



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

SPECIAL PARKS AND RECREATION BOARD MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
WEDNESDAY, AUGUST 2, 2023 - 4:00 PM

AGENDA

1. **CALL TO ORDER** August 2, 2023, at 4:00 PM
2. **CALL OF ROLL**
3. **CITIZENS COMMUNICATIONS**
This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Parks and Recreation Board. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Board. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Board or City staff. Comments should not be accusatory, derogatory or threatening in nature.
4. **MINUTES**
 - 4.1. Approval of minutes from the Parks and Recreation Board Meeting held July 12, 2023.
5. **ELECTION OF OFFICERS**
 - 5.1. Consider the appointment of a Chairperson to the Parks and Recreation Board with a term ending June 30, 2024.
 - 5.2. Consider the appointment of a Vice-Chairperson to the Parks and Recreation Board with a term ending June 30, 2024.
 - 5.3. Consider the appointment of a Secretary to the Parks and Recreation Board with a term ending June 30, 2024.
6. **CITY STAFF REPORT**
 - 6.1. Director Report - Richard Shaver
7. **DISCUSSION AND POSSIBLE ACTION**
 - 7.1. Discuss and consider possible action to recommend adoption of the proposed FY 2024 Blue Hole Regional Park budget

- 7.2. Discuss and consider possible action to recommend adoption of the proposed FY 2024 Wimberley Community Center and Parks budget
- 7.3. Discuss and consider possible action to recommend approval of a concept for a community garden - Friends of Wimberley Parks

8. **BOARD MEMBER REPORTS**

- 8.1. Announcements
- 8.2. Future agenda items

9. **ADJOURNMENT**

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofwimberley.com, in compliance with Chapter 551, Texas Government Code, on Wednesday, July 26, 2023, by 6:00 p.m., and remained posted for atleast 72 continuous hours preceding the scheduled time of said meeting.



Tammy Heller, City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Tammy Cook at (512) 847-0025 two business days in advance of the meeting for appropriate arrangements.





City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

PARKS AND RECREATION BOARD MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
Wednesday 12 July, 2023 – 4:00 P.M.

MINUTES

1. CALL TO ORDER

Lin Weber called the meeting to order on July 12th, 2023 at 4:00 p.m.

2. CALL OF ROLL

Board Members Present: Lin Weber, Chairperson
Leah Cuddeback, Vice Chairperson
Lee Ann Linam
Kelley Shand
Amy Crowell

Board Members Absent: Noland Martin, Secretary
Anthony Deringer

City Staff Present: Richard Shaver, Parks Director
Nathan Glaiser, Planning and Development Director
Timothy Patek, City Administrator

3. CITIZENS COMMUNICATIONS

No citizen communications.

4. ELECTION OF OFFICERS

The board decided that the elections of officers should be conducted at the next Parks Board meeting.

At this time, the Chair called for a recess at 4:03pm so Parks Board Member Amy Crowell could be sworn in. The meeting resumed at 4:08pm.

5. MINUTES

Motion to approve minutes from 10 May, 2023 was made by Lee Ann Linam and seconded by Lin Weber. The motion passed unanimously.

6. CITY STAFF REPORT

5.2 – Director Report by Richard Shaver: Staff report to include budget presentation in items 7.3 and 7.4.

There were no action items. No action was taken.

7. DISCUSSION AND POSSIBLE ACTION

7.1 Discuss and consider possible action regarding a naming gift agreement concerning Martha Knies Community Park.

Presentation was given by President of Friends of Wimberley Parks, Andrew Weber.

Leah Cuddeback made a motion to accept the donation. Kelley Shand Seconded the motion and the motion passed unanimously.

7.2. Discuss and consider possible action regarding a naming gift agreement concerning Cypress Creek Nature Preserve.

Lee Ann Linam made a motion to accept the donation. Kelley Shand Seconded the motion and the motion passed unanimously.

7.3. Discuss and consider possible action to recommend adoption of the proposed FY 2024 Blue Hole Regional Park budget

Staff gave a presentation on the DRAFT FY2024 Blue Hole Regional Park budget.

Leah Cuddeback made the motion to approve each item as discussed. Lea Ann Linam seconded the motion. After discussion, Leah Cuddeback made a motion to withdrawn the motion and Lin Weber seconded the motion. The motion passed unanimously. It was decided that the Parks Board will have a special meeting to discuss the budget in further detail. No action was taken.

7.4. Discuss and consider possible action to recommend adoption of the proposed FY 2024 Wimberley Community Center budget.

Staff gave a presentation on the DRAFT FY2024 Wimberley Community Center budget.

No action was taken.

8. BOARD MEMBER REPORTS

7.1. Announcements:

7.2 Future agenda items: The board decided to cancel the regularly scheduled board meeting on August 9th and schedule a special parks board meeting on August 2nd at 4pm.

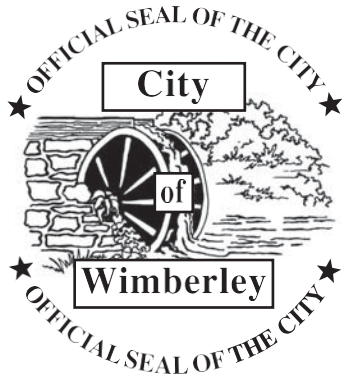
Lee Ann Linam made the motion to cancel the regularly scheduled board meeting and hold a special meeting on August 2nd at 4pm. Amy Crowell seconded the motion. Motion passes unanimously.

9. ADJOURNMENT

Motion to adjourn at 5:05 p.m. was made by Leah Cuddeback and seconded by Kelley Shand. The motion carried unanimously.

RECORDED BY:

Richard Shaver, Parks Director



APPROVED BY:

Len Weber, Chairperson

DRAFT



AGENDA ITEM:	1. Director Report - Richard Shaver
SUBMITTED BY:	
DATE SUBMITTED:	07/25/2023
MEETING DATE:	August 2, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None

CITY OF WIMBERLEY BLUE HOLE FUND
FY2024 BUDGET (v.2)

Account #	Description	FY21-22 Actual	FY22-23 Adopted	Current YTD	FY23-24 Proposed
Revenues					
	<u>Tax Revenue</u>				
200-52-5472	Reservations/Gate Fees	469,276.90	512,770.00	297,802.00	546,000.00
200-52-5474	Facility Rentals	22,140.00	30,000.00	15,200.00	30,000.00
200-52-5476	Special Events	78,701.70	80,000.00	59,460.00	150,000.00
200-52-5479	Vending/Merchandise	8,748.18	8,000.00	2,941.59	8,000.00
	Subtotal	578,866.78	630,770.00	375,403.59	734,000.00
	<u>Interest</u>				
200-52-5611	Interest Revenues	553.10	150.00	0.00	900.00
	Subtotal	553.10	150.00	0.00	900.00
	<u>Other Income</u>				
200-52-5701	Other/Misc	(1,429.32)	6,400.00	5,052.77	6,000.00
200-52-5799	Operating Transfer In	8,271.56	0.00	0.00	0.00
200-52-5900	Designated Funds	0.00	0.00	7,100.00	0.00
	Subtotal	6,842.24	6,400.00	12,152.77	6,000.00
	Total Revenues	586,262.12	637,320.00	387,556.36	740,900.00

Expenditures

Parks

	<u>Personnel Services</u>				
200-52-6100	Salaries & Wages Part-Time	125,355.05	149,042.00	115,233.24	160,000.00
200-52-6105	Salaries & Wages Full-Time	186,673.89	262,600.00	185,294.55	309,000.00
200-52-6210	Health Care	37,550.31	56,201.00	28,387.82	63,000.00
200-52-6220	Payroll Taxes	23,013.08	20,089.00	22,981.98	24,000.00
200-52-6230	TMRS Contribution	12,159.92	17,200.00	12,337.27	20,500.00
200-52-6250	Unemployment Compensation	578.16	635.00	158.61	1,000.00
200-52-6251	Workers Compensation	0.00	9,454.00	0.00	11,400.00
	Subtotal	385,330.41	515,221.00	364,393.47	588,900.00
	<u>Supplies and Maintenance</u>				
200-52-6374	Contract Services	36,038.20	20,000.00	33,427.21	30,000.00
200-52-6390	Miscellaneous	1,132.95	0.00	0.00	0.00
200-52-6410	Utilities	16,345.96	15,000.00	7,465.51	12,600.00
200-52-6431	Vehicle Maint/Insurance	1,197.14	6,540.00	6,768.30	2,000.00
200-52-6433	Equipment Maintenance	722.79	3,450.00	1,052.33	7,000.00
200-52-6584	Mowing/Trimming	0.00	0.00	110.00	0.00
200-52-6616	Programs	11,344.05	19,400.00	19,921.73	24,000.00
200-52-6589	Records Management	0.00	0.00	0.00	0.00
200-52-6610	General Operating Supplies	28,637.66	25,000.00	25,828.29	28,000.00
200-52-6613	Materials	4,820.91	5,100.00	2,065.87	5,000.00
200-52-6615	Bldg & Maint Supplies	3,278.91	2,040.00	2,257.95	3,500.00
200-52-6660	Office Supplies	777.34	500.00	900.01	1,000.00
	Subtotal	104,295.91	97,030.00	99,797.20	113,100.00

CITY OF WIMBERLEY BLUE HOLE FUND
FY2024 BUDGET (v.2)

Account #	Description	FY21-22 Actual	FY22-23 Adopted	Current YTD	FY23-24 Proposed
<u>Other Service & Charges</u>					
200-52-6411	Telephones	2,499.60	2,400.00	2,574.53	0.00
200-52-6443	Equipment Rent/Right-To-Use Lease	2,226.02	1,500.00	2,774.13	11,500.00
200-52-6532	Office Tech/Software	12,563.14	11,375.00	9,790.45	12,000.00
200-52-6562	BH CC Processing Fees	27,140.52	600.00	0.00	500.00
200-52-6569	Vehicle Allowance	0.00	0.00	0.00	4,800.00
200-52-6570	Travel	1,142.01	1,300.00	3,544.69	2,000.00
200-52-6571	Mileage	82.49	1,344.00	516.81	1,000.00
200-52-6572	Training	1,500.00	2,500.00	3,100.00	3,000.00
200-52-6581	Refunds	2,511.67	1,000.00	7,412.00	1,000.00
200-52-6583	Fuel	3,675.16	3,000.00	2,567.03	3,000.00
200-52-6651	Postage	0.00	50.00	0.00	100.00
200-52-6794	Capital Outlay - Equipmt/Other	253,361.82	0.00	119,333.24	0.00
200-52-6990	Operating Transfer Out		0.00	0.00	0.00
	Subtotal	306,702.43	25,069.00	151,612.88	38,900.00
	Total Parks Expenditures	796,328.75	637,320.00	615,803.55	740,900.00
Total Expenditures		637,320.00	637,320.00	615,803.55	740,900.00
Total Revenue		586,262.12	637,320.00	387,556.36	740,900.00
Excess (Deficit)		(51,057.88)	0.00	(228,247.19)	0.00



FY 2024 BUDGET PRESENTATION

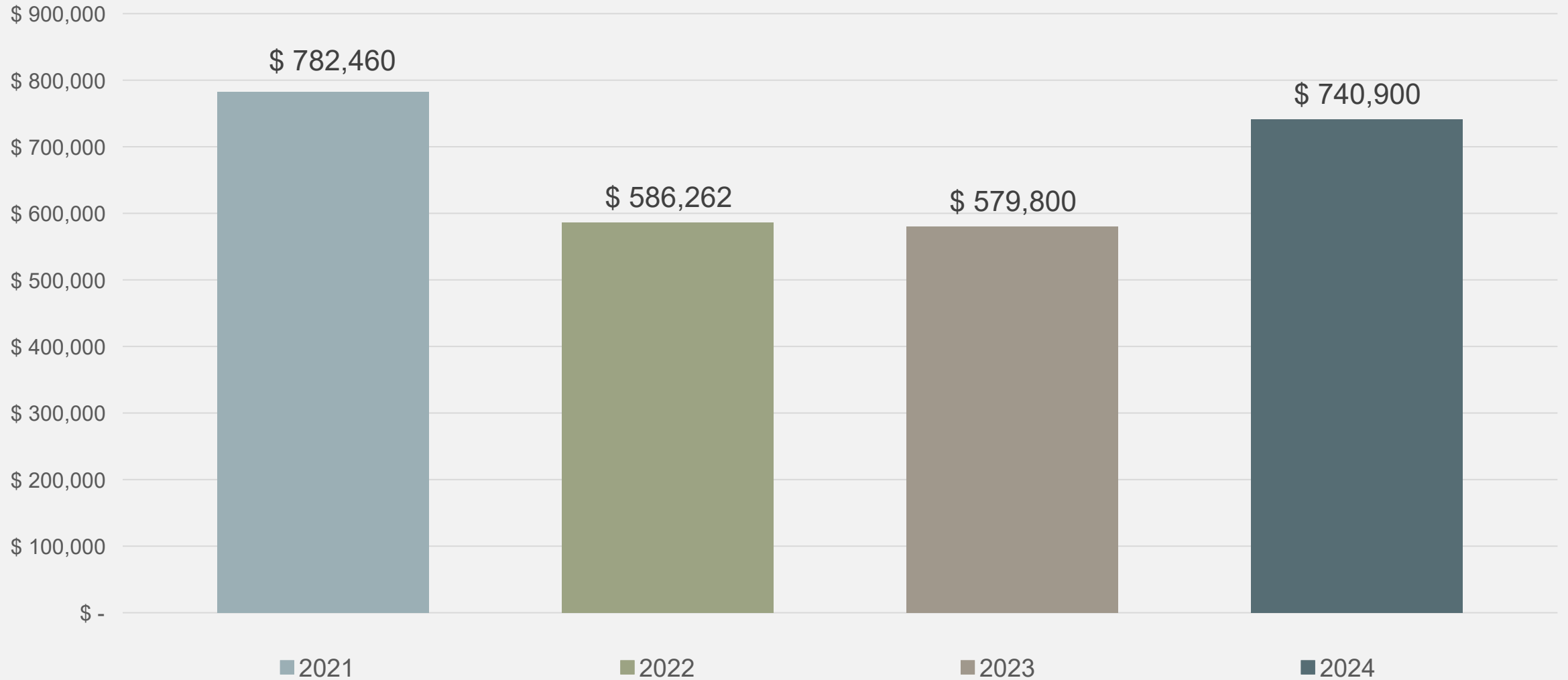
Richard Shaver – Director, Parks and Recreation



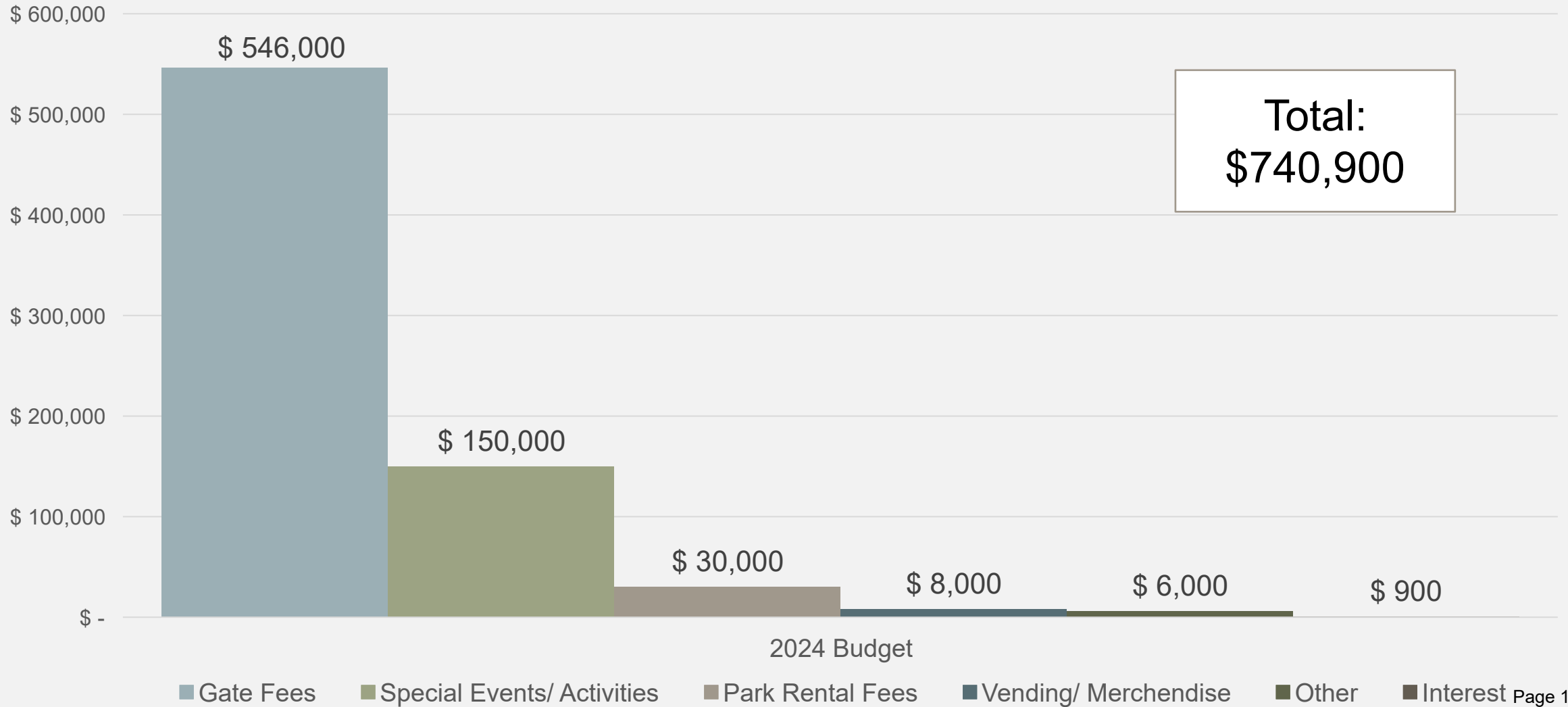
DEPARTMENT OVERVIEW

- 2,877 Wimberley residents
- 60,000 visitors for the Blue Hole Swim Season
- Yearly visitation – 200,000 visitors
- Our Parks Department employs 35 full-time, part-time, and seasonal staff members each year
- Largest revenue stream – swimming at Blue Hole
 - Blue Hole Nature Camps
 - Facility Rentals
- Programs and Events
 - Department and Partners

BHRP REVENUES



REVENUES CONT.



FEE SCHEDULE

Day Passes

	Adult	Youth	Senior	Military	Resident
Current	\$12	\$6	\$6	\$6	\$6
Proposed	\$12	\$8	\$8	\$8	\$6

Season Passes

	Adult	Youth	Senior	Military	Resident
Current	\$110	\$60	\$60	\$60	\$60
Proposed	\$150	\$125	\$125	\$125	\$100

Blue Hole Nature Camp

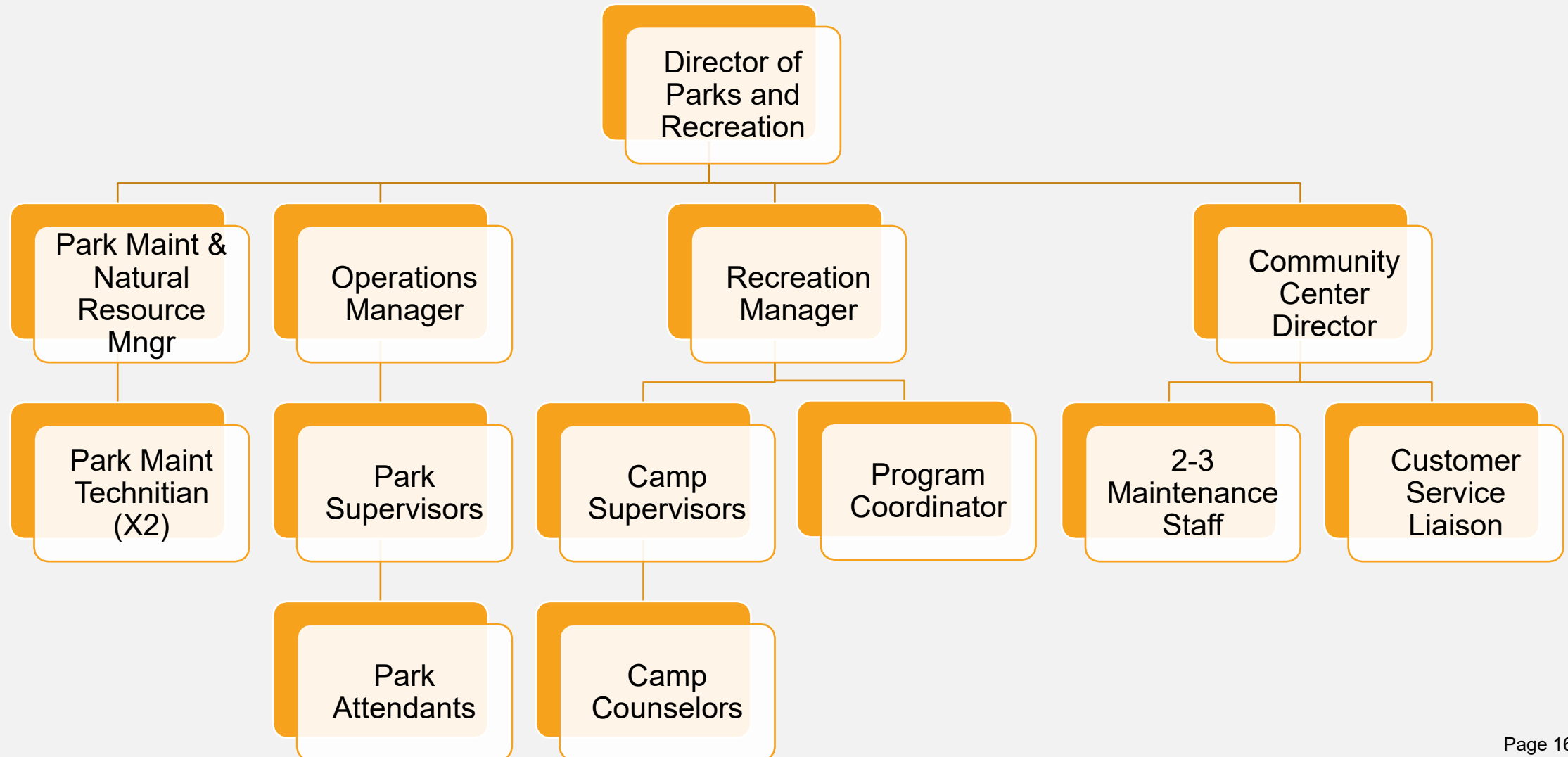
	Resident Camper	Non-Resident Camper	Counselor in Training
Current	\$150	\$200	\$75
Proposed	\$300	\$350	\$150

Wimberley Summer Camp

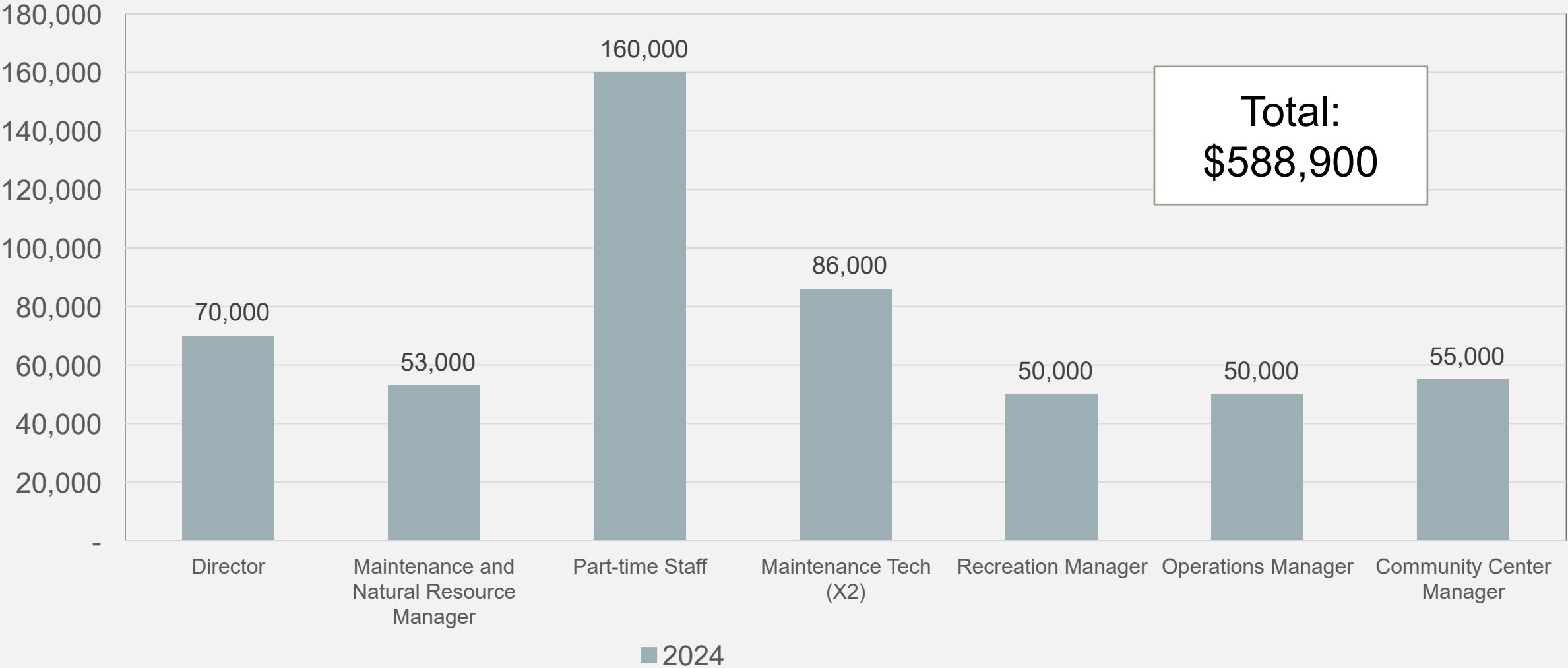
	Resident Camper	Non-Resident Camper
Proposed	\$200	\$250



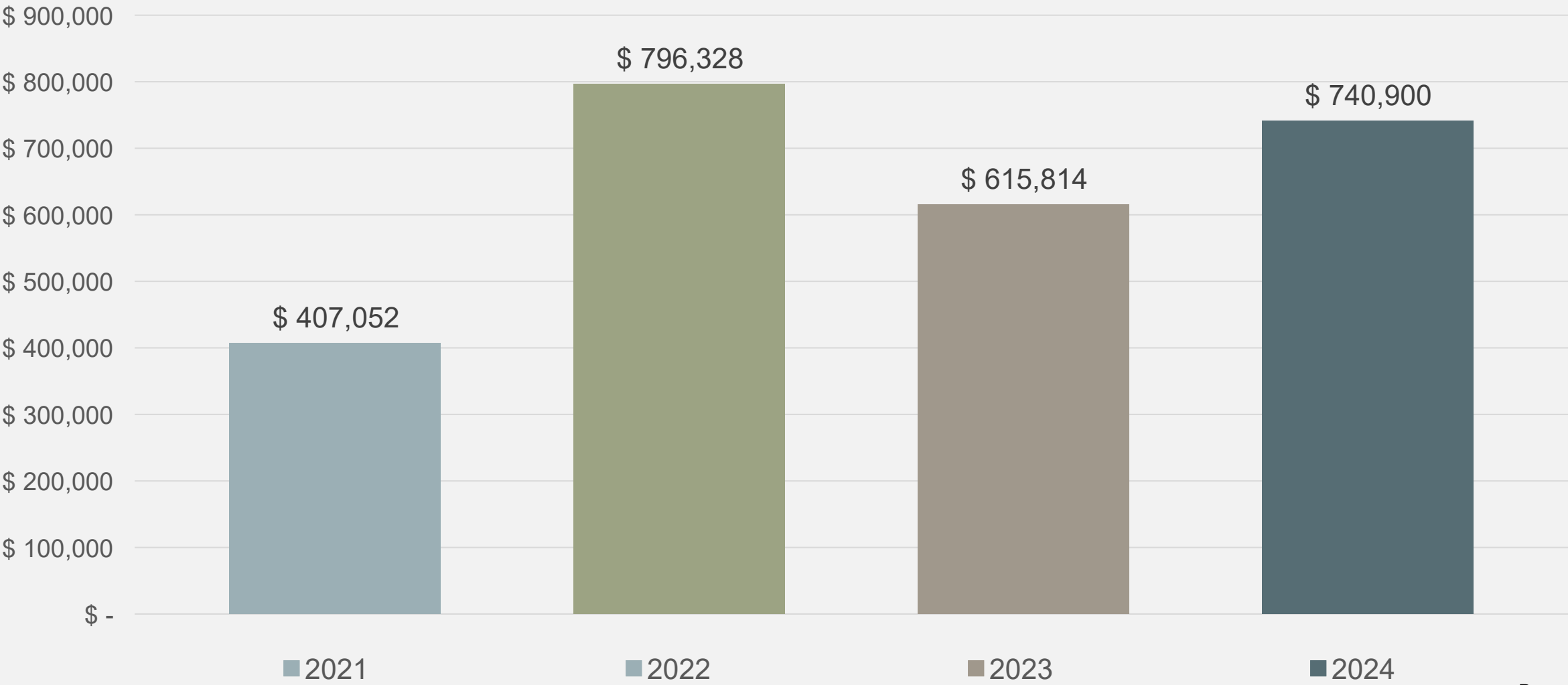
SALARIES AND WAGES



SALARIES AND WAGES CONT.



BHRP EXPENDITURES

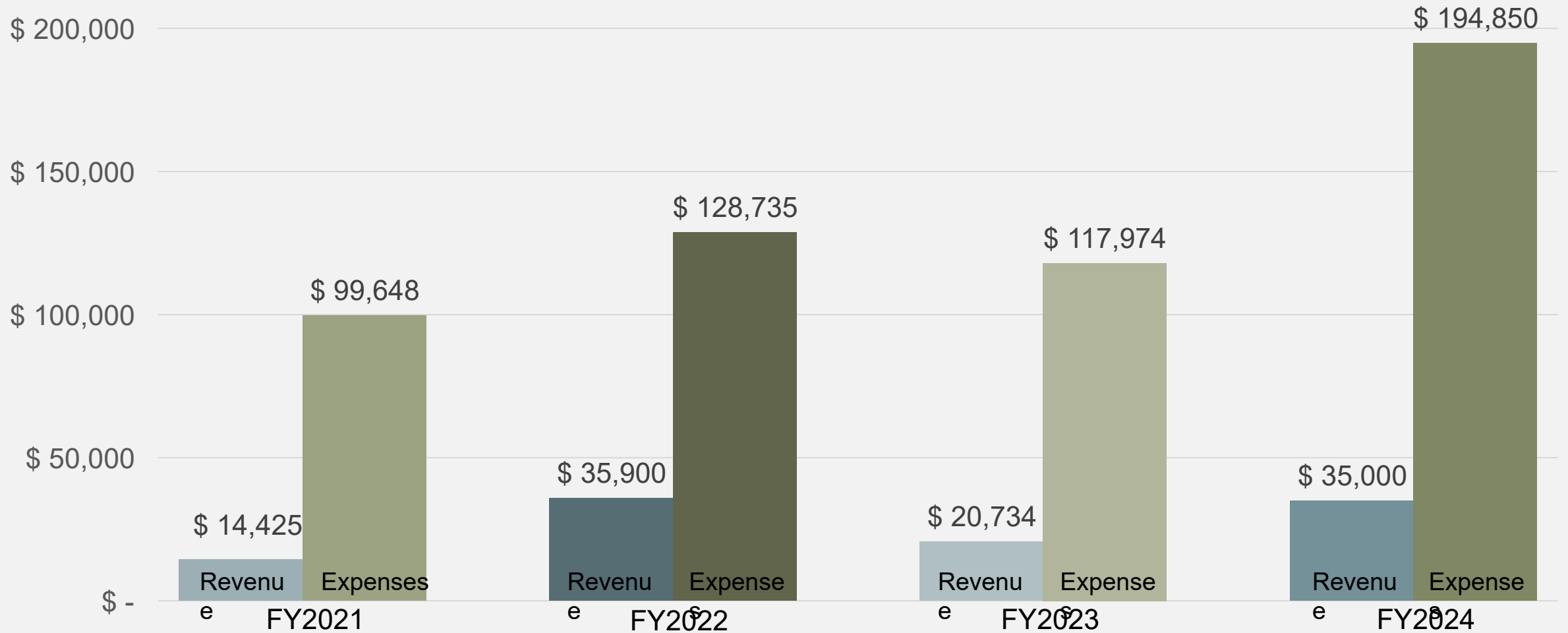


PARK PROGRAMS & OPERATIONS UPDATES

- Sponsorship Policy
 - Special Events
- Contract Recreation Instructors
 - Health and Wellness
- Summer Camps
 - Blue Hole Nature Camp
 - Specialty Camp
 - Summer Camp
- Software System & Website



WIMBERLEY COMMUNITY CENTER



**CITY OF WIMBERLEY HOTEL OCCUPANCY TAX
FY2024 BUDGET (v.2)**

Account #	Description	FY21-22 Actual	FY22-23 Adopted	Current YTD	FY23-24 Proposed
Community Center					
	<u>Personnel Services</u>				
100-51-6100	Salaries & Wages Part-Time	12,189.26	20,000.00	16,563.11	39,000.00
100-51-6105	Salaries & Wages Full-Time	46,133.69	49,920.00	44,789.47	55,000.00
100-51-6210	Benefits - Health/Dental/Vision/Life	10,624.56	9,500.00	6,278.98	10,500.00
100-51-6220	Payroll Taxes	4,265.93	3,820.00	4,247.39	7,800.00
100-51-6230	TMRS Contribution	2,697.19	3,270.00	2,445.95	3,700.00
100-51-6250	Unemployment Compensation	72.16	121.00	39.70	200.00
100-51-6251	Workers Compensation	0.00	205.00	0.00	3,500.00
	Subtotal	75,982.79	86,836.00	74,364.60	119,700.00
	<u>Supplies & Maintenance</u>				
100-51-6410	Utilities	24,799.55	20,000.00	15,757.74	24,000.00
100-51-6430	Bldg Repairs/Maintenance	14,876.98	20,000.00	9,418.00	20,000.00
100-51-6443	Equipment Rent/Right-To Use Lease	0.00	0.00	0.00	1,500.00
100-51-6521	Security System	1,264.47	1,500.00	792.00	0.00
100-51-6610	General Operating Supplies	2,538.86	2,500.00	5,500.53	4,000.00
100-51-6660	Office Supplies	134.03	300.00	809.80	300.00
100-51-6797	Capital Outlay - Facilities	0.00	10,000.00	0.00	10,000.00
	Subtotal	43,613.89	54,300.00	32,278.07	59,800.00
100-51-6270	Annual/Assoc Dues	222.18	200.00	274.87	200.00
100-51-6370	Contract Services	2,880.75	2,000.00	1,567.00	500.00
100-51-6411	Telephones	2,083.85	2,500.00	2,047.98	0.00
100-51-6532	Office Tech/Software	2,058.94	2,000.00	3,132.94	2,000.00
100-51-6540	Advertising	1,853.00	2,500.00	709.00	2,500.00
100-51-6541	Public Relations/Receptions	0.00	0.00	0.00	0.00
100-51-6551	Printing	39.77	100.00	0.00	100.00
100-51-6616	Programs	0.00	10,000.00	294.14	10,000.00
100-51-6651	Postage	0.00	50.00	0.00	50.00
100-51-6794	Capital Outlay - Equipmt/Other	0.00	0.00	3,305.91	0.00
	Subtotal	9,138.49	19,350.00	11,331.84	15,350.00
	Total Community Center	128,735.17	160,486.00	117,974.51	194,850.00
Parks					
	<u>Supplies & Maintenance</u>				
100-52-6410	Utilities	1,854.38	8,000.00	2,900.34	5,000.00
100-52-6430	Bldg Repairs/Maintenance	534.35	2,500.00	1,400.44	2,500.00
100-52-6585	Nature Trail/Old Baldy	1,490.71	1,000.00	672.02	1,000.00
100-52-6610	General Operating Supplies	0.00	1,000.00	819.40	1,000.00
	Subtotal	3,879.44	12,500.00	5,792.20	9,500.00
	Total Parks	3,879.44	12,500.00	5,792.20	9,500.00
Total Expenditures		1,896,202.37	1,694,500.00	1,155,808.09	1,887,950.00
Total Revenues		2,302,759.15	1,860,500.00	1,558,957.34	1,887,950.00
Excess (Deficit)		406,556.78	166,000.00	403,149.25	0.00



AGENDA ITEM:	3. Discuss and consider possible action to recommend approval of a concept for a community garden - Friends of Wimberley Parks
SUBMITTED BY:	
DATE SUBMITTED:	07/25/2023
MEETING DATE:	August 2, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. 230629 Preferred Concept Presentation (1)



Marilee Wood Memorial Garden

June 2023

Prepared for:

Friends of Blue Hole

Prepared by:

Lionheart Places
Tel. 512.520.4488
Email. steven@lionheartplaces.com
rebecca@lionheartplaces.com
margaret@lionheartplaces.com



Wood-Grinstead Amphitheater, Blue Hole Regional Park



Swimming Entrance, Blue Hole Regional Park

Memorial Garden Preferred Concept Design Presentation

- Review of Project
- Preferred Concept Plan
- Plant and Material Palette

Project Context

VISION

The Marilee Wood Memorial Garden will honor the memory of Marilee Wood, a member of Friends of Blue Hole and an integral part of creating Blue Hole Regional Park. A tireless advocate for her community, the Marilee Wood Memorial Garden will celebrate her legacy of environmental stewardship, connection with the community and her love of Hill Country gardens.

GOALS

- 1. The garden allows for a place to connect with nature and friends, while also being a place of peace and serenity.
- 2. The garden design aligns with the vernacular and experience of Blue Hole Regional Park
- 3. The garden is easily accessible for all ages and users.
- 4. The garden enhances the ecological and sustainability goals of the park.
- 5. The garden is a destination for those using the park.

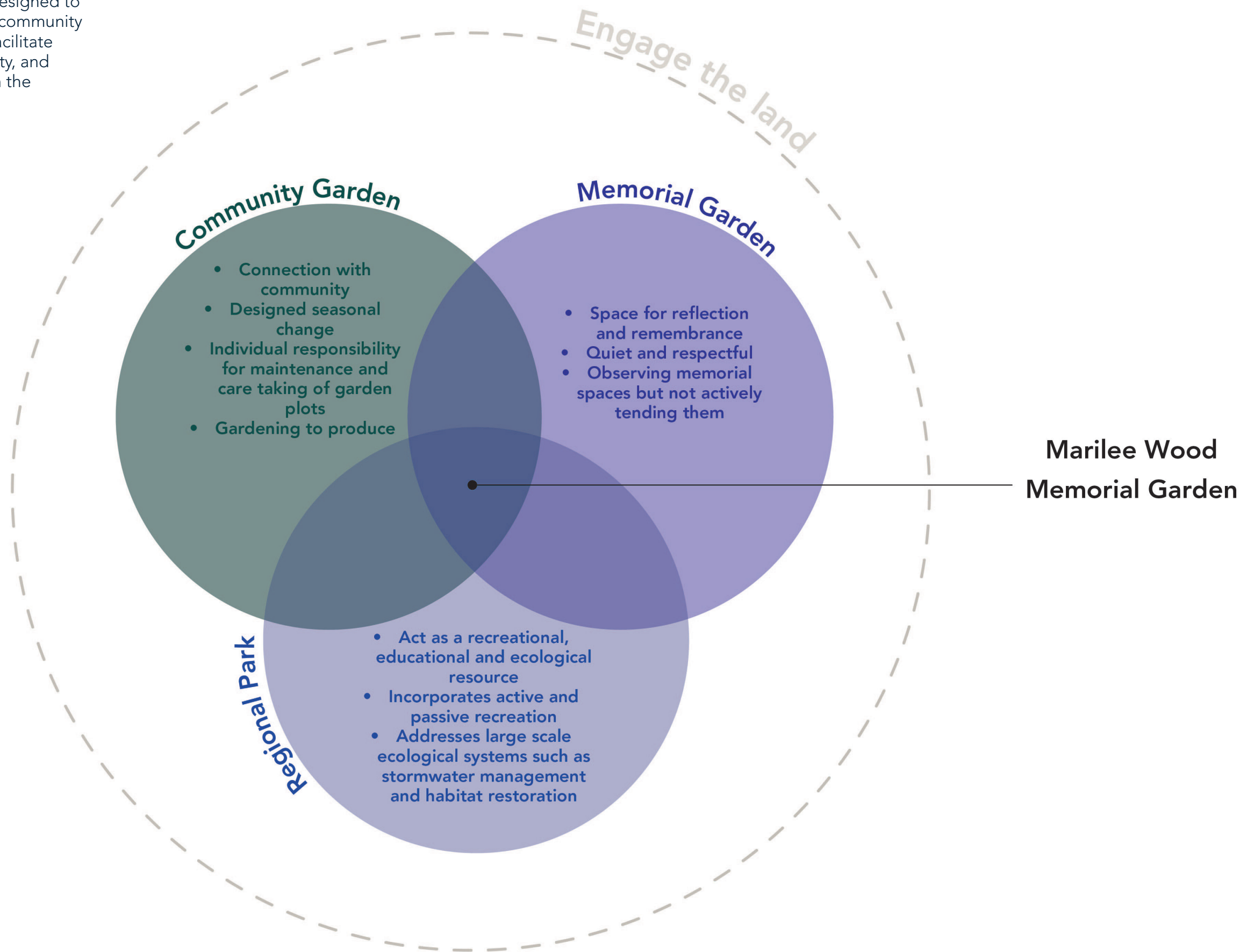


Blue Hole Community Pavilion

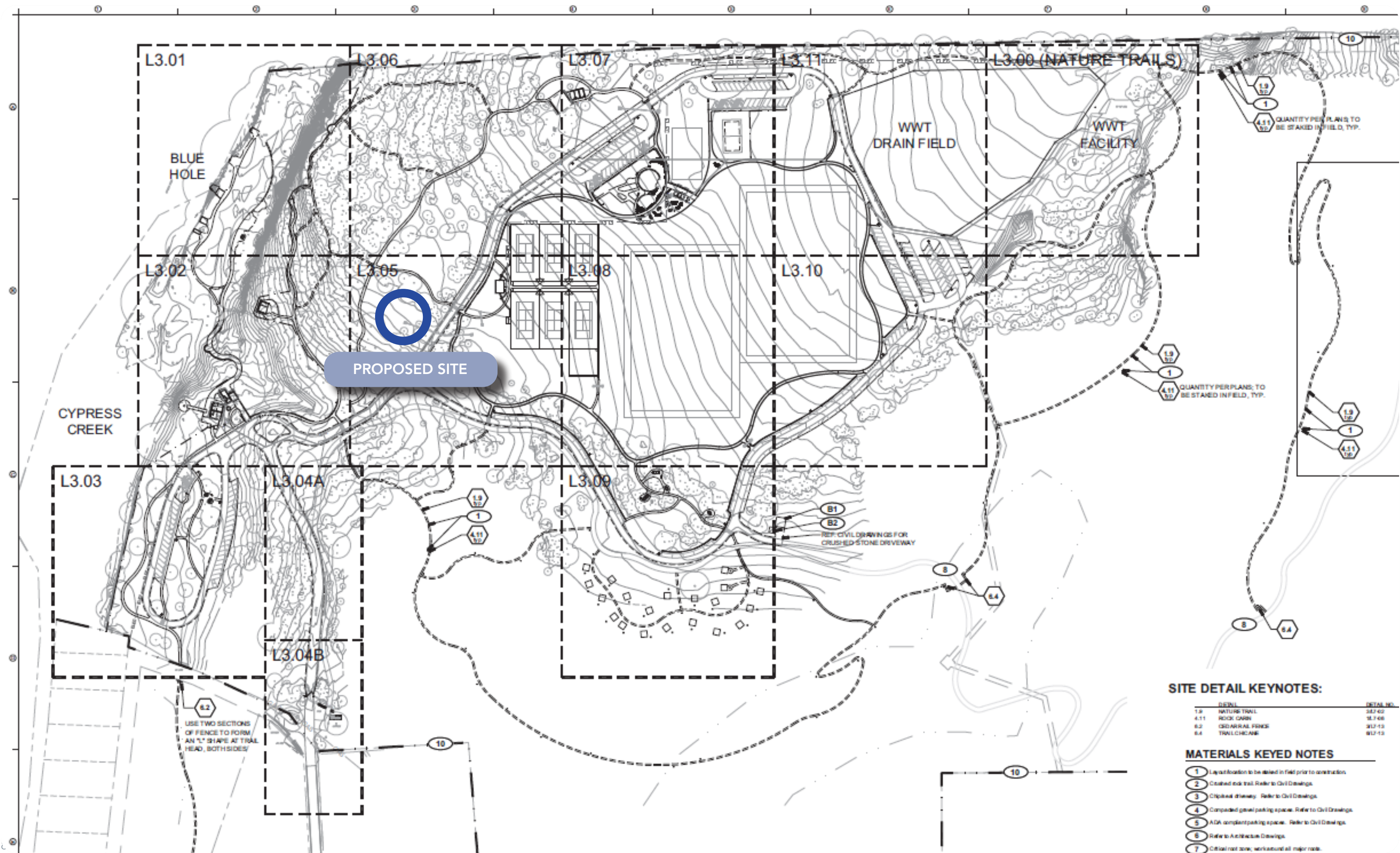
Source: City of Wimberley, Texas

Marilee Wood Memorial Garden

The Marilee Wood Memorial Garden will be designed to exist at the intersection of memorial gardens, community gardens, and regional parks. The design will facilitate moments of connection with nature, community, and remembrance of Marilee Wood’s legacy within the greater context of Blue Hole Regional Park.



Project Location



Project Location



Aerial of Blue Hole Regional Park Source: City of Wimberley, Texas

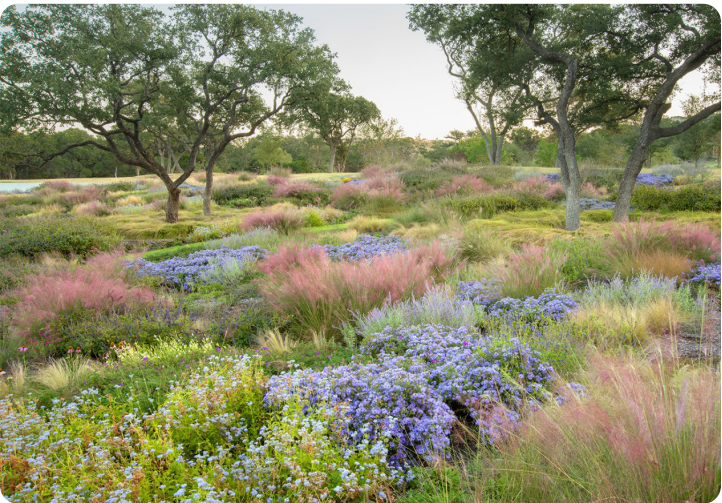
The chosen location is secluded from the main upper road loop and overlooks the dry rain garden detention pond. A 5'-wide decomposed granite trail provides direct access to this area. Parking is readily available along the main upper road loop approximately 50' away.

The design concepts all incorporate enhancements of the existing stormwater management system, providing an opportunity to weave together ecological functionality with creative interpretations around themes of remembrance, seasons and cycles of life. The land above the pond is relatively flat and receives direct sun, while the surrounding forest path receives ample shade from trees. The sun and shade patterns create an opportunity for the stormwater basin and memorial garden to shine with native landscaping that incorporates grasses, fruit trees and wildflowers while the surrounding path remains comfortably shaded.



PREFERRED CONCEPT PLAN

The preferred concept plan has a formal path embraced by trees with a water feature in the center. The native flowering tree grove encircles the existing shape of the rain garden.



1"=20'

Section



1"=1'

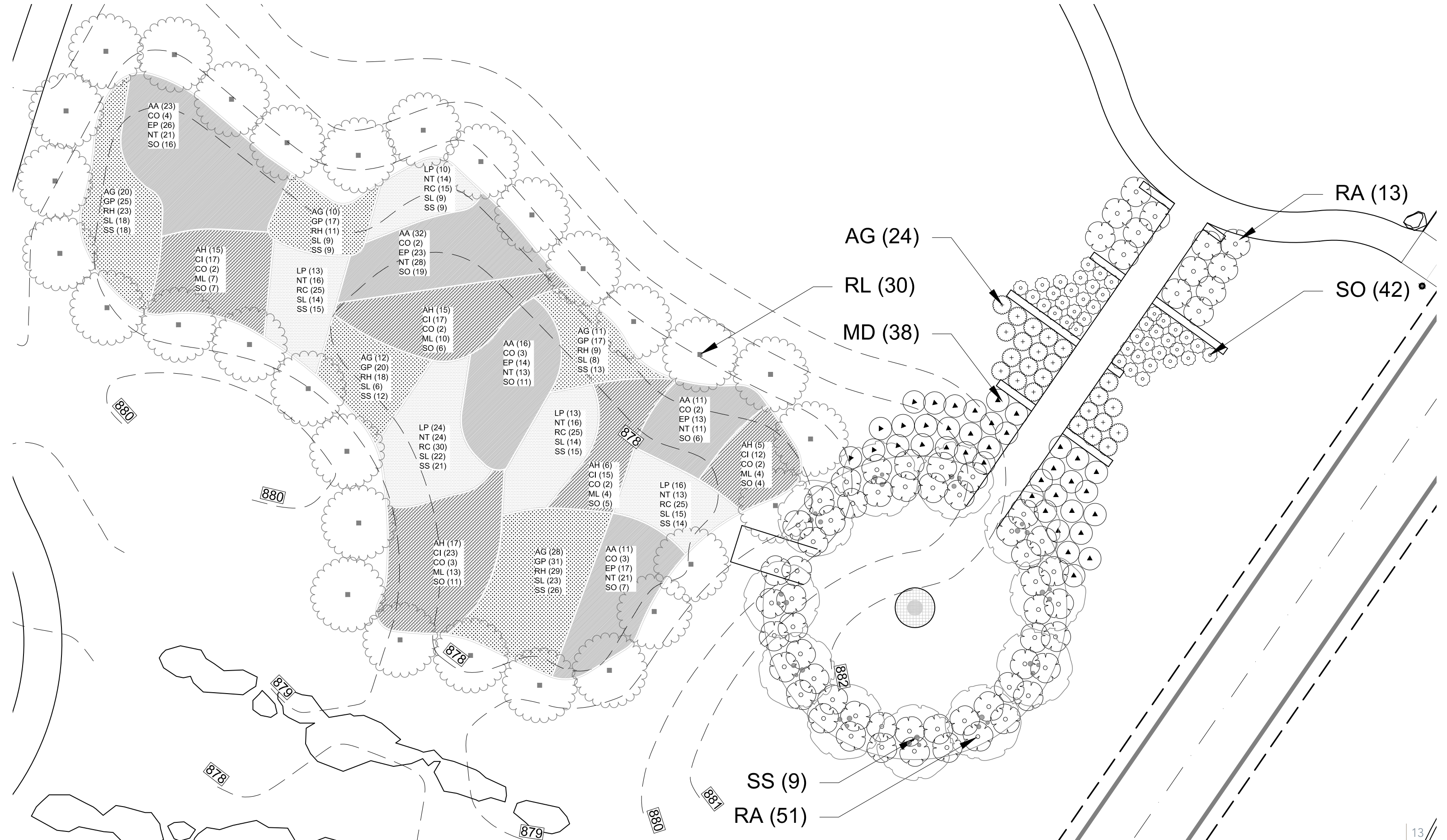
PLANT LIST - Perennials

	<u>Botanical Name</u>	<u>Common Name</u>	<u>Spacing</u>	<u>Seasonal Interest</u>
⦿	Ageratina havanensis	Shrubby Boneset	24"	Summer-Fall
	Andropogon glomeratus	Bushy Bluestem	24"	Fall/Winter
	Asclepias asperula	Antelope-Horn Milkweed	12"	Spring-Fall
	Callirhoe involucrata	Winecup	12"	Spring-Summer
	Cephalanthus occidentalis	Button Bush	72"	
	Echinacea purpurea	Purple Coneflower*	12"	
	Gallardia pulchella	Blanketflower	12"	Spring
	Liatris punctata	Texas Blazing Star*	18"	Summer-Fall
⦿	Malvaviscus arboreus var.drummondii	Turk's Cap	36"	Late Spring-Fall
	Muhlenbergia capillaris	Gulf Muhly	30"	Fall
	Nasella tenuissima	Mexican Feathergrass	18"	
	Ratbida columnifera	Upright Prairie Coneflower	12"	Spring
⦿	Rhus aromatica 'Gro-Low'	Fragrant Sumac	60"	
	Rudbeckia hirta	Black-eyed Susan	18"	Fall/Spring
	Schizachyrium scoparium	Little Bluestem	18"	
	Senna lindheimeri	Lindheimer's Senna	18"	Summer
⦿	Symphotrichum oblongifolium	Fall Aster*	30"	Fall

All plants are from the LBJ Wildflower Center Deer Resistant Plant List unless otherwise stated
* indicates the research on the species deer resistance is from an alternate source
i. Purple Coneflower, Rutgers University
ii. Texas Blazing Star, Comal Master Gardener
iii. Fall Aster, Rutgers University



Planting Schedule and Imagery





Entrance Pathway

1.



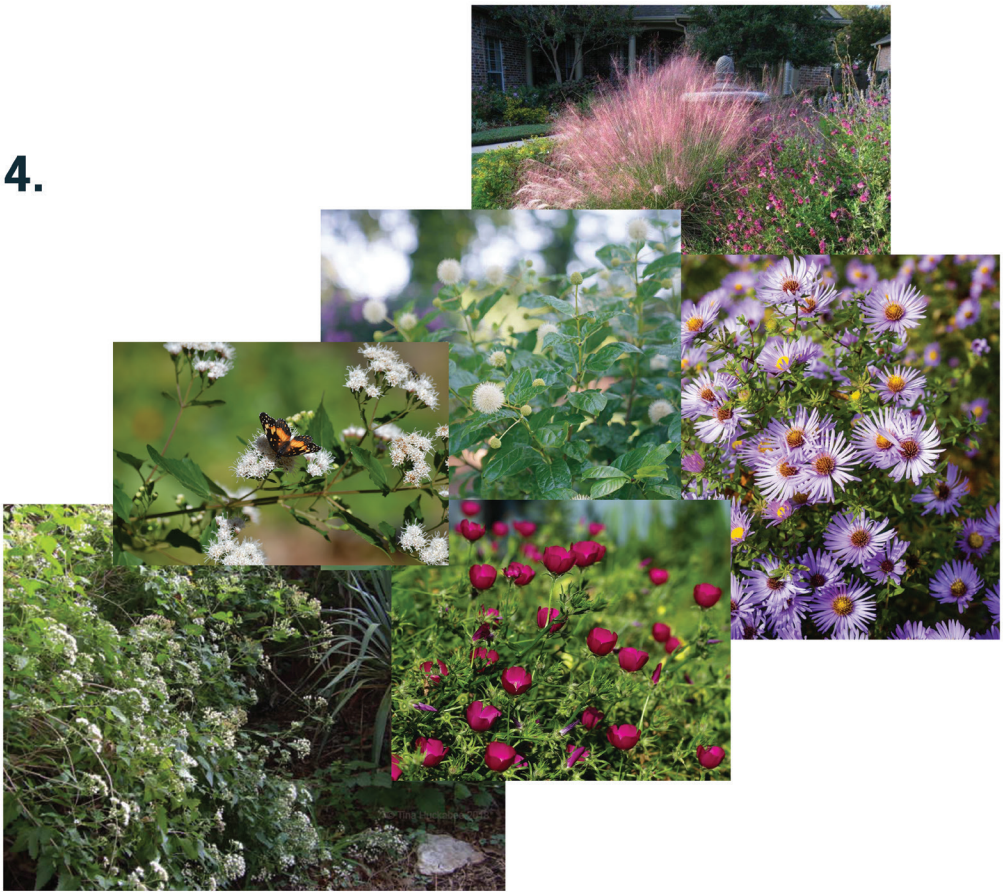
2.



3.



4.





Trees

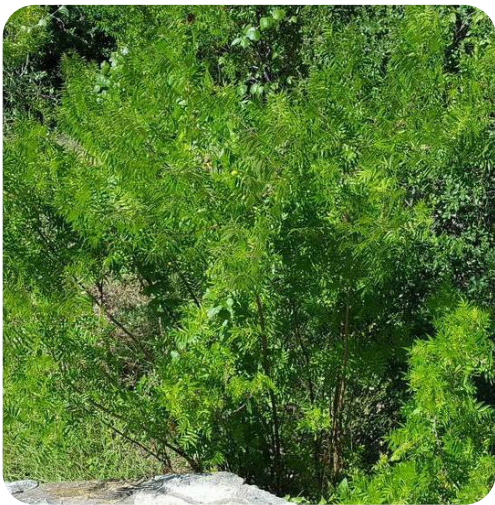
Color Through the Seasons →



Sophora secundiflora Texas Mountain Laurel



Spring Color



Rhus lanceolata Flameleaf Sumac



Fall Color

Shrub

Color Through the Seasons →



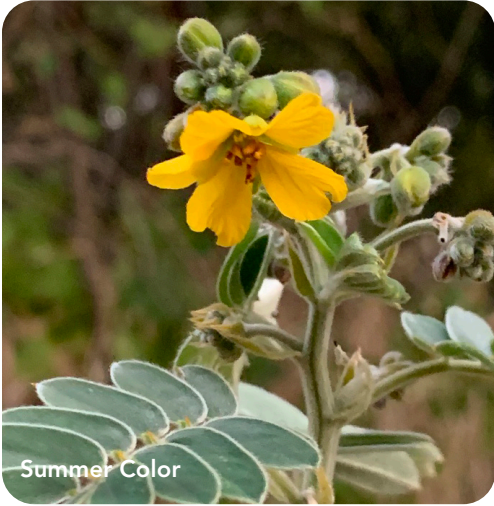
Malvaviscus drummondii Turk's Cap



Spring/Summer Color



Senna lindheimeriana Lindehimer's Senna



Summer Color



Rhus aromatica Gro-Low Fragrant Sumac



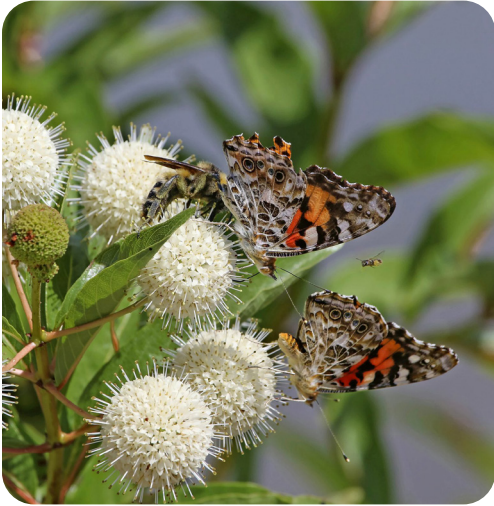
Fall Color



Ageratina havanensis Shrubby Boneset



Cephalanthus occidentalis Buttonbush



Pollinator Favorites

Flowering Perennials

Color Through the Seasons →



Spring-Summer Color

Rudbecki hirta Black-Eyed Susan



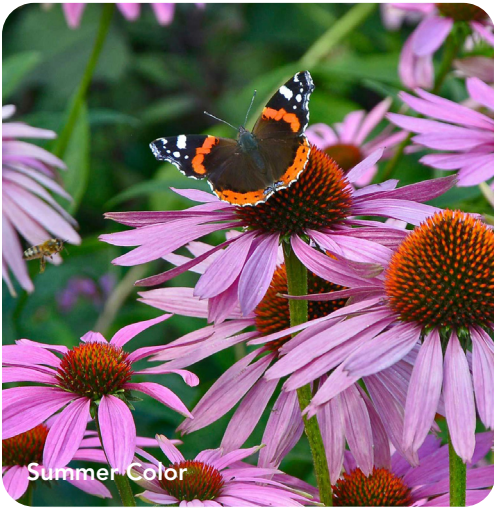
Spring-Summer Color

Callirhoe involucrata Winecup



Spring-Fall Color

Asclepias asperula Antelope-Horn Milkweed



Summer Color

Echinacea purpurea Purple Coneflower



Summer- Fall Color

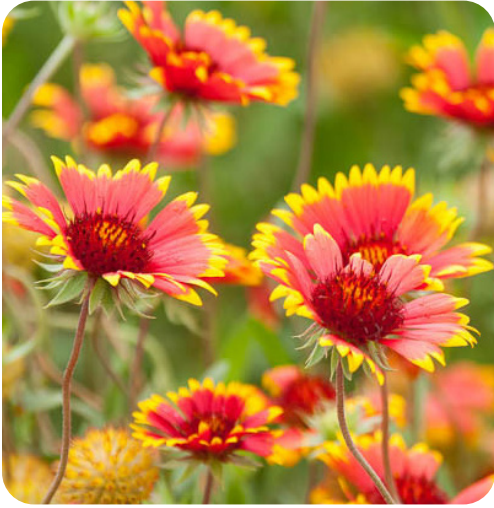
Liatris punctata Texas Blazing Star



Fall Color

Symphyotrichum oblongifolium Fall Aster

Seasonal Wildflowers (Spring-Summer Color)



Gaillardia pulchella Firewheel



Ratibida columnifera Upright Prairie Coneflower

Grasses



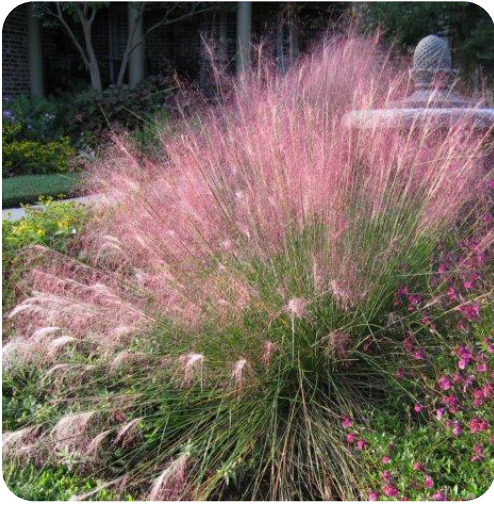
Nassella tenuissima Mexican Feathergrass



Andropogon glomeratus Bushy Bluestem



Schizachyrium scoparium Little Bluestem



Muhlenbergia capillaris Gulf Muhly

Material Imagery

STONE



Memorial Plaque



Water Feature



Paving



Wall

WOOD



Wood Benches

GRAVEL

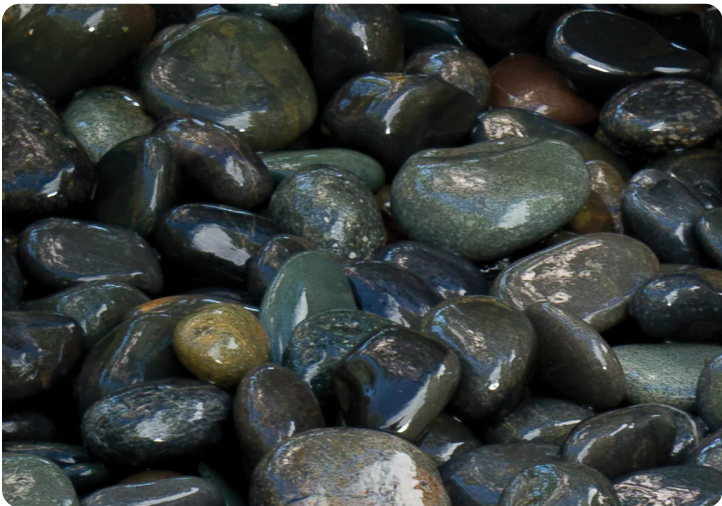


Decomposed gravel path

Water Feature Details



Water Feature



Pebbles

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DISAPPEARING WATER FEATURE BASIN • CUVETTE POUR JEUX D’EAU EN CIRCUIT FERMÉ • CUBETA PARA FUENTE DE AGUA QUE DESAPARECE

EN INTRODUCTION

This instruction sheet provides you with the information required to safely own and operate your Little Giant product. Retain these instructions for future reference.

The Little Giant product you have purchased is of the highest quality workmanship and material, and has been engineered to give you long and reliable service. Little Giant products are carefully tested, inspected, and packaged to ensure safe delivery and operation. Please examine your items carefully to ensure that no damage occurred during shipment. If damage has occurred, please contact the place of purchase. They will assist you in replacement or repair, if required.

READ THESE INSTRUCTIONS CAREFULLY BEFORE ATTEMPTING TO INSTALL, OPERATE, OR SERVICE YOUR LITTLE GIANT PRODUCT. KNOW THE PRODUCT’S APPLICATION, LIMITATIONS, AND POTENTIAL HAZARDS. PROTECT YOURSELF AND OTHERS BY OBSERVING ALL SAFETY INFORMATION. FAILURE TO COMPLY WITH THESE INSTRUCTIONS COULD RESULT IN PERSONAL INJURY AND/OR PROPERTY DAMAGE!

INSTALLATION (DFB36)

Refer to Figure 1 and the following instructions to install the DFB36 basin:

1. Dig a hole 9” deep, 30” in diameter at the bottom, and sloping to 35” in diameter at the top. Ensure that the ground at the bottom is level and solid.
2. Place the basin into the hole, with the power cord cut-out facing toward the power source.
3. Set the support into the circular receptacle in the center of the basin and align the tubing cut-outs.
4. Place the pump into the basin, running the power cord through the cord cut-out.
5. Cut a length of tubing long enough to reach from the bottom of the basin to the top of the water feature.
6. Run the tubing through the center hole in the top of the support and out the tubing cut-outs, then connect it to the pump outlet fitting.
7. Install the six top plates.
8. Refer to the water feature owner’s manual to complete the installation.

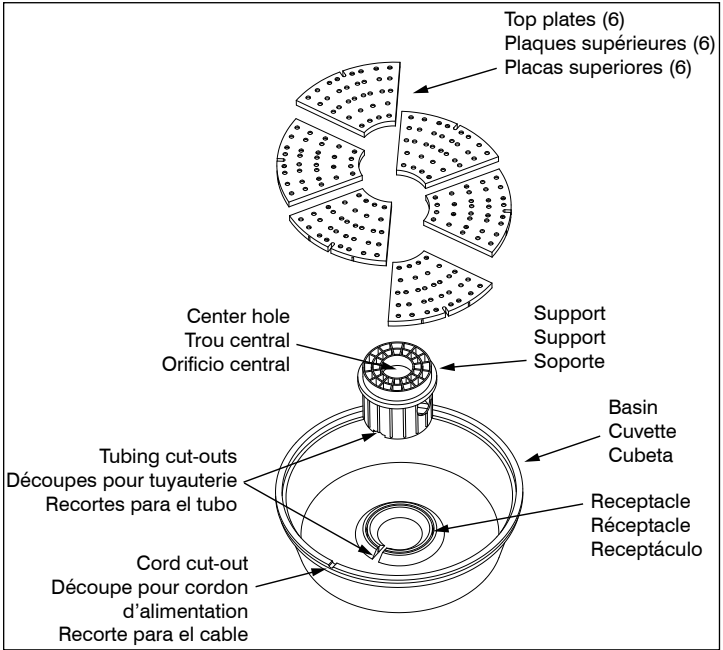


Figure • Figure • Figura 1 - DFB36



INSTALLATION (DFB44)

Refer to Figure 2 and the following instructions to install the DFB44 basin:

1. Dig a hole 10” deep, 29” square at the bottom, and sloping to 37” square at the top. Ensure that the ground at the bottom is level and solid.
2. Place the basin into the hole.
3. Insert the 8 supports into the 8 support holes.
4. Place the center plate (gray) onto the supports, pressing firmly to ensure full installation.
5. Place the pump into the basin.
6. Cut a length of tubing long enough to reach from the bottom of the basin to the top of the water feature.
7. Run the tubing through the center hole in the top of the center plate and connect it to the pump outlet fitting.
8. Install the four top plates. On the side nearest the power supply, run the pump power cord out the cord gap, under the edge of the top plate, and through the cord cut-out.
9. Install the four access covers, ensuring that the cut-out in each faces outward.
10. Refer to the water feature owner’s manual to complete the installation.

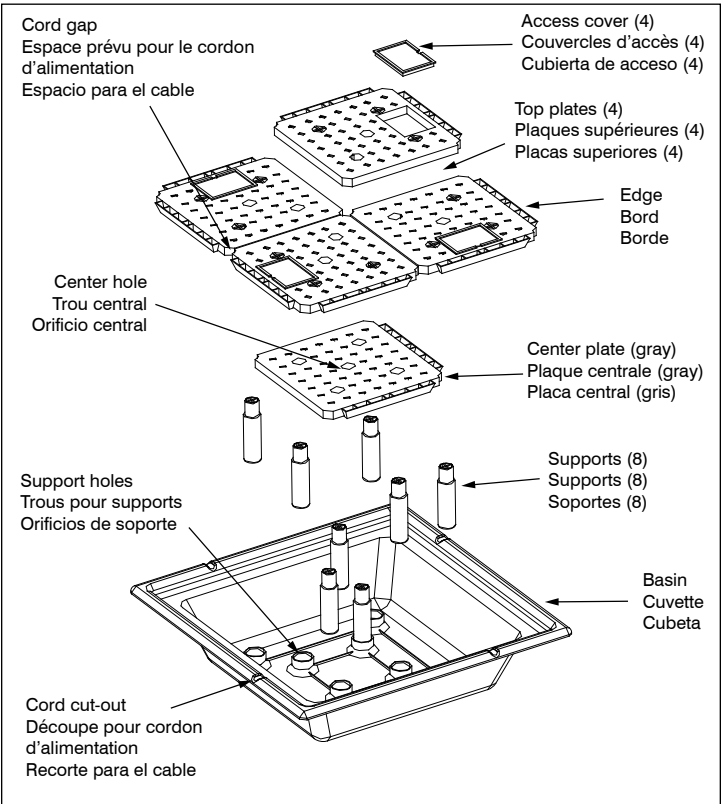


Figure • Figure • Figura 2 - DFB44

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