



# City of Wimberley

221 Stillwater, Wimberley, Texas 78676

**REGULAR PARKS AND RECREATION BOARD MEETING**  
**WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS**  
**221 STILLWATER, WIMBERLEY, TEXAS 78676**  
**WEDNESDAY, JUNE 11, 2025 - 4:30 PM**

## **AGENDA**

1. **CALL TO ORDER**                      June 11, 2025, at 4:30 PM
  
2. **CALL OF ROLL**
  
3. **CITIZENS COMMUNICATIONS**  
*This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Parks and Recreation Board. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Board. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Board or City staff. Comments should not be accusatory, derogatory or threatening in nature.*
  
4. **MINUTES**
  - 4.1. Consider approval of minutes from the March 26, 2025 Regular Parks and Recreation Advisory Board Meeting.
  
5. **CITY STAFF REPORT**
  - 5.1. Parks Director report
  
6. **DISCUSSION AND POSSIBLE ACTION**
  - 6.1. Discuss and consider possible action regarding the Blue Hole Regional Park FY2026 budget
  - 6.2. Discuss and consider possible action regarding the Wimberley Community Center FY2026 budget
  - 6.3. Discuss and consider possible action regarding preliminary planning matters for the Blue Hole Nature Center project.
  
7. **BOARD MEMBER REPORTS**
  - 7.1. Announcements
  - 7.2. Future agenda items
  
8. **ADJOURNMENT**

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

**CERTIFICATION**

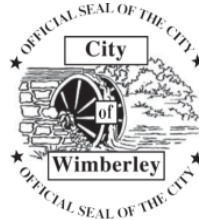
I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofwimberley.com](http://www.cityofwimberley.com), in compliance with Chapter 551, Texas Government Code, on June 6, 2025 by 6:00 p.m., and remained posted for atleast 72 continuous hours preceding the scheduled time of said meeting.



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Tammy Heller, City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Tammy Heller at (512) 847-0025 two business days in advance of the meeting for appropriate arrangements.





# City of Wimberley

221 Stillwater, Wimberley, Texas 78676

## **REGULAR PARKS AND RECREATION BOARD MEETING**

**WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS**  
**221 STILLWATER, WIMBERLEY, TEXAS 78676**

**WEDNESDAY, MARCH 26, 2025 - 4:00 PM**

### **MINUTES**

#### **1. Call to Order**

The meeting was called to order at 4:21 PM.

#### **2. Call of Roll**

Rachel Buchanan, Lee Ann Linam, Lin Weber, Leah Cuddeback, and Lori Olson were present. Amy Crowell and Anthony Derringer were absent.

#### **3. Citizens Communications**

Cameron Savage introduced herself as the customer service representative for the Parks and Rec department, working full-time since January. She handles calls, emails, reviews, and serves as the front desk at the Wimberley Community Center.

Isabella Saint John, also known as Izzy, introduced herself as the recreation specialist for the city. She works with Rachel Littleton on programs, events, and camps, and has been in a full-time position since October.

#### **4. Minutes**

##### **4.1. Consider approval of minutes from the December 11, 2024 meeting.**

*Lori Olsen motioned to approve the minutes, seconded by Lin Weber. The motion passed unanimously.*

##### **4.2. Consider approval of minutes from the January 25, 2025 Goals/Visioning Workshop meeting.**

*Lori Olsen motioned to approve the minutes, seconded by Rachel Buchannan. The motion passed unanimously.*

#### **5. City Staff Report**

##### **5.1. Parks Director Report**

## **6. Discussion and Possible Action**

### **6.1. Discussion and possible action regarding a campaign to develop the Blue Hole Nature Center.**

Richard presented a fundraising campaign for the Blue Hole Nature Center. The board discussed various aspects of the campaign, including:

- Removing the naming rights for the full nature center.
- Reviewing the proposed donation levels and naming opportunities.
- Discussing the timeline for the RFP process for selecting an architecture and engineering firm.
- Considering the involvement of Friends of Wimberley Parks in the fundraising efforts.
- Reviewing the budget and funding sources for the project.

The board provided feedback on the campaign materials and suggested adding notes to clarify that some elements were still in draft form or based on 2020 concepts.

*Leah Cuddeback motioned to encourage staff to continue pursuing the campaign to develop Blue Hole Nature Center, noting board feedback and removing the naming rights for the full nature center. Lin Weber seconded the motion. The motion passed unanimously.*

### **6.2. Discussion and possible action to pursue an RFP for the Martha Knies Community Park playground.**

Janet Barlow, a citizen, provided public comment expressing concerns about potential changes to Martha Knies Community Park. She emphasized the special nature of the park and encouraged the board to consider aesthetics and the existing trail when making decisions about playground improvements.

The board discussed two options for updating the playground:

- A small remodel that would update the playground within its current footprint.
- A larger remodel that could expand the playground area and include updates to bathrooms and trails.

The board agreed that safety improvements were necessary and that any updates should maintain the natural look and feel of the park.

*Lin Weber motioned to pursue an RFP for an expanded playscape and improved bathroom facilities and trails based on the board's discussion, specifying that the playground expansion would be forward and backward only, to the left of the existing main sidewalk. Rachel Buchanan seconded the motion. The motion passed unanimously.*

### **6.3. Discussion related to FY 2026 Budget.**

Richard presented the current fiscal year budget and requested feedback from the board for the FY 2026 budget. The board suggested including the following items in the budget:

- Martha Knies Community Park redevelopment
- Cypress Creek Nature Preserve Trail ADA accessibility improvements

Richard explained that the Blue Hole Fund is self-sustaining and that the department would look for grants and other funding sources for new projects. He also outlined the budget process timeline, with the draft budget due to the city administrator by June 3rd.

**6.4. Discuss and consider possible action to approve the 2025 Goals and Priorities for the Wimberley Parks and Recreation Advisory Board.**

The board reviewed the 2025 Goals and Priorities document, which summarized the discussions from their recent workshop. The goals included:

- Developing and implementing the Blue Hole Nature Center
- Expanding and enhancing park facilities, including new playgrounds
- Identifying and securing funding opportunities for priority projects
- Pursuing strategic land acquisition and partnership for future park expansion

*Lin Weber motioned to approve the 2025 Goals and Priorities for the Wimberley Parks and Recreation Advisory Board. Rachel Buchanan seconded the motion. The motion passed unanimously.*

**6.5. Discuss and consider possible action to reinstate and nominate members for the Open Space Advisory Committee.**

The board discussed reinstating the Open Space Advisory Committee, which was originally created in 2020 as a subcommittee of the Parks and Recreation Advisory Board to discuss potential land acquisition for the city.

*Lori Olsen motioned to reinstate the Open Space Advisory subcommittee and that Richard will reach out to interested members of Parks Board and will report back next month as to who will actually join that committee. Rachel Buchanan seconded the motion. The motion passed unanimously.*

**7. Board Member Reports**

**7.1. Announcements**

Richard reminded the board about the Board of Commission volunteer recognition reception on Thursday, April 24th at 5:30 PM at the community center.

**7.2. Future agenda items**

The board discussed setting a regular meeting schedule and time. They agreed to aim for the second Wednesday of each month at 4:30 PM, but to confirm the date at each meeting for the following month to accommodate scheduling conflicts.

**8. Adjournment**

*Lee Ann Linem motioned to adjourn the meeting. Leah Cuddeback seconded the motion. The motion passed unanimously.*

The meeting was adjourned at 5:37 PM.

**RECORDED BY:**

\_\_\_\_\_  
PARB Secretary

**APPROVED BY:**

\_\_\_\_\_  
PARB Chairperson





<b>AGENDA ITEM:</b>	1. Parks Director report
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	06/03/2025
<b>MEETING DATE:</b>	June 11, 2025

## AGENDA FORM

**ITEM DESCRIPTION/SUMMARY**

**REQUESTED ACTION**

**FINANCIAL**

**STAFF RECOMMENDATION**

**ATTACHMENT/S**

None



<b>AGENDA ITEM:</b>	1. Discuss and consider possible action regarding the Blue Hole Regional Park FY2026 budget
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	06/03/2025
<b>MEETING DATE:</b>	June 11, 2025

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

### REQUESTED ACTION

### FINANCIAL

### STAFF RECOMMENDATION

### ATTACHMENT/S

1. DRAFT BHRP

**CITY OF WIMBERLEY BLUE HOLE FUND  
FY2025 BUDGET (v.1)**

<b>Account #</b>	<b>Description</b>	<b>FY23-24 Actual</b>	<b>FY24-25 Adopted</b>	<b>Current YTD as of 4.30.25</b>	<b>FY25-26 Proposed</b>
<b>Revenues</b>					
<b><u>Tax Revenue</u></b>					
200-52-5472	Reservations / Gate Fees	725,418.39	580,000.00	52.92	580,000.00
200-52-5474	Facility Rentals	33,035.88	30,000.00	7,907.00	30,000.00
200-52-5476	Special Events	119,696.61	150,000.00	53,478.00	165,000.00
200-52-5479	Vending / Merchandise	38,968.42	50,000.00	1,520.87	50,000.00
	<b>Subtotal</b>	<b>917,119.30</b>	<b>810,000.00</b>	<b>62,958.79</b>	<b>825,000.00</b>
<b><u>Interest</u></b>					
200-52-5611	Interest Revenues	35,911.17	28,000.00	11,385.52	28,000.00
	<b>Subtotal</b>	<b>35,911.17</b>	<b>28,000.00</b>	<b>11,385.52</b>	<b>28,000.00</b>
<b><u>Other Income</u></b>					
200-52-5340	Grant Funds	0.00	0.00	0.00	
200-52-5701	Other/Misc	10,115.00	15,000.00	5,048.97	25,000.00
200-52-5799	Operating Transfer In	0.00	0.00	0.00	
200-52-5900	Designated Funds	3,610.00	0.00	2,000.00	
200-52-7913	Proceeds from Right-to-Use Leases	0.00	0.00	0.00	
	<b>Subtotal</b>	<b>13,725.00</b>	<b>15,000.00</b>	<b>7,048.97</b>	<b>25,000.00</b>
	<b>Total Revenues</b>	<b>966,755.47</b>	<b>853,000.00</b>	<b>81,393.28</b>	<b>878,000.00</b>
<b>Expenditures</b>					
<b>Parks</b>					
<b><u>Personnel Services</u></b>					
200-52-6100	Salaries & Wages Part-Time	168,892.49	126,000.00	37,471.13	141,000.00
200-52-6102	Overtime Pay	0.00	0.00	0.00	
200-52-6105	Salaries & Wages Full-Time	303,455.66	381,000.00	215,870.75	
200-52-6210	Health Care	50,808.92	73,500.00	36,427.57	
200-52-6220	Payroll Taxes	36,891.61	39,000.00	19,877.29	
200-52-6230	TMRS Contribution	18,148.88	18,500.00	11,378.97	
200-52-6250	Unemployment Compensation	2,483.09	1,000.00	679.84	
200-52-6251	Workers Compensation	0.00	19,000.00	0.00	
	<b>Subtotal</b>	<b>580,680.65</b>	<b>658,000.00</b>	<b>321,705.55</b>	<b>141,000.00</b>
<b><u>Supplies and Maintenance</u></b>					
200-52-6374	Contract Services	43,942.33	0.00	-646.40	0.00
200-52-6390	Miscellaneous / Merchandise	0.00	20,000.00	46,409.47	20,000.00
200-52-6410	Utilities	19,487.79	15,000.00	8,837.66	15,000.00
200-52-6431	Vehicle Maint/Insurance	226.76	2,000.00	1,196.98	2,000.00
200-52-6433	Equipment Maintenance	2,688.46	7,000.00	5,381.64	7,000.00
200-52-6583	Fuel	2,878.26	3,000.00	1,004.40	3,000.00
200-52-6610	General Operating Supplies	47,735.60	26,000.00	26,447.15	30,000.00
200-52-6613	Materials	6,950.27	5,000.00	1,683.92	5,000.00
200-52-6615	Bldg & Maint Supplies	3,896.33	4,000.00	3,886.59	6,000.00
200-52-6616	Programs	34,041.20	25,600.00	21,157.00	30,000.00
200-52-6660	Office Supplies	709.87	1,000.00	0.00	2,000.00
	<b>Subtotal</b>	<b>162,556.87</b>	<b>108,600.00</b>	<b>115,358.41</b>	<b>120,000.00</b>
<b><u>Other Service &amp; Charges</u></b>					
200-52-6270	Annual /Assoc. Dues	0.00	0.00	0.00	
200-52-6340	Technology Consultant	0.00	0.00	0.00	
200-52-6370	Contract Services	0.00	40,000.00	14,017.55	40,000.00
200-52-6443	Equipment Rent/Right-To-Use Lease	7,457.79	11,500.00	5,947.89	8,000.00
200-52-6500	Grant Expenditures	0.00	0.00	0.00	
200-52-6532	Office Tech/Software	5,968.49	10,000.00	2,687.57	10,000.00
200-52-6562	BH CC Processing Fees	24,006.55	10,000.00	1,012.12	10,000.00
200-52-6569	Vehicle Allowance	4,858.08	4,800.00	2,800.00	4,800.00
200-52-6570	Travel	3,503.23	3,000.00	5,471.69	3,000.00
200-52-6571	Mileage	464.81	2,000.00	0.00	2,000.00
200-52-6572	Training	4,324.06	4,000.00	3,930.00	4,000.00
200-52-6581	Refunds	1,075.00	1,000.00	0.00	1,000.00
200-52-6651	Postage	34.57	100.00	48.99	100.00
200-52-6794	Capital Outlay - Equipmt/Other	441,897.30	0.00	8,263.45	
200-52-6805	Capital Outlay - Land	0.00	0.00	0.00	
200-52-6911	Right-to-Use Lease Principal	0.00	0.00	0.00	
200-52-6912	Right-to-Use Lease Interest	0.00	0.00	0.00	
200-52-6990	Operating Transfer Out	0.00	0.00	0.00	
	<b>Subtotal</b>	<b>493,589.88</b>	<b>86,400.00</b>	<b>44,179.26</b>	<b>82,900.00</b>
	<b>Total Parks Expenditures</b>	<b>1,236,827.40</b>	<b>853,000.00</b>	<b>481,243.22</b>	<b>343,900.00</b>
<b>Total Expenditures</b>		<b>1,236,827.40</b>	<b>853,000.00</b>	<b>481,243.22</b>	<b>343,900.00</b>
<b>Total Revenue</b>		<b>966,755.47</b>	<b>853,000.00</b>	<b>81,393.28</b>	<b>878,000.00</b>
<b>Excess (Deficit)</b>		<b>(270,071.93)</b>	<b>0.00</b>	<b>(399,849.94)</b>	<b>534,100.00</b>



<b>AGENDA ITEM:</b>	2. Discuss and consider possible action regarding the Wimberley Community Center FY2026 budget
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	06/03/2025
<b>MEETING DATE:</b>	June 11, 2025

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

### REQUESTED ACTION

### FINANCIAL

### STAFF RECOMMENDATION

### ATTACHMENT/S

1. DRAFT WCC

**CITY OF WIMBERLEY GENERAL FUND  
FY2025 BUDGET (v.1)**

<b>Account #</b>	<b>Description</b>	<b>FY23-24 Actual</b>	<b>FY24-25 Adopted</b>	<b>Current YTD as of 4.30.25</b>	<b>FY25-26 Proposed</b>
<b>Revenues</b>					
<b><u>Facility Rental Fees</u></b>					
100-51-5475	WCC Facility Rentals	64,961.84	60,300.00	24,444.25	65,000.00
100-51-5476	Special Events	21,742.73	15,000.00	5,680.00	15,000.00
100-51-5479	Vending/Merchandise	0.00	0.00	15.72	0.00
	Subtotal	<u>86,704.57</u>	<u>75,300.00</u>	<u>30,139.97</u>	<u>65,000.00</u>
<b>Expenditures</b>					
<b><u>Personnel Services</u></b>					
100-51-6100	Salaries & Wages Part-Time	40,186.23	21,000.00	13,932.87	
100-51-6105	Salaries & Wages Full-Time	55,176.11	104,000.00	57,780.17	
100-51-6210	Benefits - Health/Dental/Vision/Life	10,646.82	21,000.00	11,499.51	
100-51-6220	Payroll Taxes	7,296.24	10,000.00	5,535.13	
100-51-6230	TMRS Contribution	3,239.72	5,000.00	3,010.07	
100-51-6250	Unemployment Compensation	462.55	500.00	196.45	
100-51-6251	Workers Compensation	0.00	7,000.00	0.00	
	Subtotal	<u>117,007.67</u>	<u>168,500.00</u>	<u>91,954.20</u>	<u>0.00</u>
<b><u>Supplies &amp; Maintenance</u></b>					
100-51-6410	Utilities	27,500.71	26,000.00	17,151.18	26,000.00
100-51-6430	Bldg Repairs/Maintenance	11,388.25	20,000.00	11,134.35	20,000.00
100-51-6443	Equipment Rent/Right-To Use Lease	0.00	0.00	0.00	0.00
100-51-6521	Security System	(323.73)	0.00	0.00	0.00
100-51-6610	General Operating Supplies	4,364.21	5,000.00	1,307.52	5,000.00
100-51-6616	Programs	14,312.83	15,000.00	5,731.74	15,000.00
100-51-6660	Office Supplies	471.00	500.00	348.55	500.00
	Subtotal	<u>57,713.27</u>	<u>66,500.00</u>	<u>35,673.34</u>	<u>66,500.00</u>
<b><u>Other Services &amp; Charges</u></b>					
100-51-6270	Annual/Assoc Dues	239.87	500.00	197.25	500.00
100-51-6370	Contract Services	3,666.76	2,000.00	909.35	2,000.00
100-51-6532	Office Tech/Software	4,441.38	2,000.00	910.64	2,000.00
100-51-6540	Advertising	2,255.23	3,000.00	1,695.05	3,000.00
100-51-6541	Public Relations/Receptions	0.00	0.00	0.00	0.00
100-51-6551	Printing	115.70	0.00	0.00	0.00
100-51-6562	CC Processing Fees	1,392.50	0.00	474.51	0.00
100-51-6651	Postage	0.00	100.00	0.00	100.00
100-51-6794	Capital Outlay - Equipment/Other	0.00	7,000.00	5,896.89	
100-51-6797	Capital Outlay - Facilities	10,896.79	10,000.00	10,908.84	
	Subtotal	<u>23,008.23</u>	<u>24,600.00</u>	<u>20,992.53</u>	<u>7,600.00</u>
	<b>Total Community Center</b>	<u><b>197,729.17</b></u>	<u><b>259,600.00</b></u>	<u><b>148,620.07</b></u>	<u><b>74,100.00</b></u>
<b>Parks</b>					
<b><u>Supplies &amp; Maintenance</u></b>					
100-52-6410	Utilities	2,156.26	6,000.00	5,024.53	6,000.00
100-52-6430	Bldg Repairs/Maintenance	247.78	1,500.00	936.75	1,500.00
100-52-6585	Nature Trail/Old Baldy	1,100.55	1,000.00	314.61	1,000.00
100-52-6610	General Operating Supplies	453.80	1,000.00	0.00	1,000.00
	Subtotal	<u>3,958.39</u>	<u>9,500.00</u>	<u>6,275.89</u>	<u>9,500.00</u>
	<b>Total Parks</b>	<u><b>3,958.39</b></u>	<u><b>9,500.00</b></u>	<u><b>6,275.89</b></u>	<u><b>9,500.00</b></u>
	<b>Total Expenditures</b>	<u><b>201,687.56</b></u>	<u><b>269,100.00</b></u>	<u><b>154,895.96</b></u>	<u><b>83,600.00</b></u>
	<b>Total Revenues</b>	<u><b>86,704.57</b></u>	<u><b>75,300.00</b></u>	<u><b>30,139.97</b></u>	<u><b>65,000.00</b></u>
	<b>Excess (Deficit)</b>	<u><b>-114,982.99</b></u>	<u><b>-193,800.00</b></u>	<u><b>-124,755.99</b></u>	<u><b>-18,600.00</b></u>



<b>AGENDA ITEM:</b>	3. Discuss and consider possible action regarding preliminary planning matters for the Blue Hole Nature Center project.
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	06/04/2025
<b>MEETING DATE:</b>	June 11, 2025

## AGENDA FORM

**ITEM DESCRIPTION/SUMMARY**

**REQUESTED ACTION**

**FINANCIAL**

**STAFF RECOMMENDATION**

**ATTACHMENT/S**

None