



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
THURSDAY, AUGUST 3, 2023 - 6:00 PM

AGENDA

1. **CALL TO ORDER** August 3, 2023, at 6:00 PM

2. **CALL OF ROLL**

3. **INVOCATION** Susan Rang, United Methodist Church

4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

5. **CITIZENS COMMUNICATIONS**

The City Council welcomes comments from citizens at regular meetings. Citizens wishing to speak must sign up prior to the meeting being called to order. We abide by the Texas Open Meetings Act, so council members are allowed only to speak about items posted on the agenda. All other inquiries will be forwarded to staff and may be placed on a future agenda for discussion. Speakers will have one opportunity to speak during the time period, and they must observe the three-minute time limit. After you state your name, staff will start the timer and you have 3 minutes to speak. We will endeavor to ensure that meetings are conducted in a courteous manner, and in an atmosphere free of defamation, intimidation, personal affronts, profanity, or threats of violence.

6. **CONSENT AGENDA**

6.1. Consider approval of the following meeting minutes:

- a. July 20, 2023 Budget Workshop Meeting
- b. July 20, 2023 Regular City Council Meeting

6.2. Consider approval of the 2023/2024 holiday schedule.

7. **DISCUSSION AND POSSIBLE ACTION**

7.1. Discuss and consider possible action regarding a request, from the Knights of Columbus Wimberley Council 9151, to permit a temporary structure located at 14711 Ranch Road 12, Wimberley, Texas. (Nathan Glaiser, Director of Planning and Public Works)

7.2. Discuss and consider possible action regarding a request, from Tim Busby, for a Temporary Structure Permit to operate a mobile airstream cigar lounge at 13619 Ranch Road 12 Wimberley, Texas 78676. (Nathan Glaiser, Director of Planning & Public Works)

- 7.3. Discuss and consider possible action to authorize a Request for Proposal (RFP) for the Blue Hole Regional Park Hike and Bike Improvement project. (*Richard Shaver, Parks Director*)
- 7.4. Discuss and consider possible action designating a bank depository for the City of Wimberley and authorizing the City Administrator to execute the Bank Depository Agreement. (*Tim Patek, City Administrator*)
- 7.5. Discuss and consider cancelling the October 5, 2023 Regular City Council Meeting due to the Texas Municipal League Conference. (*Tammy Heller, City Secretary*)

8. **CITY COUNCIL REPORTS**

- 8.1. Announcements
- 8.2. Future Agenda Items

9. **ADJOURNMENT**

EXECUTIVE SESSION NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for Executive Session

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofwimberley.com, in compliance with Chapter 551, Texas Government Code, on Friday, July 28, 2023, by 6:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Tammy Heller, City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Interim City Secretary Tammy Cook at (512) 648-2403 two business days in advance of the meeting for appropriate arrangements.





AGENDA ITEM:	1. Consider approval of the following meeting minutes: a. July 20, 2023 Budget Workshop Meeting b. July 20, 2023 Regular City Council Meeting
SUBMITTED BY:	
DATE SUBMITTED:	07/19/2023
MEETING DATE:	August 3, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Consider approval of meeting minute(s).

REQUESTED ACTION

Motion

FINANCIAL

N/A

STAFF RECOMMENDATION

Approve Minutes as attached, or amend as necessary

ATTACHMENT/S

1. 07-20-2023 Budget Workshop Meeting Minutes
2. 07-20-2023 Regular Meeting Minutes



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

SPECIAL CITY COUNCIL MEETING

BUDGET WORKSHOP

WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS

221 STILLWATER, WIMBERLEY, TEXAS 78676

THURSDAY, JULY 20, 2023 - 4:00 PM

MINUTES

1. CALL TO ORDER

July 20, 2023, at 4:00 PM

Mayor Gina Fulkerson called the Budget Workshop to order at 4:00 p.m.

2. CALL OF ROLL

Council Members Present:

Gina Fulkerson, Mayor
Rebecca Minnick, Place 1
Teresa Shell, Place 2
Chris Sheffield, Place 3
Jim Chiles, Place 4
David Cohen, Place 5 (arrived after roll call at 4:04 p.m.)

Staff Members Present:

Tim Patek, City Administrator
Tammy Heller, City Secretary
Nathan Glaiser, Planning & Public Works Director
Richard Shaver, Parks Director
Monica Alcala, Finance Coordinator
Leanne Kirby, Tourism Director
Charlie Zech, City Attorney

3. BUDGET WORKSHOP

- 3.1. Receive a staff update and hold discussion regarding the preliminary Fiscal Year 2023-2024 Budget.

Tim Patek, City Administrator, presented the first draft of the Fiscal Year (FY) 2023-2024 Budget for the General, Blue Hole and Wastewater Funds. Line items for each of the Funds were discussed by Council and City staff.

4. ADJOURNMENT

A motion was made by Council Member Chiles, seconded by Council Member Shell to adjourn the Budget Workshop meeting at 5:27 p.m. The motion carried unanimously (5-0).

RECORDED BY:

Tammy Heller, City Secretary

APPROVED BY:

Gina V. Fulkerson, Mayor





City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
THURSDAY, JULY 20, 2023 - 6:00 PM

MINUTES

1. **CALL TO ORDER** July 20, 2023, at 6:00 PM

Mayor Gina Fulkerson called the Regular Meeting to order at 6:00 p.m.

2. **CALL OF ROLL**

Council Members Presents:

Gina Fulkerson, Mayor
Rebecca Minnick, Place 1
Teresa Shell, Place 2
Chris Sheffield, Place 3
Jim Chiles, Place 4
David Cohen, Place 5

Staff Members Present:

Tim Patek, City Administrator
Tammy Heller, City Secretary
Nathan Glaiser, Director of Planning and Public Works
Richard Shaver, Director of Parks
Charlie Zech, City Attorney

3. **INVOCATION** Mary Starr, Wimberley Christian Church

4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

Mayor Fulkerson led the pledges of allegiance.

5. **CITIZENS COMMUNICATIONS**

Diana Gonzales, Public Affairs Representative for Pedernales Electric Coop (PEC), stated they are celebrating 80 years of service and provided the history of the Coop. Over the past 85 years, they have become the largest coop in the United States. Various events are being planned throughout the communities they serve. She outlined the seven cooperative principles, one of which is to serve communities. She noted a grant was given to the Wimberley Institute of Cultures for a rainwater collection system. She expressed her appreciation to the City of Wimberley and the members of the coop.

6. **CONSENT AGENDA**

A motion was made by Council Member Chiles, seconded by Council Member Minnick to approve the consent agenda. The motion carried unanimously (5-0).

- 6.1. Consider approval of minutes from the July 6, 2023 Regular City Council Meeting. (*Tammy Heller, City Secretary*)

- 6.2. Approval of the June 2023 Revenue and Expenditure Report for the City of Wimberley. *(Tim Patek, City Administrator)*

7. **CITY STAFF REPORT**

- 7.1. Parks Director Report regarding, but not limited to, programs/events and maintenance projects. *(Richard Shaver, Parks Director)*

Richard Shaver, Director of Parks, provided an update of the upcoming events and programs presented by the department and noted this is Parks and Recreation Month. The annual park staff event was held recently, and he stated the Blue Hole Regional Park Playground opening would occur on August 5th. He stated two large donations were received for the naming of the Cypress Creek Nature Preserve Trail and a water feature at Martha Kniese Park. He provided new programs and event offerings at the community center, including fitness classes and camps.

8. **PRESENTATION AND POSSIBLE ACTION**

- 8.1. Presentation and consider possible action regarding the City of Wimberley's Quarterly Investment Report for the 3rd quarter of Fiscal Year 2023. *(Tim Patek, City Administrator)*

Tim Patek, City Administrator, provided the City's Third Quarter Investment Report. There being no questions, a motion was made by Council Member Minnick, seconded by Council Member Sheffield, to approve the investment report as presented. The motion carried unanimously (5-0).

9. **DISCUSSION AND POSSIBLE ACTION**

- 9.1. Consider action on Ordinance 2023-17, releasing approximately 1.56 acres of land from the extraterritorial jurisdiction of the City; repealing all ordinances to the extent they are in conflict; and providing for severability, an effective date, and proper notice and meeting. *(Nathan Glaiser, Director of Planning & Public Works)*

Nathan Glaiser, Director of Planning and Public Works, provided a presentation regarding the release of 1.56 acres of land from the City's Extraterritorial Jurisdiction (ETJ). He noted that the City has an interlocal agreement with Hays County to jointly review subdivision plats within the City's ETJ. The City's ETJ extends one mile from our city limits and does not follow property lines. Staff recently received a subdivision application where the property being subdivided is right on the edge of our ETJ. One third of the property is within our ETJ and the remainder within Woodcreek's ETJ. It is unclear how staff would review a subdivision that is only partially within the ETJ. The recommendation is to release this 1.56 acres of ETJ to be solely reviewed by Hays County.

Upon completion of discussion, a motion was made by Council Member Minnick, seconded by Council Member Chiles to release the 1.56 acres of land from the ETJ. The motion carried by a vote of four (4) in favor and one (1) abstention (Cohen)

- 9.2. Discuss and consider possible action to amend Section VII, Planning, of the City of Wimberley Governance Policy and Rules of Procedures. *(Tim Patek, City Administrator/ Rebecca Minnick, Place 1)*

Council Member Minnick made a suggestion to add language to the City Council's Governance Policy relating to the Comprehensive Plan. She would like to see the plan reviewed at least every five years.

Upon completion of discussion, a motion was made by Council Member Minnick, seconded by Council Member Sheffield to amend the Governance Policy by adding the following to Section VII Planning:

7.3 The governing body shall review the City's Comprehensive Plan, as necessary, but at least every five (5) years. If amendments are necessary, the guidelines outlined in Chapter 213 of the Local Government Code shall be followed.

The motion carried unanimously (5-0).

10. CITY COUNCIL REPORTS

10.1. Announcements

Mayor Fulkerson announced the City had been awarded a grant from the General Land Office for the City's Comprehensive Master Plan. She also spoke about the water conservation efforts in our region that were discussed at the Hill Country Alliance meeting.

10.2. Future Agenda Items

No future agenda items were added.

11. ADJOURNMENT

A motion was made by Council Member Cohen, seconded by Council Member Chiles to adjourn the regular meeting at 6:37 p.m. The motion carried unanimously (5-0).

RECORDED BY:

Tammy Heller, City Secretary

APPROVED BY:

Gina V. Fulkerson, Mayor





AGENDA ITEM:	2. Consider approval of the 2023/2024 holiday schedule.
SUBMITTED BY:	Tammy Heller
DATE SUBMITTED:	07/19/2023
MEETING DATE:	August 3, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Per the City's personnel policy, a holiday schedule shall be approved annually by the City Council. The same holidays were observed last year.

REQUESTED ACTION

Motion

FINANCIAL

N/A

STAFF RECOMMENDATION

Approve as attached

ATTACHMENT/S

1. Holiday Schedule 2023-2024



CITY COUNCIL

Gina Fulkerson
Mayor

Rebecca Minnick
Mayor Pro-tem

Teresa Shell
Place 2

Jim Chiles
Place 4

Chris Sheffield
Place 3

David Cohen
Place 5

2023-2024 HOLIDAY SCHEDULE

Indigenous People's	October 9, 2023
Veterans	November 10, 2023
Thanksgiving	November 22, 23 & 24, 2023
Christmas	December 22, 25 & 26, 2023
New Year's	January 1, 2024
Martin Luther King	January 15, 2024
President's Day	February 19, 2024
Good Friday	March 29, 2024
Memorial Day	May 27, 2024
Juneteenth	June 19, 2024
Independence Day	July 4, 2024
Labor Day	September 2, 2024



AGENDA ITEM:	1. Discuss and consider possible action regarding a request, from the Knights of Columbus Wimberley Council 9151, to permit a temporary structure located at 14711 Ranch Road 12, Wimberley, Texas. <i>(Nathan Glaiser, Director of Planning and Public Works)</i>
SUBMITTED BY:	Nathan Glaiser
DATE SUBMITTED:	07/28/2023
MEETING DATE:	August 3, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The Knights of Columbus Wimberley Council 9151 would like to place a temporary tent on a property located at 14711 Ranch Road 12 from October 16, 2023 to October 26, 2023 for their Annual Hunters Night Out Fundraiser. The tent is for an event that is on October 21, 2023. Per City of Wimberley ordinance Article 4.04, all temporary structures must have prior approval by City Council.

REQUESTED ACTION

Motion
Discussion

FINANCIAL

STAFF RECOMMENDATION

Approve as presented

ATTACHMENT/S

1. Supporting Docs_Redacted



St. Mary Catholic Church

14711 Ranch Road 12
Wimberley, Texas 78676



July 20, 2023

Dear Mr. Glaiser:

The Knights of Columbus Council 9151 have permission to use the property of Saint Mary Catholic Church for their annual fundraiser. If there are any questions or concerns, please feel free to contact me at



Respectfully,

Fr. Chris Unachukwu MSP.



Certificate of Flame Resistance

REGISTERED FABRIC NUMBER

140.01

ISSUED BY

SNYDER MANUFACTURING, INC.
3001 PROGRESS STREET
DOVER, OHIO 44622

Date manufactured
01/11/18

This is to certify that the materials described below are flame-retardant and inherently nonflammable.

FOR TENTS OF THE SOUTHWEST INC

ADDRESS 5920 KILLDOCK

CITY HOUSTON

STATE TX 77086



The articles described below are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.

The Flame Retardant Process Used WILL NOT Be Removed By Washing

* FABRIC MEETS THE REQUIREMENTS OF THE SPECIFICATIONS LISTED BELOW INDICATED BY ☒

☒ NFPA-701-2015 (Large Scale)

☐ MIL-C-43006

☐ FMVSS-302

☐ CAN/ULC-S109-2014

☐ CPAI-84

☐ A-A-55308

SNYDER MANUFACTURING INC.

By

Michael G. Felt

Title

Supervisor, Quality Control

STYLE PRV 13109 WHITE 61" HI GLOSS

CONTROL NO. 18033

CUSTOMER ORDER NO. RANDY

SNYDER S-ORDER NO. 250962

DATE PROCESSED 01/11/18

YARDS OR QUANTITY 760

DATE CERTIFIED 02/01/18

B-2-10-05P

TABLES - 95
CHAIRS - 1483

FLOOR PLAN

2023 HNO

CAK

ST. MARY
PARISH
ACTIVITY
CENTER

GRAVEL

GRAVEL

Food Service Tent

TREE

ICE TRAIL

CLUMP OF
CEDARS

TENT
FOOTPRINT
82' X 150'
12,300 sq ft

BEER
TENT
20' X 40'

WALKING

BETA
POTTY

ST. MARY
PARKING LOT →

Big Tent HNO

GRAVEL

QUEEN'S
THRONE

TREE

CYPRESS CREEK LANE

GSK



AGENDA ITEM:	2. Discuss and consider possible action regarding a request, from Tim Busby, for a Temporary Structure Permit to operate a mobile airstream cigar lounge at 13619 Ranch Road 12 Wimberley, Texas 78676. <i>(Nathan Glaiser, Director of Planning & Public Works)</i>
SUBMITTED BY:	Nathan Glaiser
DATE SUBMITTED:	07/19/2023
MEETING DATE:	August 3, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

Motion
Discussion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. NewTruck
2. RV with seating







AGENDA ITEM:	3. Discuss and consider possible action to authorize a Request for Proposal (RFP) for the Blue Hole Regional Park Hike and Bike Improvement project. <i>(Richard Shaver, Parks Director)</i>
SUBMITTED BY:	
DATE SUBMITTED:	07/27/2023
MEETING DATE:	August 3, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The City of Wimberley has entered into a contract with Texas Parks and Wildlife through their Recreational Trails Grant program. The City of Wimberley has been awarded a recreational Trails Grant in the amount of \$273,900 for the Blue Hole Regional Hike and Bike Improvement project. This is a reimbursement grant up to 80% of the total cost of the project. The total initial cost will be covered by the Blue Hole Unobligated Fund Balance and the park would be responsible for the remaining 20% after the reimbursement, an estimated \$68,500. When a bid has been awarded, staff will present the top bid along with a budget amendment for Council approval.

REQUESTED ACTION

Motion
Discussion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	4. Discuss and consider possible action designating a bank depository for the City of Wimberley and authorizing the City Administrator to execute the Bank Depository Agreement. <i>(Tim Patek, City Administrator)</i>
SUBMITTED BY:	Tim Patek
DATE SUBMITTED:	07/19/2023
MEETING DATE:	August 3, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Per Local Government Code 105, a municipality must go out for bid at least once every five years for bank depository services.

On June 15, 2023 the City of Wimberley posted a Request for Proposal (RFP) for firms interested in providing depository services for the City's accounts (bank accounts). Interested firms were given until July 14, 2023 to submit their applications.

The City received four (4) applications, one from Ozona Bank, Broadway Bank, Sonora Bank, and Texas Regional Bank. Texas Regional Bank provided the most competitive application. Texas Regional Bank has offered a 3% fixed rate on ALL interest-bearing accounts. They will also grant an allowance for supplies of \$4,000 per contract term. Broadway Bank offers 1.51%, Sonora Bank offers 1.25% and Ozona bank offers 1.15% on all interest-bearing accounts.

The City does have a long-standing history with Ozona Bank. The City originally entered into a depository bank agreement with Ozona Bank in 2009, again in 2014 and then 2018. Each agreement was for three years, with the ability to renew for two (2) successive one (1) year terms.

REQUESTED ACTION

Motion
Discussion

FINANCIAL

STAFF RECOMMENDATION

Based on the provided proposals, the City Administrator recommends designating Texas Regional Bank as the Depository Bank for the City of Wimberley and authorizing the City Administrator to execute the required agreement with them. I am here to answer any questions concerning the Bank RFP.

ATTACHMENT/S

None



AGENDA ITEM:	5. Discuss and consider cancelling the October 5, 2023 Regular City Council Meeting due to the Texas Municipal League Conference. <i>(Tammy Heller, City Secretary)</i>
SUBMITTED BY:	Tammy Heller
DATE SUBMITTED:	06/26/2023
MEETING DATE:	August 3, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The Texas Municipal League Annual Conference is October 4-6, 2023. This date conflicts with the first City Council meeting in October. Some Council members and staff are registered to attend. At this time there are no agenda items that need approval at that meeting. If an agenda item arises, it will be placed on the September 21st or October 19th City Council meeting agenda.

REQUESTED ACTION

Motion

FINANCIAL

STAFF RECOMMENDATION

Cancel the October 5, 2023 City Council Meeting.

ATTACHMENT/S

None



AGENDA ITEM:	1. Announcements
SUBMITTED BY:	
DATE SUBMITTED:	07/19/2023
MEETING DATE:	August 3, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	2. Future Agenda Items
SUBMITTED BY:	
DATE SUBMITTED:	07/19/2023
MEETING DATE:	August 3, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None