” This was seconded by Anthony Deringer. Motion passed unanimously.

6.3. Discuss and consider possible action regarding special-use agreements with the Wimberley Community Center.

Noland Martin made the motion to approve each item as discussed. Lea Ann Linam seconded the motion and the motion passed unanimously.

7. BOARD MEMBER REPORTS

7.1. Announcements:

7.2 Future agenda items: None

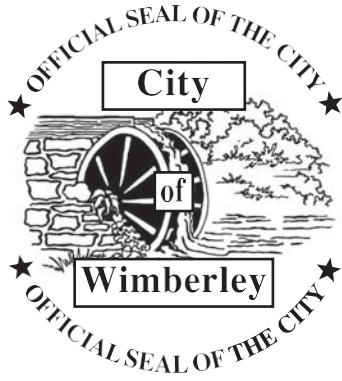
8. ADJOURNMENT

Motion to adjourn at 6:20 p.m. was made by LeeAnn Linam and seconded by Lin Weber. The motion carried unanimously.

RECORDED BY:

Noland Martin, Board Secretary

APPROVED BY:



Len Weber, Chairperson

DRAFT



AGENDA ITEM:	1. Discuss and consider possible action regarding a naming gift agreement concerning Martha Knies Community Park.
SUBMITTED BY:	
DATE SUBMITTED:	06/06/2023
MEETING DATE:	June 14, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. Moore Martha's Park gift agreement

**WIMBERLEY MARTHA KNIES IMPROVEMENT
NAMING GIFT AGREEMENT**

I. INTRODUCTION

The purpose of this agreement is to set forth the mutual understanding of the John and Catherine Moore Foundation ("Donor"), the Friends of Blue Hole, Inc. a Texas nonprofit corporation dba Friends of Wimberley Parks ("FoBH") and City of Wimberley ("City") regarding an irrevocable gift to FoBH. The Donor's gift will be used as provided for herein.

FoBH is incorporated in the State of Texas as a non-profit corporation with federal 501 (c) (3) status. Its federal tax ID is 20-3415046.

II. DESCRIPTION OF THE GIFT

The Donor has agreed to pay to FoBH an amount not to exceed \$10,000 in fulfillment of its obligation hereunder.

III. MANAGEMENT OF GIFT

FoBH shall forego its usual retention of 5% of the gift for administrative expenses. The entire gift amount shall be used to fund the purchase and installation of a drinking/watering station substantially similar to the one described at Exhibit A attached hereto and incorporated herein.

IV. NAMING

In recognition of the Donor's support as described by this document, the City agrees to place a naming plaque in close proximity to the drinking/watering station, in accordance with City of Wimberley Park Element/Amenity Naming Policy in effect at this time, noting that the drinking/watering station was donated by the Donor, in memory Cate Moore. The City will preserve the plaque herein described in perpetuity, and the plaque may not be changed except upon written agreement of the parties.

V. RECOGNITION

In recognition of this gift, FoBH and City may publish the name of the Donor in various publications and press releases as determined in their sole discretion. For recognition purposes, the Donor shall be identified as The John and Catherine Moore Foundation".

VI. MISCELLANEOUS

This agreement is executed in and shall be governed by the laws of the state of Texas. This agreement may be amended at any time by written agreement signed by each party. The effective date of this agreement shall be the date set forth below.

Executed to be Effective as of the ____ day of _____, 2023

John and Catherine Moore Foundation

City of Wimberley

Title_____

By_____

Title_____

Friends of Blue Hole

Title_____



AGENDA ITEM:	2. Discuss and consider possible action regarding a naming gift agreement concerning Cypress Creek Nature Preserve.
SUBMITTED BY:	
DATE SUBMITTED:	06/06/2023
MEETING DATE:	June 14, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. Moore legacy agreement Cypress Creek preserve trail DRAFT

**WIMBERLEY CYPRESS CREEK PRESERVE IMPROVEMENT
NAMING GIFT AGREEMENT**

I. INTRODUCTION

The purpose of this agreement is to set forth the mutual understanding of the John and Catherine Moore Foundation ("Donor"), the Friends of Blue Hole, Inc. a Texas nonprofit corporation dba Friends of Wimberley Parks ("FoBH") and City of Wimberley ("City") regarding an irrevocable gift to FoBH. The Donor's gift will be used as provided for herein.

FoBH is incorporated in the State of Texas as a non-profit corporation with federal 501 (c) (3) status. Its federal tax ID is 20-3415046.

II. DESCRIPTION OF THE GIFT

The Donor has agreed to pay to FoBH \$28,000 in fulfillment of its obligation hereunder.

III. MANAGEMENT OF GIFT

FoBH shall retain 5% of the gift for administrative expenses. FoBH shall also set aside 30% (thirty percent) of the gift for maintenance of this and other legacy items in Wimberley parks. The remaining portion of the gift shall be used to assist the City as FoBH may, from time to time, deem appropriate.

IV. NAMING

The City has constructed and maintained the Cypress Creek Nature Preserve Trail ("Trail") in the Park. In recognition of the Donor's support as described by this document, the City agrees to rename the Trail the "Cate Moore Trail". The naming will be in accordance with City of Wimberley Park Element/Amenity Naming Policy in effect at this time, through appropriate signage (to include at least two, possibly three signs). The Trail shall be referred to as "The Cate Moore Trail" in all written materials and maps which reference the Trail. The Trail will carry the Donor's specific name for perpetuity, and may not be changed except upon written agreement of the parties. However, the City may modify, extend, or reroute the Trail in its sole discretion.

V. RECOGNITION

In recognition of this gift, FoBH and City may publish the name of the Donor in various publications and press releases as determined in their sole discretion. For recognition purposes, the Donor shall be identified as "The Cate Moore Trail".

VI. MISCELLANEOUS

This agreement is executed in and shall be governed by the laws of the state of Texas. This agreement may be amended at any time by written agreement signed by each party. The effective date of this agreement shall be the date set forth below.

Executed to be Effective as of the ____ day of _____, 2023

John and Catherine Moore Foundation

City of Wimberley

Title_____

By_____

Title_____

Friends of Blue Hole

Title_____



WIMBERLEY PARKS AND RECREATION COMPREHENSIVE MASTER PLAN



PARK SYSTEM CLASSIFICATION

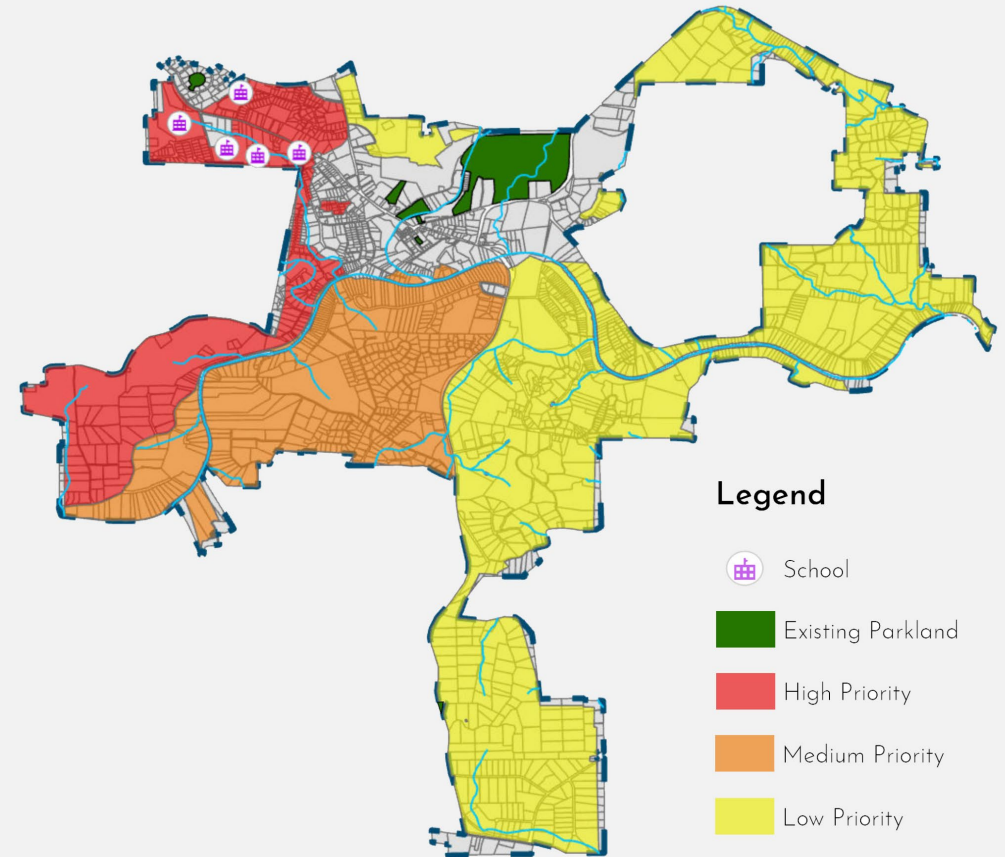
Classification	Use	Service Area	Size	Acres / 1,000 Population	Desirable Site Characteristics
Pocket-Park	Specialized facilities to serve limited, isolated or unique recreational needs for specific groups such as tots or senior citizens.	Less than 1/4 mile radius	1 acre or less	0.25 to 0.5 acre	Within neighborhoods and close to denser housing areas (apartment complexes, townhouses, housing for elderly)
Neighborhood Park	Area for intense recreational use, such as field games, court games, crafts, playground apparatus, picnicking, etc.	1/4 to 1/2 mile radius, to serve a population of up to 5,000	5 acres at a minimum, 10 - 15 acres or more where possible.	1.0 to 2.0 acres	Easily accessible to neighborhoods, geographically centered with safe walking and bike access.
Community Park	Area of diverse environmental quality; may include area for intense recreational use; may be area of natural quality for outdoor recreation; or combination	Several neighborhoods; 1 to 2 mile radius	25 acres - 75 acres	5.0 to 8.0 acres	May include natural features such as water bodies; can be in areas suited for intense development. Easily accessible to area served.
Linear Park	Area developed for one or more modes of recreational travel (hiking, biking, horseback riding, etc.) May include active play areas.	No applicable standard	Sufficient width to protect the resource and provide maximum use.	Variable	Natural or built corridors, such as watercourses, bluff lines, utility rights-of-way, vegetation patterns, or other elements that link together other components of the recreational system.
Natural Area	Land set aside for preservation of significant natural resources, remnant landscapes, open spaces, visual aesthetics, buffering; recreation use a secondary objective.	Community level; may be centralized for smaller communities, strategically dispersed in larger cities.	Determined by demand; usually a minimum of 25 acres, larger as possible	Measured by units (fields, courts, etc.); Varies greatly from sport to sport.	Variable
Regional Park	Large multi-use parks which provide active and passive recreation opportunities with a wide selection of facilities for all ages. These parks draw in users from the region and not specific to the jurisdiction.	Regional level	Typically 75+ acres, however varies depending on site.	Variable	Large amount of land dedicated to active and passive recreation opportunities. Includes programs and facilities unique to the area.
Private Park / Recreation Facility	Parks and Recreation facilities that can be publicly or privately owned and contribute to the public park and recreation system	Variable; dependent on specific use.	Variable	Variable	Variable
Special Use	Covers a broad range of parks and recreation facilities oriented toward single-purpose use.	Variable; dependent on specific use	Variable	Variable	Contains a unique program or amenity that serves a specific niche.

INVENTORY

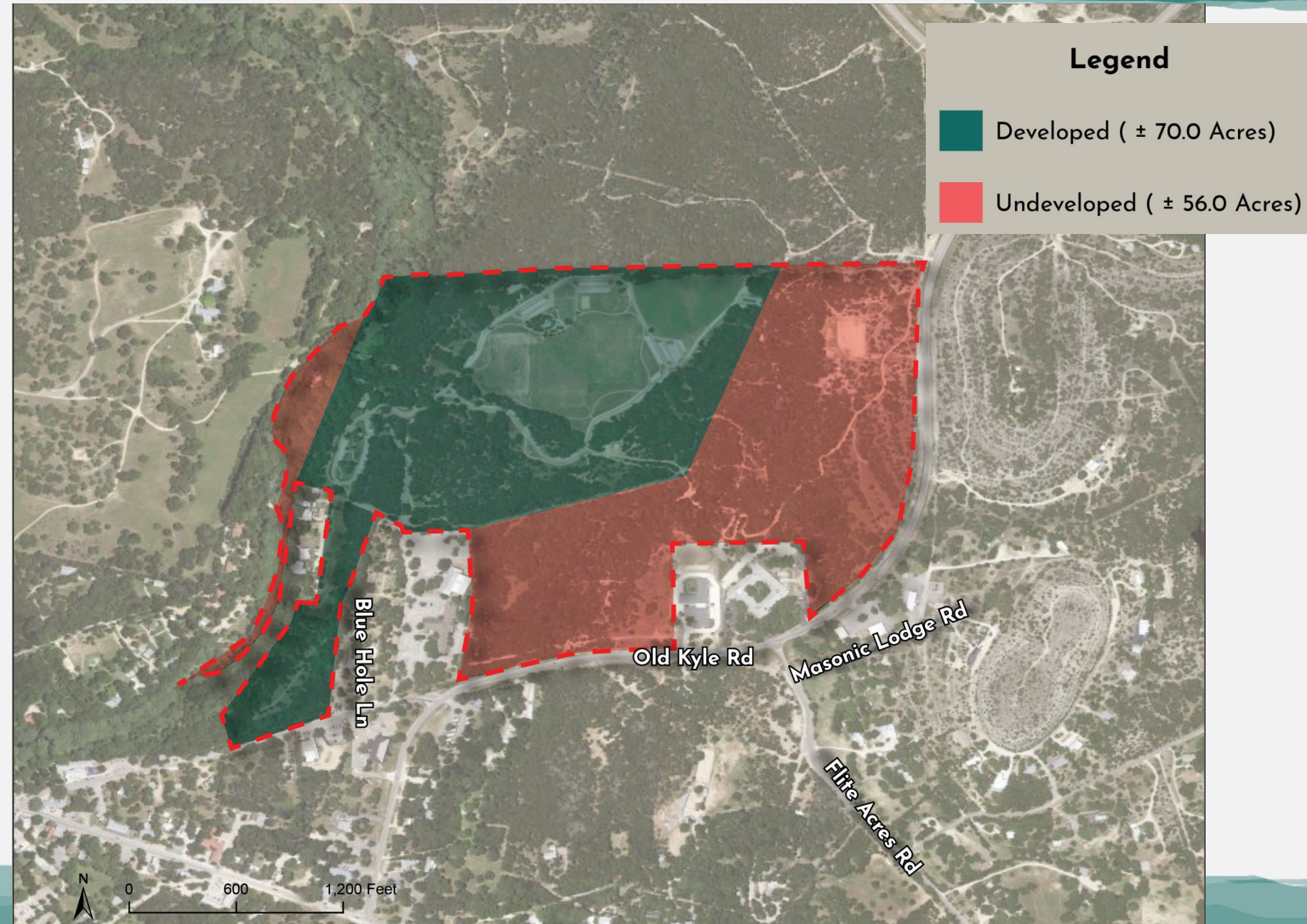
	Park Name	Classification Type	Total Acres	Developed Acres
1	Blue Hole Regional Park	Regional Park	X	X
2	Cypress Creek Nature Trail & Preserve	Natural Resource Area	7.24	X
3	Martha Knies Community Park	Pocket Park	1.20	X
4	Oak Park & Welcome Center	Pocket Park	0.75	X
5	Old Baldy Park	Natural Resource Area	4.30	X
6	Patsy Glenn Refuge	Special Use	1.80	X
7	Sunshine Park	Pocket Park	0.90	X
8	Wimberley Community Center	Special Use	2.57	X
			X Acres	X Acres

LEVEL OF SERVICE

- Level of Service (LOS): A ratio representing the minimum amount of open space and park land needed to meet the recreation demands of the community.
- Wimberley Total LOS: 50.1 acres per 1,000 residents
- Wimberley Developed LOS: TBD

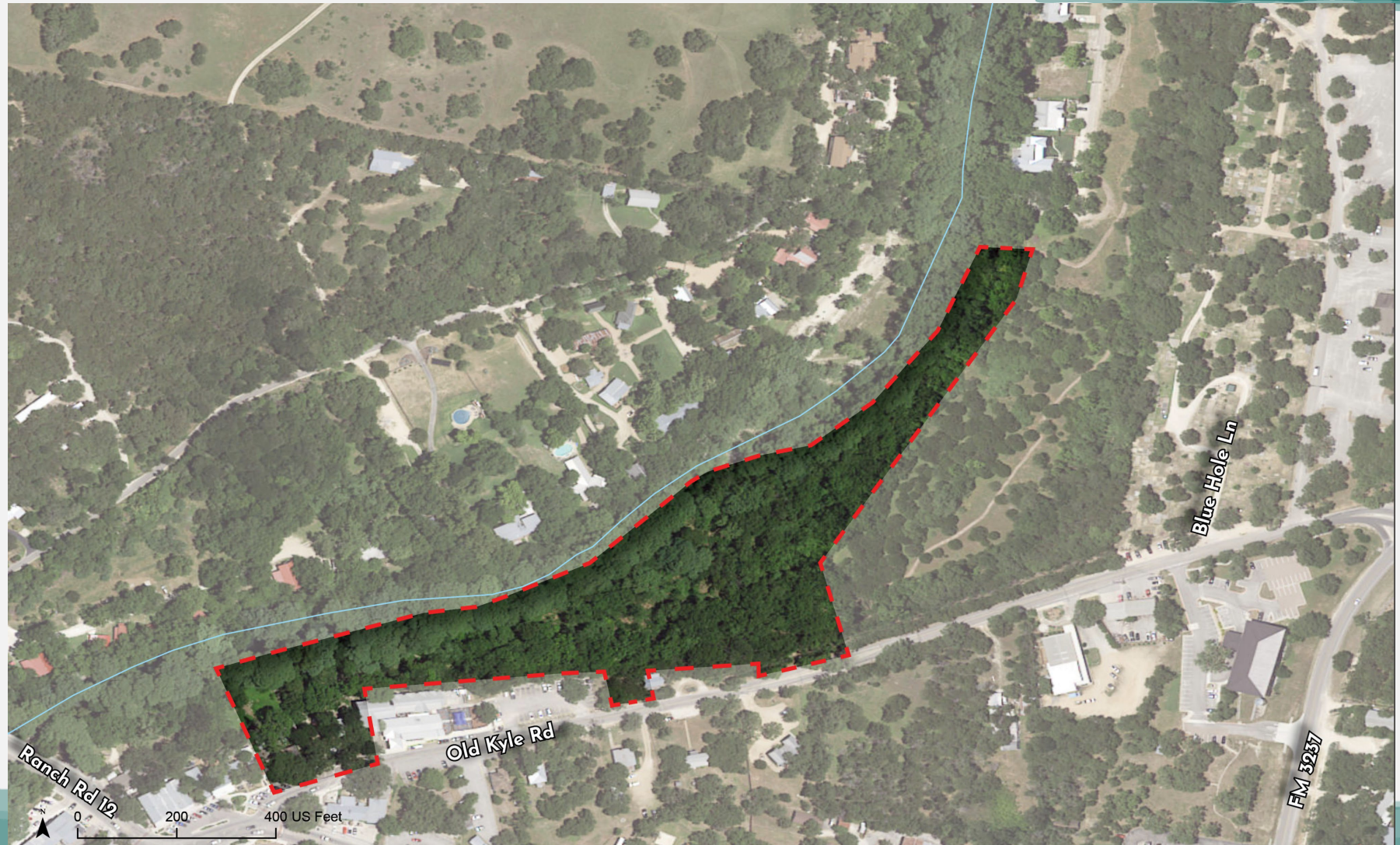


BLUE HOLE REGIONAL PARK



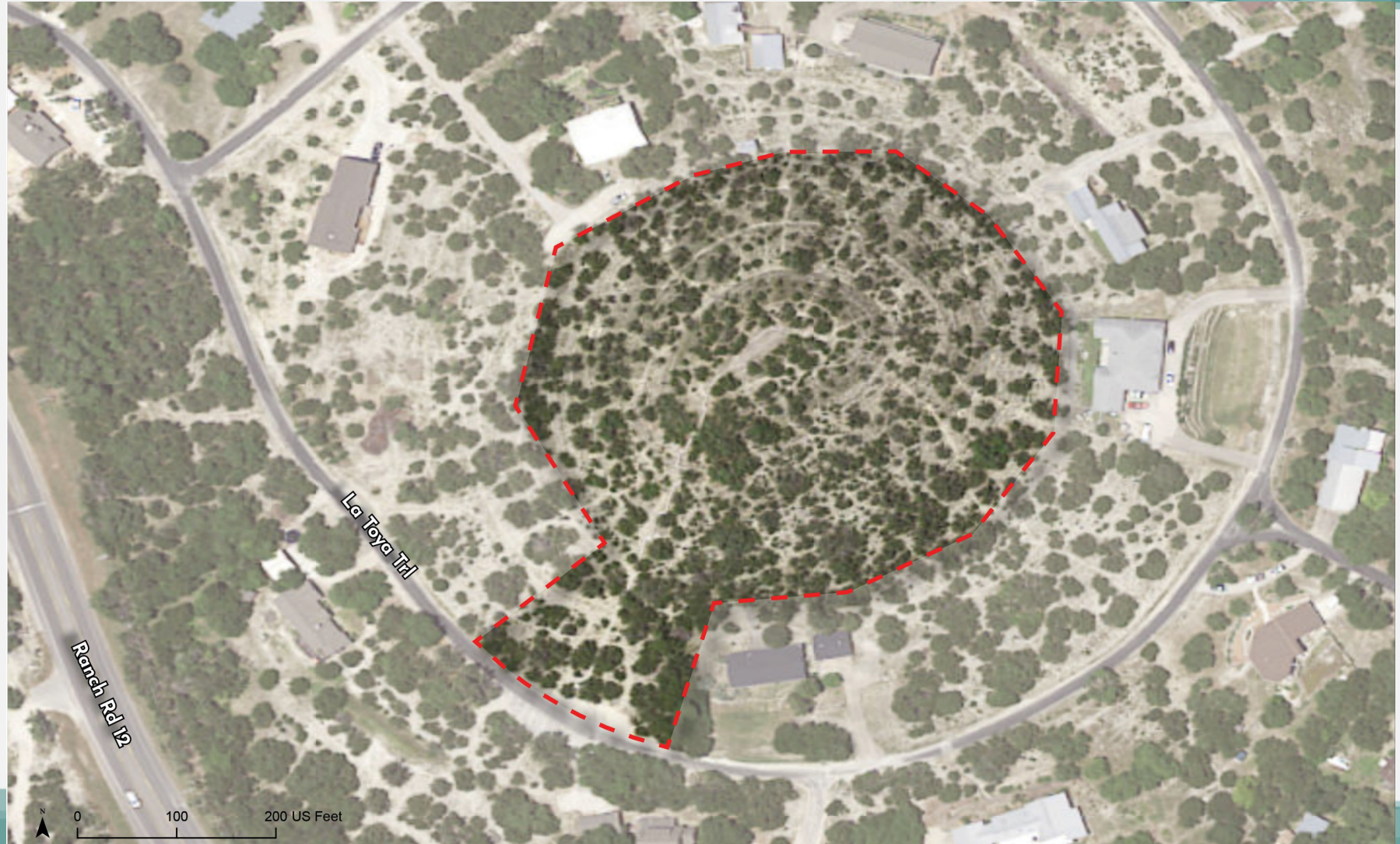
CYPRESS CREEK NATURE PRESERVE

- Linear Park vs. Natural Resource Area



OLD BALDY PARK

- Natural Resource Area vs. Regional Park



WCC & PATSY GLENN REFUGE

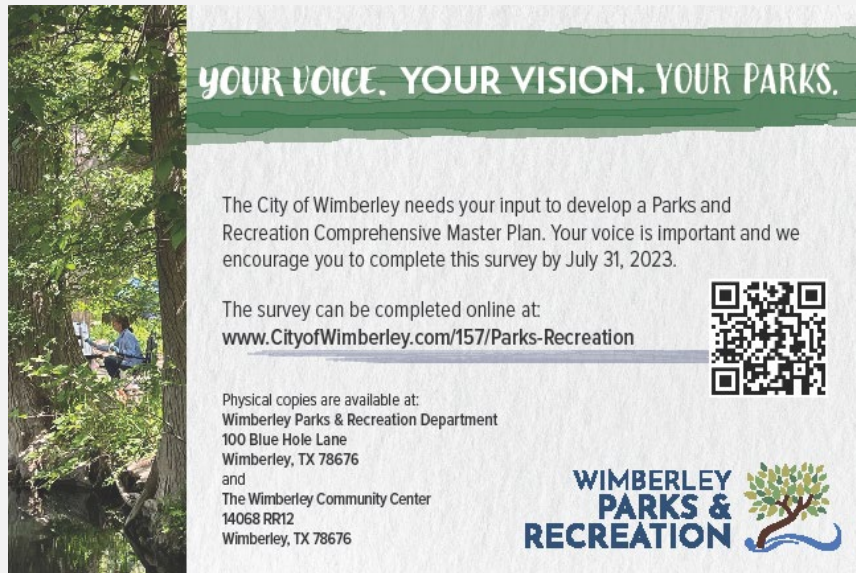


PUBLIC ENGAGEMENT

- *June 15th & June 16th*: Pop-Up Meetings
(local shops, restaurants, & Blue Hole Regional Park)
- *June 17th*: Six Focus Group Meetings
(Community Groups & Community Leaders)
- *June 15th – July 31st*: Community Survey
(online and paper)

COMMUNITY SURVEY

- Community Survey live through July 31, 2023



9"x 6" Postcard Mailer



24"x 18" Yard Sign

NEXT STEPS

A horizontal teal brushstroke graphic with a textured, painterly appearance, extending from the right side of the title across the top of the slide.

- Analysis of Programming & Facilities
- Conduct Public Engagement
- Prepare Needs Assessment
- Steering Committee Meeting in August / September

Questions or Comments?



WIMBERLEY
**PARKS &
RECREATION**

