



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
THURSDAY, JULY 20, 2023 - 6:00 PM

AGENDA

1. **CALL TO ORDER** July 20, 2023, at 6:00 PM
2. **CALL OF ROLL**
3. **INVOCATION** Mary Starr, Wimberley Christian Church
4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**
5. **CITIZENS COMMUNICATIONS**
The City Council welcomes comments from citizens at regular meetings. Citizens wishing to speak must sign up prior to the meeting being called to order. We abide by the Texas Open Meetings Act, so council members are allowed only to speak about items posted on the agenda. All other inquiries will be forwarded to staff and may be placed on a future agenda for discussion. Speakers will have one opportunity to speak during the time period, and they must observe the three-minute time limit. After you state your name, staff will start the timer and you have 3 minutes to speak. We will endeavor to ensure that meetings are conducted in a courteous manner, and in an atmosphere free of defamation, intimidation, personal affronts, profanity, or threats of violence.
6. **CONSENT AGENDA**
 - 6.1. Consider approval of minutes from the July 6, 2023 Regular City Council Meeting. *(Tammy Heller, City Secretary)*
 - 6.2. Approval of the June 2023 Revenue and Expenditure Report for the City of Wimberley. *(Tim Patek, City Administrator)*
7. **CITY STAFF REPORT**
 - 7.1. Parks Director Report regarding, but not limited to, programs/events and maintenance projects. *(Richard Shaver, Parks Director)*
8. **PRESENTATION AND POSSIBLE ACTION**
 - 8.1. Presentation and consider possible action regarding the City of Wimberley's Quarterly Investment Report for the 3rd quarter of Fiscal Year 2023. *(Tim Patek, City Administrator)*

9. DISCUSSION AND POSSIBLE ACTION

- 9.1.** Consider action on Ordinance 2023-17, releasing approximately 1.56 acres of land from the extraterritorial jurisdiction of the City; repealing all ordinances to the extent they are in conflict; and providing for severability, an effective date, and proper notice and meeting. (*Nathan Glaiser, Director of Planning & Public Works*)
- 9.2.** Discuss and consider possible action to amend Section VII, Planning, of the the City of Wimberley Governance Policy and Rules of Procedures. (*Tim Patek, City Administator/ Rebecca Minnick, Place 1*)

10. CITY COUNCIL REPORTS

- 10.1.** Announcements
- 10.2.** Future Agenda Items

11. ADJOURNMENT

EXECUTIVE SESSION NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for Executive Session

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofwimberley.com, in compliance with Chapter 551, Texas Government Code, on Friday, July 14, 2023, by 6:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Tammy Heller, City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Interim City Secretary Tammy Cook at (512) 648-2403 two business days in advance of the meeting for appropriate arrangements.





AGENDA ITEM:	1. Consider approval of minutes from the July 6, 2023 Regular City Council Meeting. (<i>Tammy Heller</i> , City Secretary)
SUBMITTED BY:	Tammy Heller
DATE SUBMITTED:	07/05/2023
MEETING DATE:	July 20, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

Motion

FINANCIAL

N/A

STAFF RECOMMENDATION

Consider minutes as presented, or amend if necessary.

ATTACHMENT/S

1. 07-06-2023 Regular Meeting Minutes



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
THURSDAY, JULY 6, 2023 - 6:00 PM

MINUTES

1. **CALL TO ORDER** July 6, 2023, at 6:00 PM

Mayor Gina Fulkerson called the Regular Meeting to order at 6:00 p.m.

2. **CALL OF ROLL**

Council Members Present:

Gina Fulkerson, Mayor
Rebecca Minnick, Place 1
Teresa Shell, Place 2
Jim Chiles, Place 4
David Cohen, Place 5 - arrived after roll call at 6:20 p.m.

Staff Members Present:

Tim Patek, City Administrator
Tammy Heller, City Secretary
Richard Shaver, Director of Parks
Leanne Kirby, Tourism Director
Charlie Zech, City Attorney

Council Members Absent:

Chris Sheffield, Place 3

3. **INVOCATION**

A moment of silence was observed.

4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

Mayor Fulkerson led the pledges of allegiances.

5. **PROCLAMATIONS/RECOGNITIONS**

- 5.1. A proclamation of the City of Wimberley, Texas recognizing July 2023 as Parks and Recreation Month.

Mayor Gina Fulkerson recognized July 2023 as Parks and Recreation Month.

Richard Shaver, Director of Parks, expressed his appreciation to the Council for this recognition. He introduced the park staff that were in attendance.

6. **CITIZENS COMMUNICATIONS**

The City Council welcomes comments from citizens at regular meetings. Citizens wishing to speak must sign up prior to the meeting being called to order. We abide by the Texas Open Meetings Act, so council members are allowed only to speak about items posted on the agenda. All other inquiries will be forwarded to staff and may be placed on a future agenda for discussion. Speakers will have one opportunity to speak during the time period, and they must observe the three-minute time limit. After you state your name, staff will start the timer and you have 3 minutes to speak. We will endeavor to ensure that meetings are conducted in a courteous manner, and in an atmosphere free of defamation, intimidation, personal affronts, profanity, or threats of violence.

No citizen comments this evening.

7. CONSENT AGENDA

A motion was made by Council Member Chiles, seconded by Council Member Minnick to approve the consent agenda. The motion carried with a vote (3-0-2) with Council Members Sheffield and Cohen being absent.

7.1. Consider approval of the following meeting minutes:

- a. June 15, 2023 Regular Meeting Minutes
- b. June 20, 2023 Strategic Planning Workshop Meeting

8. PRESENTATION AND POSSIBLE ACTION

8.1. Presentation and possible action regarding the City of Wimberley Annual Financial and Compliance Report for the Fiscal Year ending September 30, 2022, completed by Neffendorf & Blocker, P.C. (Tim Patek, City Administrator)

Tim Patek, City Administrator, introduced Keith Neffendorf, of Neffendorf & Blocker P.C., who presented the City's FY2022 Audit and stated the City is in good financial standing. There were three findings reported, but a corrective action plan has been submitted and the City has already taken action.

A motion was made by Council Member Chiles, seconded by Council Member Cohen to accept the City of Wimberley Annual Financial and Compliance Report for the Fiscal Year ending September 30, 2022. The motion carried with a vote (4-0).

9. DISCUSSION AND POSSIBLE ACTION

9.1. Discuss and consider possible action on Resolution No. 09-2023, adopting a statement of Financial Policies and Grant Procedures for the City when the City is a recipient of Federal and/or State Funding for the development of projects and/or services to the community and providing an effective date. (Tim Patek, City Administrator)

Tim Patek, City Administrator, provided an update and stated this is a financial policy and grant procedure that will help us come into compliance when receiving grant funding from state and or federal resources.

A motion was made by Council Member Shell, seconded by Council Member Minnick to approve Resolution No. 09-2023, as presented. The motion carried by a vote (4-0).

9.2. Discuss and consider authorizing Aqua Texas to provide sewer service within the City of Wimberley's CCN for a property located at 110 Hillsedge Road. (Tim Patek, City Administrator)

Tim Patek, City Administrator, stated that a property owner at 110 Hillsedge is asking permission from the City to authorize Aqua Texas to provide sewer services to his property. This property is not within the City Limits or ETJ of Wimberley, but it is within the CCN.

Upon completion of discussion, a motion was made by Council Member Minnick, seconded by Council Member Cohen to authorize Aqua Texas to provide sewer service within the City's CCN at 110 Hillsedge. The motion carried by a vote (3-1-1) with Council Member Shell voting in opposition.

- 9.3.** Discuss and consider action on a Hotel Occupancy Tax Fund Reimbursement Grant Agreement between the City of Wimberley and the following organizations/events:
- (A.) Wimberley Valley Arts and Cultural Alliance (WVACA) Music Destination
 - (B.) Wimberley Valley Arts and Cultural Alliance (WVACA) Stars Over Wimberley Concert Series
 - (C.) Chamber - Wings Over Wimberley
 - (D.) Kathleen Utts Texas Textiles 2023
 - (E.) Wimberley Players
 - (F.) Wimberley Institute of Cultures
 - (G.) Central Texas Theatre Academy Shakespeare in the Park
 - (H.) Wimberley Civic Club Annual Home Tour

Leanne Kirby, Tourism Director, stated the Hotel Occupancy Tax (HOT) Advisory Committee has met since April where they built an application, created contracts, and were educated on the state laws regarding HOT funds to ensure compliance. Ms. Kirby provided the list of organizations that applied for funding and the recommended amounts proposed by the HOT Committee, outlined below:

- (A) Wimberley Valley Arts and Cultural Alliance (WVACA) Music Destination - \$6,400
- (B) Wimberley Valley Arts and Cultural Alliance (WVACA) Stars over Wimberley Concert Series - \$7,322
- (C) Chamber of Commerce - Wings over Wimberley - \$6,125
- (D) Kathleen Utts Texas Textiles 2023 - \$3,500
- (E) Wimberley Players - \$11,000
- (F) Wimberley Institute of Cultures - \$4,650
- (G) Central Texas Theatre Academy - Shakespeare on the River - \$840
- (H) Wimberley Civic Club - Home Tour - \$1,400

A motion was made by Council Member Minnick, seconded by Council Member Chiles to approve items A, B, C, D, E, G, H as presented. The motion carried by a vote of (4-0).

Item (F), Wimberley Institute of Cultures (WIC) was pulled and discussed separately. WIC requested \$15,000 in funding and the HOT Committee recommended funding \$4,650. After discussion, the consensus was to increase the funding up to \$10,000.

A motion was made by Council Member Minnick, seconded by Council Member Cohen to allocate up to \$10,000 to the Wimberley Institute of Cultures. The motion carried by a vote of (4-0).

- 9.4.** Discuss and consider action on a Hotel Occupancy Tax Fund Reimbursement Grant Agreement between the City of Wimberley and the Lions Club. (*Leanne Kirby, Tourism Director*)

Leanne Kirby, Director of Tourism, provided an update on the funding request by the Lions Club. They requested \$75,000 for a shuttle and \$20,000 for Market Days. Council Member Minnick commented that the request for a shuttle is not an appropriate utilization of HOT funds under the current state statute. Council Member Cohen inquired about the shuttle being a marketing tool in order to utilize these funds. Discussion continued on the importance of the Lions Club in our community, the proper use of funds, and consistent communication.

A motion was made by Council Member Minnick, seconded by Council Member Chiles to approve funding for the Lions Club Market Days Request in the amount of \$20,000. The motion carried by a vote of (4-0).

A motion was made by Council Member Minnick, seconded by Council Member Chiles to postpone

further discussion and action on the Lions Club Shuttle request application. The motion carried (4-0).

10. CITY COUNCIL REPORTS

10.1. Announcements

The following announcements were made:

Mayor Fulkerson stated she participated in a meeting with Hill Country Conservation Network related to conservation efforts in our region.

Tim Patek, stated street paving on Blue Heron and Spoke Hollow will begin (and should be completed) next week.

Tammy Heller, City Secretary, reminded council of the upcoming State of the City that will be held on July 19th and the Budget Workshop on July 20th.

10.2. Future Agenda Items

No future agenda items were added.

11. ADJOURNMENT

A motion was made by Council Member Cohen, seconded by Council Member Minnick to adjourn the regular meeting at 7:32 p.m. The motion carried by a vote of (4-0).

RECORDED BY:

Tammy Heller, City Secretary

APPROVED BY:

Gina V. Fulkerson, Mayor





AGENDA ITEM:	2. Approval of the June 2023 Revenue and Expenditure Report for the City of Wimberley. <i>(Tim Patek, City Administrator)</i>
SUBMITTED BY:	Tim Patek
DATE SUBMITTED:	07/05/2023
MEETING DATE:	July 20, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

June 2023 Revenue and Expenditure Report

REQUESTED ACTION

Motion

FINANCIAL

The Revenue and Expense Report for June 2023 is attached for review.

STAFF RECOMMENDATION

ATTACHMENT/S

1. July 2023 Revenue_Expense Report

City of Wimberley
Revenue And Expense Report
As of June 30, 2023

7/14/2023 11:42 AM

100 - General Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
15-Administration	136,313.50	1,536,286.66	1,860,500.00	324,213.34	17.43%	1,423,298.61	1,951,684.07
51-Community Center	110.00	20,667.50	0.00	(20,667.50)	0.00%	0.00	100.00
Revenue Totals	<u>136,423.50</u>	<u>1,556,954.16</u>	<u>1,860,500.00</u>	<u>303,545.84</u>	<u>16.32%</u>	<u>1,423,298.61</u>	<u>1,951,784.07</u>
Expense Summary							
15-Administration	52,709.14	724,638.09	690,290.00	(34,348.09)	(4.98%)	624,838.69	807,444.54
16-Legal	9,798.83	36,116.23	100,000.00	63,883.77	63.88%	41,871.15	54,711.85
17-Council/Board	3,885.48	64,751.62	118,700.00	53,948.38	45.45%	78,287.66	123,161.98
18-Building	3,127.50	31,483.75	43,000.00	11,516.25	26.78%	34,882.50	48,638.75
21-Public Safety	9,395.00	63,600.00	138,740.00	75,140.00	54.16%	31,960.00	75,421.58
25-Municipal Court	0.00	333.33	14,275.00	13,941.67	97.66%	3,516.93	4,516.92
30-Public Works	25,648.51	173,601.97	246,197.00	72,595.03	29.49%	156,894.80	213,657.70
31-Roads	11,255.57	114,711.84	130,250.00	15,538.16	11.93%	85,635.73	105,481.28
33-Water/Wastewater	0.00	16,258.82	0.00	(16,258.82)	0.00%	49,554.61	64,436.75
51-Community Center	14,076.25	110,157.57	160,486.00	50,328.43	31.36%	96,156.98	128,735.17
52-Parks	455.10	5,203.92	12,500.00	7,296.08	58.37%	2,209.71	3,879.44
Expense Totals	<u>130,351.38</u>	<u>1,340,857.14</u>	<u>1,654,438.00</u>	<u>313,580.86</u>	<u>18.95%</u>	<u>1,205,808.76</u>	<u>1,630,085.96</u>
Revenues Over(Under) Expenditures	<u>6,072.12</u>	<u>216,097.02</u>	<u>206,062.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>217,489.85</u>	<u>321,698.11</u>

City of Wimberley
Revenue and Expense Report
As of June 30, 2023

7/14/2023 11:42 AM

100 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
<u>Tax Revenue</u>							
15-5120 General Sales & Use Tax	118,933.45	1,106,550.78	1,419,000.00	312,449.22	22.02%	1,047,199.85	1,419,653.26
15-5131 Mixed Beverage Tax	7,915.84	60,502.74	40,000.00	(20,502.74)	(51.26%)	48,070.92	74,640.53
15-5171 Franchise Tax	0.00	233,808.05	250,000.00	16,191.95	6.48%	212,803.52	293,914.41
Total Tax Revenue	126,849.29	1,400,861.57	1,709,000.00	308,138.43	18.03%	1,308,074.29	1,788,208.20
<u>Licenses & Permits</u>							
15-5211 Beer & Wine Permits	250.00	2,885.00	1,000.00	(1,885.00)	(188.50%)	645.00	1,465.00
15-5212 Food Permits	795.00	10,795.00	14,000.00	3,205.00	22.89%	14,529.80	16,904.80
15-5213 Septic Permits	0.00	11,620.00	10,000.00	(1,620.00)	(16.20%)	9,835.00	13,135.00
15-5219 Sign Permits	95.00	820.00	1,000.00	180.00	18.00%	0.00	620.00
15-5221 Building Permits	1,327.27	24,070.39	30,000.00	5,929.61	19.77%	26,371.42	31,901.72
15-5621 Short-Term Rental	0.00	975.00	0.00	(975.00)	0.00%	0.00	0.00
Total Licenses & Permits	2,467.27	51,165.39	56,000.00	4,834.61	8.63%	51,381.22	64,026.52
<u>Service Fees</u>							
15-5410 CC Convenience Fees	0.00	64.34	500.00	435.66	87.13%	347.80	410.75
15-5413 Zoning	2,859.00	13,976.00	10,000.00	(3,976.00)	(39.76%)	11,161.40	13,886.40
15-5414 Subdivision Fees	0.00	1,038.25	3,000.00	1,961.75	65.39%	6,153.05	7,437.55
15-5416 Building Inspections	1,430.00	18,048.75	25,000.00	6,951.25	27.81%	19,570.00	26,700.00
15-5417 Bldg Plan Reviews	2,071.09	8,233.59	10,000.00	1,766.41	17.66%	8,780.00	11,053.75
15-5475 WCC Facility Rentals	636.85	16,828.10	30,000.00	13,171.90	43.91%	24,896.00	35,912.65
Total Service Fees	6,996.94	58,189.03	78,500.00	20,310.97	25.87%	70,908.25	95,401.10
<u>Court Costs, Fees & Charges</u>							
15-5411 Court Costs	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00

City of Wimberley
Revenue and Expense Report
As of June 30, 2023

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100 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Court Costs, Fees & Charges	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
<u>Other Income</u>							
15-5611 Interest Revenues	0.00	6,589.66	2,000.00	(4,589.66)	(229.48%)	2,420.05	4,048.25
15-5701 Other/Misc	0.00	19,481.01	10,000.00	(9,481.01)	(94.81%)	(9,485.20)	0.00
Total Other Income	0.00	26,070.67	12,000.00	(14,070.67)	(117.26%)	(7,065.15)	4,048.25
Total Administration	136,313.50	1,536,286.66	1,860,500.00	324,213.34	17.43%	1,423,298.61	1,951,684.07
<u>51-Community Center</u>							
<u>Service Fees</u>							
51-5475 WCC Facility Rentals	110.00	19,437.50	0.00	(19,437.50)	0.00%	0.00	0.00
51-5476 Special Events	0.00	1,230.00	0.00	(1,230.00)	0.00%	0.00	100.00
Total Service Fees	110.00	20,667.50	0.00	(20,667.50)	0.00%	0.00	100.00
Total Community Center	110.00	20,667.50	0.00	(20,667.50)	0.00%	0.00	100.00
Total Revenue	136,423.50	1,556,954.16	1,860,500.00	303,545.84	16.32%	1,423,298.61	1,951,784.07

City of Wimberley
Revenue and Expense Report
As of June 30, 2023

7/14/2023 11:42 AM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
Personnel Services							
15-6110 S & W - City Administrator	15,000.00	99,976.99	136,000.00	36,023.01	26.49%	92,384.59	139,525.21
15-6120 S & W - City Secretary	10,038.45	66,923.10	87,006.00	20,082.90	23.08%	53,393.62	74,219.10
15-6130 S & W - Finance Coordinator	6,330.72	42,183.00	54,413.00	12,230.00	22.48%	34,602.56	49,533.56
15-6135 S & W - HOT	1,875.00	12,500.00	16,250.00	3,750.00	23.08%	0.00	4,409.34
15-6210 Health Care	1,888.96	16,914.97	31,858.00	14,943.03	46.91%	22,510.27	29,910.27
15-6220 Payroll Taxes	2,497.37	16,562.36	23,216.00	6,653.64	28.66%	12,510.56	18,175.59
15-6230 TMRS Contribution	2,177.50	14,065.35	19,112.00	5,046.65	26.41%	10,330.06	14,847.78
15-6250 Unemployment Compensation	0.00	38.25	706.00	667.75	94.58%	7.92	12.97
15-6251 Workers Compensation	0.00	0.00	197.00	197.00	100.00%	0.00	0.00
Total Personnel Services	39,808.00	269,164.02	368,758.00	99,593.98	27.01%	225,739.58	330,633.82
Other Services & Charges							
15-6270 Annual/Assoc Dues	1,316.00	3,253.52	4,500.00	1,246.48	27.70%	3,334.52	3,622.22
15-6340 Technology Consultant	0.00	7,950.23	10,000.00	2,049.77	20.50%	8,991.70	10,360.45
15-6370 Contract Services	1,569.03	10,340.63	21,384.00	11,043.37	51.64%	22,181.73	26,579.03
15-6411 Telephones	351.32	3,902.55	6,000.00	2,097.45	34.96%	3,625.84	4,648.41
15-6420 Office Cleaning	431.25	5,031.25	6,000.00	968.75	16.15%	4,600.00	6,037.50
15-6441 Storage Rent	0.00	900.00	1,200.00	300.00	25.00%	900.00	1,200.00
15-6443 Equipment Rent/Right-To-Use Lease	816.59	6,909.23	9,000.00	2,090.77	23.23%	7,768.74	11,208.42
15-6500 Grant Expenditures	0.00	309,938.83	0.00	(309,938.83)	0.00%	1,398.78	9,871.16
15-6520 Insurance	0.00	31,041.90	30,000.00	(1,041.90)	(3.47%)	25,092.90	25,092.90
15-6531 Public Notices	447.14	3,772.21	7,000.00	3,227.79	46.11%	2,329.64	2,984.00

City of Wimberley
Revenue and Expense Report
As of June 30, 2023

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100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-6532 Office Tech/Software	1,552.70	36,848.74	41,000.00	4,151.26	10.13%	39,161.47	53,907.18
15-6551 Printing	43.99	304.95	300.00	(4.95)	(1.65%)	72.75	177.24
15-6569 Vehicle Allowance/Moving Exp	0.00	7,600.00	10,800.00	3,200.00	29.63%	4,500.00	6,000.00
15-6570 Travel	0.00	417.29	5,000.00	4,582.71	91.65%	4,436.63	5,074.99
15-6572 Training	1,445.00	2,420.86	5,000.00	2,579.14	51.58%	4,503.38	4,803.38
15-6581 Refunds	0.00	825.00	2,000.00	1,175.00	58.75%	245.00	695.00
15-6589 Records Management	418.00	2,030.00	1,500.00	(530.00)	(35.33%)	(1,422.65)	(1,044.65)
15-6651 Postage	0.00	614.32	1,000.00	385.68	38.57%	841.58	916.50
Total Other Services & Charges	8,391.02	434,101.51	161,684.00	(272,417.51)	(168.49%)	132,562.01	172,133.73
<u>Supplies & Maintenance</u>							
15-6410 Utilities	1,055.01	10,142.52	11,000.00	857.48	7.80%	8,379.55	12,170.15
15-6430 Bldg Repairs/Maintenance	166.19	1,415.97	3,000.00	1,584.03	52.80%	1,805.84	3,291.77
15-6442 Water Cooler	115.98	597.64	600.00	2.36	0.39%	444.90	619.86
15-6521 Security / Fire System	0.00	569.81	853.00	283.19	33.20%	539.82	719.76
15-6610 General Operating Supplies	1,101.90	2,930.40	4,000.00	1,069.60	26.74%	4,293.02	5,047.02
15-6660 Office Supplies	24.38	1,401.82	3,000.00	1,598.18	53.27%	1,791.65	2,447.27
15-6791 Capital Outlay - Technology	0.00	0.00	3,000.00	3,000.00	100.00%	5,816.16	5,816.16
15-6792 Capital Outlay - Other	2,046.66	4,314.40	10,000.00	5,685.60	56.86%	150,170.00	150,170.00
Total Supplies & Maintenance	4,510.12	21,372.56	35,453.00	14,080.44	39.72%	173,240.94	180,281.99
<u>Transfer Out</u>							
15-6701 Interest and Sinking Transfer Out (Oak Drive)	0.00	0.00	124,395.00	124,395.00	100.00%	93,296.16	124,395.00
Total Transfer Out	0.00	0.00	124,395.00	124,395.00	100.00%	93,296.16	124,395.00

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100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Administration	52,709.14	724,638.09	690,290.00	(34,348.09)	(4.98%)	624,838.69	807,444.54
<u>16-Legal</u>							
Other Services & Charges							
16-6350 Legal	9,798.83	36,116.23	100,000.00	63,883.77	63.88%	41,871.15	54,711.85
Total Other Services & Charges	9,798.83	36,116.23	100,000.00	63,883.77	63.88%	41,871.15	54,711.85
Total Legal	9,798.83	36,116.23	100,000.00	63,883.77	63.88%	41,871.15	54,711.85
<u>17-Council/Board</u>							
Other Services & Charges							
17-6320 Financial (Contract Svs)	1,081.25	16,150.00	16,200.00	50.00	0.31%	12,615.00	15,358.75
17-6330 Audit	0.00	4,935.00	20,000.00	15,065.00	75.33%	19,738.00	19,738.00
17-6541 Public Relations/Receptions	1,119.24	6,079.19	8,000.00	1,920.81	24.01%	6,828.88	8,279.45
17-6572 Training	1,684.99	4,487.43	8,000.00	3,512.57	43.91%	8,005.78	9,785.78
17-6590 Elections	0.00	0.00	6,500.00	6,500.00	100.00%	0.00	0.00
17-6591 Planning	0.00	14,100.00	25,000.00	10,900.00	43.60%	31,100.00	57,500.00
Total Other Services & Charges	3,885.48	45,751.62	83,700.00	37,948.38	45.34%	78,287.66	110,661.98
Expenditures							
17-6595 Code Revisions	0.00	19,000.00	35,000.00	16,000.00	45.71%	0.00	12,500.00
Total Expenditures	0.00	19,000.00	35,000.00	16,000.00	45.71%	0.00	12,500.00
Total Council/Board	3,885.48	64,751.62	118,700.00	53,948.38	45.45%	78,287.66	123,161.98
<u>18-Building</u>							
Other Services & Charges							
18-6360 Contract Inspections	3,015.00	24,133.75	35,000.00	10,866.25	31.05%	32,160.00	42,616.25
18-6582 Site Plan Reviews	112.50	7,350.00	8,000.00	650.00	8.13%	2,722.50	6,022.50

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100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Other Services & Charges	3,127.50	31,483.75	43,000.00	11,516.25	26.78%	34,882.50	48,638.75
Total Building	3,127.50	31,483.75	43,000.00	11,516.25	26.78%	34,882.50	48,638.75
21-Public Safety							
----- Personnel Services							
21-6170 Public Safety Salaries	0.00	0.00	2,240.00	2,240.00	100.00%	0.00	0.00
Total Personnel Services	0.00	0.00	2,240.00	2,240.00	100.00%	0.00	0.00
Other Services & Charges							
21-6370 Contract Services	0.00	0.00	5,000.00	5,000.00	100.00%	10,085.00	10,085.00
21-6371 Sanitarian (Contract Labor)	5,000.00	45,000.00	60,000.00	15,000.00	25.00%	5,000.00	20,000.00
21-6373 Animal Control	0.00	0.00	6,000.00	6,000.00	100.00%	6,000.00	6,000.00
21-6375 Safety - Traffic Direction	4,395.00	18,600.00	30,000.00	11,400.00	38.00%	10,875.00	22,010.00
21-6572 Training	0.00	0.00	1,500.00	1,500.00	100.00%	0.00	0.00
21-6574 Event Services	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
21-6583 Fuel	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
21-6794 Capital Outlay - Equipmt/Other	0.00	0.00	20,000.00	20,000.00	100.00%	0.00	17,326.58
Total Other Services & Charges	9,395.00	63,600.00	132,500.00	68,900.00	52.00%	31,960.00	75,421.58
Supplies & Maintenance							
21-6431 Vehicle Maint/Insurance	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
21-6610 General Operating Supplies	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	0.00
Total Public Safety	9,395.00	63,600.00	138,740.00	75,140.00	54.16%	31,960.00	75,421.58
25-Municipal Court							
----- Other Services & Charges							

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25-6270 Annual/Assoc Dues	0.00	0.00	25.00	25.00	100.00%	0.00	0.00
25-6380 MC Judge (Contract Labor)	0.00	333.33	4,000.00	3,666.67	91.67%	2,999.97	3,999.96
25-6381 City Prosecutor	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
25-6532 Office Tech/Software	0.00	0.00	5,500.00	5,500.00	100.00%	0.00	0.00
Total Other Services & Charges	0.00	333.33	12,525.00	12,191.67	97.34%	2,999.97	3,999.96
<u>Supplies & Maintenance</u>							
25-6610 General Operating Supplies	0.00	0.00	750.00	750.00	100.00%	516.96	516.96
25-6791 Capital Outlay - Technology	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	0.00	0.00	1,750.00	1,750.00	100.00%	516.96	516.96
Total Municipal Court	0.00	333.33	14,275.00	13,941.67	97.66%	3,516.93	4,516.92
30-Public Works							
<u>Personnel Services</u>							
30-6151 Salaries - Public Works Manager	5,520.00	34,339.00	47,840.00	13,501.00	28.22%	37,372.13	54,944.62
30-6152 Salaries - Public Works Assistant	0.00	9,035.00	9,035.00	0.00	0.00%	34,958.25	40,067.84
30-6161 Development/Public Works Director	8,771.61	55,419.70	69,701.00	14,281.30	20.49%	0.00	0.00
30-6191 Permitting Coordinator	5,029.50	20,149.50	31,504.00	11,354.50	36.04%	0.00	0.00
30-6210 Health Care	2,374.07	18,049.10	25,670.00	7,620.90	29.69%	24,783.09	30,136.80
30-6220 Payroll Taxes	1,478.07	9,099.17	14,526.00	5,426.83	37.36%	9,111.95	11,983.86
30-6230 TMRS Contribution	1,265.53	7,185.17	9,632.00	2,446.83	25.40%	6,591.97	8,674.82
30-6250 Unemployment Compensation	0.00	27.00	460.00	433.00	94.13%	126.95	127.47
30-6251 Workers Compensation	0.00	0.00	779.00	779.00	100.00%	0.00	0.00
Total Personnel Services	24,438.78	153,303.64	209,147.00	55,843.36	26.70%	112,944.34	145,935.41

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<u>Other Services & Charges</u>							
30-6270 Annual/Assoc Dues	0.00	141.00	250.00	109.00	43.60%	174.75	174.75
30-6370 Contract Services	234.11	4,136.31	15,000.00	10,863.69	72.42%	18,462.50	19,462.50
30-6532 Office Tech/Software	0.00	478.24	2,000.00	1,521.76	76.09%	3,054.10	3,054.10
30-6570 Travel	0.00	122.58	1,500.00	1,377.42	91.83%	0.00	0.00
30-6571 Mileage	0.00	0.00	300.00	300.00	100.00%	0.00	0.00
30-6572 Training	62.00	1,430.57	3,000.00	1,569.43	52.31%	2,310.00	2,310.00
30-6583 Fuel	383.07	3,502.26	3,500.00	(2.26)	(0.06%)	2,434.40	4,096.05
30-6794 Capital Outlay - Equipmt/Other	0.00	2,513.12	7,000.00	4,486.88	64.10%	14,604.96	34,171.31
Total Other Services & Charges	679.18	12,324.08	32,550.00	20,225.92	62.14%	41,040.71	63,268.71
<u>Supplies & Maintenance</u>							
30-6431 Vehicle Maint/Insurance	472.59	5,393.22	2,000.00	(3,393.22)	(169.66%)	802.31	1,624.57
30-6610 General Operating Supplies	45.37	2,041.93	2,000.00	(41.93)	(2.10%)	1,983.20	2,690.72
30-6612 Tools	12.59	539.10	500.00	(39.10)	(7.82%)	124.24	138.29
Total Supplies & Maintenance	530.55	7,974.25	4,500.00	(3,474.25)	(77.21%)	2,909.75	4,453.58
Total Public Works	25,648.51	173,601.97	246,197.00	72,595.03	29.49%	156,894.80	213,657.70
31-Roads							
<u>Other Services & Charges</u>							
31-6370 Contract Services	1,155.00	66,755.00	65,000.00	(1,755.00)	(2.70%)	713.50	713.50
31-6470 Engineering - Roads	8,512.50	28,337.50	15,000.00	(13,337.50)	(88.92%)	1,762.50	10,700.00
Total Other Services & Charges	9,667.50	95,092.50	80,000.00	(15,092.50)	(18.87%)	2,476.00	11,413.50
<u>Supplies & Maintenance</u>							
31-6432 Road Maintenance	971.09	17,264.12	40,000.00	22,735.88	56.84%	71,839.24	79,977.84

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31-6433 Equipment Maintenance	241.00	241.00	250.00	9.00	3.60%	49.99	49.99
31-6584 Mowing/Trimming	375.98	516.72	5,000.00	4,483.28	89.67%	850.00	1,550.00
31-6611 Signs/Barricades	0.00	1,597.50	5,000.00	3,402.50	68.05%	10,420.50	12,489.95
Total Supplies & Maintenance	<u>1,588.07</u>	<u>19,619.34</u>	<u>50,250.00</u>	<u>30,630.66</u>	<u>60.96%</u>	<u>83,159.73</u>	<u>94,067.78</u>
Total Roads	<u>11,255.57</u>	<u>114,711.84</u>	<u>130,250.00</u>	<u>15,538.16</u>	<u>11.93%</u>	<u>85,635.73</u>	<u>105,481.28</u>
33-Water/Wastewater							
Supplies & Maintenance							
33-6586 Quality Testing WW	0.00	1,437.00	0.00	(1,437.00)	0.00%	930.00	930.00
33-6588 Public Restroom WW	0.00	14,821.82	0.00	(14,821.82)	0.00%	48,624.61	63,506.75
Total Supplies & Maintenance	<u>0.00</u>	<u>16,258.82</u>	<u>0.00</u>	<u>(16,258.82)</u>	<u>0.00%</u>	<u>49,554.61</u>	<u>64,436.75</u>
Total Water/Wastewater	<u>0.00</u>	<u>16,258.82</u>	<u>0.00</u>	<u>(16,258.82)</u>	<u>0.00%</u>	<u>49,554.61</u>	<u>64,436.75</u>
51-Community Center							
Personnel Services							
51-6100 Hourly Pay	461.25	461.25	0.00	(461.25)	0.00%	0.00	0.00
51-6140 S & W - WCC Manager	5,700.00	44,789.47	49,920.00	5,130.53	10.28%	32,600.13	46,133.69
51-6180 S & W - Maintenance	1,443.75	16,101.86	20,000.00	3,898.14	19.49%	7,815.29	12,189.26
51-6210 Health Care	788.63	6,278.98	9,500.00	3,221.02	33.91%	8,330.61	10,624.56
51-6220 Payroll Taxes	581.78	4,247.39	3,820.00	(427.39)	(11.19%)	3,091.87	4,265.93
51-6230 TMRS Contribution	373.35	2,445.95	3,270.00	824.05	25.20%	1,995.21	2,697.19
51-6250 Unemployment Compensation	5.54	39.70	121.00	81.30	67.19%	68.60	72.16
51-6251 Workers Compensation	0.00	0.00	205.00	205.00	100.00%	0.00	0.00
Total Personnel Services	<u>9,354.30</u>	<u>74,364.60</u>	<u>86,836.00</u>	<u>12,471.40</u>	<u>14.36%</u>	<u>53,901.71</u>	<u>75,982.79</u>
Other Services & Charges							

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51-6270 Annual/Assoc Dues	0.00	274.87	200.00	(74.87)	(37.44%)	222.18	222.18
51-6370 Contract Services	0.00	1,558.50	2,000.00	441.50	22.08%	1,880.75	2,880.75
51-6411 Telephones	200.44	1,847.40	2,500.00	652.60	26.10%	1,717.02	2,083.85
51-6532 Office Tech/Software	168.49	2,964.45	2,000.00	(964.45)	(48.22%)	1,698.97	2,058.94
51-6540 Advertising	0.00	709.00	2,500.00	1,791.00	71.64%	1,853.00	1,853.00
51-6551 Printing	0.00	0.00	100.00	100.00	100.00%	0.00	39.77
51-6651 Postage	0.00	0.00	50.00	50.00	100.00%	0.00	0.00
51-6794 Capital Outlay - Equipmt/Other	692.10	3,305.91	0.00	(3,305.91)	0.00%	0.00	0.00
51-6797 Capital Outlay - Facilities	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	0.00
Total Other Services & Charges	1,061.03	10,660.13	19,350.00	8,689.87	44.91%	7,371.92	9,138.49
<u>Supplies & Maintenance</u>							
51-6410 Utilities	1,662.78	13,815.97	20,000.00	6,184.03	30.92%	17,794.95	24,799.55
51-6430 Bldg Repairs/Maintenance	1,184.21	4,324.00	20,000.00	15,676.00	78.38%	14,089.84	14,876.98
51-6521 Security / Fire System	99.00	792.00	1,500.00	708.00	47.20%	868.47	1,264.47
51-6610 General Operating Supplies	636.52	5,299.93	2,500.00	(2,799.93)	(112.00%)	2,058.66	2,538.86
51-6616 Programs	0.00	91.14	10,000.00	9,908.86	99.09%	0.00	0.00
51-6660 Office Supplies	78.41	809.80	300.00	(509.80)	(169.93%)	71.43	134.03
Total Supplies & Maintenance	3,660.92	25,132.84	54,300.00	29,167.16	53.71%	34,883.35	43,613.89
Total Community Center	14,076.25	110,157.57	160,486.00	50,328.43	31.36%	96,156.98	128,735.17
52-Parks							
<u>Supplies & Maintenance</u>							
52-6410 Utilities	340.20	2,312.06	8,000.00	5,687.94	71.10%	1,405.78	1,854.38
52-6430 Bldg Repairs/Maintenance	0.00	1,400.44	2,500.00	1,099.56	43.98%	50.00	534.35

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100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
52-6585 NATURE TL/OLD BALDY	0.00	672.02	1,000.00	327.98	32.80%	753.93	1,490.71
52-6610 General Operating Supplies	114.90	819.40	1,000.00	180.60	18.06%	0.00	0.00
Total Supplies & Maintenance	<u>455.10</u>	<u>5,203.92</u>	<u>12,500.00</u>	<u>7,296.08</u>	<u>58.37%</u>	<u>2,209.71</u>	<u>3,879.44</u>
Total Parks	<u>455.10</u>	<u>5,203.92</u>	<u>12,500.00</u>	<u>7,296.08</u>	<u>58.37%</u>	<u>2,209.71</u>	<u>3,879.44</u>
Total Expense	<u>130,351.38</u>	<u>1,340,857.14</u>	<u>1,654,438.00</u>	<u>313,580.86</u>	<u>18.95%</u>	<u>1,205,808.76</u>	<u>1,630,085.96</u>

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200 - Blue Hole Parkland	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
52-Parks	177,504.27	528,592.91	637,320.00	108,727.09	17.06%	591,822.21	577,990.56
Revenue Totals	177,504.27	528,592.91	637,320.00	108,727.09	17.06%	591,822.21	577,990.56
Expense Summary							
52-Parks	122,653.00	612,432.43	831,021.13	218,588.70	26.30%	576,907.86	795,129.24
Expense Totals	122,653.00	612,432.43	831,021.13	218,588.70	26.30%	576,907.86	795,129.24
Revenues Over(Under) Expenditures	54,851.27	(83,839.52)	(193,701.13)	0.00	0.00%	14,914.35	(217,138.68)

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200 - Blue Hole Parkland Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
52-Parks							
Service Fees							
52-5472 Reservations/Gate Fees	167,429.50	437,227.50	512,770.00	75,542.50	14.73%	491,250.40	469,276.90
52-5474 Facility Rentals	5,980.00	15,200.00	30,000.00	14,800.00	49.33%	19,330.00	22,140.00
52-5476 Special Events	0.00	59,460.00	80,000.00	20,540.00	25.68%	74,329.70	78,701.70
52-5479 Vending/Merchandise	0.00	2,941.59	8,000.00	5,058.41	63.23%	6,150.00	8,748.18
Total Service Fees	173,409.50	514,829.09	630,770.00	115,940.91	18.38%	591,060.10	578,866.78
Other Income							
52-5611 Interest Revenues	0.00	1,611.05	150.00	(1,461.05)	(974.03%)	409.63	553.10
52-5701 Other/Misc	4,094.77	5,052.77	6,400.00	1,347.23	21.05%	352.48	(1,429.32)
52-5900 Designated Funds	0.00	7,100.00	0.00	(7,100.00)	0.00%	0.00	0.00
Total Other Income	4,094.77	13,763.82	6,550.00	(7,213.82)	(110.13%)	762.11	(876.22)
Total Parks	177,504.27	528,592.91	637,320.00	108,727.09	17.06%	591,822.21	577,990.56
Total Revenue	177,504.27	528,592.91	637,320.00	108,727.09	17.06%	591,822.21	577,990.56

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200 - Blue Hole Parkland Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
52-Parks							
<u>Personnel Services</u>							
52-6100 Hourly Pay	1,310.62	1,344.37	0.00	(1,344.37)	0.00%	0.00	531.69
52-6102 Overtime Pay	11.25	11.25	0.00	(11.25)	0.00%	0.00	0.00
52-6141 S & W - Parks Director	7,500.00	50,000.00	65,000.00	15,000.00	23.08%	40,188.67	57,632.38
52-6181 S & W - Parks PT	37,686.20	113,888.87	149,042.00	35,153.13	23.59%	60,025.91	124,823.36
52-6182 S & W - Maintenance Tech (2)	8,640.00	52,384.50	74,880.00	22,495.50	30.04%	39,916.88	56,606.41
52-6183 S & W - Programs & Operations Mngr	4,531.80	31,991.80	39,520.00	7,528.20	19.05%	23,040.00	33,687.92
52-6184 S & W - Recreation Manager	4,800.00	17,670.00	39,520.00	21,850.00	55.29%	0.00	0.00
52-6185 S & W - Nat'l Resource Park Mngr	5,040.00	33,248.25	43,680.00	10,431.75	23.88%	27,360.00	38,680.62
52-6210 Health Care	3,186.35	28,387.82	56,201.00	27,813.18	49.49%	26,909.42	37,550.31
52-6220 Payroll Taxes	5,308.82	22,981.98	20,089.00	(2,892.98)	(14.40%)	14,580.76	23,013.08
52-6230 TMRs Contribution	1,998.52	12,337.27	17,200.00	4,862.73	28.27%	6,723.81	12,159.92
52-6250 Unemployment Compensation	37.29	158.61	635.00	476.39	75.02%	553.53	578.16
52-6251 Workers Compensation	0.00	0.00	9,454.00	9,454.00	100.00%	0.00	0.00
Total Personnel Services	80,050.85	364,404.72	515,221.00	150,816.28	29.27%	239,298.98	385,263.85
<u>Supplies & Maintenance</u>							
52-6374 Contract Services	4,422.01	33,271.36	20,000.00	(13,271.36)	(66.36%)	29,441.42	36,038.20
52-6410 Utilities	909.98	6,824.40	15,000.00	8,175.60	54.50%	12,296.78	16,345.96
52-6431 Vehicle Maint/Insurance	610.57	6,264.87	6,540.00	275.13	4.21%	301.68	1,197.14
52-6433 Equipment Maintenance	577.81	1,052.33	3,450.00	2,397.67	69.50%	663.52	722.79
52-6584 Mowing/Trimming	0.00	110.00	0.00	(110.00)	0.00%	0.00	0.00
52-6610 General Operating Supplies	5,633.83	24,817.54	25,000.00	182.46	0.73%	23,104.15	28,637.66

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200 - Blue Hole Parkland Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
52-6613 Materials	420.71	2,065.87	5,100.00	3,034.13	59.49%	4,474.93	4,820.91
52-6615 Bldg & Maint Supplies	1,367.57	2,257.95	2,040.00	(217.95)	(10.68%)	2,986.92	3,278.91
52-6616 Programs	2,035.26	19,921.73	19,400.00	(521.73)	(2.69%)	8,299.45	11,344.05
52-6660 Office Supplies	0.00	900.01	500.00	(400.01)	(80.00%)	547.31	777.34
Total Supplies & Maintenance	15,977.74	97,486.06	97,030.00	(456.06)	(0.47%)	82,116.16	103,162.96
<u>Other Services & Charges</u>							
52-6411 Telephones	390.63	2,314.70	2,400.00	85.30	3.55%	2,024.75	2,499.60
52-6443 Equipment Rent/Right-To-Use Lease	0.00	2,628.01	1,500.00	(1,128.01)	(75.20%)	1,672.41	2,226.02
52-6532 Office Tech/Software	292.26	9,580.26	11,375.00	1,794.74	15.78%	11,509.22	12,563.14
52-6562 CC Processing Fees	0.00	0.00	600.00	600.00	100.00%	15,439.03	27,140.52
52-6570 Travel	0.00	3,544.69	1,300.00	(2,244.69)	(172.67%)	1,142.01	1,142.01
52-6571 Mileage	0.00	516.81	1,344.00	827.19	61.55%	82.49	82.49
52-6572 Training	0.00	3,100.00	2,500.00	(600.00)	(24.00%)	1,500.00	1,500.00
52-6581 Refunds	5,408.00	7,281.50	1,000.00	(6,281.50)	(628.15%)	1,281.67	2,511.67
52-6583 Fuel	335.78	2,242.44	3,000.00	757.56	25.25%	1,949.24	3,675.16
52-6651 Postage	0.00	0.00	50.00	50.00	100.00%	0.00	0.00
52-6794 Capital Outlay - Equipmt/Other	20,197.74	119,333.24	193,701.13	74,367.89	38.39%	218,891.90	253,361.82
Total Other Services & Charges	26,624.41	150,541.65	218,770.13	68,228.48	31.19%	255,492.72	306,702.43
Total Parks	122,653.00	612,432.43	831,021.13	218,588.70	26.30%	576,907.86	795,129.24
Total Expense	122,653.00	612,432.43	831,021.13	218,588.70	26.30%	576,907.86	795,129.24

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202 - Wastewater Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
04-Water/Wastewater	43,578.22	612,663.36	324,075.00	(288,588.36)	(89.05%)	189,856.61	331,623.10
Revenue Totals	43,578.22	612,663.36	324,075.00	(288,588.36)	-89.05%	189,856.61	331,623.10
Expense Summary							
04-Water/Wastewater	9,190.92	95,309.99	324,075.00	228,765.01	70.59%	268,958.67	147,370.73
Expense Totals	9,190.92	95,309.99	324,075.00	228,765.01	70.59%	268,958.67	147,370.73
Revenues Over(Under) Expenditures	34,387.30	517,353.37	0.00	0.00	0.00%	(79,102.06)	184,252.37

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202 - Wastewater Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
04-Water/Wastewater							
<u>Service Fees</u>							
04-5400 WW Service Fee	43,225.82	611,952.55	324,000.00	(287,952.55)	(88.87%)	189,832.92	331,510.36
Total Service Fees	43,225.82	611,952.55	324,000.00	(287,952.55)	(88.87%)	189,832.92	331,510.36
<u>Revenues</u>							
04-5420 WW Penalties	352.40	577.25	0.00	(577.25)	0.00%	0.00	0.00
Total Revenues	352.40	577.25	0.00	(577.25)	0.00%	0.00	0.00
<u>Other Income</u>							
04-5611 Interest Revenues	0.00	133.56	75.00	(58.56)	(78.08%)	23.69	112.74
Total Other Income	0.00	133.56	75.00	(58.56)	(78.08%)	23.69	112.74
Total Water/Wastewater	43,578.22	612,663.36	324,075.00	(288,588.36)	(89.05%)	189,856.61	331,623.10
Total Revenue	43,578.22	612,663.36	324,075.00	(288,588.36)	(89.05%)	189,856.61	331,623.10

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202 - Wastewater Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
04-Water/Wastewater							
<u>Supplies & Maintenance</u>							
04-6374 Contract Services	4,489.32	55,313.48	45,000.00	(10,313.48)	(22.92%)	77,955.32	116,804.63
04-6410 Utilities	4,701.60	37,058.41	13,000.00	(24,058.41)	(185.06%)	11,071.14	29,883.83
04-6610 General Operating Supplies	0.00	2,938.10	11,675.00	8,736.90	74.83%	0.00	0.00
Total Supplies & Maintenance	9,190.92	95,309.99	69,675.00	(25,634.99)	(36.79%)	89,026.46	146,688.46
<u>Other Services & Charges</u>							
04-6411 Telephones	0.00	0.00	1,000.00	1,000.00	100.00%	682.27	682.27
04-6532 Office Tech/Software	0.00	0.00	14,400.00	14,400.00	100.00%	0.00	0.00
04-6900 Wastewater Debt Service - Prin	0.00	0.00	160,000.00	160,000.00	100.00%	119,999.97	0.00
04-6901 Wastewater Debt Service - Int	0.00	0.00	79,000.00	79,000.00	100.00%	59,249.97	0.00
Total Other Services & Charges	0.00	0.00	254,400.00	254,400.00	100.00%	179,932.21	682.27
Total Water/Wastewater	9,190.92	95,309.99	324,075.00	228,765.01	70.59%	268,958.67	147,370.73
Total Expense	9,190.92	95,309.99	324,075.00	228,765.01	70.59%	268,958.67	147,370.73

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205 - Hotel Occupancy Tax	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
15-Administration	56,106.84	496,167.70	1,004,000.00	507,832.30	50.58%	52,874.16	323,221.86
Revenue Totals	56,106.84	496,167.70	1,004,000.00	507,832.30	50.58%	52,874.16	323,221.86
Expense Summary							
15-Administration	11,106.28	206,062.54	1,004,000.00	797,937.46	79.48%	13,400.00	48,127.59
Expense Totals	11,106.28	206,062.54	1,004,000.00	797,937.46	79.48%	13,400.00	48,127.59
Revenues Over(Under) Expenditures	45,000.56	290,105.16	0.00	0.00	0.00%	39,474.16	275,094.27

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205 - Hotel Occupancy Tax Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
<u>Tax Revenue</u>							
15-5132 Hotel Occupancy Tax	56,106.84	496,167.70	1,000,000.00	503,832.30	50.38%	52,841.30	323,188.30
Total Tax Revenue	56,106.84	496,167.70	1,000,000.00	503,832.30	50.38%	52,841.30	323,188.30
<u>Other Income</u>							
15-5611 Interest Revenues	0.00	0.00	4,000.00	4,000.00	100.00%	32.86	33.56
Total Other Income	0.00	0.00	4,000.00	4,000.00	100.00%	32.86	33.56
Total Administration	56,106.84	496,167.70	1,004,000.00	507,832.30	50.58%	52,874.16	323,221.86
Total Revenue	56,106.84	496,167.70	1,004,000.00	507,832.30	50.58%	52,874.16	323,221.86

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205 - Hotel Occupancy Tax Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
Personnel Services							
15-6135 S & W - HOT	5,625.00	37,500.00	51,450.00	13,950.00	27.11%	0.00	13,228.03
15-6210 Health Care	596.75	5,332.22	8,926.00	3,593.78	40.26%	0.00	1,116.44
15-6220 Payroll Taxes	430.32	2,868.80	3,936.00	1,067.20	27.11%	0.00	860.64
15-6230 TMRS Contribution	368.43	2,378.78	3,194.00	815.22	25.52%	0.00	670.50
15-6250 Unemployment Compensation	0.00	6.75	118.00	111.25	94.28%	0.00	6.76
15-6251 Workers Compensation	0.00	0.00	200.00	200.00	100.00%	0.00	0.00
Total Personnel Services	7,020.50	48,086.55	67,824.00	19,737.45	29.10%	0.00	15,882.37
Other Services & Charges							
15-6270 Annual/Assoc Dues	0.00	3,435.00	2,000.00	(1,435.00)	(71.75%)	0.00	1,459.00
15-6370 Contract Services	0.00	16,901.66	0.00	(16,901.66)	0.00%	0.00	10,132.50
15-6532 Office Tech/Software	0.00	0.00	4,500.00	4,500.00	100.00%	0.00	0.00
15-6540 Advertising	0.00	52,228.59	60,000.00	7,771.41	12.95%	0.00	0.00
15-6551 Printing	457.72	5,929.81	0.00	(5,929.81)	0.00%	0.00	0.00
15-6569 Vehicle Allowance	300.00	2,700.00	3,600.00	900.00	25.00%	0.00	0.00
15-6570 Travel	0.00	3,147.78	2,000.00	(1,147.78)	(57.39%)	0.00	1,381.72
15-6572 Training	0.00	3,860.96	4,000.00	139.04	3.48%	0.00	730.00
15-6592 HOT Disbursements	0.00	0.00	300,000.00	300,000.00	100.00%	0.00	0.00
Total Other Services & Charges	757.72	88,203.80	376,100.00	287,896.20	76.55%	0.00	13,703.22
Expenditures							
15-6311 Hotel Occupancy Tax General Projects	0.00	40,792.10	110,076.00	69,283.90	62.94%	0.00	0.00
15-6573 Transportation Shuttle	0.00	0.00	300,000.00	300,000.00	100.00%	0.00	0.00

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205 - Hotel Occupancy Tax Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-6973 Special Events	600.00	600.00	45,100.00	44,500.00	98.67%	0.00	0.00
15-6974 Special Events Equipment	0.00	0.00	15,000.00	15,000.00	100.00%	0.00	0.00
15-6975 Wayfinding Sinage	0.00	0.00	50,000.00	50,000.00	100.00%	0.00	0.00
15-6976 Wayfinding Sign Maintenance	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	0.00
15-6977 Lease Agreement	0.00	1,050.00	4,900.00	3,850.00	78.57%	0.00	0.00
Total Expenditures	<u>600.00</u>	<u>42,442.10</u>	<u>535,076.00</u>	<u>492,633.90</u>	<u>92.07%</u>	<u>0.00</u>	<u>0.00</u>
<u>Supplies & Maintenance</u>							
15-6374 Contract Services	611.96	17,448.59	25,000.00	7,551.41	30.21%	0.00	0.00
15-6610 General Operating Supplies	555.40	1,195.73	0.00	(1,195.73)	0.00%	0.00	0.00
15-6660 Office Supplies	117.98	232.32	0.00	(232.32)	0.00%	0.00	0.00
15-6791 Capital Outlay - Technology	0.00	1,899.00	0.00	(1,899.00)	0.00%	0.00	0.00
15-6792 Capital Outlay - Other	1,442.72	6,554.45	0.00	(6,554.45)	0.00%	13,400.00	18,542.00
Total Supplies & Maintenance	<u>2,728.06</u>	<u>27,330.09</u>	<u>25,000.00</u>	<u>(2,330.09)</u>	<u>(9.32%)</u>	<u>13,400.00</u>	<u>18,542.00</u>
Total Administration	<u>11,106.28</u>	<u>206,062.54</u>	<u>1,004,000.00</u>	<u>797,937.46</u>	<u>79.48%</u>	<u>13,400.00</u>	<u>48,127.59</u>
Total Expense	<u>11,106.28</u>	<u>206,062.54</u>	<u>1,004,000.00</u>	<u>797,937.46</u>	<u>79.48%</u>	<u>13,400.00</u>	<u>48,127.59</u>

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300 - Capital Projects	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Expense Summary							
30-Capital Projects	375.00	269,844.64	206,000.00	(63,844.64)	(30.99%)	751,512.31	931,921.48
Expense Totals	375.00	269,844.64	206,000.00	(63,844.64)	-30.99%	751,512.31	931,921.48
Revenues Over(Under) Expenditures	(375.00)	(269,844.64)	(206,000.00)	0.00	0.00%	(751,512.31)	(931,921.48)

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300 - Capital Projects Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
30-Capital Projects							
<u>Other Services & Charges</u>							
30-6795 Capital Outlay - Roads	0.00	0.00	195,000.00	195,000.00	100.00%	154,498.23	154,498.23
Total Other Services & Charges	0.00	0.00	195,000.00	195,000.00	100.00%	154,498.23	154,498.23
<u>Expenditures</u>							
30-6801 Capital Outlay - Oak Drive Project	375.00	269,844.64	11,000.00	(258,844.64)	(2353.13%)	597,014.08	777,423.25
Total Expenditures	375.00	269,844.64	11,000.00	(258,844.64)	(2353.13%)	597,014.08	777,423.25
Total Capital Projects	375.00	269,844.64	206,000.00	(63,844.64)	(30.99%)	751,512.31	931,921.48
Total Expense	375.00	269,844.64	206,000.00	(63,844.64)	(30.99%)	751,512.31	931,921.48

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400 - Interest and Sinking	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
10-Interest and Sinking	0.00	0.00	363,395.00	363,395.00	100.00%	272,591.10	363,395.00
Revenue Totals	0.00	0.00	363,395.00	363,395.00	100.00%	272,591.10	363,395.00
Expense Summary							
10-Interest and Sinking	0.00	93,061.20	363,395.00	270,333.80	74.39%	48,823.69	124,395.29
Expense Totals	0.00	93,061.20	363,395.00	270,333.80	74.39%	48,823.69	124,395.29
Revenues Over(Under) Expenditures	0.00	(93,061.20)	0.00	0.00	0.00%	223,767.41	238,999.71

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400 - Interest and Sinking Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<u>10-Interest and Sinking</u>							
<u>Revenues</u>							
10-6702 I&S General Fund Transfer In	0.00	0.00	124,395.00	124,395.00	100.00%	93,341.16	124,395.00
10-6703 I&S Waste Water Transfer In	0.00	0.00	239,000.00	239,000.00	100.00%	179,249.94	239,000.00
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>363,395.00</u>	<u>363,395.00</u>	<u>100.00%</u>	<u>272,591.10</u>	<u>363,395.00</u>
Total Interest and Sinking	<u>0.00</u>	<u>0.00</u>	<u>363,395.00</u>	<u>363,395.00</u>	<u>100.00%</u>	<u>272,591.10</u>	<u>363,395.00</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>363,395.00</u>	 <u>363,395.00</u>	 <u>100.00%</u>	 <u>272,591.10</u>	 <u>363,395.00</u>

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400 - Interest and Sinking Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-Interest and Sinking							
Expenditures							
10-6704 Tax Note Series 2021 Debt Service Principal	0.00	0.00	113,000.00	113,000.00	100.00%	45.00	113,000.00
10-6705 Tax Note Series 2021 Debt Service Interest	0.00	8,974.20	11,395.00	2,420.80	21.24%	6,343.19	11,395.29
Total Expenditures	0.00	8,974.20	124,395.00	115,420.80	92.79%	6,388.19	124,395.29
Other Services & Charges							
10-6900 Wastewater Debt Service - Prin	0.00	0.00	160,000.00	160,000.00	100.00%	0.00	0.00
10-6901 Wastewater Debt Service - Int	0.00	84,087.00	79,000.00	(5,087.00)	(6.44%)	42,435.50	0.00
Total Other Services & Charges	0.00	84,087.00	239,000.00	154,913.00	64.82%	42,435.50	0.00
Total Interest and Sinking	0.00	93,061.20	363,395.00	270,333.80	74.39%	48,823.69	124,395.29
Total Expense	0.00	93,061.20	363,395.00	270,333.80	74.39%	48,823.69	124,395.29

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604 - WW Collection & Treatment Plan	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
04-Water/Wastewater	0.00	7,120.75	0.00	(7,120.75)	0.00%	312.47	2,407.20
Revenue Totals	0.00	7,120.75	0.00	(7,120.75)	0.00%	312.47	2,407.20
Expense Summary							
04-Water/Wastewater	20.00	20.00	0.00	(20.00)	0.00%	0.00	0.00
Expense Totals	20.00	20.00	0.00	(20.00)	0.00%	0.00	0.00
Revenues Over(Under) Expenditures	(20.00)	7,100.75	0.00	0.00	0.00%	312.47	2,407.20

City of Wimberley
Revenue and Expense Report
As of June 30, 2023

7/14/2023 11:42 AM

604 - WW Collection & Treatment P Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
04-Water/Wastewater							
Other Income							
04-5611 Interest Revenues	0.00	7,120.75	0.00	(7,120.75)	0.00%	312.47	2,407.20
Total Other Income	0.00	7,120.75	0.00	(7,120.75)	0.00%	312.47	2,407.20
Total Water/Wastewater	0.00	7,120.75	0.00	(7,120.75)	0.00%	312.47	2,407.20
Total Revenue	0.00	7,120.75	0.00	(7,120.75)	0.00%	312.47	2,407.20

City of Wimberley
Revenue and Expense Report
As of June 30, 2023

7/14/2023 11:42 AM

604 - WW Collection & Treatment P Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
04-Water/Wastewater							
Other Services & Charges							
04-6921 Other Debt Service Expenditures	20.00	20.00	0.00	(20.00)	0.00%	0.00	0.00
Total Other Services & Charges	20.00	20.00	0.00	(20.00)	0.00%	0.00	0.00
Total Water/Wastewater	20.00	20.00	0.00	(20.00)	0.00%	0.00	0.00
Total Expense	20.00	20.00	0.00	(20.00)	0.00%	0.00	0.00

City of Wimberley
Revenue And Expense Report
As of June 30, 2023

7/14/2023 11:42 AM

605 - American Rescue Plan	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Expense Summary							
05-American Rescue Plan	0.00	69,923.00	114,093.94	44,170.94	38.71%	42,903.47	92,903.47
Expense Totals	0.00	69,923.00	114,093.94	44,170.94	38.71%	42,903.47	92,903.47
Revenues Over(Under) Expenditures	0.00	(69,923.00)	(114,093.94)	0.00	0.00%	(42,903.47)	(92,903.47)

City of Wimberley
Revenue and Expense Report
As of June 30, 2023

7/14/2023 11:42 AM

605 - American Rescue Plan Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
05-American Rescue Plan							
<u>Liabilities</u>							
05-6751 Outlay - Projects	0.00	69,923.00	114,093.94	44,170.94	38.71%	42,903.47	92,903.47
Total Liabilities	0.00	69,923.00	114,093.94	44,170.94	38.71%	42,903.47	92,903.47
Total American Rescue Plan	0.00	69,923.00	114,093.94	44,170.94	38.71%	42,903.47	92,903.47
Total Expense	0.00	69,923.00	114,093.94	44,170.94	38.71%	42,903.47	92,903.47



AGENDA ITEM:	1. Parks Director Report regarding, but not limited to, programs/events and maintenance projects. (<i>Richard Shaver, Parks Director</i>)
SUBMITTED BY:	
DATE SUBMITTED:	05/31/2023
MEETING DATE:	July 20, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None

City of Wimberley Quarterly Investment Report
Third Quarter of FY 2023

Fund	Investment Portfolio Summary					Cash Summary		TexPool Summary		CD Summary		
	Cash in Bank	TexPool	CD	Total	% of Total Investment	Yield Rate	MTD Interest Earned	YTD Interest Earned	MTD Interest Earned	YTD Interest Earned	Yield Rate	YTD Interest Earned
General Fund	1,306,726.92	193,523.00	236,761.72	1,737,011.64	53%	0.25%	239.72	653.98	760.22	4,535.30	1.25%	1,559.92
Blue Hole Operating	1,127,363.61			1,127,363.61	34%	0.25%	196.87	545.53				
American Rescue Plan Act	426,269.91			426,269.91	13%	0.00%	-	-				
				-								
Total	2,860,360.44	193,523.00	236,761.72	3,290,645.16			436.59	1,199.51				
Portfolio Diversification Ratio	87%	6%	7%									
General Fund	758,018.75	431,125.66		1,189,144.41	34%	1.02%	687.09	1,341.07	1,570.68	6,105.98		
Blue Hole Operating	1,238,220.13			1,238,220.13	35%	1.07%	1,065.61	1,611.14				
American Rescue Plan Act	426,269.91			426,269.91	12%	0.00%	-	-				
Hotel Occupancy Tax	667,631.20			667,631.20		0.95%	469.83	469.83				
Total	3,090,139.99	431,125.66	-	3,521,265.65			2,222.53	3,422.04				
Portfolio Diversification Ratio	88%	12%	0%									
General Fund	736,344.60	432,916.66		1,169,261.26	39%	1.15%	781.97	2,123.04	1,791.00	7,896.98		
Blue Hole Operating	1,419,190.12			1,419,190.12	47%	1.15%	1,248.78	2,859.92				
American Rescue Plan Act	426,269.91			426,269.91	14%	0.00%	-	-				
Hotel Occupancy Tax	707,443.65					1.15%	657.02	1,126.85				
Total	3,289,248.28	432,916.66	-	3,014,721.29			2,687.77	6,109.81				
Portfolio Diversification Ratio	109%	14%	0%									

The attached information comprises the Quarterly Investment Report for the City of Wimberley, Texas for the third quarter of FY 2023 ending on June 30, 2023 (April - June 2023). The undersigned acknowledges that the City's investment portfolio has been and is in compliance with the policies and strategies as contained in the City's Investment Policy and in compliance with the Public Funds Investment Act of the State of Texas.


Tim Patek
City Administrator



AGENDA ITEM:	1. Consider action on Ordinance 2023-17, releasing approximately 1.56 acres of land from the extraterritorial jurisdiction of the City; repealing all ordinances to the extent they are in conflict; and providing for severability, an effective date, and proper notice and meeting. (<i>Nathan Glaiser, Director of Planning & Public Works</i>)
SUBMITTED BY:	Nathan Glaiser
DATE SUBMITTED:	07/13/2023
MEETING DATE:	July 20, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The City has an interlocal agreement with Hays County to jointly review subdivision plats within the City's Extraterritorial Jurisdiction(ETJ). Our ETJ extends one mile from our city limits and does not follow property lines. Staff recently received a subdivision application where the property being subdivided is right on the edge of our ETJ. One third of the property is within our ETJ and the remainder within Woodcreek's ETJ. It is unclear how staff would review a subdivision that is only partially within the ETJ. Staff recommends releasing this 1.56 acres of ETJ to be solely reviewed by Hays County.

REQUESTED ACTION

Motion
Ordinance
Discussion

FINANCIAL

N/A

STAFF RECOMMENDATION

Staff recommends approval of the ordinance to release approximately 1.56 acres of land from the extraterritorial jurisdiction of the City.

ATTACHMENT/S

1. ETJ Release Aveyns Court Exhibit A
2. Ordinance Releasing 1.56 Acres from ETJ - Aveyns Court

Exhibit A

Area to be released from
City of Wimberley
Extraterritorial Jurisdiction,
approximately 1.56 acres.

WOODCREEK

WOODCREEK ETJ

WIMBERLEY ETJ

WIMBERLEY

ORDINANCE NO. 2023-17

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS, RELEASING APPROXIMATELY 1.56 ACRES OF LAND FROM THE EXTRATERRITORIAL JURISDICTION OF THE CITY; REPEALING ALL ORDINANCES TO THE EXTENT THEY ARE IN CONFLICT; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND PROPER NOTICE AND MEETING.

WHEREAS, Section 42.023 of the Texas Local Government Code authorizes the governing body of a municipality to reduce its extraterritorial jurisdiction ("ETJ") by ordinance or resolution; and

WHEREAS, the City Council of the City of Wimberley desires to release a portion of land from its ETJ that is further described in Exhibit A, attached hereto and incorporated herein for all purposes (the "Land"); and

WHEREAS, the City Council of the City of Wimberly believes it is in the best interest of the City to release the Land from its ETJ.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLY, TEXAS, AS FOLLOWS:

Section 1. The foregoing recitals are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

Section 2. The City hereby releases for all purposes the Land shown in Exhibit A from its extraterritorial jurisdiction. The official map and boundaries of the City of Wimberley are hereby amended and revised so as to release solely the portion of its ETJ that is described in Exhibit A.

Section 3. This Ordinance shall not be construed to in any way alter, modify, or revise the ETJ of any municipality other than the City of Wimberley.

Section 4. If any provision of this Ordinance is illegal, invalid, or unenforceable under present or future laws, the remainder of this Ordinance will not be affected and, in lieu of each illegal, invalid, or unenforceable provision, a provision as similar in terms to the illegal, invalid, or unenforceable provision as is possible and is legal, valid, and enforceable will be added to this Ordinance.

Section 5. This Ordinance shall be cumulative of all provisions of ordinances of the City except where the provisions of the Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

Section 6. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 7. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended.

Section 8. This Ordinance shall be in full force and effect after its final passage and approval by the City Council, as duly attested by the Mayor and City Secretary, and any publication required by law.

PASSED AND APPROVED this 20th day of July 2023, by a vote of _____ (Ayes) to _____ (Nays) _____ (Abstain) vote of the City Council of the City of Wimberley, Texas.

Gina Fulkerson, Mayor

ATTEST:

Tammy Heller, City Secretary



AGENDA ITEM:	2. Discuss and consider possible action to amend Section VII, Planning, of the the City of Wimberley Governance Policy and Rules of Procedures. <i>(Tim Patek, City Administator/ Rebecca Minnick, Place 1)</i>
SUBMITTED BY:	
DATE SUBMITTED:	06/26/2023
MEETING DATE:	July 20, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

A request was made by Council Member Minnick to amend the Council Governance Policy by adding a section that pertains to a comprehensive plan review. You will find in Section VII Planning (page 14) of the attached document the proposed language.

REQUESTED ACTION

Motion
Discussion

FINANCIAL

STAFF RECOMMENDATION

Recommend amendment as proposed or suggest revision as necessary.

ATTACHMENT/S

1. City Council Governance and Rules of Procedure Proposed Amendments 2023
2. LGC 213_Comprehensive Plan

City of Wimberley

City Council Governance Policy and Rules of Procedure



Amended ~~August 15, 2019~~September 7, 2023

COUNCIL GOVERNANCE POLICY AND RULES OF PROCEDURE

SECTION I INTRODUCTION

The City of Wimberley City Council is the governing body for the City of Wimberley, Texas. Therefore, it must bear the initial responsibility for the integrity of governance.

The Council shall determine its own rules and order of business. The Council is responsible for its own discipline and its own performance. The development of this policy is designed to ensure effective and efficient governance.

This policy addresses Mayor and Council relations, Council and City staff relations, Council and media relations, roles and meetings. By adopting these guidelines, we, as members of the City Council acknowledge our responsibility to each other to our professional staff and to the public.

This policy will be reviewed and adopted on an annual basis.

COUNCIL GOVERNANCE POLICY AND RULES OF PROCEDURE

SECTION II MISSION

In order to ensure proper discharge of duties for the improvement of democratic local government, members of the Wimberley City Council will display behavior that demonstrates independent, impartial review of all matters addressed by them, and be duly responsible to the citizens of Wimberley and each other in their relationships.

COUNCIL GOVERNANCE POLICY AND RULES OF PROCEDURE

SECTION III INFORMATION

On major policy issues, the City Administrator shall provide briefing material to the Council in advance of Council consideration of the policy alternatives. Whenever possible, the management report shall be distributed more than a week in advance of Council policy consideration.

COUNCIL GOVERNANCE POLICY AND RULES OF PROCEDURE

SECTION IV ROLES

4.1 Texas Local Government Code, Sec. 22.042 (Powers and Duties of Mayor) *(Added 08-02-18)*

(a) The mayor is the chief executive officer of the municipality. The mayor shall at all times actively ensure that the laws and ordinances of the municipality are properly carried out. The mayor shall perform the duties and exercise the powers prescribed by the governing body of the municipality.

(b) The mayor shall inspect the conduct of each subordinate municipal officer and shall cause any negligence, carelessness, or other violation of duty to be prosecuted and punished.

(c) The mayor shall give to the governing body any information, and shall recommend to the governing body any measure, that relates to improving the finances, police, health, security, cleanliness, comfort, ornament, or good government of the municipality.

(d) The mayor may administer oaths of office.

(e) In the event of a riot or unlawful assembly or to preserve the peace and good order in the municipality, the mayor may order and enforce the closing of a theater, ballroom, or other place of recreation or entertainment, or a public room or building and may order the arrest of a person who violates a state law or a municipal ordinance in the presence of the mayor.

4.2 The Mayor shall preside at meetings of the City Council and shall be recognized as head of City government for all ceremonial purposes and by the Governor for purpose of military law but shall have no regular administrative duties. The Mayor may participate in the discussion of all matters coming before the City Council. The Council shall elect, from among the Council members, a Mayor Pro-Tem who shall act as Mayor during the absence or disability of the Mayor. *(Added 01-03-19)*

4.3 As head of City government for ceremonial purposes, the Mayor may issue and present proclamations and recognitions and attend other ceremonial functions on behalf of the City of Wimberley. City Council members may initiate, through the Mayor, or by a majority vote of the Council, similar items of recognition. Major community events sponsored by the City shall be a policy decision of the Council.

- 4.4 The Mayor shall preserve order and decorum and shall require City Council members engaged in debate to limit discussion to the question under consideration.
- 4.5 The Mayor is the spokesperson on all official positions taken by the City Council. The Mayor Pro-Tem or alternate City Council designee will assume that role in the Mayor's absence. *(Amended 6-4-09)*
- 4.6 The Mayor will encourage all City Council members to participate in Council discussion and give each member an opportunity to speak before any member can speak again on the same subject

COUNCIL GOVERNANCE POLICY AND RULES OF PROCEDURE

SECTION V MEETINGS

5.1 Regular Meetings

The Council shall meet regularly, on the first and third Thursdays of the month, and the regular meetings will begin at 6:00 p.m., unless postponed or cancelled for valid reasons. If there is a need to change the date, time or place of a regular meeting, an attempt shall be made to contact all members of the City Council about the proposed change prior to the change being made. *(Amended 05-16-19)*

5.2 Executive Sessions

The City Council may meet in executive session in compliance with the Texas Open Meetings Act. A final action, decision or vote on a matter deliberated in an executive session will be made in an open meeting for which proper notice is provided. All discussions in executive session shall remain confidential.

5.3 Public Notice

The agenda for all regular meetings, special meetings and the notice listing items to be considered shall be posted on the City's official bulletin board, in accordance with the Texas Open Meetings Act, and on the City's website.

5.4 Attendance

City Council members are expected to attend all meetings and stay in attendance during each meeting. No member shall leave a meeting without advising the presiding officer.

5.5 Conflict of Interest

A City Council member prevented from voting due to a conflict of interest shall leave the meeting during the debate, shall not vote on the matter, and shall otherwise comply with the state law and City ordinances concerning conflicts of interest. Any Council member filing a conflict of interest affidavit on an executive session item shall not confer with City staff, the City Attorney, Council members or the Mayor regarding the item.

5.6 City Council Members

- (a) During City Council meetings and work sessions, Council members shall assist in preserving order and decorum and shall, neither by conversation

or otherwise delay or interrupt the proceedings nor refuse to obey the rules of the City Council.

- (b) A City Council member desiring to speak shall address the chair, and upon recognition by the presiding officer, shall confine discussion to the question under debate, avoid discussion of personalities, and in appropriate language and refrain from personal attacks and verbal abuse.
- (c) A City Council member, once recognized by the chair, shall not be interrupted while speaking except for the following reasons:
 - Called to order by the presiding officer
 - A point of order is raised by another member
 - The speaker chooses to yield to questions from another member

If a City Council member is called to order while speaking, that Council member shall cease speaking immediately until the question of order is determined. If ruled to be in order, the member shall be permitted to proceed. If ruled to be not in order, the member shall remain silent or make additional remarks to comply with the rules of the City Council

- (d) When there is more than one speaker on the same subject, City Council members shall delay their comments until after all speakers on the subject have been heard.
- (e) The chair shall state all questions submitted for a vote and announce the result. If the vote is not unanimous, the chair shall announce the names of members voting in favor and in opposition to the motion.

5.7 Administrative Staff

- (a) Members of the administrative staff and employees of the City shall observe the same rules and decorum applicable to members of the City Council.
- (b) Although the presiding officer has the authority to preserve decorum in meetings, the City Administrator is responsible for the orderly conduct and decorum of all City employees under the City Administrator's direction and control.
- (c) The City Administrator shall take such disciplinary action as may be necessary to ensure that decorum is preserved at all times by City employees in meetings.

- (d) All persons addressing the City Council, including the City Administrator, shall be recognized by the presiding officer and shall limit remarks to the matter under discussion.
- (e) All remarks and questions addressed to the City Council shall be addressed to the City Council as a whole and not to any individual member.

5.8 Citizens and Visitors

- (a) Citizens and visitors are welcome to attend all public meetings of the City Council and will be admitted to the Chamber or meeting room up to the fire safety capacity of the room.
- (b) Everyone attending the meeting will refrain from private conversations while the City Council is in session.
- (c) Citizens and visitors attending City Council meetings shall observe the same rules of propriety, decorum and good conduct applicable to members of the City Council. Any person making personal, impertinent, profane, or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the meeting shall be removed from the room if so directed by the presiding officer. The person shall be barred from further audience before the City Council during that session. If the presiding officer fails to act, any member of the City Council may move to require enforcement of the rules, and the affirmative vote of a majority of the City Council shall require the presiding officer to act.
- (d) Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations shall not be permitted by the presiding officer who may direct the removal of offenders from the room. In case the presiding officer shall fail to act, any member of the Council may move to require enforcement of the rules, and the affirmative vote of the majority of the Council shall require the presiding officer to act.
- (e) No placards, banners or signs will be permitted in the City Council Chamber or in any other room in which the City Council is meeting. Exhibits, displays and visual aids used in connection with presentations, however, are permitted.
- (f) The City Administrator or his designee shall act as sergeant at arms for the City Council and shall furnish whatever assistance is needed to enforce the rules of the City Council.

5.9 Agenda

Any City Council member may request an item be placed on a future agenda during the item on the agenda for that purpose. The City Administrator must place an item on the agenda if the item is requested by the Mayor or a member of the City Council. *The deadline to submit an item for the agenda is seven days prior to the requested Council Meeting date. (Amended 07-10-18)*

5.10 Speakers

- (a) A person wishing to address the City Council must first sign the Speaker Registration Form. The following information must be provided on the form:
 - Name
 - Residence Address
 - The subject matter to be addressed
- (b) Speakers must address their comments to the presiding officer rather than to individual City Council members or staff.
- (c) Speakers must keep their remarks specific to the item being considered by the City Council. If the speaker is addressing the City Council under Citizens Communications, the speaker may address any item not slated for discussion on the agenda. Comments from speakers and/or members of City Council should not be directed towards another person, including a member of City Council or City staff in a manner that is derogatory or threatening in nature. These guidelines for speaker decorum shall be posted on each City Council agenda and on Speaker sign-in sheets for all City Council meetings.
- (d) A person who registers to speak on an item listed on the agenda will be called on after the chair gains agreement to do so by the City Council. A person who registers to speak under Citizens Communications will be called on at that time. The chair may determine the order in which speakers are called.
- (e) All speakers will have a maximum of three (3) minutes to address the Council. A majority vote of the Council will be required to extend the time limit. The chair may impose more restrictive time limits if a large number of persons register to speak. Guidelines relating to time allotment for speakers shall be posted on each City Council agenda and on Speaker sign-in sheets for all City Council meetings.
- (f) For called public hearings, the applicant will be allowed a maximum of ten (10) minutes to make a presentation.

- (g) In accordance with the Texas Open Meetings Act, the City Council will not discuss or consider any item addressed during Citizens Communications. City Council members will not interact with the public during the time allotted to speakers unless a non-debatable motion approved by the City Council allots a specific amount of time.
- (h) Whenever it is necessary for a speaker to use an interpreter to translate comments to the City Council, the time required for the translation will not be counted against the designated time allotted for the speaker to address the City Council.

5.11 Presentations

Presentations to the City Council will be limited to ten (10) minutes and should be given as an Executive Summary. All presentation material must be submitted to the City 72 hours prior to the scheduled meeting.

5.12 Motions

- (a) No motion may be moved or suggested until all City Council member discussion is complete and the Mayor calls for the motion. A motion made and seconded will be considered the main motion. Any City Council member may move to amend a motion. The amendment must receive a second before it may be discussed and must be voted on prior to voting on the main motion.
- (b) A motion may be withdrawn or modified by its mover without asking permission until the motion is voted upon. If the mover modifies the motion, the City Council member who seconded the motion may withdraw the second.
- (c) At any time after a motion has been made and seconded, a City Council member may call the question which will have the effect of stopping the debate and requiring the City Council to immediately proceed to vote on the motion to call the question.
- (d) A motion to reconsider any action of the City Council must be made no later than prior to the conclusion of the next regularly scheduled meeting of the City Council. Such a motion may only be made by a City Council member who voted with the prevailing side. The motion to reconsider may be seconded by any member. No question shall be twice reconsidered except by unanimous vote of the City Council, except that action relating to any contract may be reconsidered at any time before the final execution thereof.

- (i) If a motion to reconsider is made at the same meeting at which the matter was acted upon, the motion may be heard and voted upon and the original action on the matter is set aside. Deliberation may then resume on the matter at that same meeting.
- (ii) If a motion to reconsider is made at the next meeting after the matter was acted upon, the motion to reconsider may be heard and voted upon and the original action on the matter is not set aside. Deliberation may not resume on the matter, but it shall be placed on the next available agenda for deliberation.

5.13 Suspension of Rules

Any provision of these rules not governed by City ordinance, State or Federal law may be temporarily suspended by a majority vote of the members of the City Council present. The vote on any such suspension shall be taken by yeas and nays and entered upon the record.

5.14 Amendment of Rules

These rules may be amended, or new rules adopted by a majority vote of the members of the City Council

5.15 Failure to Comply

A failure to comply with these rules does not invalidate any otherwise lawful act of the City Council.

5.16 Security

Constable support will be requested at all Council meetings at the discretion of the Mayor.

COUNCIL GOVERNANCE POLICY AND RULES OF PROCEDURE

SECTION VI PUBLIC CONTACT MEDIA RELATIONS

Representative government is only successful when the citizens are kept informed and educated about the issues facing their municipality. Consequently, it is imperative that the media play an important role in the Council-Administrator-Media relations. It is through an informed public that progress is ensured, and good government remains sensitive to its constituents.

These guidelines are designed to help ensure positive relationships with print, radio and television reporters. The Mayor, City Council and the City Administrator recognize that the news media provide an important link between the City Council and the public. It is the City Council's desire to establish a professional working relationship to help maintain a well informed and educated citizenry.

- 6.1 During the conduct of official business, the City shall designate adequate space for the news media.
- 6.2 All reporters will receive an agenda in advance and will be furnished support material needed for clarification, if requested.

COUNCIL GOVERNANCE POLICY AND RULES OF PROCEDURE

SECTION VII PLANNING

The Mayor and Council are responsible for establishing a vision for the City of Wimberley and planning for its future.

- 7.1 On an annual basis, the Mayor and City Council shall hold a minimum of one (1) strategic planning session wherein they set priorities goals and objectives. The goals and objectives shall address short term and long-term needs of the City.
- 7.2 Policy direction shall be consistent with the strategic goals and objectives. Sufficient time and consideration should be given to policy alternatives to ensure that decisions are made consistent with the long-term vision.
- 7.3 The governing body shall review the City's Comprehensive Plan at least every five (5) years. If amendments are necessary, the guidelines outlined in Chapter 213 of the Local Government Code, shall be followed.

COUNCIL GOVERNANCE POLICY AND RULES OF PROCEDURE

SECTION VIII COUNCIL STAFF RELATIONS

- 8.1 The role of the City Administrator and the relationship of staff with City Council is addressed in City ordinance.
- 8.2 The City Council shall direct comments, correspondence and concerns about City services to the City Administrator. Citizens' concerns, comments and correspondence regarding City services received by City Council members shall be forwarded to the City Administrator for appropriate staff action and a timely response.
- 8.3 Documents provided to one (1) City Council member shall also be distributed to all other members of the elected body. The City Administrator shall prepare and submit to the Council, as of the end of the fiscal year, a complete report on the finances and administrative activities of the City for the preceding year. The City Administrator shall keep the City Council advised of the financial condition and future needs of the City and make such recommendations that may seem desirable.
- 8.4 In order to ensure proper presentation of agenda items by City staff, questions arising from City Council members, after receiving their information packet, should be, whenever possible, presented to the City Administrator or the Administrator's designated assistant for City staff consideration prior to the City Council meeting. This allows time for City staff to address the City Council member's concerns and provide all Council members with the additional information.
- 8.5 All information and messages (including e-mail and attachments) created, sent, received, accessed, or stored on City of Wimberley equipment constitute City/public records. Any member of Council may request copies of any email sent from or to a City email address in accordance with the Texas Public Information Act.

COUNCIL GOVERNANCE POLICY AND RULES OF PROCEDURE

SECTION IX THANKING CITIZEN VOLUNTEERS

Citizen volunteers for boards, commissions or committees should be sent a letter at the end of their term thanking them for their service and tenure on behalf of the City of Wimberley.

LOCAL GOVERNMENT CODE

TITLE 7. REGULATION OF LAND USE, STRUCTURES, BUSINESSES, AND
RELATED ACTIVITIES

SUBTITLE A. MUNICIPAL REGULATORY AUTHORITY

CHAPTER 213. MUNICIPAL COMPREHENSIVE PLANS

Sec. 213.001. PURPOSE. The powers granted under this chapter are for the purpose of promoting sound development of municipalities and promoting public health, safety, and welfare.

Added by Acts 1997, 75th Leg., ch. 459, Sec. 1, eff. Sept. 1, 1997. Renumbered from Sec. 219.001 by Acts 2001, 77th Leg., ch. 1420, Sec. 12.002(2), eff. Sept. 1, 2001.

Sec. 213.002. COMPREHENSIVE PLAN. (a) The governing body of a municipality may adopt a comprehensive plan for the long-range development of the municipality. A municipality may define the content and design of a comprehensive plan.

(b) A comprehensive plan may:

(1) include but is not limited to provisions on land use, transportation, and public facilities;

(2) consist of a single plan or a coordinated set of plans organized by subject and geographic area; and

(3) be used to coordinate and guide the establishment of development regulations.

(c) A municipality may define, in its charter or by ordinance, the relationship between a comprehensive plan and development regulations and may provide standards for determining the consistency required between a plan and development regulations.

(d) Land use assumptions adopted in a manner that complies with Subchapter C, Chapter [395](#), may be incorporated in a comprehensive plan.

Added by Acts 1997, 75th Leg., ch. 459, Sec. 1, eff. Sept. 1, 1997. Renumbered from Sec. 219.002 by Acts 2001, 77th Leg., ch. 1420, Sec. 12.002(2), eff. Sept. 1, 2001.

Sec. 213.003. ADOPTION OR AMENDMENT OF COMPREHENSIVE PLAN.

(a) A comprehensive plan may be adopted or amended by ordinance following:

- (1) a hearing at which the public is given the opportunity to give testimony and present written evidence; and
- (2) review by the municipality's planning commission or department, if one exists.

(b) A municipality may establish, in its charter or by ordinance, procedures for adopting and amending a comprehensive plan.

Added by Acts 1997, 75th Leg., ch. 459, Sec. 1, eff. Sept. 1, 1997. Amended by Acts 1999, 76th Leg., ch. 62, Sec. 13.07, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 1420, Sec. 12.002(2), eff. Sept. 1, 2001.

Sec. 213.004. EFFECT ON OTHER MUNICIPAL PLANS. This chapter does not limit the ability of a municipality to prepare other plans, policies, or strategies as required.

Added by Acts 1997, 75th Leg., ch. 459, Sec. 1, eff. Sept. 1, 1997. Renumbered from Sec. 219.004 by Acts 2001, 77th Leg., ch. 1420, Sec. 12.002(2), eff. Sept. 1, 2001.

Sec. 213.005. NOTATION ON MAP OF COMPREHENSIVE PLAN. A map of a comprehensive plan illustrating future land use shall contain the following clearly visible statement: "A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries."

Added by Acts 1997, 75th Leg., ch. 459, Sec. 1, eff. Sept. 1, 1997. Renumbered from Sec. 219.005 by Acts 2001, 77th Leg., ch. 1420, Sec. 12.002(2), eff. Sept. 1, 2001.



AGENDA ITEM:	1. Announcements
SUBMITTED BY:	
DATE SUBMITTED:	07/05/2023
MEETING DATE:	July 20, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	2. Future Agenda Items
SUBMITTED BY:	
DATE SUBMITTED:	07/05/2023
MEETING DATE:	July 20, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None