



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR TRANSPORTATION ADVISORY BOARD MEETING

WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676

MONDAY, AUGUST 14, 2023 - 4:00 PM

AGENDA

1. **CALL TO ORDER** August 14, 2023, at 4:00 PM
2. **CALL OF ROLL**
3. **CITIZENS COMMUNICATIONS**
This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Transportation Advisory Board. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Board. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Board or City staff. Comments should not be accusatory, derogatory or threatening in nature.
4. **MINUTES**
 - 4.1. Consider approval of minutes from the Transportation Advisory Board held on May 8, 2023.
5. **CITY STAFF REPORT**
 - 5.1. Receive update from City Staff regarding, but not limited to, road maintenance projects.
6. **DISCUSSION AND POSSIBLE ACTION**
 - 6.1. Discuss and consider rescheduling the October 2023 Transportation Advisory Board meeting, due to the City holiday closure.
 - 6.2. Discuss and consider a recommendation to City Council regarding the meeting schedule for the Transportation Advisory Board.
7. **ELECTION OF OFFICERS**
 - 7.1. Consider the appointment of a Chairperson to the Transportation Advisory Board with a term ending June 30, 2024.
 - 7.2. Consider the appointment of a Vice-Chairperson to the Transportation Advisory Board with a term ending June 30, 2024.

7.3. Consider the appointment of a Secretary to the Transportation Advisory Board with a term ending June 30, 2024.

8. **BOARD MEMBER REPORTS**

8.1. Announcements

8.2. Future Agenda Items

9. **ADJOURNMENT**

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofwimberley.com, in compliance with Chapter 551, Texas Government Code, on Friday, August 11, 2023, by 4:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Tammy Heller, City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Tammy Heller at (512) 847-0025 two business days in advance of the meeting for appropriate arrangements.





AGENDA ITEM:	1. Consider approval of minutes from the Transportation Advisory Board held on May 8, 2023.
SUBMITTED BY:	
DATE SUBMITTED:	06/16/2023
MEETING DATE:	August 14, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

- 05-08-2023 Regular Meeting Minutes



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR TRANSPORTATION ADVISORY BOARD MEETING

WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676

MONDAY, MAY 8, 2023 - 4:00 PM

MINUTES

1. **CALL TO ORDER** May 8, 2023, at 4:00 PM

4:03 p.m Ben O'Kane

2. **CALL OF ROLL**

Board members present: Ben O’Kane, Bob Harla, Matt Joyce, Alex Villaret, Aaron Reed, Bo Bowman.

City staff present: Nathan Glaiser, Planning and Development Coordinator; Alexis Esparza, Public Works Assistant

3. **CITIZENS COMMUNICATIONS**

This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Transportation Advisory Board. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Board. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Board or City staff. Comments should not be accusatory, derogatory or threatening in nature.

No citizens communication

4. **MINUTES**

- 4.1. Consider approval of minutes from the Transportation Advisory Board held on March 1, 2023.

Consider approval of minutes from the Transportation Advisory Board held on March 1, 2023.

Motion to Approve: O’Kane; Second: Reed

Motion carried unanimously

5. **PRESENTATION AND POSSIBLE ACTION**

- 5.1. Presentation from City Engineer, Chad Gilpin, regarding a road rating criteria for city roads.

Chad Gilpin and Ryan Bell presentation.

Gilpin used Dripping Springs project as an example. He showed map of Dripping Springs showing city streets color-coded green, yellow, orange, and red.

- Green indicates good, just needing routine maintenance for 30-40 year life, sealing, chip seals every five years; overlay every 7 to 15 years depending on traffic.
- Yellow indicates pretty good but do need some spot repairs and mill and overlays.
- Orange indicates poor condition and require widespread reconstruction
- Red indicates horrible condition and have to be rebuilt.

Summary of scoring

Red: 60s

Orange: 70s

Yellow: 80s

Red: 90s

O'Kane: This is what we're talking about doing for our roads. The idea being that members of the TAB do the scoring.

Gilpin: In Dripping Springs, the city did the scoring and then we created an inventory. We end up with a list of every street in city, a recommended maintenance, and a cost. These days costs are going up every year rather unpredictable, so costs require updating occasionally.

Gilpin: Then we put together a management program with a five-year budget summary, showing which roads were prioritized for budgeting over the next five years. We picked roads to fit the budget and grouped together roads based on price and street proximity.

Ryan Bell: Scoring sheets explanation. There's a scoring sheet for each road. Pictures used to demonstrate types of road disrepair

Surface defects: Raveling & Loss of surface aggregate when patches of rock delaminate from surface of road

Flushing: Tar material bleeding up through the surface. Caused by too much aggregate binder in the mix and not enough rock.

Rippling and shoving: wash boarding across surface.

Wheel track rutting: longitudinal depressions left in the wheel tracks.

Distortion: Any other deviation, such as potholes

Longitudinal wheel-track cracking: a crack that follows a course approx. parallel to centerline of the pavement.

Center line cracking: Longitudinal crack that follows center line of road

Pavement edge cracking: A crack that is parallel to and within one foot of the edge of pavement. Caused when there's not enough overbuild for the base. When you see this cracking, means the base wasn't extended beyond the surface pavement.

Alligator cracking: Surface looks like the back of an alligator. Needs to be addressed.

Transverse cracking: Cracking perpendicular to how the road runs. Cracks across the road from side to side.

Ride comfort rating: 10 to 1

This is a subjective rating that you do by driving the street at the designed speed.

8-10 excellent

6-8 good

4-6 fair

2-4 poor

0-2 very poor

All of these go into the Pavement Condition Index Score with 100-90 (good), 80-89 (satisfactory), 70-79 (at risk), 60-69 (poor), 0-59 (serious).

This is all based on subjective observation, a person's opinion, not monitoring equipment. We can ride along and help score the first few and then most people catch on pretty quick.

Reed: What we did in Dripping Springs was drive every road at speed limit and graded it on ride comfort and then went back and graded it according to the assessments.

Gilpin: The fewer people involved the better for consistency. One person might have a different scoring mindset than the other. If that's what y'all really wanted to do, we could take all the scores and put them together and drive it a bit ourselves and do a balance or weight on the score.

Reed question to Glasier: Do you think we could each ride our streets with Damian, to have a consistent perspective from one person?

Glaiser: Possibly.

Reed: Once you get into the rhythm, it goes pretty fast.

Gilpin: Most of this can be done from the windshield.

Harla: Can we get a cheat sheet with the pictures of the different types of defects?

Gilpin: Yes

Reed: It is helpful to have a five-year plan. It's an incremental approach to warming up the city council to the idea that we need to get started on this. If we don't get started, it's only going to get worse

O'Kane: We need these kinds of details to take to council. We need to come up with a priority list and a budget that's defensible.

O'Kane: Can you chip seal alligator cracking?

Gilpin: Yes, if the road shape is in good shape with moderate to less alligator cracking. But if it's severe, it needs more.

Reed: With an alligator cracing, that means it needs to be repaired now because the fines (?) are coming up out of the road and the base is starting to fail.

Gilpin: You are probably going to be faced with the same thing as DS, which is there's a handful or more of really bad roads that need attention and that spend your money fast. Then, eventually you catch up and can also include some routine maintenance.

O'Kane: Map will help. Green streets goes to just preventative.

Glaiser: How long did it take you to drive around and score all of the roads in DS?

Reed: Probaby 10 days of full dedication to driving the roads. We were still performing our normal jobs.

Bell: In another company, we did this at Woodcreek, and one person did it by foot in 3 days.

O'Kane: What is an achievable goal? By the end of the summer? 90 days?

Reed: It would be good to have the goal of being able to present something to council before budget.

Glaiser: Do we need a training?

Bell: I think it would make sense to have those who are participating to do the training.

Reed: It's invaluable to take some time with these guys and do a couple of streets. There's no way we could've done it without that.

O'Kane: We'd need somebody with the city to participate because otherwise it's going to be inconsistent scoring. Maybe Damian can join.

Joyce: It would also be helpful to have a city staffer along because sometimes it's confusing which roads are city and which are private.

Glaiser: We do have an inventory of roads, but it probably needs to be updated.

Gilpin: We could start by getting your inventory and show all city roads on a map that showed you the outline of where the city streets are.

Glaiser: I'll try to coordinate a group training scheduled for the first part of June.

O'Kane: Maybe we can make it the TAB meeting.

6. CITY STAFF REPORT

6.1. Receive update from City Staff regarding road maintenance projects.

Glaiser: We've had signs stolen recently, city limits, dark sky, and music friendly signs. So we're making new signs. All stolen from 2325

Glaiser: We are getting bids to do a concrete shoulder at River Road and 1492. Also getting bids on Spoke Hollow and Blue Heron repairs.

Other than that, business as usual, no other major projects.

7. DISCUSSION AND POSSIBLE ACTION

7.1. Discuss and consider possible action regarding the Wimberley Transportation Master Plan.

Reed: We had reviewed the master plan with the council, we gave our rec to council, and they removed several roads from the ETJ from the master plan, these were roads from a previous plan, and they removed the roads and approved the plan without them. Since then, a subdivision concept plan has come to the city. Had those roads stayed in, the developer would be required to build the road.

Development is called Mount Edith, behind the high school. It is 200 homes.

Planners use 2.1 cars per home. It is 200 homes.

Gilpin: As we're doing the TIA. The Jacobs Well – River Road connection should be there. If the road was still there, we would require them to plan to send traffic out to would-be road on western side.

The point of the master plan is to hold developers accountable for traffic they're adding onto infrastructure.

Reed: I would like to go back to city council and propose to them that we revisit this. They didn't reject something new. City staff and consultants need to be listened to. Three months after master plan was approved, here's a development coming in. We need to hold the developer accountable for spending the money so the city is not having to do it 10 to 20 years in the future when it's already too late. What we're asking for is take the recommendation and allow city staff, city engineer, and TAB to review the plan and

make a recommendation going forward. I work at a city that did not plan and now it's forever a catchup plan. I understand the mentality of "we're not letting anybody in" but there's only so much can be done. If somebody wants to develop their land, they're going to do it, and having those lines on the map gives us some power.

O'Kane: Subdivision coming in might give us the catalyst to get those roads back on the plan.

Glaiser: You could make a motion to add a board report to the city council

Reed: I make a motion to add an item to next TAB report to city council to revisit Wimberley Transportation Master Plan, specifically roads 14,19, 20.

Bowman: Second

Passed unanimously.

- 7.2.** Consider action supporting the Downtown Ranch Road 12 Sidewalks Project and seeking approval of the 2023 TxDOT Transportation Alternatives Grant to assist with funding of this project.

Glaiser: The resolution of support would strengthen our application. We've done it with Parks Board and with P&Z. We're hoping to get your support for the grant application due June 5.

Reed: Moved to approve Resolution of Support supporting the Downtown Ranch Road 12 Sidewalks Project and seeking approval of the 2023 TxDOT Transportation Alternatives Grant to assist with funding of this project.

Harla: Second

Unanimously approved.

- 7.3.** Discuss and consider possible action regarding the installation of a stop sign at Chaparral Drive.

Villaret: Emergency services like this more than speed bumps.

Harla: Regarding the sharp turn at the decline closer to the river, some people have suggested road caps to help keep you in your lane. People were concerned that roads couldn't handle speed bumps or humps, but could rumble strips be better?

They're attached with hot tar.

Gilpin: At first glance you could put a rumble strip that gets people's attention and get them to read the signs. We could take a drive through there and let you know what we think.

O'Kane: The other problem is there's no place for a squad car for the constable unless they park in someone's driveway. Looking at getting a motorcycle traffic cop.

Joyce: Motion to recommend a three-way stop sign at Chaparral and 1492 to city council.

Villaret: Second

Passes unanimously.

- 7.4.** Discuss and consider possible action regarding the Transportation Advisory Board meeting schedule.

General discussion to keep schedule for second Monday of the month at 4 p.m.

O'Kane: Motion to change meeting time to second Monday of the month at 4 p.m.

Reed: Second

Passed unanimously

8. BOARD MEMBER REPORTS

8.1. Announcements

Villaret: The pothole at Melody Way and Rhodes Land you could fit a car in. If we could at least put some roadbase in there.

Reed: Can we revisit what kind of fill we're using. Every time it rains on Carney Lane the potholes wash out. Easy Street is more effective than what city is using.

8.2. Future Agenda Items

Harla: Consideration of rumble strips on 1492 and River Road.

Reed: I heard there were going to be safety improvements on 12 at Jacob's Well Road. I would like to hear an update on what the plan is from TxDOT/Hays County.

9. ADJOURNMENT

5:28 p.m.

O'Kane: Motion to adjourn

Reed: Second

RECORDED BY:

APPROVED BY:

Tammy Heller, City Secretary

Gina V. Fulkerson, Mayor





AGENDA ITEM:	1. Receive update from City Staff regarding, but not limited to, road maintenance projects.
SUBMITTED BY:	
DATE SUBMITTED:	08/10/2023
MEETING DATE:	August 14, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	1. Discuss and consider rescheduling the October 2023 Transportation Advisory Board meeting, due to the City holiday closure.
SUBMITTED BY:	
DATE SUBMITTED:	08/07/2023
MEETING DATE:	August 14, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The Council approves the City's Holiday schedule annually in August. October 9th is the next scheduled meeting for TAB. However, the city will be closed in observation of Indigenous People's Day. Staff requests the board to consider a different date that month.

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	2. Discuss and consider a recommendation to City Council regarding the meeting schedule for the Transportation Advisory Board.
SUBMITTED BY:	
DATE SUBMITTED:	08/10/2023
MEETING DATE:	August 14, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. Proposed TAB Ordinance Amendment

ORDINANCE NO. 2023-XX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS AMENDING CHAPTER 2, ARTICLE 2.04 – BOARDS, COMMISSIONS AND COMMITTEES, OF THE WIMBERLEY CITY CODE BY AMENDING SECTION 2.04.001 BY UPDATING THE MEETING SCHEDULE OF THE TRANSPORTATION ADVISORY BOARD; AND PROVIDING FOR FINDINGS OF FACT, SAVINGS, SEVERABILITY, REPEALERS, AN EFFECTIVE DATE, AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council passed and approved Ordinance No. 2002-08, which established, the Transportation Advisory Board; and

WHEREAS, Section 2.04.001 is hereby to be amended as set forth below; and

WHEREAS, the City recognizes its responsibility and authority to impose ordinances and controls that are necessary for the government of the City, its interests, welfare, and good order of the City as a body politic.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS:

1. Section 2.04.001 entitled “Transportation Advisory Board”, Subsection (h) “Board meetings”, of the Codified Ordinances of the City of Wimberley is hereby amended as follows (with a ~~striketrough~~ meaning such languages is deleted and an underlining meaning such language is added):

(h) *Board meetings*. The board shall conduct ~~regular monthly~~ a minimum of six meetings annually at City Hall at a day and time determined by a majority vote of board members. Special meetings may be called by the board chairperson or upon application of three board members. A quorum shall be comprised of four board members. The board may determine the rules of its proceedings.

2. Savings.

The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this Ordinance.

3. Severability.

Should any sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjusted or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance in whole or any part of provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

4. Repealer.

The provisions of this Ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This Ordinance shall not be construed to require or allow any act that is prohibited by any other ordinance.

5. Effective Date.

This Ordinance shall immediately upon its passage, publication and other authorizations as may be required by law.

6. Proper Notice and Meeting.

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED AND APPROVED this ____ day of _____, 2023, by a vote of ____ (Ayes) to ____ (Nays) ____ (Abstain) vote of the City Council of the City of Wimberley, Texas.

CITY OF WIMBERLEY

By: _____
Gina V. Fulkerson, Mayor

ATTEST:

Tammy Heller, City Secretary

APPROVED AS TO FORM:

City Attorney





AGENDA ITEM:	1. Consider the appointment of a Chairperson to the Transportation Advisory Board with a term ending June 30, 2024.
SUBMITTED BY:	Nathan Glaiser
DATE SUBMITTED:	06/16/2023
MEETING DATE:	August 14, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The Transportation Advisory Board Code of Ordinance outlines the purpose, duties, composition and officers of the board. The staff is seeking appointment of the Chair.

REQUESTED ACTION

Motion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	2. Consider the appointment of a Vice-Chairperson to the Transportation Advisory Board with a term ending June 30, 2024.
SUBMITTED BY:	Nathan Glaiser
DATE SUBMITTED:	06/16/2023
MEETING DATE:	August 14, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The Transportation Advisory Board Code of Ordinance outlines the purpose, duties, composition and officers of the board. The staff is seeking appointment of the Vice-Chair.

REQUESTED ACTION

Motion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	3. Consider the appointment of a Secretary to the Transportation Advisory Board with a term ending June 30, 2024.
SUBMITTED BY:	Nathan Glaiser
DATE SUBMITTED:	06/16/2023
MEETING DATE:	August 14, 2023

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The Transportation Advisory Board Code of Ordinance outlines the purpose, duties, composition and officers of the board. The staff is seeking the appointment of the secretary.

REQUESTED ACTION

Motion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None