



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING

WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676

THURSDAY, APRIL 18, 2024 - 6:00 PM

AGENDA

1. **CALL TO ORDER** April 18, 2024, at 6:00 PM
2. **CALL OF ROLL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

5. **CITIZENS COMMUNICATIONS**

The City Council welcomes comments from citizens at regular meetings. Citizens wishing to speak must sign up prior to the meeting being called to order. We abide by the Texas Open Meetings Act, so council members are allowed only to speak about items posted on the agenda. All other inquiries will be forwarded to staff and may be placed on a future agenda for discussion. Speakers will have one opportunity to speak during the time period, and they must observe the three-minute time limit. After you state your name, staff will start the timer and you have 3 minutes to speak. We will endeavor to ensure that meetings are conducted in a courteous manner, and in an atmosphere free of defamation, intimidation, personal affronts, profanity, or threats of violence.

6. **CONSENT AGENDA**

- 6.1. Consider approval of minutes from the April 4, 2024 Regular City Council Meeting. *(Tammy Heller, City Secretary)*
- 6.2. Consider approval of the March 2024 Revenue and Expenditure Report for the City of Wimberley. *(Tim Patek, City Administrator)*

7. **PRESENTATION AND POSSIBLE ACTION**

- 7.1. Receive an update and consider possible action on the Interlocal Agreement for the Blanco Cypress Watershed Protection Plan. *(Tim Patek, City Administrator)*
- 7.2. Receive an update from a representative of Frontier Communications regarding plans for expanding Fiber Internet to Residential Customers in the City. *(Tim Patek, City Administrator)*

8. **DISCUSSION AND POSSIBLE ACTION**

- 8.1. Consider possible action on Resolution No. 05-2024, authorizing an amendment to the 2023/2024 operating budget (Budget Amendment No. 3), providing for the transfer of funds within the Blue Hole - Unobligated Fund Balance to the Capital Outlay and Improvements Fund Account Number 200-52-6794 and providing an effective date. (*Richard Shaver, Parks Director*)
- 8.2. Discuss and consider possible action of a professional services agreement for a Fire Marshal for the City of Wimberley. (*Nathan Glaiser, Director of Planning and Public Works*)
- 8.3. Discuss and consider possible action regarding the City of Wimberley's Quarterly Investment Report for the second quarter of Fiscal Year 2024. (*Tim Patek, City Administrator*)
- 8.4. Receive an update and consider possible action on County Road 1492 Improvements. (*Tim Patek, City Administrator*)

9. CITY COUNCIL REPORTS

- 9.1. Announcements
- 9.2. Future Agenda Items

10. ADJOURNMENT

EXECUTIVE SESSION NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for Executive Session

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

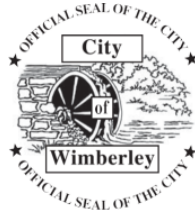
CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofwimberley.com, in compliance with Chapter 551, Texas Government Code, on Monday, April 15, 2024 by 6:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Tammy Heller, City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Tammy Heller at (512) 648-2403 two business days in advance of the meeting for appropriate arrangements.





AGENDA ITEM:	1. Consider approval of minutes from the April 4, 2024 Regular City Council Meeting. (<i>Tammy Heller, City Secretary</i>)
SUBMITTED BY:	Tammy Heller
DATE SUBMITTED:	03/06/2024
MEETING DATE:	April 18, 2024

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

Motion

FINANCIAL

STAFF RECOMMENDATION

Approve minutes as presented, or amend if necessary.

ATTACHMENT/S

1. 04-04-2024 Regular Meeting Minutes



City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING

WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676

THURSDAY, APRIL 4, 2024 - 6:00 PM

MINUTES

1. CALL TO ORDER

April 4, 2024, at 6:00 PM

Mayor Gina Fulkerson called the regular meeting of the City Council to order at 6:00 p.m.

2. CALL OF ROLL

City Council Present:

Gina Fulkerson, Mayor
Rebecca Minnick, Place 1
Teresa Shell, Place 2
Chris Sheffield, Place 3
Jim Chiles, Place 4
David Cohen, Place 5

City Staff Present:

Tim Patek, City Administrator
Tammy Heller, City Secretary
Richard Shaver, Parks Director
Leanne Kirby, Tourism Director

3. INVOCATION

Jim Denham, Chapel in the Hills

4. PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

Mayor Fulkerson led the pledges of allegiance.

5. CITIZENS COMMUNICATIONS

The City Council welcomes comments from citizens at regular meetings. Citizens wishing to speak must sign up prior to the meeting being called to order. We abide by the Texas Open Meetings Act, so council members are allowed only to speak about items posted on the agenda. All other inquiries will be forwarded to staff and may be placed on a future agenda for discussion. Speakers will have one opportunity to speak during the time period, and they must observe the three-minute time limit. After you state your name, staff will start the timer and you have 3 minutes to speak. We will endeavor to ensure that meetings are conducted in a courteous manner, and in an atmosphere free of defamation, intimidation, personal affronts, profanity, or threats of violence.

Andrew Weber, President of Friends of Wimberley Parks, spoke about decision-making processes for the parks. He expressed concern about three items: the Oak Park Shade Canopy, the Solar light pole in Martha Knies Park, and the amendment to the public alcohol consumption that will be considered this evening. He requested some clarification on these items and the possibility of creating some guidelines regarding regarding Parks Board review.

6. PROCLAMATIONS/RECOGNITIONS

- 6.1.** Proclamation of the City of Wimberley, Texas proclaiming April as "Sexual Assault Awareness and Prevention Month".

Mayor Fulkerson read a proclamation recognizing April as "Sexual Assault Awareness and Prevention Month".

Upon completion of the presentation, Veronica Medina, Community Development Coordinator at Hays Caldwell Women's Center, expressed her appreciation to the City Council. She highlighted the services that the center provides. In addition to Ms. Medina, the following were in attendance to accept the proclamation; Micaela Aranda, Andrea Chance, and Lydia Dobbins.

- 6.2.** Proclamation of the City of Wimberley, Texas proclaiming April as "Child Abuse Prevention and Awareness Month".

Mayor Fulkerson read a proclamation recognizing April as "Sexual Assault Awareness and Prevention Month".

Upon completion of the presentation, Julia Ramsay, Executive Director for the Greater San Marcos Youth Council, spoke about their program and how many individuals they serve. Betty Britton, board member, spoke about the many services they provide and stated a diaper drive would be held here in Wimberley.

Elizabeth Pena and Lonnette LaBorde, CASA reps, provided statistics and the services CASA provides to the community.

7. CONSENT AGENDA

A motion was made by Council Member Sheffield, seconded by Council Member Chiles to approve the consent agenda. The motion carried unanimously (5-0).

- 7.1.** Consider approval of the March 21, 2024, Regular City Council Meeting Minutes and the March 21, 2024, Special Meeting - Mid-Year Goals Minutes. (*Tammy Heller, City Secretary*)

8. CITY STAFF REPORT

- 8.1.** Receive an update from Ted Gartner, regarding the 2024 Solar Eclipse Event. (Leanne Kirby, Tourism Director)

Leanne Kirby, Tourism Director, provided a map/handout to the Council that went to all downtown businesses. She introduced Ted Gartner to provide a final update on the eclipse events this weekend. He provided information on Emergency Management and how additional information would get out to the public. Information on when law enforcement will arrive and set up barriers was discussed along with road closures, employee parking for downtown businesses, signage, portable restrooms, table set-up, food trucks, road closure signage throughout Hays County and merchandise that is available for sale. He expressed his appreciation to the Bachman's for opening Marcos Restaurant for employees to utilize as a break room. The council expressed their appreciation for all of their work.

9. DISCUSSION AND POSSIBLE ACTION

- 9.1.** Discuss and consider possible action to select a bidder and/or bidders for the Hike and Bike Trail

Improvement Project. *(Richard Shaver, Parks Director)*

Council Member Sheffield recused himself from discussion and a vote on this item as he works for the Texas Parks and Wildlife Department, which is providing the grant for this project.

Richard Shaver, Parks Director, introduced Ryan Bell, City Engineer, to provide information on the project and the bid process that occurred. This project is to rehabilitate the Hike and Bike Trail with stabilized decomposed granite. Seven proposals were received and scored and Mr. Bell stated the top three scoring contractors were contacted and discussed and value engineering considerations, and the top scoring proposal was DigDug Construction. The Project Total is \$328,937.31 and this is based on the grant proposal from the Texas Parks and Wildlife. We will be responsible for paying the entire amount, but will be reimbursed. So the final out of pocket for the entire project would be \$65,787.46.

Upon completion of discussion, a motion was made by Council Member Minnick, seconded by Council Member Chiles to award the Hike and Bike Trails Improvement Project to DigDug. The motion carried by a vote of 4 in favor, 0 oppose, 1 recusal (Sheffield).

- 9.2.** Consider possible action on Resolution No. 03-2024, authorizing an amendment to the 2023/2024 operating budget (Budget Amendment No. 1), providing for the transfer of funds within the Blue Hole - Unobligated Fund Balance to the Capital Outlay and Improvements Fund Account Number 200-52-6794 and providing an effective date.

Richard Shaver, Parks Director, provided a presentation on the specific projects that require a budget amendment. This includes a shade canopy at Oak Park, signage in the park, and sand at the volleyball court.

A motion was made by Council Member Chiles, seconded by Council Member Cohen to approve Resolution No. 03-2024, authorizing a budget amendment to the 2023/2024 operating budget, as presented. The motion carried (5-0).

- 9.3.** Discuss and consider possible action to remove or replace the fence between Martha Knies Community Park and 107 Old Kyle Road.

Richard Shaver, Parks Director, introduced Russ Whisler. Mr. Whisler would like to replace the fence between Martha Knies and his property at his own cost. There will be an ADA walkway that goes from the sidewalk to the short-term rental at the back of the property. This will provide more visibility for the vendors and create walkability between the park and businesses downtown.

Questions were asked about the origin of the fence and potential safety concerns related to the playground in this park. All concerns were addressed and upon completion of discussion, a motion was made by Council Member Cohen, seconded by Council Member Shell to approve the removal of the fence, with direction to the Parks Director to come back with a suitably collaborated plan for a replacement. The motion carried unanimously (5-0).

- 9.4.** Discuss and consider possible action regarding an ADA walkway in Patsy Glenn Refuge.

This item was pulled up for discussion prior to item 9.1.

Richard Shaver, Parks Director, introduced Jerry Lunow to present a proposal for an ADA walkway and boardwalk installation in the Patsy Glenn Refuge. The proposed cost is around \$6,600. Discussion was held on the urgency of beginning this project, budget constraints, and the possibility of postponing it to next budget year or having a budget amendment brought back at a future date. Upon completion of discussion, a motion was made by Council Member Cohen, seconded by Council Member Sheffield to approve the Patsy Glenn Project as presented, and will consider the budget amendment at the next meeting. The motion carried unanimously (5-0).

- 9.5.** Discuss and consider possible action to approve a public art project at the Cypress Creek Nature Preserve.

Heather Carter and Jamie Petit of Project ART, provided a presentation regarding a public art project at the Cypress Creek Preserve. Ms. Carter provided concepts of natural gates into the preserve. These gates would utilize the trees, branches and other natural elements, creating portals or entries into the preserve. A grant was received from the Texas Commission on the Arts to assist with this project.

Upon completion of discussion, a motion was made by Council Member Cohen, seconded by Council Member Minnick to approve the art project as proposed. The motion carried unanimously (5-0).

- 9.6.** Discuss and consider possible action on a master bailment agreement for the Buck Winn's 280 Foot Mural titled "The History of Ranching." (*Gina Fulkerson, Mayor*)

Mayor Fulkerson stated this is a practical matter and stated the piece of art is in the Community Center. Tom Billups, of Wimberley Institute of Cultures (WIC), stated this is to formalize a handshake agreement in case anything happens so that WIC and the city are on record as to WIC's ownership of the Buck Winn Mural. It will also allow them to provide insurance on this piece.

A motion was made by Council Member Minnick, seconded by Council Member Cohen to approve the master bailment agreement of the Buck Winn 280 Foot Mural titled "The History of Ranching." The motion carried unanimously (5-0).

- 9.7.** Consider possible action on Ordinance 2024-10, amending Section 8.01.002 - Prohibiting consumption of alcohol beverages on public street, sidewalk or park of the City Code of Ordinances; and providing for findings of fact, savings, severability, repealers, effective date, and proper notice and meeting.

Tim Patek, City Administrator, and Richard Shaver, Parks Director, presented this Ordinance Amendment. The request is to remove the prohibition of alcoholic consumption on a public street or sidewalk, but to continue the prohibition in city parks. Discussion was held on enforcement and park rules related to special events.

Upon completion of discussion, a motion was made by Council Member Cohen, seconded by Council Member Sheffield to amend Ordinance 2024-10, to include the following language in section (b): *unless otherwise permitted by park rules*. The section now reads: (b) Prohibition. A person may not consume an alcoholic beverage in a city park, unless otherwise permitted by park rules. The motion carried unanimously (5-0).

- 9.8.** Consider possible action on Resolution 04-2024 authorizing an amendment to the 2023/2024 operating budget (Budget Amendment No. 2), providing for the transfer of funds to the General Tax Fund - Unobligated Fund Balance to Account Number 100-31-6432 (Roads - Roads Maintenance) and Account Number 300-30-6801 (Capital Project - Capital Outlay Oak Drive) and providing an effective date.

Tim Patek, City Administrator, stated this budget amendment is for the speed hump/stripping on CR 1492, the crosswalk on Old Kyle Road, and the restrooms at Oak Park.

A motion was made by Council Member Sheffield, seconded by Council Member Shell, to approve Resolution No. 04-2024, authorizing an amendment to the 2023/2024 operating budget as presented. The motion carried unanimously (5-0).

- 9.9.** Discuss and consider possible action regarding the City of Wimberley Investment Policy. (*Tim Patek, City Administrator*)

Tim Patek, City Administrator, stated the investment policy is required to be approved annually. There are no changes since the last approval.

A motion was made by Council Member Minnick, seconded by Council Member Chiles, to approve the Investment Policy as presented. The motion carried unanimously (5-0).

- 9.10.** Discuss and consider cancelling the July 4, 2024 Regular City Council Meeting due to the Independence Day Holiday. *(Tammy Heller, City Secretary)*

Tammy Heller, City Secretary, stated that due to the July 4th holiday that falls on the first Thursday in July, staff is requesting that the Council consider canceling this meeting. Mrs. Heller stated a special meeting could be called if there are any items that need consideration.

A motion was made by Council Member Cohen, seconded by Council Member Sheffield to cancel the July 4, 2024, Regular City Council meeting. The motion carried unanimously (5-0).

10. CITY COUNCIL REPORTS

10.1. Announcements

The following announcements were made:

1. The City Administrator will be out of the office next week for the TML Leadership Academy.
2. Staff will be in the area for Eclipse Weekend.
3. Communications check will occur tomorrow with Hays County
4. Council Member Teresa Shell will not be at the meeting on April 18, 2024.

10.2. Future Agenda Items

No items discussed.

11. ADJOURNMENT

A motion was made by Council Member Cohen, seconded by Council Member Minnick to adjourn the regular meeting of the City Council at 8:16 p.m. The motion carried unanimously (5-0).

RECORDED BY:

Tammy Heller, City Secretary

APPROVED BY:

Gina V. Fulkerson, Mayor





AGENDA ITEM:	2. Consider approval of the March 2024 Revenue and Expenditure Report for the City of Wimberley. <i>(Tim Patek, City Administrator)</i>
SUBMITTED BY:	Tim Patek
DATE SUBMITTED:	04/08/2024
MEETING DATE:	April 18, 2024

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. March 2024 Revenue_Expense Report

City of Wimberley
Revenue And Expense Report
As of March 31, 2024

4/15/2024 10:48 AM

100 - General Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
15-Administration	136,885.41	1,188,638.05	1,857,950.00	669,311.95	36.02%	1,332,001.61	2,450,032.56
51-Community Center	8,373.75	39,187.80	35,000.00	(4,187.80)	(11.97%)	14,958.75	41,898.75
Revenue Totals	<u>145,259.16</u>	<u>1,227,825.85</u>	<u>1,892,950.00</u>	<u>665,124.15</u>	<u>35.14%</u>	<u>1,346,960.36</u>	<u>2,491,931.31</u>
Expense Summary							
15-Administration	69,209.79	358,129.93	727,450.00	369,320.07	50.77%	456,119.39	707,746.68
16-Legal	5,803.07	36,832.99	80,000.00	43,167.01	53.96%	19,250.26	54,612.72
17-Council/Board	4,037.03	38,653.59	99,500.00	60,846.41	61.15%	40,589.67	97,459.99
18-Building	5,847.50	26,338.75	45,000.00	18,661.25	41.47%	14,856.25	56,703.17
21-Public Safety	1,140.00	15,530.00	101,000.00	85,470.00	84.62%	34,735.00	84,525.00
30-Public Works	21,258.57	137,949.14	312,150.00	174,200.86	55.81%	32,032.98	75,358.63
31-Roads	12,757.07	41,253.72	321,500.00	280,246.28	87.17%	16,753.66	81,938.76
33-Water/Wastewater	0.00	0.00	2,000.00	2,000.00	100.00%	951.00	1,923.00
51-Community Center	17,049.87	87,698.55	194,850.00	107,151.45	54.99%	42,068.46	93,978.82
52-Parks	203.77	2,127.03	9,500.00	7,372.97	77.61%	3,424.38	8,928.73
Expense Totals	<u>137,306.67</u>	<u>744,513.70</u>	<u>1,892,950.00</u>	<u>1,148,436.30</u>	<u>60.67%</u>	<u>660,781.05</u>	<u>1,263,175.50</u>
Revenues Over(Under) Expenditures	<u>7,952.49</u>	<u>483,312.15</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>686,179.31</u>	<u>1,228,755.81</u>

City of Wimberley
Revenue and Expense Report
As of March 31, 2024

4/15/2024 10:48 AM

100 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
<u>Tax Revenue</u>							
15-5120 General Sales & Use Tax	104,098.64	786,266.39	1,435,000.00	648,733.61	45.21%	739,183.66	1,546,017.71
15-5131 Mixed Beverage Tax	5,342.37	40,609.03	60,000.00	19,390.97	32.32%	37,971.52	87,002.75
15-5171 Franchise Tax	2,135.12	158,047.14	255,000.00	96,952.86	38.02%	156,769.37	306,862.21
Total Tax Revenue	111,576.13	984,922.56	1,750,000.00	765,077.44	43.72%	933,924.55	1,939,882.67
<u>Licenses & Permits</u>							
15-5211 Beer & Wine Permits	750.00	4,425.00	3,000.00	(1,425.00)	(47.50%)	2,110.00	4,010.00
15-5212 Food Permits	0.00	0.00	13,000.00	13,000.00	100.00%	8,065.00	11,885.00
15-5213 Septic Permits	0.00	2,225.00	10,000.00	7,775.00	77.75%	9,870.00	14,320.00
15-5219 Sign Permits	145.00	755.00	1,000.00	245.00	24.50%	365.00	1,085.00
15-5221 Building Permits	6,451.70	35,165.38	28,250.00	(6,915.38)	(24.48%)	13,722.20	34,533.85
Total Licenses & Permits	7,346.70	42,570.38	55,250.00	12,679.62	22.95%	34,132.20	65,833.85
<u>Other Income</u>							
15-5340 Grant Funds	0.00	64,401.09	0.00	(64,401.09)	0.00%	318,411.21	326,533.47
15-5611 Interest Revenues	1,771.98	7,500.19	2,000.00	(5,500.19)	(275.01%)	5,434.46	18,093.38
15-5701 Other/Misc	25.00	26.00	1,000.00	974.00	97.40%	19,502.69	29,819.18
15-5904 Insurance Proceeds	4,800.00	46,484.18	0.00	(46,484.18)	0.00%	0.00	0.00
Total Other Income	6,596.98	118,411.46	3,000.00	(115,411.46)	(3847.05%)	343,348.36	374,446.03
<u>Service Fees</u>							
15-5413 Zoning	300.00	7,608.80	12,000.00	4,391.20	36.59%	6,017.00	23,582.50
15-5414 Subdivision Fees	998.60	1,706.60	2,700.00	993.40	36.79%	1,038.25	1,288.25
15-5416 Building Inspections	5,460.00	19,875.00	25,000.00	5,125.00	20.50%	9,593.75	29,832.95
15-5417 Bldg Plan Reviews	4,607.00	13,543.25	10,000.00	(3,543.25)	(35.43%)	3,947.50	15,166.31

City of Wimberley
Revenue and Expense Report
As of March 31, 2024

4/15/2024 10:48 AM

100 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Service Fees	11,365.60	42,733.65	49,700.00	6,966.35	14.02%	20,596.50	69,870.01
Total Administration	136,885.41	1,188,638.05	1,857,950.00	669,311.95	36.02%	1,332,001.61	2,450,032.56
51-Community Center							
<u>Service Fees</u>							
51-5475 WCC Facility Rentals	5,031.25	33,470.30	35,000.00	1,529.70	4.37%	13,658.75	38,088.75
Total Service Fees	5,031.25	33,470.30	35,000.00	1,529.70	4.37%	13,658.75	38,088.75
<u>Revenues</u>							
51-5476 Special Events	3,342.50	5,717.50	0.00	(5,717.50)	0.00%	1,300.00	3,810.00
Total Revenues	3,342.50	5,717.50	0.00	(5,717.50)	0.00%	1,300.00	3,810.00
Total Community Center	8,373.75	39,187.80	35,000.00	(4,187.80)	(11.97%)	14,958.75	41,898.75
Total Revenue	145,259.16	1,227,825.85	1,892,950.00	665,124.15	35.14%	1,346,960.36	2,491,931.31

City of Wimberley
Revenue and Expense Report
As of March 31, 2024

4/15/2024 10:48 AM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
Personnel Services							
15-6105 Salaries & Wages Full-Time	22,192.92	143,375.37	287,000.00	143,624.63	50.04%	0.00	0.00
15-6210 Health Care	1,890.91	11,563.56	31,500.00	19,936.44	63.29%	11,251.37	22,581.85
15-6220 Payroll Taxes	1,774.33	11,149.84	21,700.00	10,550.16	48.62%	10,771.03	21,503.30
15-6230 TMRS Contribution	1,340.06	9,091.09	18,700.00	9,608.91	51.38%	8,989.09	18,413.49
15-6250 Unemployment Compensation	323.99	351.00	300.00	(51.00)	(17.00%)	38.25	38.25
15-6251 Workers Compensation	0.00	0.00	750.00	750.00	100.00%	0.00	0.00
Total Personnel Services	27,522.21	175,530.86	359,950.00	184,419.14	51.23%	31,049.74	62,536.89
Other Services & Charges							
15-6270 Annual/Assoc Dues	764.00	2,556.87	4,500.00	1,943.13	43.18%	1,827.52	3,253.52
15-6340 Technology Consultant	0.00	1,343.75	11,000.00	9,656.25	87.78%	7,950.23	9,359.72
15-6370 Contract Services	15.41	2,798.51	35,000.00	32,201.49	92.00%	6,132.05	19,240.06
15-6411 Telephones	0.00	50.87	0.00	(50.87)	0.00%	2,497.97	5,280.34
15-6420 Office Cleaning	575.00	3,450.00	7,000.00	3,550.00	50.71%	3,450.00	6,756.25
15-6443 Equipment Rent/Right-To-Use Lease	607.76	4,200.85	9,500.00	5,299.15	55.78%	4,115.91	9,077.64
15-6500 Grant Expenditures	0.00	15,000.00	0.00	(15,000.00)	0.00%	309,938.83	318,061.09
15-6520 Insurance	0.00	45,132.92	35,000.00	(10,132.92)	(28.95%)	30,041.90	31,041.90
15-6531 Public Notices	138.48	1,914.96	7,000.00	5,085.04	72.64%	2,045.95	5,577.22
15-6532 Office Tech/Software	713.85	32,820.26	60,000.00	27,179.74	45.30%	32,413.37	64,451.00
15-6551 Printing	0.00	0.00	300.00	300.00	100.00%	155.98	346.88
15-6569 Vehicle Allowance/Moving Exp	1,300.00	7,800.00	15,600.00	7,800.00	50.00%	4,900.00	10,300.00
15-6570 Travel	16.50	931.34	5,000.00	4,068.66	81.37%	417.29	664.88

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15-6571 Mileage	0.00	351.08	1,000.00	648.92	64.89%	0.00	0.00
15-6572 Training	200.00	2,021.30	5,000.00	2,978.70	59.57%	689.90	4,199.23
15-6581 Refunds	1,039.00	1,089.00	2,000.00	911.00	45.55%	300.00	825.00
15-6589 Records Management	0.00	2,239.83	2,600.00	360.17	13.85%	1,403.00	2,657.00
15-6651 Postage	0.00	527.54	1,500.00	972.46	64.83%	456.91	1,331.41
Total Other Services & Charges	5,370.00	124,229.08	202,000.00	77,770.92	38.50%	408,736.81	492,423.14
<u>Supplies & Maintenance</u>							
15-6410 Utilities	1,506.83	10,661.45	18,000.00	7,338.55	40.77%	6,864.65	15,115.38
15-6430 Bldg Repairs/Maintenance	0.00	73.47	3,000.00	2,926.53	97.55%	951.78	3,979.35
15-6432 Road Maintenance	34,799.99	42,599.99	0.00	(42,599.99)	0.00%	0.00	0.00
15-6610 General Operating Supplies	0.00	410.10	4,500.00	4,089.90	90.89%	774.20	3,368.41
15-6660 Office Supplies	10.76	741.63	3,000.00	2,258.37	75.28%	987.37	2,034.91
15-6791 Capital Outlay - Technology	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
15-6792 Capital Outlay - Other	0.00	0.00	10,000.00	10,000.00	100.00%	2,267.74	4,314.40
Total Supplies & Maintenance	36,317.58	54,486.64	41,500.00	(12,986.64)	(31.29%)	11,845.74	28,812.45
<u>Transfer Out</u>							
15-6701 Interest and Sinking Transfer Out (Oak Drive)	0.00	3,883.35	124,000.00	120,116.65	96.87%	4,487.10	123,974.20
Total Transfer Out	0.00	3,883.35	124,000.00	120,116.65	96.87%	4,487.10	123,974.20
Total Administration	69,209.79	358,129.93	727,450.00	369,320.07	50.77%	456,119.39	707,746.68
<u>16-Legal</u>							
<u>Other Services & Charges</u>							
16-6350 Legal	5,803.07	36,832.99	80,000.00	43,167.01	53.96%	19,250.26	54,612.72
Total Other Services & Charges	5,803.07	36,832.99	80,000.00	43,167.01	53.96%	19,250.26	54,612.72

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Total Legal	5,803.07	36,832.99	80,000.00	43,167.01	53.96%	19,250.26	54,612.72
<u>17-Council/Board</u>							
<u>Other Services & Charges</u>							
17-6320 Financial (Contract Svs)	1,312.50	16,050.00	17,000.00	950.00	5.59%	5,125.00	25,268.75
17-6330 Audit	0.00	16,593.90	25,000.00	8,406.10	33.62%	4,935.00	24,685.00
17-6382 Social Services Support	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
17-6541 Public Relations/Receptions	1,931.84	3,265.96	8,000.00	4,734.04	59.18%	2,127.23	7,717.77
17-6572 Training	792.69	2,743.73	8,000.00	5,256.27	65.70%	2,802.44	6,688.47
17-6590 Elections	0.00	0.00	6,500.00	6,500.00	100.00%	0.00	0.00
17-6591 Planning	0.00	0.00	15,000.00	15,000.00	100.00%	6,600.00	14,100.00
Total Other Services & Charges	4,037.03	38,653.59	84,500.00	45,846.41	54.26%	21,589.67	78,459.99
<u>Expenditures</u>							
17-6595 Code Revisions	0.00	0.00	15,000.00	15,000.00	100.00%	19,000.00	19,000.00
Total Expenditures	0.00	0.00	15,000.00	15,000.00	100.00%	19,000.00	19,000.00
Total Council/Board	4,037.03	38,653.59	99,500.00	60,846.41	61.15%	40,589.67	97,459.99
<u>18-Building</u>							
<u>Other Services & Charges</u>							
18-6360 Contract Inspections	5,847.50	25,626.25	35,000.00	9,373.75	26.78%	13,543.75	47,815.67
18-6582 Site Plan Reviews	0.00	712.50	10,000.00	9,287.50	92.88%	1,312.50	8,887.50
Total Other Services & Charges	5,847.50	26,338.75	45,000.00	18,661.25	41.47%	14,856.25	56,703.17
Total Building	5,847.50	26,338.75	45,000.00	18,661.25	41.47%	14,856.25	56,703.17
<u>21-Public Safety</u>							
<u>Other Services & Charges</u>							

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21-6370 Contract Services	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	240.00
21-6371 Sanitarian (Contract Labor)	0.00	8,000.00	60,000.00	52,000.00	86.67%	25,000.00	60,000.00
21-6373 Animal Control	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	0.00
21-6375 Safety - Traffic Direction	1,140.00	7,530.00	30,000.00	22,470.00	74.90%	9,735.00	24,285.00
Total Other Services & Charges	1,140.00	15,530.00	101,000.00	85,470.00	84.62%	34,735.00	84,525.00
Total Public Safety	1,140.00	15,530.00	101,000.00	85,470.00	84.62%	34,735.00	84,525.00
30-Public Works							
<u>Personnel Services</u>							
30-6105 Salaries & Wages Full-Time	14,000.26	90,406.11	182,000.00	91,593.89	50.33%	0.00	0.00
30-6210 Health Care	2,670.24	16,014.65	31,500.00	15,485.35	49.16%	10,951.68	25,171.31
30-6220 Payroll Taxes	1,101.64	7,008.00	13,400.00	6,392.00	47.70%	5,661.22	12,038.96
30-6230 TMRS Contribution	817.94	5,624.38	11,500.00	5,875.62	51.09%	4,241.58	9,702.20
30-6250 Unemployment Compensation	326.31	351.00	400.00	49.00	12.25%	27.00	27.00
30-6251 Workers Compensation	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
Total Personnel Services	18,916.39	119,404.14	239,800.00	120,395.86	50.21%	20,881.48	46,939.47
<u>Other Services & Charges</u>							
30-6270 Annual/Assoc Dues	0.00	0.00	250.00	250.00	100.00%	141.00	241.00
30-6370 Contract Services	0.00	2,250.44	35,000.00	32,749.56	93.57%	199.20	7,061.31
30-6443 Equipment Rent/Right-To-Use Lease	945.18	2,835.54	6,000.00	3,164.46	52.74%	0.00	0.00
30-6532 Office Tech/Software	0.00	3,615.92	12,000.00	8,384.08	69.87%	478.24	2,140.62
30-6569 Vehicle Allowance	400.00	2,400.00	4,800.00	2,400.00	50.00%	0.00	0.00
30-6570 Travel	0.00	661.08	1,500.00	838.92	55.93%	122.58	122.58
30-6571 Mileage	0.00	312.55	300.00	(12.55)	(4.18%)	0.00	0.00

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30-6572 Training	100.00	136.77	3,000.00	2,863.23	95.44%	1,368.57	1,940.57
Total Other Services & Charges	1,445.18	12,212.30	62,850.00	50,637.70	80.57%	2,309.59	11,506.08
<u>Supplies & Maintenance</u>							
30-6431 Vehicle Maint/Insurance	0.00	107.82	2,000.00	1,892.18	94.61%	3,975.45	7,772.28
30-6583 Fuel	420.71	2,349.50	4,500.00	2,150.50	47.79%	2,225.23	4,365.39
30-6610 General Operating Supplies	476.29	3,585.39	2,500.00	(1,085.39)	(43.42%)	2,114.72	4,236.31
30-6612 Tools	0.00	289.99	500.00	210.01	42.00%	526.51	539.10
Total Supplies & Maintenance	897.00	6,332.70	9,500.00	3,167.30	33.34%	8,841.91	16,913.08
Total Public Works	21,258.57	137,949.14	312,150.00	174,200.86	55.81%	32,032.98	75,358.63
<u>31-Roads</u>							
<u>Supplies & Maintenance</u>							
31-6432 Road Maintenance	11,977.64	29,331.74	80,000.00	50,668.26	63.34%	11,696.97	36,676.15
31-6433 Equipment Maintenance	379.43	415.01	500.00	84.99	17.00%	0.00	253.00
31-6584 Mowing/Trimming	400.00	650.00	3,000.00	2,350.00	78.33%	140.74	1,041.72
31-6611 Signs/Barricades	0.00	956.97	3,000.00	2,043.03	68.10%	965.95	4,367.89
31-6792 Capital Outlay - Fish Weir	0.00	0.00	20,000.00	20,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	12,757.07	31,353.72	106,500.00	75,146.28	70.56%	12,803.66	42,338.76
<u>Other Services & Charges</u>							
31-6470 Engineering - Roads	0.00	9,900.00	15,000.00	5,100.00	34.00%	3,950.00	39,600.00
31-6795 Capital Outlay - Roads	0.00	0.00	200,000.00	200,000.00	100.00%	0.00	0.00
Total Other Services & Charges	0.00	9,900.00	215,000.00	205,100.00	95.40%	3,950.00	39,600.00
Total Roads	12,757.07	41,253.72	321,500.00	280,246.28	87.17%	16,753.66	81,938.76
<u>33-Water/Wastewater</u>							

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<u>Supplies & Maintenance</u>							
33-6586 Quality Testing WW	0.00	0.00	2,000.00	2,000.00	100.00%	951.00	1,923.00
Total Supplies & Maintenance	0.00	0.00	2,000.00	2,000.00	100.00%	951.00	1,923.00
Total Water/Wastewater	0.00	0.00	2,000.00	2,000.00	100.00%	951.00	1,923.00
<u>51-Community Center</u>							
<u>Personnel Services</u>							
51-6100 Salaries & Wages Part-Time	3,740.63	17,545.32	39,000.00	21,454.68	55.01%	9,630.00	1,215.00
51-6105 Salaries & Wages Full-Time	4,230.40	27,302.40	55,000.00	27,697.60	50.36%	0.00	0.00
51-6210 Health Care	887.43	5,322.24	10,500.00	5,177.76	49.31%	4,701.72	8,644.87
51-6220 Payroll Taxes	609.80	3,430.86	7,800.00	4,369.14	56.01%	2,908.77	5,347.16
51-6230 TMRS Contribution	240.28	1,677.90	3,700.00	2,022.10	54.65%	1,720.08	3,200.51
51-6250 Unemployment Compensation	227.91	242.98	200.00	(42.98)	(21.49%)	24.27	41.30
51-6251 Workers Compensation	0.00	0.00	3,500.00	3,500.00	100.00%	0.00	0.00
Total Personnel Services	9,936.45	55,521.70	119,700.00	64,178.30	53.62%	18,984.84	18,448.84
<u>Other Services & Charges</u>							
51-6270 Annual/Assoc Dues	0.00	239.87	200.00	(39.87)	(19.94%)	274.87	274.87
51-6370 Contract Services	568.00	1,093.00	500.00	(593.00)	(118.60%)	126.50	1,795.00
51-6411 Telephones	0.00	106.26	0.00	(106.26)	0.00%	1,019.74	2,600.77
51-6443 Equipment Rent/Right-To Use Lease	0.00	0.00	1,500.00	1,500.00	100.00%	0.00	0.00
51-6532 Office Tech/Software	129.99	3,625.25	2,000.00	(1,625.25)	(81.26%)	2,312.34	3,469.92
51-6540 Advertising	0.00	129.00	2,500.00	2,371.00	94.84%	709.00	709.00
51-6551 Printing	0.00	0.00	100.00	100.00	100.00%	0.00	0.00
51-6562 CC Processing Fees	162.72	541.55	0.00	(541.55)	0.00%	0.00	0.00

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51-6651 Postage	0.00	0.00	50.00	50.00	100.00%	0.00	0.00
51-6794 Capital Outlay - Equipmt/Other	0.00	230.96	0.00	(230.96)	0.00%	2,613.81	3,305.91
51-6797 Capital Outlay - Facilities	0.00	298.35	10,000.00	9,701.65	97.02%	0.00	10,225.00
Total Other Services & Charges	860.71	6,264.24	16,850.00	10,585.76	62.82%	7,056.26	22,380.47
<u>Supplies & Maintenance</u>							
51-6410 Utilities	1,673.52	12,916.23	24,000.00	11,083.77	46.18%	9,970.61	24,264.51
51-6430 Bldg Repairs/Maintenance	554.03	3,114.95	20,000.00	16,885.05	84.43%	1,615.31	18,214.74
51-6521 Security / Fire System	0.00	503.82	0.00	(503.82)	0.00%	594.00	1,115.73
51-6610 General Operating Supplies	395.26	1,483.49	4,000.00	2,516.51	62.91%	3,421.03	6,331.34
51-6616 Programs	3,597.92	7,842.26	10,000.00	2,157.74	21.58%	0.00	2,302.78
51-6660 Office Supplies	31.98	51.86	300.00	248.14	82.71%	426.41	920.41
Total Supplies & Maintenance	6,252.71	25,912.61	58,300.00	32,387.39	55.55%	16,027.36	53,149.51
Total Community Center	17,049.87	87,698.55	194,850.00	107,151.45	54.99%	42,068.46	93,978.82
<u>52-Parks</u>							
<u>Supplies & Maintenance</u>							
52-6410 Utilities	177.94	1,039.07	5,000.00	3,960.93	79.22%	1,446.92	5,794.24
52-6430 Bldg Repairs/Maintenance	17.09	17.09	2,500.00	2,482.91	99.32%	1,305.44	1,400.44
52-6585 NATURE TL/OLD BALDY	8.74	1,070.87	1,000.00	(70.87)	(7.09%)	672.02	914.65
52-6610 General Operating Supplies	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	819.40
Total Supplies & Maintenance	203.77	2,127.03	9,500.00	7,372.97	77.61%	3,424.38	8,928.73
Total Parks	203.77	2,127.03	9,500.00	7,372.97	77.61%	3,424.38	8,928.73
Total Expense	137,306.67	744,513.70	1,892,950.00	1,148,436.30	60.67%	660,781.05	1,263,175.50

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Revenue Summary							
52-Parks	87,098.85	117,057.88	750,900.00	633,842.12	84.41%	169,897.68	709,096.86
Revenue Totals	87,098.85	117,057.88	750,900.00	633,842.12	84.41%	169,897.68	709,096.86
Expense Summary							
52-Parks	69,220.70	356,828.88	750,900.00	394,071.12	52.48%	219,958.57	402,938.35
Expense Totals	69,220.70	356,828.88	750,900.00	394,071.12	52.48%	219,958.57	402,938.35
Revenues Over(Under) Expenditures	17,878.15	(239,771.00)	0.00	0.00	0.00%	(50,060.89)	306,158.51

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52-Parks							
<u>Tax Revenue</u>							
52-5472 Reservations/Gate Fees	65,870.27	65,870.27	555,000.00	489,129.73	88.13%	101,052.00	588,012.00
52-5474 Facility Rentals	4,790.88	7,420.88	30,000.00	22,579.12	75.26%	4,860.00	22,770.00
52-5479 Vending/Merchandise	35.00	551.00	9,000.00	8,449.00	93.88%	1,362.02	16,978.81
Total Tax Revenue	<u>70,696.15</u>	<u>73,842.15</u>	<u>594,000.00</u>	<u>520,157.85</u>	<u>87.57%</u>	<u>107,274.02</u>	<u>627,760.81</u>
<u>Revenues</u>							
52-5476 Special Events	8,187.50	18,492.50	150,000.00	131,507.50	87.67%	54,475.00	68,599.00
Total Revenues	<u>8,187.50</u>	<u>18,492.50</u>	<u>150,000.00</u>	<u>131,507.50</u>	<u>87.67%</u>	<u>54,475.00</u>	<u>68,599.00</u>
<u>Other Income</u>							
52-5611 Interest Revenues	2,535.20	17,448.23	900.00	(16,548.23)	(1838.69%)	348.66	7,238.95
52-5701 Other/Misc	2,070.00	3,665.00	6,000.00	2,335.00	38.92%	700.00	(1,601.90)
52-5900 Designated Funds	3,610.00	3,610.00	0.00	(3,610.00)	0.00%	7,100.00	7,100.00
Total Other Income	<u>8,215.20</u>	<u>24,723.23</u>	<u>6,900.00</u>	<u>(17,823.23)</u>	<u>(258.31%)</u>	<u>8,148.66</u>	<u>12,737.05</u>
Total Parks	<u>87,098.85</u>	<u>117,057.88</u>	<u>750,900.00</u>	<u>633,842.12</u>	<u>84.41%</u>	<u>169,897.68</u>	<u>709,096.86</u>
Total Revenue	<u>87,098.85</u>	<u>117,057.88</u>	<u>750,900.00</u>	<u>633,842.12</u>	<u>84.41%</u>	<u>169,897.68</u>	<u>709,096.86</u>

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52-Parks							
<u>Personnel Services</u>							
52-6100 Salaries & Wages Part-Time	7,611.12	42,645.88	160,000.00	117,354.12	73.35%	22,421.75	3,065.62
52-6105 Salaries & Wages Full-Time	23,960.94	149,128.10	309,000.00	159,871.90	51.74%	0.00	0.00
52-6210 Health Care	4,450.03	24,108.74	63,000.00	38,891.26	61.73%	18,843.28	36,380.83
52-6220 Payroll Taxes	2,596.00	15,218.29	24,000.00	8,781.71	36.59%	13,004.02	32,071.68
52-6230 TMRS Contribution	1,383.68	9,346.90	20,500.00	11,153.10	54.41%	7,644.78	15,987.85
52-6250 Unemployment Compensation	934.43	1,007.56	1,000.00	(7.56)	(0.76%)	100.69	213.88
52-6251 Workers Compensation	0.00	0.00	11,400.00	11,400.00	100.00%	0.00	0.00
Total Personnel Services	40,936.20	241,455.47	588,900.00	347,444.53	59.00%	62,014.52	87,719.86
<u>Supplies & Maintenance</u>							
52-6374 Contract Services	5,004.02	14,627.74	40,000.00	25,372.26	63.43%	24,983.08	34,346.01
52-6410 Utilities	1,467.43	7,490.31	12,600.00	5,109.69	40.55%	3,899.93	10,745.52
52-6431 Vehicle Maint/Insurance	0.00	15.99	2,000.00	1,984.01	99.20%	4,647.44	7,775.16
52-6433 Equipment Maintenance	0.00	255.43	7,000.00	6,744.57	96.35%	474.52	1,958.88
52-6583 Fuel	129.70	997.06	3,000.00	2,002.94	66.76%	1,482.28	2,845.65
52-6610 General Operating Supplies	5,298.59	15,871.72	28,000.00	12,128.28	43.32%	16,286.76	34,198.06
52-6613 Materials	0.00	1,417.48	5,000.00	3,582.52	71.65%	1,015.80	3,221.70
52-6615 Bldg & Maint Supplies	716.80	1,278.98	3,500.00	2,221.02	63.46%	803.62	2,537.81
52-6616 Programs	3,246.93	14,306.91	24,000.00	9,693.09	40.39%	13,372.24	20,802.98
52-6660 Office Supplies	429.65	456.20	1,000.00	543.80	54.38%	900.01	900.01
Total Supplies & Maintenance	16,293.12	56,717.82	126,100.00	69,382.18	55.02%	67,865.68	119,331.78
<u>Other Services & Charges</u>							
52-6411 Telephones	0.00	144.97	0.00	(144.97)	0.00%	2,057.69	3,748.22

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200 - Blue Hole Parkland Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
52-6443 Equipment Rent/Right-To-Use Lease	1,959.74	4,437.21	11,500.00	7,062.79	61.42%	2,098.80	2,947.25
52-6532 Office Tech/Software	154.68	3,956.33	12,000.00	8,043.67	67.03%	8,212.98	10,879.29
52-6562 CC Processing Fees	1,753.08	2,498.79	500.00	(1,998.79)	(399.76%)	1,870.26	7,761.52
52-6569 Vehicle Allowance	400.00	2,400.00	4,800.00	2,400.00	50.00%	0.00	0.00
52-6570 Travel	1,344.00	3,503.23	2,000.00	(1,503.23)	(75.16%)	3,544.69	3,975.23
52-6571 Mileage	310.88	464.81	1,000.00	535.19	53.52%	516.81	516.81
52-6572 Training	95.00	3,001.94	3,000.00	(1.94)	(0.06%)	3,100.00	5,155.00
52-6581 Refunds	0.00	1,075.00	1,000.00	(75.00)	(7.50%)	0.00	10,044.00
52-6651 Postage	0.00	12.45	100.00	87.55	87.55%	0.00	10.55
52-6794 Capital Outlay - Equipmt/Other	5,974.00	37,160.86	0.00	(37,160.86)	0.00%	68,677.14	150,848.84
Total Other Services & Charges	11,991.38	58,655.59	35,900.00	(22,755.59)	(63.39%)	90,078.37	195,886.71
Total Parks	69,220.70	356,828.88	750,900.00	394,071.12	52.48%	219,958.57	402,938.35
Total Expense	69,220.70	356,828.88	750,900.00	394,071.12	52.48%	219,958.57	402,938.35

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202 - Wastewater Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
04-Water/Wastewater	31,610.73	190,228.65	378,000.00	187,771.35	49.67%	207,024.07	423,776.38
Revenue Totals	31,610.73	190,228.65	378,000.00	187,771.35	49.67%	207,024.07	423,776.38
Expense Summary							
04-Water/Wastewater	10,755.02	104,573.00	378,000.00	273,427.00	72.34%	49,470.82	132,272.66
Expense Totals	10,755.02	104,573.00	378,000.00	273,427.00	72.34%	49,470.82	132,272.66
Revenues Over(Under) Expenditures	20,855.71	85,655.65	0.00	0.00	0.00%	157,553.25	291,503.72

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202 - Wastewater Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
04-Water/Wastewater							
<u>Service Fees</u>							
04-5400 WW Service Fee	31,254.07	188,194.82	377,000.00	188,805.18	50.08%	206,768.82	422,960.31
Total Service Fees	31,254.07	188,194.82	377,000.00	188,805.18	50.08%	206,768.82	422,960.31
<u>Revenues</u>							
04-5420 WW Penalties	108.14	865.80	500.00	(365.80)	(73.16%)	120.70	681.52
Total Revenues	108.14	865.80	500.00	(365.80)	(73.16%)	120.70	681.52
<u>Other Income</u>							
04-5611 Interest Revenues	248.52	1,168.03	500.00	(668.03)	(133.61%)	134.55	134.55
Total Other Income	248.52	1,168.03	500.00	(668.03)	(133.61%)	134.55	134.55
Total Water/Wastewater	31,610.73	190,228.65	378,000.00	187,771.35	49.67%	207,024.07	423,776.38
Total Revenue	31,610.73	190,228.65	378,000.00	187,771.35	49.67%	207,024.07	423,776.38

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202 - Wastewater Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
04-Water/Wastewater							
<u>Other Services & Charges</u>							
04-6370 Contract Services	0.00	0.00	70,000.00	70,000.00	100.00%	0.00	0.00
04-6532 Office Tech/Software	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Other Services & Charges	0.00	0.00	75,000.00	75,000.00	100.00%	0.00	0.00
<u>Supplies & Maintenance</u>							
04-6374 Contract Services	5,956.42	39,147.17	0.00	(39,147.17)	0.00%	25,653.79	65,755.53
04-6410 Utilities	4,798.60	23,950.33	50,000.00	26,049.67	52.10%	23,817.03	50,776.00
04-6610 General Operating Supplies	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	15,741.13
Total Supplies & Maintenance	10,755.02	63,097.50	60,000.00	(3,097.50)	(5.16%)	49,470.82	132,272.66
<u>Transfer Out</u>							
04-6701 Interest and Sinking Transfer Out (Waste Water)	0.00	41,475.50	243,000.00	201,524.50	82.93%	0.00	0.00
Total Transfer Out	0.00	41,475.50	243,000.00	201,524.50	82.93%	0.00	0.00
Total Water/Wastewater	10,755.02	104,573.00	378,000.00	273,427.00	72.34%	49,470.82	132,272.66
Total Expense	10,755.02	104,573.00	378,000.00	273,427.00	72.34%	49,470.82	132,272.66

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205 - Hotel Occupancy Tax	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
15-Administration	19,502.09	318,749.58	727,000.00	408,250.42	56.16%	329,003.84	762,279.88
Revenue Totals	19,502.09	318,749.58	727,000.00	408,250.42	56.16%	329,003.84	762,279.88
Expense Summary							
15-Administration	26,359.76	261,076.25	727,000.00	465,923.75	64.09%	101,367.43	288,833.99
Expense Totals	26,359.76	261,076.25	727,000.00	465,923.75	64.09%	101,367.43	288,833.99
Revenues Over(Under) Expenditures	(6,857.67)	57,673.33	0.00	0.00	0.00%	227,636.41	473,445.89

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205 - Hotel Occupancy Tax Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
<u>Tax Revenue</u>							
15-5132 Hotel Occupancy Tax	17,946.70	306,547.22	725,000.00	418,452.78	57.72%	329,003.84	758,794.30
Total Tax Revenue	17,946.70	306,547.22	725,000.00	418,452.78	57.72%	329,003.84	758,794.30
<u>Other Income</u>							
15-5611 Interest Revenues	1,555.39	12,202.36	2,000.00	(10,202.36)	(510.12%)	0.00	3,485.58
Total Other Income	1,555.39	12,202.36	2,000.00	(10,202.36)	(510.12%)	0.00	3,485.58
Total Administration	19,502.09	318,749.58	727,000.00	408,250.42	56.16%	329,003.84	762,279.88
Total Revenue	19,502.09	318,749.58	727,000.00	408,250.42	56.16%	329,003.84	762,279.88

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205 - Hotel Occupancy Tax Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
Personnel Services							
15-6100 Salaries & Wages Part-Time	1,962.50	7,018.75	15,000.00	7,981.25	53.21%	0.00	0.00
15-6105 Salaries & Wages Full-Time	5,384.62	34,807.66	70,000.00	35,192.34	50.27%	0.00	0.00
15-6210 Health Care	894.45	5,141.35	10,500.00	5,358.65	51.03%	3,541.97	7,122.47
15-6220 Payroll Taxes	421.55	2,585.29	5,500.00	2,914.71	52.99%	1,864.72	3,729.44
15-6230 TMRS Contribution	328.56	2,166.59	4,600.00	2,433.41	52.90%	1,519.11	3,115.64
15-6250 Unemployment Compensation	108.01	117.00	100.00	(17.00)	(17.00%)	6.75	6.75
15-6251 Workers Compensation	0.00	0.00	200.00	200.00	100.00%	0.00	0.00
Total Personnel Services	9,099.69	51,836.64	105,900.00	54,063.36	51.05%	6,932.55	13,974.30
Other Services & Charges							
15-6270 Annual/Assoc Dues	0.00	7,459.75	9,000.00	1,540.25	17.11%	3,435.00	13,266.25
15-6370 Contract Services	250.00	17,386.48	91,000.00	73,613.52	80.89%	450.66	42,456.02
15-6443 Equipment Rent/Right-To-Use Lease	85.13	595.91	1,000.00	404.09	40.41%	0.00	0.00
15-6532 Office Tech/Software	75.38	2,817.52	2,000.00	(817.52)	(40.88%)	0.00	0.00
15-6540 Advertising	10,651.20	32,928.92	103,000.00	70,071.08	68.03%	39,351.59	77,323.90
15-6541 Public Relations/Receptions	0.00	305.14	1,000.00	694.86	69.49%	0.00	0.00
15-6551 Printing	0.00	8,862.62	20,000.00	11,137.38	55.69%	264.09	5,929.81
15-6569 Vehicle Allowance	400.00	2,400.00	4,800.00	2,400.00	50.00%	1,800.00	3,600.00
15-6570 Travel	0.00	1,203.87	4,000.00	2,796.13	69.90%	2,806.40	4,657.03
15-6572 Training	0.00	575.00	5,000.00	4,425.00	88.50%	2,504.00	3,960.07
15-6592 HOT Disbursements	0.00	24,103.00	50,000.00	25,897.00	51.79%	0.00	7,320.00
15-6651 Postage	0.00	0.00	100.00	100.00	100.00%	0.00	0.00

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205 - Hotel Occupancy Tax Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Other Services & Charges	11,461.71	98,638.21	290,900.00	192,261.79	66.09%	50,611.74	158,513.08
<u>Expenditures</u>							
15-6311 Hotel Occupancy Tax General Projects	1,500.00	2,700.70	54,000.00	51,299.30	95.00%	40,792.10	106,654.60
15-6973 Special Events	3,292.54	26,142.54	40,000.00	13,857.46	34.64%	0.00	765.00
15-6974 Special Events Equipment	0.00	8,842.90	10,000.00	1,157.10	11.57%	0.00	0.00
15-6975 Wayfinding Signage	616.40	7,643.20	22,000.00	14,356.80	65.26%	0.00	0.00
Total Expenditures	5,408.94	45,329.34	126,000.00	80,670.66	64.02%	40,792.10	107,419.60
<u>Supplies & Maintenance</u>							
15-6410 Utilities	389.42	2,072.27	5,000.00	2,927.73	58.55%	0.00	0.00
15-6430 Bldg Repairs/Maintenance	0.00	175.00	5,000.00	4,825.00	96.50%	0.00	0.00
15-6610 General Operating Supplies	0.00	301.93	2,000.00	1,698.07	84.90%	123.70	3,162.76
15-6660 Office Supplies	0.00	455.53	2,000.00	1,544.47	77.22%	114.34	778.85
15-6792 Capital Outlay - Other	0.00	12,281.17	58,200.00	45,918.83	78.90%	2,793.00	4,985.40
Total Supplies & Maintenance	389.42	15,285.90	72,200.00	56,914.10	78.83%	3,031.04	8,927.01
<u>Transfer Out</u>							
15-6701 Interest and Sinking Transfer Out (Old Kyle Rd)	0.00	49,986.16	132,000.00	82,013.84	62.13%	0.00	0.00
Total Transfer Out	0.00	49,986.16	132,000.00	82,013.84	62.13%	0.00	0.00
Total Administration	26,359.76	261,076.25	727,000.00	465,923.75	64.09%	101,367.43	288,833.99
Total Expense	26,359.76	261,076.25	727,000.00	465,923.75	64.09%	101,367.43	288,833.99

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300 - Capital Projects	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Expense Summary							
30-Capital Projects	0.00	58,401.35	0.00	(58,401.35)	0.00%	9,181.18	10,493.68
Expense Totals	0.00	58,401.35	0.00	(58,401.35)	0.00%	9,181.18	10,493.68
Revenues Over(Under) Expenditures	0.00	(58,401.35)	0.00	0.00	0.00%	(9,181.18)	(10,493.68)

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300 - Capital Projects Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
30-Capital Projects							
Expenditures							
30-6801 Capital Outlay - Oak Drive Project	0.00	58,401.35	0.00	(58,401.35)	0.00%	9,181.18	10,493.68
Total Expenditures	0.00	58,401.35	0.00	(58,401.35)	0.00%	9,181.18	10,493.68
Total Capital Projects	0.00	58,401.35	0.00	(58,401.35)	0.00%	9,181.18	10,493.68
Total Expense	0.00	58,401.35	0.00	(58,401.35)	0.00%	9,181.18	10,493.68

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400 - Interest and Sinking	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
10-Interest and Sinking	0.00	45,358.85	367,000.00	321,641.15	87.64%	46,530.60	123,974.20
Revenue Totals	0.00	45,358.85	367,000.00	321,641.15	87.64%	46,530.60	123,974.20
Expense Summary							
10-Interest and Sinking	0.00	45,358.85	367,000.00	321,641.15	87.64%	46,530.60	123,974.20
Expense Totals	0.00	45,358.85	367,000.00	321,641.15	87.64%	46,530.60	123,974.20
Revenues Over(Under) Expenditures	0.00	0.00	0.00	0.00	0.00%	0.00	0.00

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400 - Interest and Sinking Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-Interest and Sinking							
Revenues							
10-6702 I&S General Fund Transfer In	0.00	3,883.35	124,000.00	120,116.65	96.87%	4,487.10	123,974.20
10-6703 I&S Waste Water Transfer In	0.00	41,475.50	243,000.00	201,524.50	82.93%	42,043.50	0.00
Total Revenues	0.00	45,358.85	367,000.00	321,641.15	87.64%	46,530.60	123,974.20
Total Interest and Sinking	0.00	45,358.85	367,000.00	321,641.15	87.64%	46,530.60	123,974.20
Total Revenue	0.00	45,358.85	367,000.00	321,641.15	87.64%	46,530.60	123,974.20

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400 - Interest and Sinking Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-Interest and Sinking							
<u>Expenditures</u>							
10-6704 Tax Note Series 2021 Debt Service Principal	0.00	0.00	116,000.00	116,000.00	100.00%	0.00	115,000.00
10-6705 Tax Note Series 2021 Debt Service Interest	0.00	3,883.35	8,000.00	4,116.65	51.46%	4,487.10	8,974.20
Total Expenditures	<u>0.00</u>	<u>3,883.35</u>	<u>124,000.00</u>	<u>120,116.65</u>	<u>96.87%</u>	<u>4,487.10</u>	<u>123,974.20</u>
<u>Other Services & Charges</u>							
10-6900 Wastewater Debt Service - Prin	0.00	0.00	160,000.00	160,000.00	100.00%	0.00	0.00
10-6901 Wastewater Debt Service - Int	0.00	41,475.50	83,000.00	41,524.50	50.03%	42,043.50	0.00
Total Other Services & Charges	<u>0.00</u>	<u>41,475.50</u>	<u>243,000.00</u>	<u>201,524.50</u>	<u>82.93%</u>	<u>42,043.50</u>	<u>0.00</u>
Total Interest and Sinking	<u>0.00</u>	<u>45,358.85</u>	<u>367,000.00</u>	<u>321,641.15</u>	<u>87.64%</u>	<u>46,530.60</u>	<u>123,974.20</u>
Total Expense	<u>0.00</u>	<u>45,358.85</u>	<u>367,000.00</u>	<u>321,641.15</u>	<u>87.64%</u>	<u>46,530.60</u>	<u>123,974.20</u>

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605 - American Rescue Plan	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
-	922.37	5,796.76	50,000.00	44,203.24	88.41%	0.00	0.00
Revenue Totals	922.37	5,796.76	50,000.00	44,203.24	88.41%	0.00	0.00
Expense Summary							
05-American Rescue Plan	0.00	10,851.58	100,000.00	89,148.42	89.15%	69,923.00	103,242.36
Expense Totals	0.00	10,851.58	100,000.00	89,148.42	89.15%	69,923.00	103,242.36
Revenues Over(Under) Expenditures	922.37	(5,054.82)	(50,000.00)	0.00	0.00%	(69,923.00)	(103,242.36)

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605 - American Rescue Plan Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
-							
----- Other Income							
-5611 Interest Revenues	922.37	5,796.76	0.00	(5,796.76)	0.00%	0.00	0.00
Total Other Income	922.37	5,796.76	0.00	(5,796.76)	0.00%	0.00	0.00
----- Not Categorized							
-5905 American Rescue Plan	0.00	0.00	50,000.00	50,000.00	100.00%	0.00	0.00
Total Not Categorized	0.00	0.00	50,000.00	50,000.00	100.00%	0.00	0.00
Total	922.37	5,796.76	50,000.00	44,203.24	88.41%	0.00	0.00
Total Revenue	922.37	5,796.76	50,000.00	44,203.24	88.41%	0.00	0.00

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605 - American Rescue Plan Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
05-American Rescue Plan							
<u>Liabilities</u>							
05-6751 Do Not Use	0.00	0.00	50,000.00	50,000.00	100.00%	69,923.00	69,923.00
Total Liabilities	0.00	0.00	50,000.00	50,000.00	100.00%	69,923.00	69,923.00
<u>Not Categorized</u>							
05-6751 Outlay - Projects	0.00	10,851.58	50,000.00	39,148.42	78.30%	0.00	33,319.36
Total Not Categorized	0.00	10,851.58	50,000.00	39,148.42	78.30%	0.00	33,319.36
Total American Rescue Plan	0.00	10,851.58	100,000.00	89,148.42	89.15%	69,923.00	103,242.36
Total Expense	0.00	10,851.58	100,000.00	89,148.42	89.15%	69,923.00	103,242.36



AGENDA ITEM:	1. Receive an update and consider possible action on the Interlocal Agreement for the Blanco Cypress Watershed Protection Plan. <i>(Tim Patek, City Administrator)</i>
SUBMITTED BY:	
DATE SUBMITTED:	03/25/2024
MEETING DATE:	April 18, 2024

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Jenna Walker of the Meadows Center and David Baker of the Watershed Association approached the City regarding a request to enter into an ILA with various entities. The council expressed their support of this ILA and funding. If you recall, the shared goals and intentions can be found below:

1. To work collaboratively to ensure Aqua will stay in compliance with HTGCD rules and develop a locally focused drought contingency plan to reduce aquifer pumping in the Jacob's Well Groundwater Management Zone (JWGMZ) and manage the local groundwater resources to sustain,, local water supply and restore the Trinity aquifer and protect spring flow at Jacob's Well that is essential for maintaining a healthy regional economy and quality of life in the Wimberley Valley.
2. Reduce reliance and ultimately retire wells 21 & 22 inside the JWGMZ and seek new supply outside the Jacob's Well Groundwater Management Zone and seek alternate water supply such as down dip well fields and Aquifer Storage and Recovery that does not impact Jacob's Well spring flow. Comply with HTGCD, JWGMZ reduction goals, which will provide an adequate water supply and maintain spring flow during times of drought.
3. Establish a water budget showing current per capita and total water demand (now and future buildout balanced with environmental flow needs), target a reduced and responsible per capita demand, and reduce demand for new growth by encouraging One Water design in new and existing homes and businesses.
4. Fix leaks to reduce system-wide line loss, make investments to reduce non-revenue water.
5. Collaboration with community and planning agencies to prioritize investments in new infrastructure and to explore joint ventures for financing and governance of regional water supply and conservation initiatives.
6. Encourage One Water concept, rainwater harvesting and conjunctive use systems, purple pipe, AMI metering and effluent reuse as preferred development standards/guidelines for all residential and commercial development.

7. Aqua Texas will upgrade to Type 1 effluent and collaborate with the community on a valley wide effluent reuse plan. The Community will collaborate to develop sustainable plans and financing plans for effluent reuse and karst protection, stormwater mitigation and public open space and trails for golf courses and other green spaces.

8. Provide annual financial support for the Cypress Creek watershed protection plan, water conservation programs, education, source water protection, surface and groundwater monitoring (Clean Rivers Program) and modeling. (BRATWURST development)

9. Participate as a committee member and investor on the Cypress Creek Watershed Protection Plan and participate in the valley wide and regional Land, Water, Transportation Master Planning process and joint studies and research initiatives.

10. Incorporate rate predictions and CapX projects into a franchise agreement and consider adding dedicated dollars for source water protection. (City of Woodcreek) (Education and Transparency on rates CapX)

11. Establish emergency power backup and collaboration with WWSC for emergency connection and other regional water supply projects.

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. ILA_Multi-Party(BCWPP_W.C.Position)(Partially executed)

**INTERLOCAL AGREEMENT:
HAYS COUNTY, CITY OF WIMBERLEY, CITY OF WOODCREEK,
THE WATERSHED ASSOCIATION, AND TEXAS STATE UNIVERSITY REGARDING
IMPLEMENTATION OF THE BLANCO CYPRESS WATERSHED PROTECTION
PLAN (BCWPP)**

This interlocal Agreement is made and entered into, effective the ____ day of _____, 2024 ("Effective Date") by and among Hays County, Texas ("Hays County"), City of Wimberley ("Wimberley"), City of Woodcreek ("Woodcreek"), and the Watershed Association, jointly known as the "Financing Parties" and Texas State University ("Texas State"). This interlocal Agreement is entered into by the Financing Parties and the Meadows Center within Texas State pursuant to the authority granted and in compliance with, the provisions of the "interlocal Cooperation Act," as amended, Texas Government Code, Chapter 791. This interlocal Agreement is intended to further the purpose of the interlocal Cooperation Act, which is to increase the efficiency and effectiveness of local governments.

WHEREAS, the economies of Hays County, Wimberley, and Woodcreek directly benefit from a clean and flowing Cypress Creek; and

WHEREAS, The Meadows Center for Water and the Environment ("Meadows Center") is a research extension of Texas State. All work referencing Texas State in this agreement will be performed by the Meadows Center; and

WHEREAS, in 2006, the Cypress Creek Project ("CCP") was established to restore and protect the water quality in Cypress Creek, a major tributary of the Blanco River in the Guadalupe River Basin of Texas, and each Party named above has representatives on the CCP Executive Committee that is described in and operates under the Cypress Creek Watershed Protection Plan ("CCWPP"); and

WHEREAS, since the establishment of the CCP, over four (4) million dollars have been dedicated to the development and implementation of the highly recognized CCWPP; and

WHEREAS, the CCWPP is a roadmap to restore water quality in Cypress Creek and includes data collection and water quality monitoring, implementation of best management practices to address nonpoint source pollution from agriculture and urban sources, adequate stream flows, and outreach and education; and

WHEREAS, the CCWPP satisfies the US Environmental Protection Agency's ("EPA") guidelines and expectations for a watershed protection plan; and

WHEREAS, the Cypress Creek Watershed Coordinator ("Watershed Coordinator"), through a grant from Texas Commission for Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) payable and available to the CCP Coordinator, facilitated the CCWPP; secured funding through writing grants, tracks the progress of implementing the CCWPP; and reported water quality trends resulting from implementation of the CCWPP; and

WHEREAS, in September 2023, current federal funding for the CCWPP Coordinator ended; and

WHEREAS, the Financing Parties desire to insure continued implementation and expansion of the scope of the plan to include the Blanco River Basin through the Blanco Cypress Watershed Protection Plan (BCWPP);

NOW THEREFORE, the Parties have mutually agreed to enter into this interlocal Agreement regarding implementation of a Blanco Cypress Watershed Protection Plan (BCWPP) and to proceed as follows:

ARTICLE I

PILOT PROGRAM

The Financing Parties agree to establish a three (3) year pilot program to fund the continued Clean Rivers Program (CRP) water quality monitoring of Cypress Creek and the Blanco River upstream and downstream of the Wimberley Valley by Texas State, funding of a Blanco Cypress Watershed Coordinator position for continued implementation of the BCWPP, and special studies and planning initiatives to be identified by the Executive Committee and Management Team. Such programs will be the responsibility of the BCWPP. A Management Team will manage a Watershed Coordinator. The coordinator will be an employee of the Hays County Parks and Natural Resources Department.

ARTICLE II

DEFINITIONS

The "Parties" means the entities that have executed this Interlocal Agreement in their separate capacities.

The "Executive Committee " is the group of individuals listed in this Interlocal Agreement that directs the actions of the "Blanco Cypress Watershed Protection Plan " and with the terms of this Interlocal Agreement.

The "Financing Parties" are the organizations that commit financially towards the project.

The "Management Team" are the person(s), organizations, or entities identified in this Interlocal Agreement, and operates as, the Management Team of the BCWPP and has the duties and responsibilities described in both the "BCWPP Ground Rules" and in this Interlocal Agreement and are responsible for managing and overseeing the Watershed Coordinator.

The "BCWPP Steering Committee" is the group of individuals to be determined by the Executive Committee that will assist the Executive Committee in guiding the BCWPP.

ARTICLE III

BCWPP MANAGEMENT & OVERSIGHT

Collaborative Governance and oversight are required for the implementation of the BCWPP and the management of the BCWPP Watershed Coordinator in order to create long term sustainability and replicability of the interlocal Watershed Protection Coalition/Organization. Collaborative Governance truly puts the seat of responsibility in the hands of the community and local governmental entities, and sustains, augment, and ultimately replicate the combined efforts of the Meadows Center for Water & the Environment and the Watershed Association over the last three decades to develop and implement the BCWPP. It is in the best interest for the Watershed Coordinator and ILA to be managed collaboratively and become community owned.

Benefits of Collaborative Governance and Management of the BCWPP:

- Brings a diversity of perspectives and expertise from different stakeholders to inform priorities and strategy;
- Promotes community buy-in, local investment, and shared ownership in the program from multiple partners;
- Allows pooling of resources, skills, and funding to accomplish more together.

- Fosters ongoing communication and alignment between entities involved in watershed management;
- Builds relationships and trust between partners through regular collaboration;
- Ensures no single entity dominates decision-making or agenda setting for the watershed;
- Enables broader community representation and advocacy through involvement of diverse partners;
- Likely results in balanced, comprehensive solutions that address the needs of a wide group of stakeholders;
- Establishes a replicable model for collaboration and watershed governance for other communities;
- Shared oversight and program administration;
- Establishes a long-term sustainable plan for significant investment in watershed protection to maintain clean water goals and standards and develop active partners who are invested in collaborative watershed governance in perpetuity.

Overall, collaborative management empowers the community to collectively support watershed efforts versus resting solely on one entity, resulting in shared benefits, investment, and replicable good governance.

The Executive Committee Structure & Governance

Current Executive Members: Hays County, Texas ("Hays County"), City of Wimberley ("Wimberley"), City of Woodcreek ("Woodcreek"), and the Watershed Association (WA), and The Meadows Center for Water and the Environment (MCWE), hereby known as the "**Executive Committee.**" Participation by the MCWE and WA on the Executive Committee are contingent upon adequate funding for the plan.

The Executive Committee will serve as the oversight committee with two representatives from each funding entity. This group will meet quarterly, with additional meetings as needed, and will provide guidance, evaluate performance, and set priorities and policy for governance of the BCWPP. The Watershed Coordinator, when hired, will report to the Management Team on a regular basis with ultimate responsibility for setting priorities and guiding the BCWPP led by the Executive Committee serving as the Board of the organization.

Executive Committee members:

- Hays County Precinct Three Commissioner
- City of Wimberley appointee
- City of Woodcreek appointee
- The Watershed Association appointee
- The Meadows Center for Water and the Environment appointee

Potential Advisory Committee members:

- Guadalupe Blanco River Authority
- Hays Trinity Groundwater Conservation District
- Wimberley Water Supply Corp
- Aqua Texas
- Natural Resource Representative, Soil/Ag

Stakeholder Committee will be established to also include local residents, landowners, business owners, and community organizations. Bylaws will be established by the Executive Committee to include parameters for expanding committee membership. See Attachment B, Table 2 for a description of stakeholder interests and benefits.

ARTICLE IV

Management Team

Personnel within the Hays County Parks and Natural Resources Department identified by the Hays County Director of Countywide Operations (“Hays County Manager”), The Watershed Association, and The Meadows Center for Water and the Environment serve as ***The Management Team*** and share the majority of oversight, advisory, and accountability for the Watershed Coordinator.

The Hays County Manager, The Watershed Association and The Meadows Center for Water and the Environment will share responsibilities of management, oversight, delegation, and are ultimately responsible for accountability of the Watershed Coordinator, as it relates to the job description, to the Watershed Protection Plan itself, and to the expectations of the Executive Committee. The descriptions below are meant to be a starting place and the Management Team acknowledges that duties may evolve to accommodate current conditions and the day-to-day collaborative management of the coordinator.

Upon approval of the Job Description by BCWPP Executive Committee members and the Hays County Director of Countywide Operations, the Hays County Director of Countywide Operations will begin the hiring process for the Watershed Coordinator with input from BCWPP Executive Committee and Management Team. Additionally, the Management Team will collaborate and share ongoing supervision of the coordinator. The coordinator will office at a location determined by the Management Team.

BCWPP Watershed Coordinator Management by the Management Team

Management Team Shared Responsibilities:

- Will collaborate to create a work plan for the new Watershed Coordinator
- Will serve as the primary contact to support and mentor the coordinator on an ongoing basis through resources, partnerships and training
- Will support the coordinator in community event planning and educational outreach
 - It is proposed that the Cypress Creek Project website be migrated to the Watershed Association domain where it can be curated and updated by Watershed staff.
- Collaborative Fundraising and Grant Writing with Executive Committee Partners
- Coordinate quarterly email and/or website post updates to document progress towards shared goals and highlight issues of interest for the partners

Texas State University Responsibilities, through its Meadows Center for Water and the Environment:

- Will work collaboratively to complete the BCWPP Interlocal Agreement, BCWPP Watershed Coordinator job description and Work Plan for 2024-2026
- Will work collaboratively to draft all additional related MOUs and Working Agreements
- Will post job opening and work with partners to identify candidates within community
- Assist in the creation of organizational bylaws
- Water Quality Testing Program (via a professional services agreement with the Watershed Association)
 - Oversee and manage the water quality testing
 - QAPP updates, audits, monitoring, data management, instrument maintenance, and reporting
 - Support for analysis and interpretations, present data to local stakeholders (Biannually)
 - Participate in the CRP Annual Stakeholders Meeting (every Spring)

- o Participate in the annual Coordinator Monitor's meeting
 - o Update the Sustainability plan to include the Blanco Basin
- Will provide shared work space for the coordinator and conference room for meetings (\$3/day parking fees apply)

The Watershed Association Responsibilities:

- Will work collaboratively to complete the BCWPP Interlocal Agreement, Watershed Coordinator job description and Work Plan for 2024-2026
- Will work collaboratively to draft all additional related MOUs and Working Agreements
- Will work with partners to identify candidates within community
- Will serve as fiscal sponsor for the Pilot Program and establish a separate nonprofit entity and open a dedicated bank account for the Blanco Cypress Creek Watershed Protection Plan Project for any funds contributed to the program
- Assist in the creation of organizational Bylaws
- Will provide office space for the coordinator and conference room for meetings as needed

Hays County

- Will work collaboratively to complete the BCWPP Interlocal Agreement, Watershed Coordinator job description and Work Plan for 2024-2026
- Will work collaboratively to draft all additional related MOUs and Working Agreements
- Will create and fund the Watershed Coordinator position within the Hays County Parks and Natural Resources Department.
- Will post the job opening and work within the Management Team to select and hire a qualified candidate
- Will provide oversight and contribute to the management of the Watershed Coordinator
- Will provide job related resources for the Watershed Coordinator
- Will identify funds and seek grant opportunities to support the BCWPP.

ARTICLE V

WATERSHED COORDINATOR

The primary responsibilities of the Watershed Coordinator are stated and listed on Attachment A to this interlocal Agreement. Any changes to the job description will require approval of the Hays County Director of Countywide Operations. Notwithstanding any provisions of this Interlocal Agreement, the Watershed Coordinator is a Hays County employee and Hays County maintains the responsibility of the position as it would for any other position within Hays County. The Management Team agrees that Hays County's personnel policies will apply to the Watershed Coordinator.

ARTICLE VI

FUNDING

The BCWPP Executive Committee will develop the annual budget for operations of the BCWPP. A proposed sustainability plan, including a proposed draft budget, is set forth on Attachment B to this interlocal Agreement. Additionally, the BCWPP Executive Committee will submit this ILA to the TCEQ for a Clean Water Act §319(h) nonpoint source grant for the completion of the BCWPP grant. The Financing Parties agree to cooperate and coordinate together in determining the amount of funds that will be necessary to financially support the pilot program over the next three (3) years in accordance with the adopted Budget and make necessary adjustments to the budget as needed.

The City of Wimberley and Woodcreek will commit funds towards the pilot program on an annual basis for at least 3 years. Hays County will fund the watershed coordinator position salary and benefits and water quality monitoring efforts.

The Financing Parties understand and agree that any funding commitment by a particular Financing Party is subject to approval and appropriation by the governing body of such Financing Party. Any payments made by or financial obligations of any Financing Party shall be made from current revenues available to the Financing Party and shall be made to the Management Team.

In no event shall any payment made by Hays County, or any act or omission of Hays County constitute or be construed in any way to be a waiver by Hays County of any breach or default of this Agreement. Neither shall any payment, act or omission in any manner impair or prejudice any right, power, privilege or remedy available to Hays County to enforce its rights, as such rights, powers, privileges and remedies are specifically preserved. No employee or agent of Hays County may waive the effect of this provision.

The Management Team are authorized to deposit all funds received from Financing Partners pursuant to this interlocal Agreement in applicable bank accounts and is authorized to spend such funds to implement this interlocal Agreement in accordance with the approved budget, provided however, any proposed expenditure of funds herein in excess of \$5,000.00 shall be first approved by the BCWPP Executive Committee. The estimated minimal annual cost for the pilot program, as shown on Attachment B to this interlocal Agreement, will be approximately \$232,000 annually, not including items funded by Hays County.

The Financing Parties further agree that other opportunities for funding and grants shall be actively pursued by the BCWPP Executive Committee, the Management Team, and the Watershed Coordinator according to the terms of this interlocal Agreement. Other sources of funding which shall be pursued include, but are not limited to, federal, state, non-profit, non-government affiliated private or public grants and contributions, and various state and federal funding opportunities.

Payment for goods and services under this Agreement shall comply with Chapter 2251 of the Texas Government Code, the Texas Prompt Payment Act.

ARTICLE VII **STATISTICS AND DOCUMENTS**

The Management Team shall properly, accurately and completely maintain all documents, papers, records, and other evidence regarding implementation of this Interlocal Agreement. To further the purpose of cooperative administration of the activities described within this Interlocal Agreement, the Management Team agrees, if requested, to make documents and record materials associated with expenditures under this Interlocal Agreement available to each Financing Party, upon reasonable notice.

The Management Team shall maintain and retain a complete set of any and all documents, papers, records, and other evidence produced as a result of this Interlocal Agreement and to ensure that this Interlocal Agreement is publicly available shall post a PDF version of this Interlocal Agreement on the CCP website. If necessary, a reproduction of a document may be submitted, and it shall be so marked.

ARTICLE VIII **DISPUTES**

The Financing Parties, Management Team, and Executive Committee agree to use due diligence to cooperate and communicate with each other to resolve any and all disputes which may arise under this Interlocal Agreement. Details with regard to *standard conflict resolution practices and expectations will be included in the organizational Bylaws*. The Financing Parties, Management Team, and Executive Committee agree that before they will exercise the termination rights described in Article IX, they will attempt to resolve the dispute and will allow the non-disputing Financing Parties, Management Team, and Executive Committee members the opportunity to cure the alleged dispute. In accordance with Article XIV, this Agreement will be governed by and construed according to the laws of the State of Texas. Venue for any action or claim arising out of the Agreement shall be Hays County, Texas. Tex. Civ. Prac. & Remedies Code § 15.015.

ARTICLE IX **TERM**

This Interlocal Agreement shall be effective and in place on the date the last of the Financing Parties signs this Agreement (the "effective date") with the financing obligation described for the remainder of a period of the fiscal year which began on October 1, 2023. The term of this Interlocal Agreement shall be automatically renewed each fiscal year not to exceed three (3) fiscal years unless terminated earlier as provided in Article IX or amended as provided in Article X.

ARTICLE X **TERMINATION**

This Interlocal Agreement terminates on September 30, 2026. In the event a Financing Party to this Interlocal Agreement determines it is in the best interest of that Financing Party to withdraw from this Interlocal Agreement, the Financing Party making that determination may withdraw by giving written notice of such intent to the remaining Parties at the addresses provided in Section XII of this Interlocal Agreement no later than May 31 of a calendar year.

The withdrawing Financing Party shall cooperate with the remaining Financing Parties to achieve a proper transition time period to allow the remaining Financing Parties to restructure the contributions provided by the Financing Parties. The withdrawing Financing Party shall remain liable for such Financing Party's allocated share of the budget for and including the entire CCP fiscal year prior to such Financing Party's withdrawal.

ARTICLE XI **AMENDMENT**

No amendment, modification or alteration of the terms of this Interlocal Agreement shall be binding unless it is in writing, dated subsequent to the date hereof, and be agreed to and duly executed by each of the Financing Parties after official action by each of the respective governing bodies of the Financing Parties.

ARTICLE XII **NOTICES**

Notices to any Financing Party required or appropriate under this Interlocal Agreement shall be deemed sufficient if in writing and mailed USPS postage prepaid.

To Hays County. Notices to Hays County shall be addressed to:

Hays County Judge
Hays County
111 East San Antonio Street, Suite 300
San Marcos, TX 78666

and to such other addresses as may hereafter be designated in writing by the Hays County Judge.

To Wimberley. Notices to Wimberley shall be addressed to:

Mayor
City of Wimberley
221 Stillwater
Wimberley, TX 78676

and to other such addresses as may herein be designated in writing by the City Manager of Wimberley.

To Woodcreek. Notices to Woodcreek shall be addressed to:

Mayor
City of Woodcreek
41 Champions Circle
Woodcreek, TX 78676

and to other such addresses as may herein be designated in writing by the City Manager of Woodcreek.

To the Watershed Association. Notices to the Watershed Association shall be addressed to:

Executive Director
The Watershed Association
P. O. Box 2534
Wimberley, TX 78676

To the Meadows Center for Water and the Environment. Notices to the Meadows Center for Water and the Environment shall be addressed to:

Director of Watershed Services
The Meadows Center for Water and the Environment
601 University Drive
San Marcos, TX 78666

With a copy sent to:

Senior Director, Office of Sponsored Programs
Texas State University
601 University Drive, JCK 420
San Marcos, TX 78666-4684

ARTICLE XIII
RELATIONSHIP OF FINANCING PARTIES

Nothing contained herein shall be deemed or construed by the Financing Parties, or by any third party, as creating the relationship of principal and agent, joint venture or any other similar relationship among the Financing Parties. It is understood and agreed that no provision contained herein, nor any acts of the Financing Parties hereto create a relationship among the Financing Parties other than that of independent contractor. In keeping with the provision of its services as an independent contractor, each Financing Party shall be responsible for its respective acts or omissions. No Financing Party has the authority to bind the other Financing Parties or to hold out to third parties that it has the authority to bind the other Financing Parties separately or collectively.

ARTICLE XIV
APPLICABLE LAW

This Interlocal Agreement shall be construed under and in accordance with the laws of the State of Texas and all obligations of the Financing Parties created hereunder are performable in Hays, County, Texas.

ARTICLE XV
LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this Interlocal Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such shall not affect any other provisions hereof and this Interlocal Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

ARTICLE XVI
**COMPLIANCE WITH LAWS AND
ORDINANCES**

The Parties hereby agree to comply with all federal, state and local laws and ordinances applicable to the work or services to be performed under this Interlocal Agreement. The Parties acknowledge that they are each subject to the Texas Public Information Act and the exceptions stated in such Act.

ARTICLE XVII
PARTIES BOUND

This Interlocal Agreement shall be binding upon and inure only to the benefit of the Parties listed in this Interlocal Agreement. This Agreement is expressly subject to and contingent upon formal approval by the Hays County Commissioners Court.

Signature Page Follows

In Witness Whereof, the Executive Committee has executed multiple originals, each of which shall have the full force and effect of an original, this Interlocal Agreement.

Hays County

By:  _____

Date: 4-9-2024 _____

City of Wimberley

By: _____

Date: _____

City of Woodcreek

By: _____

Date: _____

The Watershed Association

By: _____

Date: _____

Texas State University

By: _____

Date: _____

ATTACHMENT A
PRIMARY RESPONSIBILITIES BLANCO CYPRESS WATERSHED COORDINATOR

Full Time Position

Reports to the Blanco Cypress Watershed Protection Plan (BCWPP) “Management Team” The Management Team is comprised of personnel within the Hays County Parks and Natural Resources Department identified by the Hays County Director of Countywide Operations, (“Hays County Manager”), The Watershed Association and The Meadows Center for Water and the Environment within Texas State University). The Watershed Coordinator will be an employee of Hays County with oversight and management provided collectively by the Management Team. Any changes to the job description will require approval of the Hays County Director of Countywide Operations. The Watershed Coordinator is a Hays County employee and Hays County maintains the responsibility of the position as it would for any other position within Hays County. Hays County’s personnel policies will apply to the Watershed Coordinator.

The Watershed Coordinator serves as the coordinator of Watershed Protection Plan initiatives and acts as a facilitator of the Plan and related community activities to restore water quality and quantity in Cypress Creek and the Blanco River Basin. Responsibilities include: data collection and water quality monitoring, implementation of best management practices and protection of surface water and groundwater to address nonpoint source pollution from agriculture and urban sources, adequate spring and stream flows, and outreach and education. The Watershed Coordinator will develop a project work plan, manage costs, facilitate communications, and allow for prompt implementation and execution of the plan. The coordinator will provide leadership in implementing and adapting a watershed management plan through the collection and analysis of land use, water quality and groundwater data and resource information, identification and clarification of stakeholder concerns, establishment of goals, and supporting locally initiated strategies. Additionally, the Coordinator will ensure that the WPP plan and associated activities align with EPA’s nine elements for a Watershed Protection Plan.

The Watershed Coordinator is dedicated to advancing the goals of **The Blanco Cypress Watershed Protection Plan (BCWPP)** and works in partnership with the stakeholder entities which currently include Hays County, Texas (“Hays County”), City of Wimberley (“Wimberley”), City of Woodcreek (“Woodcreek”), and the Watershed Association, and Texas State University through its Meadows Center for Water and the Environment, hereby known as the “Executive Committee.” This role represents the shared interests of the five collaborating entities, the Executive Committee as a model for shared community ownership and a sustainable and replicable Watershed Protection Strategy for Southwestern Hays County.

Long Term Vision & Goals of Watershed Coordinator Position

- The Watershed Coordinator inspires the Community and local stakeholders to become lifelong stewards of their watershed.
- Educates and inspires stakeholders and community members about the science, water quality, quantity challenges and opportunities for the implementation of best management practices for watershed health and sustainability.
- Works to maintain appropriate relationships and serves as a liaison between professional entities, public and local governments, Groundwater Conservation Districts, and social service groups (i.e. Hill Country Conservation Network, Greater Edwards Aquifer Alliance, No Dumping Sewage Coalition) and other regional entities to advance public policies that advance groundwater and surface water protection. As well as for the purpose of educating and increasing awareness of Watershed Protection programs and local-regional water issues through science and engagement and collaborative interests.
- Advocates for and implements Best Management Practices (BMPs) including One Water implementation projects across the Texas Hill Country region.

- The Watershed Coordinator is responsible for overseeing and implementing watershed management programs and projects in the Blanco River and Cypress Creek watersheds. This position involves water quality monitoring support, data analysis, project management, education and outreach, partnership development, and reporting.

Essential Duties and Responsibilities:

- **LEAD THE IMPLEMENTATION OF THE WATERSHED PROTECTION PLAN**
 - o Track progress, document implementation efforts, report and serve as the liaison between the Executive Committee and the general public.
 - Ensure watershed programs and projects comply with laws, regulations, and permit requirements
 - Maintain knowledge of current watershed management principles, techniques, programs, and regulations
 - Prepare annual work plans and reports on watershed program progress
 - Create a proposal to develop a comprehensive storm-water management plan
- **MONITORING, TESTING, DATA COLLECTION & ANALYSIS:** Data collection for this project will be used to track water quality, WPP progress, and to better understand current and trending nonpoint source contributions to Cypress Creek and the Blanco River Basin.
 - o Train and participate to be certified in the QAPP in surface water quality monitoring program (Texas Clean Rivers Program (CRP)) in both Cypress Creek and Blanco River Basin
 - o Potential recruiting and training of Texas Stream Team volunteers
 - Ensure monitoring follows quality assurance protocols
 - Collect, analyze, and report on water quality data. Identify pollution sources and trends
 - o Coordinate and manage the Wimberley Water Advisory Group and local bacteria water sampling program for the Blanco River and Cypress Creek Watershed and other local watersheds as needed.
 - o Present updates on CRP, Texas Stream Team and Water Advisory Group at stakeholder meetings and other relevant meetings as determined by the Executive Committee
- **EDUCATION AND PUBLIC OUTREACH:** A multifaceted approach to education and outreach will serve to engage the community and key stakeholders in both the implementation of WPP activities and the expansion of pollution reduction strategies across the basin.
 - o Provide public educational opportunities or outreach opportunities (a minimum of 4 annually) through workshops, school programs, tours, publications and other creative means
 - Develop marketing materials and work with the Executive Committee to promote educational opportunities to the general public
 - As appropriate, recruit, train, manage, and oversee restoration projects and volunteers for cleanups, plantings, monitoring activities, and other stewardship events
 - Update and maintain WPP website content
 - Work closely with partner organizations, contractors, and volunteers
 - o Collaborate on the development of educational materials and work closely with the marketing departments of partner organizations to advance and distribute information
 - Develop and disseminate outreach materials (newspaper, newsletter, factsheets) and website content to promote and communicate watershed efforts to stakeholders at venues such as community stakeholder meetings and networking among agencies, organizations and individuals

- o Collaborate with the Communications Department of the Watershed Association to update the project's website, prepare press releases, and publish associated analysis of scientific data and relevant reports
- **PARTNERSHIP AND STAKEHOLDER DEVELOPMENT**
 - o Maintain current partnerships with relevant partners and advance further partnerships with additional relevant government agencies, non-profits, landowners, and other watershed stakeholders
 - Conduct regular stakeholder meetings, including BCWPP Executive Committee, Steering Committee and Work Groups, throughout the watershed to gather and incorporate local input and encourage citizen participation
 - Serve as a technical resource for municipalities, conservation districts, and all other partners
 - Provide Counties, Cities, and other partners/stakeholders within the Cypress Creek and Blanco Watershed with regular updates on progress and seek their input and recommendations on needed activities
- **FUNDRAISING AND FINANCIAL ACCOUNTING**
 - o Research and identify grants and other financial opportunities to increase resources for the BCWPP
 - Work with members of the Executive Committee, Management Team, and potential outside consultants to seek and if funded, manage grants, donations, and other funding to support watershed programs and projects
 - o Ensure proper fiscal oversight and reporting
 - Responsibilities include but are not limited to:
 - Tracking cost share information, maintaining and reporting financial records necessary to manage grants and keep projects on time and on budget
 - Maintaining consistent communication and provide quarterly, project, and annual financial reports to the Fiscal Sponsor (Watershed Association financial officer), Executive Committee, partner agencies and financial partners and grant makers as required to administer grants, funds, and reports
- **ADVANCEMENT OF BEST MANAGEMENT PRACTICES (BMP)**
 - o Participate in relevant training, conferences, and professional organizations to stay current on watershed management best practices
 - o Advance Watershed Management Plans with input from partners
 - o Represent the WPP at conferences, public meetings, and other engagements.
 - o Provide comments on watershed policies and initiatives
 - o Manage the Installation of site specific BMPs that will serve as demonstration projects on their effectiveness, including preventative, stormwater and low impact development (LID) measures (storm-water controls, rainwater capture, rain gardens, and bio-filtration systems)
 - o Improve the reliability and enhancing the capability of the Blanco Cypress Decision Support System to calculate potential water quality impacts of site scale development
 - o Review existing ordinances to assist the cities and county in quantifying their effectiveness on maintaining water quality
- **REPORTING**
 - o Prepare reports, maps, presentations, and other materials to document watershed activities and communicate with stakeholders
 - o Mapping watershed land use, stormwater structures, erosion sites, and other features using GIS
- **LEADERSHIP AND SUSTAINABILITY OF AN INTERLOCAL WPP**
 - o Further develop the BCWPP to include a larger geographic area of the Blanco River Basin and create a replicable model for implementing a WPP in more regions

- Utilize and enhance the Cypress Creek Decision Support System
- Coordinate with the Meadows Center and key stakeholders on development and application of BRATWURST Groundwater Model
- o Represent the collaborative Interlocal coalition
 - Provide leadership to develop strong working relationships among steering committee members, stakeholders, and other federal, state, local governments and assist subcommittees as needed
 - Help advise the sustainable development of a Watershed Protection Coalition or the development of the WPP toward creating an independent entity
 - Advise and assist in the replication of this Interlocal WPP model and Implementation in other watersheds as the project progresses

QUALIFICATIONS:

Education/Experience:

- Bachelor's degree in natural resource management, environmental science, or related field.
- 3+ years of relevant work experience in watershed management, natural resource management, or water quality.

Knowledge/Skill:

- Knowledge of water quality issues, watershed processes, nonpoint source pollution
- Knowledge of hydrology, ecology, water quality monitoring principles, and watershed dynamics
- Experience with water quality monitoring (stream, groundwater) and data analysis
- Strong project management and organizational skills
- Experience overseeing and managing budgets, grants, and reporting
- Excellent communication skills for working with diverse partners, stakeholders, and volunteers
- Experience developing and implementing watershed plans
- Skilled at writing reports, developing presentations, and science communication
- Background in education/outreach program development and implementation
- Strong interpersonal, partnership-building, organizational, and communication skills
- Working proficiency with water quality data tools, Microsoft Office suite and Google suite. Additionally, proficiency with GIS is preferred.

Other Desired Qualities:

- Passionate about protecting water resources and watershed health
- Ability to operate in a highly independent manner, a self-starter and able to take initiative
- Excellent relationship building and collaboration skills
- Comfortable serving as a public representative of the WPP
- Willingness to work flexible hours including evenings/weekends

Reference the project tasks described in the Work Plan for the Cypress Creek WPP Clean Water Act Section 319(h) Nonpoint Source Program Grant, "Coordinating Implementation of the [Cypress Creek Watershed Protection Plan](#).

ATTACHMENT B
CYPRESS CREEK WPP SUSTAINABILITY PLAN

Cypress Creek Project Watershed Protection Plan Implementation Phase IV Final Sustainability Plan

Contract No. 582-20-10155

Report: 2023-06

Introduction

Cypress Creek watershed stakeholders seek the continuation of coordination efforts to ensure a clean, clear, and flowing future for Cypress Creek. With federal funding for the Cypress Creek Watershed Protection Plan (CCWPP), also known as the Cypress Creek Project, concluding in August 2023, local stakeholders will have the opportunity to build on a mature and multifaceted watershed protection program already established over more than a decade. For this effort to be successful, a sustainability plan is presented below to highlight the need for a locally-led program and to outline the path for its establishment.

Sustainability Plan Highlights

- **Watershed Association to serve as dedicated Watershed Coordinator**
- **Meadows Center to maintain Clean Rivers Program (CRP) monitoring**
- **Funding through Interlocal Agreement of local partners and key stakeholders**
- **Continuation of stakeholder-led process**

A recognition of the economic value of a clean, clear, and flowing Cypress Creek provides the basis for a locally funded approach to watershed protection and sustainability of the Wimberley Valley. To ensure transparency and adequate resources to continue the most important aspects of the CCWPP, an interlocal funding agreement among partners with a vested interest in the long-term health of the watershed is under development. The Interlocal Agreement will include specific requirements and recommendations for project partners including monitoring, reporting, communication, and other key deliverables. A budget will be established for each component of the plan with partner investments determined by a combination of geographic, population, and economic factors to ensure equitable levels of support.

It is recommended that primary fiscal contributors to the Interlocal Agreement would make up a Southwestern Hays County Watershed Task Force to oversee Cypress Creek Project operations. Each fiscal contributor would select a representative to the executive committee with a chair and vice-chair elected by members of the committee. Once membership has been established, by-laws for task force governance and participation could be adopted. It is anticipated that the planning, special studies and implementation of best management practices and infrastructure investment-construction will cost over \$10,000,000 or more over the next three to five years. The Watershed Association and Texas State University in partnership with the executive committee and stakeholders will lead the fundraising and grant writing to secure a two to one match of the budget presented below over the next three to five years to achieve the priorities and aims of the Watershed Task Force.

Primary fiscal partners are anticipated to include:

- The Watershed Association
- Hays County
- City of Wimberley
- City of Woodcreek
- Guadalupe Blanco River Authority
- Hays Trinity Groundwater Conservation District
- Wimberley Water Supply Corp
- Aqua Texas

Note: Task Force members could choose to allow a number of “at-large” members of the public to serve on the committee. These members would be appointed or selected through an application process.

The budget projected for sustainable operations of the most critical BCWPP components is estimated at \$232,000 over a three-year period plus County contributions for the Watershed Coordinator and Water Quality Monitoring (Table 1).

Table 1. Cypress Creek Project Sustainable Operations Three Year Budget (DRAFT)

Item	Description	Total
Watershed Coordinator	Hays County funded Watershed Coordinator staff salary + fringe (base salary TBD based on experience- competitive salary contract) Watershed Management Team manages WC to oversee all BCWPP operations, serve as primary point of contact for Watershed Task Force responsible for project reporting/communications, lead special projects, and contracting as needed.	Funded and employed by Hays County
Watershed Association Senior Staff	WA Co-Management of Watershed Coordinator staff and contractors Coordinate on Grant Writing for WPP	\$170,000
Meadows Center Water Quality Monitoring, Reporting, and Advisory	Quarterly monitoring of Cypress Creek and Blanco River Clean River Protection sites, including Meadows Center staff time, travel, laboratory analysis, and equipment maintenance. Presentations of CRP data to Executive Committee and Stakeholders (Quarterly) and participation in CRP GBRA Annual Stakeholders Meeting and TCEQ Coordinated Monitoring Meeting. Co-Management of watershed coordinator staff and contractors. Collaborate on grant writing for WPP	Funded by Hays County through the Interlocal Master Agreement between and TXST
Project Communications and Events	Migrate and preserve project website, reports, advertising, public communications, and watershed events.	\$40,000
Special Studies	Aquifer Pump Test, Modeling, Planning, Aquifer Storage and Recovery, One Water Infrastructure Plan, Karst Habitat Protection	TBD
Watershed Task Force	Planning initiative for updating WPP goals including coordination for regional land/water/transportation master plan, policy recommendations and ordinance updates including land use and conservation investment planning, water, wastewater, stormwater infrastructure engineering and Task Force facilitation consulting services.	TBD

Reimbursements for interim program expenses	CRP Water Quality Monitoring	\$22,000
Year 3 Total		\$232,000

Project Purpose and Background

Recognizing a significant threat to the aquatic health of the watershed posed by future development, the BRCWPP received approval from the Texas Commission of Environmental Quality and the United States Environmental Protection Agency in 2010 as a first-of-its-kind, *preventative* watershed protection plan. In June 2011, Texas State University was awarded the first of three rounds of Clean Water Act Section 319(h) grant funds to begin implementation of the plan.

Together with local partners including the Wimberley Valley Watershed Association, City of Woodcreek, City of Wimberley, Hays County, Guadalupe-Blanco River Authority, Hill Country Alliance, and Hays Trinity Groundwater Conservation District, a non-regulatory, incentive-based program was established to preserve flow and prevent future degradation to Cypress Creek from water pollution. The next phase of grant funds and programming spanned August 2016 through February 2020. In December 2019, TCEQ awarded Texas State a final round of funds for a final phase to be completed by August 2023.

The BCWPP established goals and milestones for policy improvements, structural best management practices, education, and local coordination. Education and outreach have been the cornerstone of the project to shine a spotlight on the importance of monitoring groundwater levels, preventing nonpoint source pollution, and demonstrating how residents can personally protect Cypress Creek.

Stakeholder meetings, annual newsletters, workshops, and speaker series within the watershed introduced ways that water quality is impacted by people and encouraged ongoing stewardship of the creek. As was hoped, an educated citizenry helped clear the way for policy improvements including water quality ordinances for Wimberley and Woodcreek limiting impervious cover in future development to 20 percent and ensuring riparian setbacks.

In 2020, the Jacob's Well Groundwater Management Zone was established through a stakeholder-led effort of the Hays-Trinity Groundwater Conservation District. Wimberley ISD's Blue Hole Primary School opened its doors as "the first One Water school in Texas" after an outpouring of public support for the effort led by The Texas State's Meadows Center and Wimberley Valley Watershed Association.

Table 2 below outlines the current Cypress Creek Project executive committee members. Awarded 319 funds and concurrent matching funds gave the watershed team the launch pad needed to fulfill the watershed mission statement: "Cypress Creek: Let's keep it clean, clear, and flowing."

Study Area

The Cypress Creek watershed is home to a unique set of rural and urban communities, ecosystems, and has a long-standing reliance on groundwater for both drinking supply and recreational uses. The watershed is located in the Central Hays County Texas Hill Country, comprises the upper dry or intermittent and the lower wet or perennial streams, and collectively encompasses an area of 38 square miles or 98 square kilometers.

Local geology plays a significant role in the hydrology of the area and is characterized by cavernous limestone rock formations that comprise the underlying karst system. Perhaps the watershed's most iconic feature, Jacob's Well, is an expression of underground water stored in the Trinity Aquifer that discharges at the land surface. The artesian spring perennially feeds water to the lower third of the creek. Flow between land surface and the subsurface creates a complex interaction between groundwater and surface water in Cypress Creek.

Although water quality in Cypress Creek is primarily meeting water quality standards, data reveals both spatial and temporal trends that may be due to climate variability, nonpoint source pollution, and changes in land use and management in the watershed. Water quality parameters vary considerably from site to site throughout the perennial part of the stream.

In general, the water chemistry at the three uppermost water quality monitoring sites (Jacob's Well, RR12 north, and Blue Hole) tends to be highly influenced by inflow of groundwater, while the lower two sites (RR12 downtown and the Blanco confluence) tend to show the influence of local stream conditions and runoff from contributing watersheds. Issues of concern include excess sediment in the creek, high bacteria concentrations, and occasionally very high nutrient levels which are exacerbated by low flows. Figure 1 below shows a map of the project area.

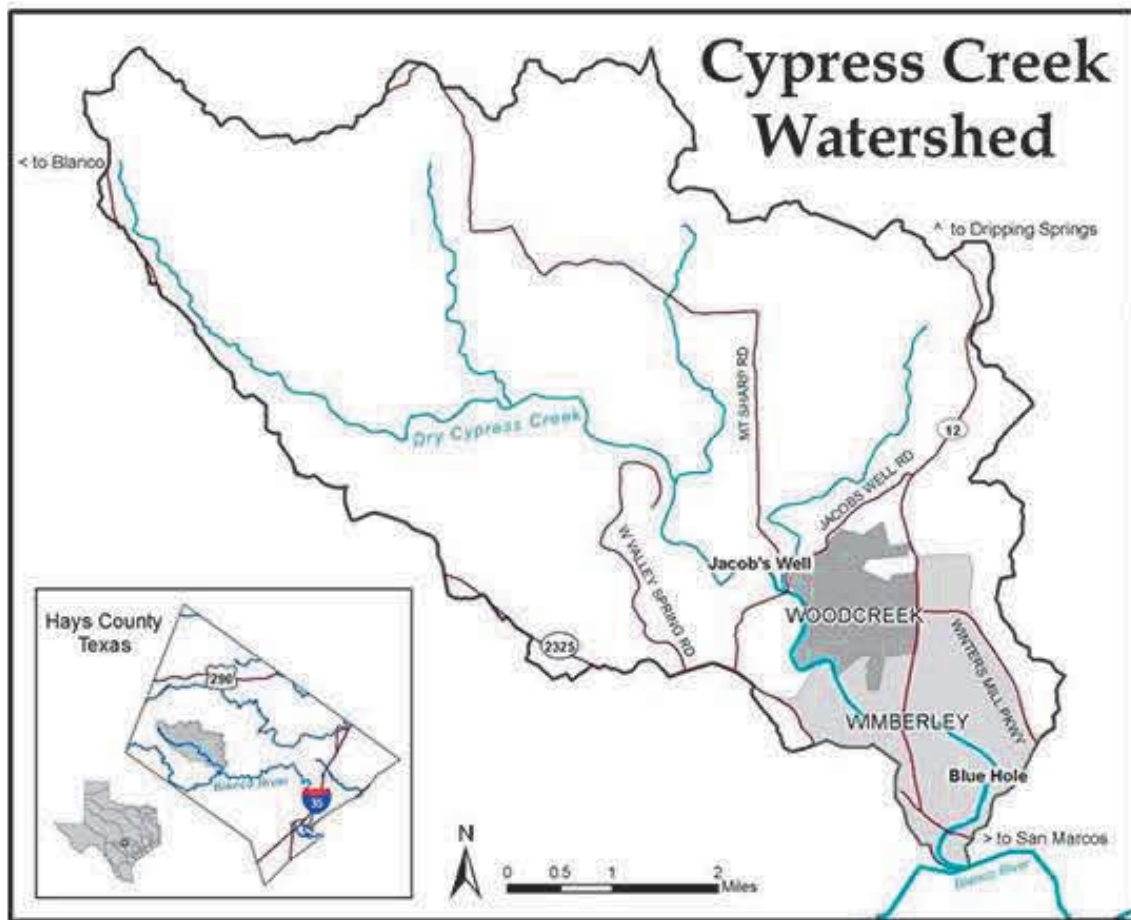


Figure 1. Cypress Creek Watershed

Historical Review

Since the formalization of the CCWPP in 2014, city, county, civic organizations, and citizens of the Wimberley Valley have actively collaborated towards conservation and preservation efforts for the Cypress Creek watershed. The community-led, EPA approved Watershed Protection Plan is a valuable tool used to help guide efforts to effectively manage the Cypress Creek Watershed by utilizing Best Management Practices (BMPs) designed to mitigate nonpoint source pollution, anticipate future water quality impairments, and protect groundwater resources. The partnership has celebrated significant improvements in incorporating stormwater controls into site planning, implementing numerous best management practices, and enthusiastic participation in workshops and meetings. To compile feedback from stakeholders for the sustainability plan, the core team developed an extensive survey soliciting input from each section of the CCWPP in June 2022. There were 36 participants from 10 participating organizations.

When polled, stakeholders identified CCWPP accomplishments as important in helping support the mission of their agency or organization (listed in ranked order):

- 1) Making Wimberley Independent School District's new school a One Water Campus
- 2) Green Infrastructure Projects (Pervious pavers, bioswales, rainwater harvesting, rain gardens, etc.)
- 3) Creation of the Jacob's Well Groundwater Management Zone (GMZ)
- 4) Water Quality Sampling and Reporting
- 5) Flow Measurements and Reporting
- 6) Transition of Downtown Businesses and Residents to Centralized Sewer
- 7) Updated Water Quality Ordinances
- 8) Technical Resource Guides (Green Infrastructure, Best Management Practices)
- 9) Educational Signage
- 10) Workshops

Increased public awareness, working relationships between CCWPP partners, and land conservation efforts were also identified as important accomplishments.

Collective Goals of Current Stakeholders

Despite significant accomplishments since the project's inception, many challenges remain ahead. Development pressures and persistent drought conditions warrant continued collaborative effort toward safeguarding water quality and water availability.

Regarding impacts to flow and groundwater availability, stakeholders identified drought and population increases, education of new residents, management of groundwater pumping, and unmanaged growth in sensitive areas as near-term challenges. Regarding impacts to managing water quality, stakeholders identified maintaining flow, managing growth and development while minimizing impervious cover and maximizing water reuse, managing and treating stormwater, and proper maintenance or upgrades to old septic systems as near-term challenges. Furthermore, stakeholders identified flow and groundwater availability as the highest priority parameter to address for future CCWPP projects. All stakeholders agreed that the CCWPP has helped them or their organization and that work on the Watershed Protection Plan should continue.

Participating stakeholders identified future project needs and ranked them by priority for the next phase of the Watershed Protection Plan are:

1. Source switch or alternate water supply feasibility for growing groundwater demand
2. Stormwater study, analysis, and/or engineering audit
3. Community-scale Type 1 reuse feasibility study (benefits & pitfalls)
4. Demonstration project or mitigation BMP for untreated downtown stormwater flows
5. Impact analysis of water quality ordinance changes
6. Web-based water quality data accessibility enhancements

Financial Considerations

The Watershed Protection Plan represents a coordinated effort, including significant collective investment toward the common goal. Local investments have been consistently leveraged with federal grant funds throughout the project thus far. During the project's first phase from 2008 to 2010, partners provided \$211,000 in waived indirect costs and in-kind match towards the total project sum of \$527,000. Phase 2, spanning 2011 to 2015, included \$154,000 in match towards the \$386,000 total. Phase 3, spanning 2016 to 2019, included \$536,562 in match towards the \$1,341,405 total. Partners have contributed \$122,000 in match towards a total of \$305,000 during Phase 4 of the project from 2020 through 2023. The tremendous dedication of partners over the past 15 years is evident in these match amounts.

Several foundations and nonprofits have donated significant funds towards additional initiatives that complement the Cypress Creek Project goals. For example, the Way Foundation has funded the Texas State for its Meadows Center to perform several supplemental water quality sampling studies over the life of the project that go above and beyond the scope to further identify pollutants and hindrances in the watershed. The Watershed Association raised \$250,000 to assist with the development of the Wimberley ISD Blue Hole One Water Primary School – the first One Water school in Texas designed to acknowledge the importance of protecting sensitive water resources.

Jacob's Well has stopped flowing six times in recent history—2000, 2009, 2011, 2013, 2022, and 2023. Zero and low flow conditions have major ramifications for Cypress Creek, aquatic habitat, tourism, and groundwater users. In 2022, Jacob's Well stopped flowing for the longest period on record—35 days with an average of zero flow, impacting park operations at both Jacob's Well Natural Area and Blue Hole Regional Park. Hays County suspended swimming at Jacob's Well on June 29, 2022, due to high bacteria counts brought about by heavy recreational use and low flow. The City of Wimberley suspended swimming at Blue Hole on August 1, 2022, for similar concerns. Hays County Parks and City of Wimberley Parks staff estimate a loss of \$150,000 at Jacob's Well Natural Area and a loss of \$250,000 at Blue Hole Regional Park in swim reservation revenue in 2022. Because of exceptionally low flow at the beginning of 2023, the County decided not to open swim reservations this year, which would be a projected loss of approximately \$200,000 this year.

The Wimberley Valley economy benefits substantially from the tourism industry, with 70 percent of sales tax revenue coming from tourism and hospitality (Assessment of the Economic Contribution of Cypress Creek to the Economy of Wimberley (2013)). Nature-based tourism activities attract thousands of visitors each month. Visitors come to visit area parks, swim at Jacob's Well and Blue Hole, and enjoy the beautiful Hill Country landscape in the Wimberley Valley and in turn, lodging, restaurants, and shops provide services. The City of Wimberley's approved FY2022 budget projected \$1,285,657 in sales tax revenue (City of Wimberley Website), which would indicate that nearly \$900,000 of the sales tax comes from the tourism industry.

Strategic Vision for Sustainability of the Cypress Creek Project

Groundwater and surface water resources of Jacob's Well and Cypress Creek are critically important to many governmental organizations, water providers, non-profit organizations, and research institutions. The CCWPP provides a shared vision for partners to collaborate to better protect these shared resources. Table 2 lists active partners, their interest in the CCWPP, and direct benefits from successful groundwater and surface water management.

Table 2. CCWPP Partners, Interests, and Benefits

Project Partners (Organizations)	Interest in WPP	Direct Economic Benefits of WPP
Governmental Organizations and Water Providers		
Aqua Texas Water Supply	Several water supply wells pump water from the Middle Trinity Aquifer with about 2,250 connections (residences and businesses) within the Cypress Creek Watershed. A Texas Land Application wastewater treatment facility serves residents and businesses downtown, Woodcreek 1, Woodcreek North, and along FM 2325. Treated wastewater is irrigated on the Woodcreek Golf Course.	Revenue from water and wastewater customers.
City of Wimberley	The City of Wimberley covers approximately 9 square miles and has about 2,800 residents. 1.4 miles of Cypress Creek pass through Wimberley, including its downtown area. Residents and visitors enjoy Wimberley's natural beauty, nature trails, and swimming opportunities. The City of Wimberley maintains Blue Hole Regional Park and the Cypress Creek Nature Preserve, which both have significant Cypress Creek frontage.	Revenue from Blue Hole Regional Park swim reservations and programs, sales tax, and hotel occupancy tax.
City of Woodcreek	The City of Woodcreek covers approximately 1 square mile and has about 1,850 residents (2022 Census Estimate). 1.3 miles of Cypress Creek pass through Woodcreek. Residents and visitors enjoy Woodcreek's natural beauty, nature trails, and swimming opportunities.	Revenue from sales tax and hotel occupancy tax.
Hays County	All 10.2 miles of Dry Cypress Creek and 5.5 miles of Cypress Creek are within Hays County. Residents and visitors enjoy Hays County's natural beauty, nature trails, and swimming opportunities. The Hays County Parks Department maintains	Revenue from property taxes and swim reservations.

	the Jacob's Well Natural Area, which hosts Jacob's Well Spring—the headwaters of Cypress Creek.	
Hays Trinity Groundwater Conservation District	The Hays Trinity Groundwater Conservation District (HTGCD) is the local governmental body working to conserve, preserve, recharge, and prevent waste of groundwater within western Hays County. The HTGCD has approximately 100 permitted wells and coordinated 7,840 acre-feet of groundwater use in 2021.	Management fees from service connections in public water systems with groundwater permits and well construction authorization transactions.
Guadalupe-Blanco River Authority	The Guadalupe-Blanco River Authority (GBRA) supports responsible watershed protection and stewardship, provides quality operational service, and promotes conservation and educational opportunities to enhance quality of life for those we serve. The GBRA is both a water utility and a wastewater service provider.	Revenue from water and wastewater customers.
Texas Commission on Environmental Quality (TCEQ) – NPS Program	The Texas Commission on Environmental Quality is the environmental agency for the state and strives to protect Texans' public health and natural resources consistent with sustainable economic development with the goal of clean air, clean water, and the safe management of waste. Impaired stream segments cause loss of property values, recreational opportunities, and can jeopardize water supplies.	Impaired water bodies require staff and materials to mitigate.
Wimberley Water Supply Corporation	Several water supply wells pump water from the Middle Trinity Aquifer with about 1,850 connections (residences and businesses) within the Cypress Creek Watershed and greater Wimberley Valley.	Revenue from water customers.
Woodcreek Property Owners Association	The pace of development within Woodcreek North has recently increased which impacts impervious cover, water supply, and potential sources of contaminants. Water supply for the neighborhood comes from Aqua Texas, whose wells directly impact spring flow at Jacob's Well.	Revenue from POA fees.
Academic and Non-profit Organizations		

Texas A&M AgriLife – Master Naturalist Program	The Master Naturalist Program provides well-informed volunteers to provide education, outreach, and service dedicated to the beneficial management of natural resources and natural areas within their communities for the State of Texas. Active programs include the Jacob's Well Guides, Restoration Rangers, and Habitat Enhanced Land Management (HELM) programs.	Volunteer group
Texas State University - The Meadows Center for Water and the Environment	The Meadows Center is a research institute located at Texas State University that inspires research, innovation, and leadership that ensures clean abundant water. Meadows Center staff perform CRP quarterly and monthly monitoring on Cypress Creek and the larger watershed which supports the Meadows Center mission and research endeavors.	Research institution
Friends of Wimberley Parks (formerly Friends of Blue Hole)	The Friends of Wimberley Parks is a non-profit that works to promote, protect, preserve, and support Blue Hole Regional Park, Patsy Glenn Refuge, Martha Knies Community Park, Old Baldy Park, Sunrise Park, Oak Park, and Cypress Creek Nature Trail and Preserve.	Non-profit organization
Texas Stream Team	Texas Stream Team, a program managed by the Meadows Center, is dedicated to understanding and protecting Texas waterways through education and volunteer monitoring activities. Texas Stream Team provides training and support of community science-based water quality and environmental monitoring and technical support and assistance with water quality analyses.	Research institution
Watershed Association	The Watershed Association is a non-profit organization working to protect water through land conservation and education across the Hill Country. Watershed Association staff were instrumental in building community support for and forming the CCWPP at its inception.	Non-profit organization

Technical and Administrative needs

Partners identified three key priorities for the next phase of the CCWPP: 1) Continued coordination and communication; 2) Continued water quality monitoring and data analysis; 3) Special projects.

It is proposed that Watershed Association staff take the lead in coordination and communications and host the Watershed Coordinator. Facilitating meetings, emails, and website updates to highlight topics relevant to water quality protection and water availability in the Cypress Creek Watershed benefits all partners such that each partner organization plays a different role in management, oversight, and education. It is proposed that the Cypress Creek Project website be migrated to the Watershed Association domain where staff can curate and update it. Quarterly email and/or website post updates are proposed to document progress towards shared goals and highlight issues of interest for the partners.

Water quality monitoring through the Clean Rivers Program of the six sites along Cypress Creek, seven sites along the Blanco River, and two groundwater monitoring sites within the Wimberley Valley documents conditions and serves as a first alert to water quality problems.

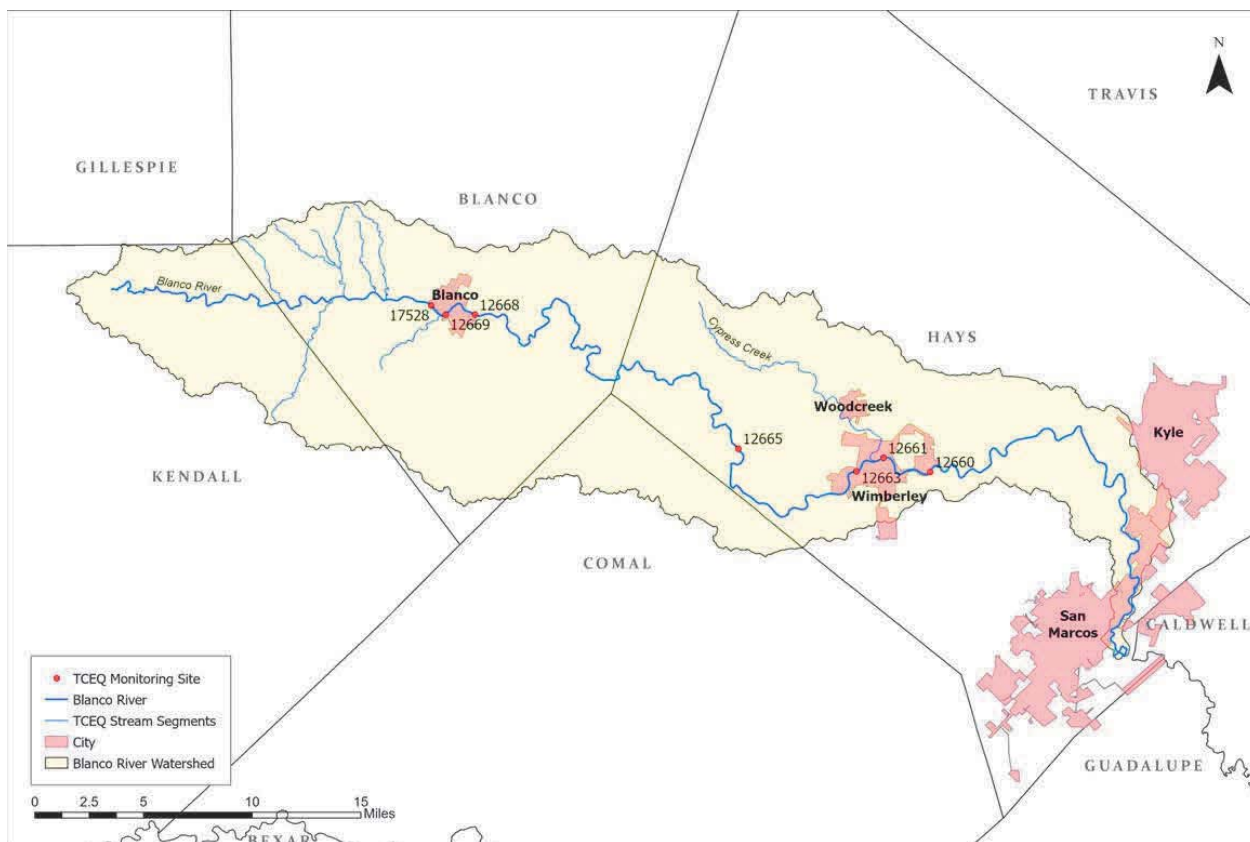


Figure 2. TCEQ/GBRA Clean River Program Sites on the Blanco River (Note: The three sites closest to the Blanco River headwaters are monitored on a monthly basis and the remaining four sites further downstream are monitored on a quarterly basis.)

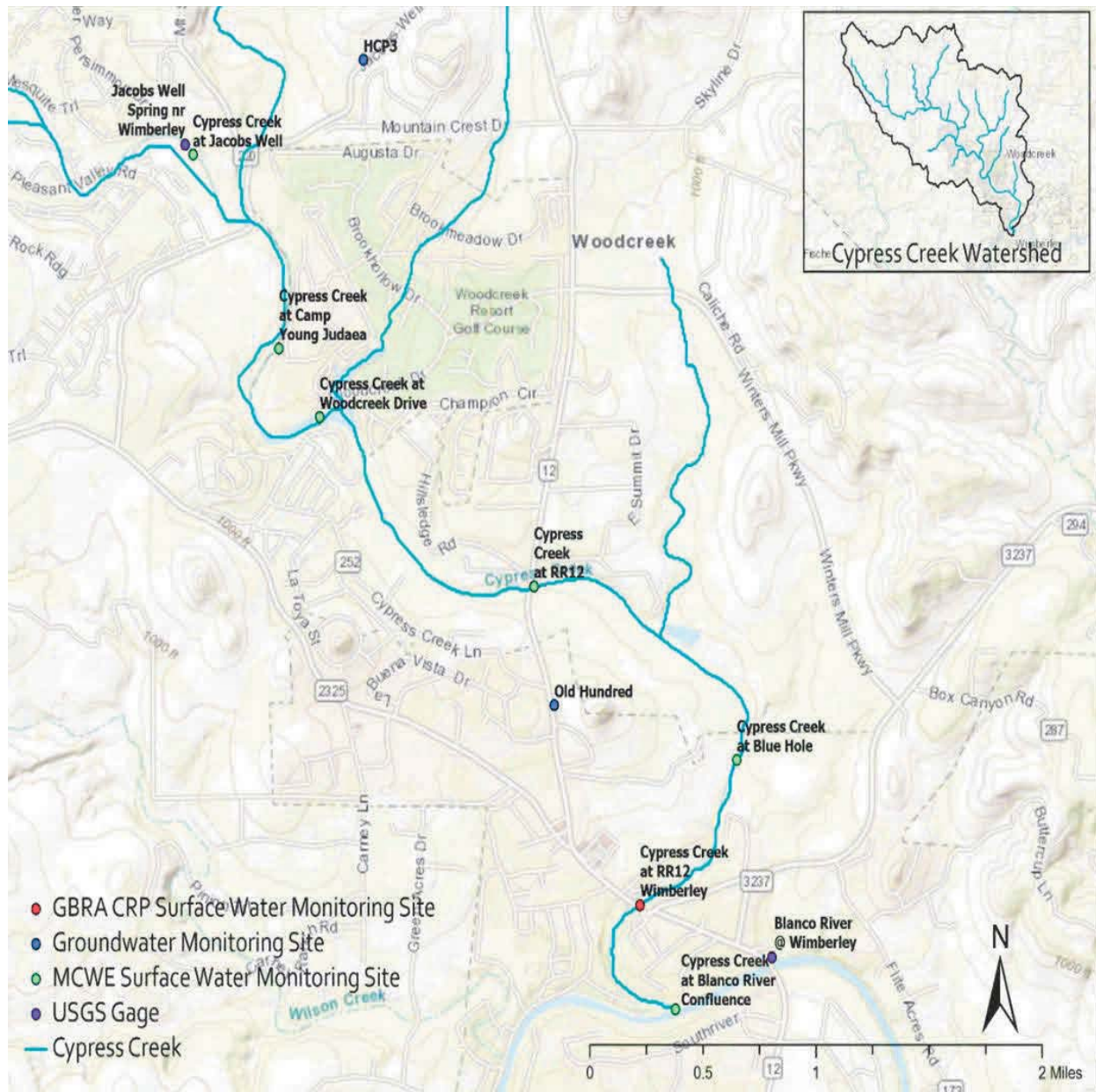


Figure 3. Cypress Creek Monitoring Sites

The Meadows Center has been leading data collection and reporting on behalf of the Watershed Association with support from several of the CCWPP partners since 2012. It is proposed that the Meadows Center report on water quality results in conjunction with quarterly newsletter or website post updates, so partners are aware of trends.

Special projects identified by the partner organizations vary substantially in required time, funding, and skill sets. It is proposed that the Watershed Coordinator and fiscal sponsors collaboratively develop a scope of work for the special project and solicit or contribute required funds for that project.

Next Steps

The sustainability plan offers a foundation for discussions moving forward. The plan and supporting Interlocal Agreement were a topic of discussion at the final Cypress Creek watershed speaker series that took place in mid-July 2023. Stakeholders and fiscal contributors will need to determine a budget mechanism to ensure equitable funding for continued sampling and coordination of watershed protection plan efforts. The Meadows Center and Watershed Association will engage in discussions with key partners throughout the summer of 2024 to confirm support and financial contributions to the Interlocal Agreement.

An initial primary goal of the BCWPP will be to release a request for proposals to identify professional consulting services for a comprehensive planning initiative to update WPP goals including coordination for a regional land/water/transportation master plan, including land use planning, infrastructure improvements, and ordinance enhancements.

The Task Force will also pursue special studies focused on Aquifer Pump Test, Modeling, Planning, Aquifer Storage and Recovery, One Water Infrastructure Plan, and Karst Habitat Protection.



AGENDA ITEM:	2. Receive an update from a representative of Frontier Communications regarding plans for expanding Fiber Internet to Residential Customers in the City. (Tim Patek, City Administrator)
SUBMITTED BY:	Tim Patek
DATE SUBMITTED:	04/08/2024
MEETING DATE:	April 18, 2024

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

Discussion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	1. Consider possible action on Resolution No. 05-2024, authorizing an amendment to the 2023/2024 operating budget (Budget Amendment No. 3), providing for the transfer of funds within the Blue Hole - Unobligated Fund Balance to the Capital Outlay and Improvements Fund Account Number 200-52-6794 and providing an effective date. <i>(Richard Shaver, Parks Director)</i>
SUBMITTED BY:	Richard Shaver
DATE SUBMITTED:	04/10/2024
MEETING DATE:	April 18, 2024

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

This is a budget amendment for the Patsy Glenn Refuge - Water Containment Feature/Bridge

REQUESTED ACTION

Motion
Discussion
Resolution

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. Resolution No. 05-2024 (Budget Amendment No. 3) 04-18-2024

RESOLUTION NO. 05-2024

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2023/2024 OPERATING BUDGET (BUDGET AMENDMENT NO. 3), PROVIDING FOR THE TRANSFER OF FUNDS WITHIN THE BLUE HOLE – UNOBLIGATED FUND BALANCE TO THE CAPITAL OUTLAY AND IMPROVEMENTS FUND ACCOUNT NUMBER 200-52-6794 AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council approved the 2023/2024 Operating Budget.

WHEREAS, there is a need to amend this year's budget to reflect the following expenditures:

1. Patsy Glenn Refuge Renovations - \$6,773.50

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS, THAT:

Section 1

The City Council of the City of Wimberley, Texas, hereby authorizes and approves an amendment to the 2023/2024 Revenue/Operating Budget (Budget Amendment No. 1) for the purpose and in the amounts shown below.

Capital Outlay and Improvements Fund – Other

The effect of these transactions will increase expenditures in the Capital Outlay and Improvements Fund Account Number 200-52-6794 by \$6,773.50.

Section 2

The City Council of the City of Wimberley, Texas, hereby amends the 2023/2024 Revenue/Operating Budget, increasing appropriations in the funds stated in Section 1 above.

Section 3

This resolution shall be and become effective immediately upon and after its adoption and approval.

PASSED AND APPROVED this 18th day of April, 2024

The City of Wimberley, Texas

Gina V. Fulkerson, Mayor

ATTEST:

Tammy Heller, City Secretary





AGENDA ITEM:	2. Discuss and consider possible action of a professional services agreement for a Fire Marshal for the City of Wimberley. <i>(Nathan Glaiser, Director of Planning and Public Works)</i>
SUBMITTED BY:	
DATE SUBMITTED:	04/10/2024
MEETING DATE:	April 18, 2024

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	3. Discuss and consider possible action regarding the City of Wimberley's Quarterly Investment Report for the second quarter of Fiscal Year 2024. (Tim Patek, City Administrator)
SUBMITTED BY:	Tim Patek
DATE SUBMITTED:	04/10/2024
MEETING DATE:	April 18, 2024

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

Motion
Discussion

FINANCIAL

STAFF RECOMMENDATION

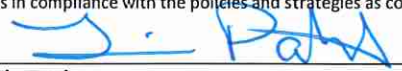
ATTACHMENT/S

1. 2nd Quarter Investment Report FY2024 (Jan-Mar)

City of Wimberley Quarterly Investment Report
Second Quarter of FY 2024

	Fund	Investment Portfolio Summary					Cash Summary			TexPool Summary			TRB CD Summary		
		Cash in Bank	TexPool	CD	Total	% of Total Investment	Yield Rate	MTD Interest Earned	YTD Interest Earned		MTD Interest Earned	YTD Interest Earned	Yield Rate	QTRLY Interest Earned	YTD Interest Earned
January 2024	General Fund	573,818.01	446,649.38		1,020,467.39	27%	3.04%	1,373.33	4,017.94		2,018.60	7,979.43	5.10%	3,213.70	7,859.59
	Blue Hole Operating	1,102,874.09		253,213.70	1,356,087.79	36%	3.04%	3,086.48	3,134.20				4.30%		
	American Rescue Plan Act	386,053.18			386,053.18	10%	3.04%	1,072.73	3,954.21						
	Hotel Occupancy Tax	632,720.95		250,000.00	882,720.95	24%	3.04%	2,370.11	9,100.79						
	Wastewater Operations	78,800.58			78,800.58	2%	3.04%	283.71	715.30						
	Total	2,774,266.81	446,649.38	\$503,213.70	3,724,129.89			8,186.36	20,922.44	Total	2,018.60	7,979.43	Total	3,213.70	7,859.59
	Portfolio Diversification Ratio	74%	12%	14%											
February 2024	General Fund	704,549.04	448,539.11		1,153,088.15	30%	3.04%	1,658.25	5,676.19		1,889.73	9,869.16	5.10%		7,859.59
	Blue Hole Operating	1,067,256.37		253,213.70	1,320,470.07	34%	3.04%	2,543.23	5,677.43				4.30%		
	American Rescue Plan Act	386,973.36			386,973.36	10%	3.04%	920.18	4,874.39						
	Hotel Occupancy Tax	664,401.71		250,000.00	914,401.71	24%	3.04%	1,546.18	10,646.97						
	Wastewater Operations	104,621.75			104,621.75	3%	3.04%	204.21	919.51						
	Total	2,927,802.23	448,539.11	503,213.70	3,879,555.04			6,872.05	27,794.49	Total	1,889.73	9,869.16	Total	-	7,859.59
	Portfolio Diversification Ratio	75%	12%	13%											
March 2024	General Fund	750,008.31	450,564.27		1,200,572.58	31%	3.04%	1,771.98	7,448.17		2,025.16	11,894.32	5.10%		7,859.59
	Blue Hole Operating	1,042,152.61		253,213.70	1,295,366.31	33%	3.04%	2,535.20	8,212.63				4.30%		
	American Rescue Plan Act	387,895.73			387,895.73	10%	3.04%	922.37	5,796.76						
	Hotel Occupancy Tax	641,778.19		250,000.00	891,778.19	23%	3.04%	1,555.39	12,202.36						
	Wastewater Operations	119,807.34			119,807.34	3%	3.04%	248.52	1,168.03						
	Total	2,941,642.18	450,564.27	503,213.70	3,895,420.15			7,033.46	34,827.95	Total	2,025.16	11,894.32	Total	-	7,859.59
	Portfolio Diversification Ratio	76%	12%	13%											

The attached information comprises the *Quarterly Investment Report* for the City of Wimberley, Texas for the second quarter of FY 2024 ending on March 31, 2024 (January - March). The undersigned acknowledges that the City's investment portfolio has been and is in compliance with the policies and strategies as contained in the City's Investment Policy and in compliance with the Public Funds Investment Act of the State of Texas.


Tim Patek
City Administrator



AGENDA ITEM:	4. Receive an update and consider possible action on County Road 1492 Improvements. <i>(Tim Patek, City Administrator)</i>
SUBMITTED BY:	Tim Patek, Tammy Heller
DATE SUBMITTED:	04/10/2024
MEETING DATE:	April 18, 2024

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

Discussion
Motion
Other

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	1. Announcements
SUBMITTED BY:	
DATE SUBMITTED:	04/10/2024
MEETING DATE:	April 18, 2024

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None



AGENDA ITEM:	2. Future Agenda Items
SUBMITTED BY:	
DATE SUBMITTED:	04/10/2024
MEETING DATE:	April 18, 2024

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None