City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
THURSDAY, DECEMBER 18, 2025 - 6:00 PM

AGENDA

1. CALL TO ORDER December 18, 2025, at 6:00 PM

2. CALL OF ROLL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG

5. CITIZENS COMMUNICATIONS

The City Council welcomes comments from citizens at regular meetings. Citizens wishing to speak must sign up prior to the meeting being called to order. We abide by the Texas Open Meetings Act, so council members are allowed only to speak about items posted on the agenda. All other inquiries will be forwarded to staff and may be placed on a future agenda for discussion. Speakers will have one opportunity to speak during the time period, and they must observe the three-minute time limit. After you state your name, staff will start the timer and you have 3 minutes to speak. We will endeavor to ensure that meetings are conducted in a courteous manner, and in an atmosphere free of defamation, intimidation, personal affronts, profanity, or threats of violence.

6. CONSENT AGENDA

6.1. Consider approval of minutes from the December 4, 2025 Regular City Council Meeting. *(Tammy Heller, City Secretary)*

6.2. Consider approval of the October 2025 Revenue and Expenditure Report for the City of Wimberley. *(Tim Patek, City Administrator)*

7. PRESENTATION AND POSSIBLE ACTION

7.1. Receive a presentation from Langford Community Management Services (LCMS) on the General Land Office Resilient Communities Program (GLO-RCP) Comprehensive Plan's final draft, discuss, and provide direction, if necessary. *(Tim Patek, City Administrator)*

8. DISCUSSION AND POSSIBLE ACTION

8.1. Receive an update on the Downtown Ranch Road 12 Sidewalk Project. *(Tim Patek, City Administrator)*

8.2. Receive a presentation from the Director of Tourism, following a recommendation from the Hotel Occupancy Tax (HOT) Advisory Committee, on the disbursement of HOT funds and consider action on a reimbursement grant agreement between the City of Wimberley and Jen Ober with Vacation Wimberley. *(Michele Woods, Director of Tourism)*

8.3. Discuss and consider possible action regarding a Temporary Structure Application to place a food trailer at 110 Old Kyle Road Wimberley, TX. *(Nathan Glaiser, ACA/Director of Development Services)*

8.4. Discuss and consider possible action on Resolution No. 09-2025, expressing support and participating in Hays County Master Drainage Plan through the Texas Water Development Board Flood Infrastructure Fund Flood Management Evaluation Program.

8.5. Discuss and consider possible action to update the Emergency Operations Plan. *(Tim Patek, City Administrator)*

8.6. Discuss and consider possible action on a legal analysis concerning the City's potential liability related to imperfections in public roadways. *(David Cohen, Council Member Place 5)*

9. CITY COUNCIL REPORTS

9.1. Announcements

9.2. Future Agenda Items

10. ADJOURNMENT

EXECUTIVE SESSION NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for Executive Session

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofwimberley.com, in compliance with Chapter 551, Texas Government Code, on Thursday, December 11, 2025, by 6:00 p.m., and remained posted for at least 3 business days preceding the scheduled time of said meeting.

Tammy Heller

Tammy Heller, City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Tammy Heller at (512) 648-2403 two business days in advance of the meeting for appropriate arrangements.

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AGENDA ITEM:	1. Consider approval of minutes from the December 4, 2025 Regular City Council Meeting. *(Tammy Heller, City Secretary)*
SUBMITTED BY:	
DATE SUBMITTED:	11/19/2025
MEETING DATE:	December 18, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. 12-04-2024 Regular Meeting Minutes

City of Wimberley

221 Stillwater, Wimberley, Texas 78676

REGULAR CITY COUNCIL MEETING
WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS
221 STILLWATER, WIMBERLEY, TEXAS 78676
THURSDAY, DECEMBER 4, 2025 - 6:00 PM

MINUTES

1. **CALL TO ORDER**
   Mayor Jim Chiles called the meeting to order at 6:00 PM on Thursday, December 4, 2025.

2. **CALL OF ROLL**
   City Secretary Tammy Heller conducted roll call. Present were Mayor Jim Chiles, Place 1 Rebecca Minnick, Place 2 Bo Bowman, Place 3 Chris Sheffield, Place 4 Bob Clark, and Place 5 David Cohen. A quorum was established.

3. **INVOCATION**
   Mr. Scott Tidwell from Fellowship of the Crossroads led the invocation.

4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE FLAG**
   The Pledges were not cited this evening.

5. **CITIZENS COMMUNICATIONS**
   No citizens signed up to speak.

6. **CONSENT AGENDA**

   6.1 Consider approval of minutes from the November 20, 2025 Regular City Council Meeting.

   Council Member Cohen moved that the consent agenda be approved. Council Member Bowman seconded. Motion carried unanimously (5-0).

7. **DISCUSSION AND POSSIBLE ACTION**

   7.1. Discuss and consider possible action related to an Interlocal Agreement between Hays County and the City of Wimberley for floodplain administration and environmental health services.

Tim Patek, City Administrator, presented the interlocal agreement between Hays County and the City of Wimberley. He explained that this was essentially the same contract as the previous year, with some cost increases that had been anticipated and included in the budget.

The main cost increase was related to the health services side, specifically the inspection of restaurants, churches, day cares, schools, and similar facilities. Mr. Patek confirmed that the increase was from $3,000 to $5,000, resulting in a total budget increase from $36,000 to $60,000 for the year. This increase had been communicated to the city in advance and was accounted for in the budget planning process.

Council Member Minnick moved that the interlocal agreement between Hays County and the city of Wimberley for floodplain administration and environmental health services be approved as presented. Council Member Cohen seconded. The motion carried unanimously (5-0).

8. <u>EXECUTIVE SESSION</u>

8.1 Executive Session pursuant to Texas Government Code, Section 551.071 (Consultation with an attorney) and Section 551.072 (Real Property). City Council will meet to discuss the Wastewater line located at 13401 Ranch Road 12, Wimberley, Texas.

Mayor Chiles convened into Executive Session at 6:04 p.m.

9. **<u>OPEN SESSION</u>**

9.1 Discussion and possible action resulting from Executive Session.

Open Session reconvened at 6:21 p.m. Tthe Council took action regarding the wastewater line matter.

Council Member Cohen moved that the Council authorize their counsel to proceed on the basis of the draft letter that they had seen and negotiate a settlement in accordance with that draft letter. Council Member Bowman seconded. The motion carried unanimously (5-0).

10. <u>CITY COUNCIL REPORTS</u>

10.1. Announcements

Council Member Cohen announced a community concert scheduled for the weekend at Chapel of the Hills (Saturday at 7:00 PM and Sunday at 3:00 PM).

Council Member Bowman expressed his appreciation for the quality of work performed by the construction company that completed the sidewalks. He requested that the city send correspondence thanking the contractor.

Tim Patek, City Administrator, mentioned he would find out who the contractor was and send them something expressing the city's appreciation for their work. He also indicated he would check with the county about a potential ribbon-cutting ceremony.

Tim Patek, City Administrator, commended the success of the recent parade and hometown holiday events. He noted that attendance appeared to be significantly higher than the previous year. He specifically acknowledged Michele and her staff, along with everyone from the City of Wimberley who helped make the event successful.

Several council members agreed that the event was exceptionally well attended. There was discussion about gathering data on attendance and out-of-town visitors, with the possibility of obtaining cell tower information, though it was noted this would take some time to acquire.

10.2. Future Agenda Items

No items were added

11. ADJOURNMENT

Council Member Cohen moved that the meeting be adjourned at 6:26 p.m. Council Member Bowman seconded. Motion carried unanimously (5-0).

RECORDED BY:	**APPROVED BY:**
______________________________	______________________________
Tammy Heller, City Secretary	James T. Chiles, Mayor

AGENDA ITEM:	2. Consider approval of the October 2025 Revenue and Expenditure Report for the City of Wimberley. *(Tim Patek, City Administrator)*
SUBMITTED BY:	
DATE SUBMITTED:	11/19/2025
MEETING DATE:	December 18, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. October Revenue-Expense Report

City of Wimberley
Revenue And Expense Report
As of October 31, 2025

100 - General Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
15-Administration	294,476.39	294,476.39	2,095,000.00	1,800,523.61	85.94%	184,778.65	2,260,238.21
Revenue Totals	294,476.39	294,476.39	2,095,000.00	1,800,523.61	85.94%	184,778.65	2,260,238.21
Expense Summary							
15-Administration	136,615.15	136,615.15	777,300.00	640,684.85	82.42%	109,214.84	697,288.61
16-Legal	7,488.10	7,488.10	80,000.00	72,511.90	90.64%	1,982.90	45,514.15
17-Council/Board	1,666.16	1,666.16	114,500.00	112,833.84	98.54%	5,791.70	68,511.82
18-Building	2,520.00	2,520.00	45,000.00	42,480.00	94.40%	975.00	47,937.50
21-Public Safety	6,540.00	6,540.00	96,000.00	89,460.00	93.19%	20.00	64,200.00
30-Public Works	29,722.14	29,722.14	346,200.00	316,477.86	91.41%	24,870.25	330,800.43
31-Roads	4,504.87	4,504.87	634,000.00	629,495.13	99.29%	12,200.00	653,741.63
33-Water/Wastewater	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
51-Community Center	7,934.91	7,934.91	0.00	(7,934.91)	0.00%	11,096.04	174,396.23
52-Parks	46.15	46.15	0.00	(46.15)	0.00%	0.00	2,558.93
Expense Totals	197,037.48	197,037.48	2,095,000.00	1,897,962.52	90.59%	166,150.73	2,084,949.30
Revenues Over(Under) Expenditures	97,438.91	97,438.91	0.00	(97,438.91)	88.27%	18,627.92	175,288.91

100 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
Tax Revenue							
15-5120 General Sales & Use Tax	125,665.66	125,665.66	1,535,000.00	1,409,334.34	91.81%	111,981.19	1,656,098.12
15-5131 Mixed Beverage Tax	8,331.65	8,331.65	90,000.00	81,668.35	90.74%	6,725.15	108,705.09
15-5171 Franchise Tax	72,516.24	72,516.24	305,000.00	232,483.76	76.22%	46,828.46	319,510.08
Total Tax Revenue	206,513.55	206,513.55	1,930,000.00	1,723,486.45	89.30%	165,534.80	2,084,313.29
Licenses & Permits							
15-5211 Beer & Wine Permits	1,125.00	1,125.00	13,000.00	11,875.00	91.35%	1,300.00	6,750.00
15-5219 Sign Permits	160.00	160.00	1,000.00	840.00	84.00%	125.00	805.00
15-5221 Building Permits	1,435.00	1,435.00	40,000.00	38,565.00	96.41%	3,935.50	40,463.40
Total Licenses & Permits	2,720.00	2,720.00	54,000.00	51,280.00	94.96%	5,360.50	48,018.40
Service Fees							
15-5413 Zoning	918.75	918.75	12,000.00	11,081.25	92.34%	750.00	15,144.00
15-5414 Subdivision Fees	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	3,885.00
15-5416 Building Inspections	1,025.00	1,025.00	40,000.00	38,975.00	97.44%	6,265.00	35,250.00
15-5417 Bldg Plan Reviews	475.00	475.00	5,000.00	4,525.00	90.50%	2,657.50	10,602.50
Total Service Fees	2,418.75	2,418.75	60,000.00	57,581.25	95.97%	9,672.50	64,881.50
Other Income							
15-5611 Interest Revenues	2,440.17	2,440.17	50,000.00	47,559.83	95.12%	4,210.85	58,124.51
15-5701 Other/Misc	80,383.92	80,383.92	1,000.00	(79,383.92)	(7938.39%)	0.00	4,900.51
Total Other Income	82,824.09	82,824.09	51,000.00	(31,824.09)	(62.40%)	4,210.85	63,025.02
Total Administration	294,476.39	294,476.39	2,095,000.00	1,800,523.61	85.94%	184,778.65	2,260,238.21
Total Revenue	294,476.39	294,476.39	2,095,000.00	1,800,523.61	85.94%	184,778.65	2,260,238.21

City of Wimberley
Revenue and Expense Report
As of October 31, 2025

100 - General Fund **Department Revenue**	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.

City of Wimberley
Revenue and Expense Report
As of October 31, 2025

12/15/2025 2:44 PM

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
Personnel Services							
15-6105 Salaries & Wages Full-Time	35,546.75	35,546.75	312,000.00	276,453.25	88.61%	22,712.70	301,556.50
15-6210 Health Care	1,885.39	1,885.39	31,500.00	29,614.61	94.01%	1,890.91	22,630.20
15-6220 Payroll Taxes	2,675.21	2,675.21	24,000.00	21,324.79	88.85%	1,793.09	23,438.74
15-6230 TMRS Contribution	2,015.14	2,015.14	19,000.00	16,984.86	89.39%	1,369.59	16,029.48
15-6250 Unemployment Compensation	0.00	0.00	400.00	400.00	100.00%	0.00	189.00
15-6251 Workers Compensation	0.00	0.00	1,300.00	1,300.00	100.00%	0.00	0.00
Total Personnel Services	42,122.49	42,122.49	388,200.00	346,077.51	89.15%	27,766.29	363,843.92
Other Services & Charges							
15-6270 Annual/Assoc Dues	255.00	255.00	4,500.00	4,245.00	94.33%	129.99	4,052.04
15-6340 Technology Consultant	0.00	0.00	8,000.00	8,000.00	100.00%	0.00	6,983.61
15-6370 Contract Services	173.59	173.59	35,000.00	34,826.41	99.50%	0.00	11,313.22
15-6420 Office Cleaning	297.00	297.00	4,500.00	4,203.00	93.40%	675.00	5,285.25
15-6443 Equipment Rent/Right-To-Use Lease	504.87	504.87	8,500.00	7,995.13	94.06%	643.78	7,568.97
15-6520 Insurance	59,052.84	59,052.84	60,000.00	947.16	1.58%	55,855.10	55,855.10
15-6531 Public Notices	826.74	826.74	5,000.00	4,173.26	83.47%	0.00	5,183.17
15-6532 Office Tech/Software	29,328.02	29,328.02	60,000.00	30,671.98	51.12%	11,480.69	54,200.32
15-6540 Advertising	0.00	0.00	250.00	250.00	100.00%	0.00	0.00
15-6551 Printing/Copying	0.00	0.00	250.00	250.00	100.00%	0.00	90.00
15-6569 Vehicle Allowance/Moving Exp	1,300.00	1,300.00	15,600.00	14,300.00	91.67%	1,300.00	15,600.00
15-6570 Travel	0.00	0.00	6,000.00	6,000.00	100.00%	2,168.40	3,069.90
15-6571 Mileage	0.00	0.00	2,000.00	2,000.00	100.00%	490.44	693.94

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-6572 Training	0.00	0.00	6,000.00	6,000.00	100.00%	153.04	2,413.26
15-6581 Refunds	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	987.50
15-6589 Records Management	100.00	100.00	2,000.00	1,900.00	95.00%	0.00	1,588.00
15-6651 Postage	0.00	0.00	1,500.00	1,500.00	100.00%	0.00	1,182.32
Total Other Services & Charges	91,838.06	91,838.06	221,100.00	129,261.94	58.46%	72,896.44	176,066.60
Supplies & Maintenance							
15-6410 Utilities	1,547.50	1,547.50	20,000.00	18,452.50	92.26%	1,760.41	17,825.27
15-6430 Bldg Repairs/Maintenance	780.00	780.00	3,000.00	2,220.00	74.00%	8.60	2,855.81
15-6610 General Operating Supplies	181.92	181.92	4,500.00	4,318.08	95.96%	253.23	3,841.19
15-6660 Office Supplies	145.18	145.18	2,500.00	2,354.82	94.19%	0.00	1,355.60
15-6791 Capital Outlay - Technology	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
15-6792 Capital Outlay - Other	0.00	0.00	10,000.00	10,000.00	100.00%	6,529.87	10,254.87
Total Supplies & Maintenance	2,654.60	2,654.60	43,000.00	40,345.40	93.83%	8,552.11	36,132.74
Transfer Out							
15-6701 Interest and Sinking Transfer Out (Oak Drive)	0.00	0.00	125,000.00	125,000.00	100.00%	0.00	121,245.35
Total Transfer Out	0.00	0.00	125,000.00	125,000.00	100.00%	0.00	121,245.35
Total Administration	136,615.15	136,615.15	777,300.00	640,684.85	82.42%	109,214.84	697,288.61
16-Legal							
Other Services & Charges							
16-6350 Legal	7,488.10	7,488.10	80,000.00	72,511.90	90.64%	1,982.90	45,514.15
Total Other Services & Charges	7,488.10	7,488.10	80,000.00	72,511.90	90.64%	1,982.90	45,514.15
Total Legal	7,488.10	7,488.10	80,000.00	72,511.90	90.64%	1,982.90	45,514.15

City of Wimberley
Revenue and Expense Report
As of October 31, 2025

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
17-Council/Board							
Other Services & Charges							
17-6320 Financial (Contract Svs)	1,018.75	1,018.75	25,000.00	23,981.25	95.93%	917.50	17,499.75
17-6330 Audit	0.00	0.00	40,000.00	40,000.00	100.00%	0.00	21,000.00
17-6382 Social Services Support	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	1,000.00
17-6541 Public Relations/Receptions	647.41	647.41	15,000.00	14,352.59	95.68%	1,072.36	15,178.33
17-6572 Training	0.00	0.00	9,000.00	9,000.00	100.00%	3,801.84	8,616.24
17-6590 Elections	0.00	0.00	4,500.00	4,500.00	100.00%	0.00	122.50
17-6591 Planning	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	5,095.00
Total Other Services & Charges	1,666.16	1,666.16	109,500.00	107,833.84	98.48%	5,791.70	68,511.82
Expenditures							
17-6595 Code Revisions	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Expenditures	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Council/Board	1,666.16	1,666.16	114,500.00	112,833.84	98.54%	5,791.70	68,511.82
18-Building							
Other Services & Charges							
18-6360 Contract Inspections	2,345.00	2,345.00	40,000.00	37,655.00	94.14%	0.00	44,037.50
18-6582 Site Plan Reviews	175.00	175.00	5,000.00	4,825.00	96.50%	975.00	3,900.00
Total Other Services & Charges	2,520.00	2,520.00	45,000.00	42,480.00	94.40%	975.00	47,937.50
Total Building	2,520.00	2,520.00	45,000.00	42,480.00	94.40%	975.00	47,937.50
21-Public Safety							
Other Services & Charges							
21-6371 Sanitarian (Contract Labor)	3,000.00	3,000.00	60,000.00	57,000.00	95.00%	0.00	33,000.00

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
21-6373 Animal Control	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	6,000.00
21-6375 Safety - Traffic Direction	3,540.00	3,540.00	30,000.00	26,460.00	88.20%	20.00	25,200.00
Total Other Services & Charges	6,540.00	6,540.00	96,000.00	89,460.00	93.19%	20.00	64,200.00
Total Public Safety	6,540.00	6,540.00	96,000.00	89,460.00	93.19%	20.00	64,200.00
30-Public Works							
Personnel Services							
30-6100 Salaries & Wages Part-Time	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	0.00
30-6105 Salaries & Wages Full-Time	17,303.50	17,303.50	202,000.00	184,696.50	91.43%	14,462.09	188,234.15
30-6210 Health Care	1,783.07	1,783.07	31,500.00	29,716.93	94.34%	2,670.24	26,006.45
30-6220 Payroll Taxes	1,354.32	1,354.32	16,000.00	14,645.68	91.54%	1,113.36	14,568.20
30-6230 TMRS Contribution	967.42	967.42	12,500.00	11,532.58	92.26%	844.17	9,727.02
30-6250 Unemployment Compensation	0.00	0.00	400.00	400.00	100.00%	0.00	237.06
30-6251 Workers Compensation	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Personnel Services	21,408.31	21,408.31	273,400.00	251,991.69	92.17%	19,089.86	238,772.88
Other Services & Charges							
30-6270 Annual/Assoc Dues	0.00	0.00	500.00	500.00	100.00%	150.00	405.90
30-6370 Contract Services	5,636.00	5,636.00	35,000.00	29,364.00	83.90%	3,660.00	58,403.30
30-6443 Equipment Rent/Right-To-Use Lease	472.59	472.59	6,000.00	5,527.41	92.12%	472.59	5,671.08
30-6532 Office Tech/Software	20.46	20.46	9,000.00	8,979.54	99.77%	20.46	7,288.65
30-6569 Vehicle Allowance	400.00	400.00	4,800.00	4,400.00	91.67%	400.00	4,800.00
30-6570 Travel	0.00	0.00	2,500.00	2,500.00	100.00%	905.58	1,620.00
30-6571 Mileage	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
30-6572 Training	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	2,463.90

100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
30-6794 Capital Outlay - Equipmt/Other	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	1,019.99
Total Other Services & Charges	6,529.05	6,529.05	63,300.00	56,770.95	89.69%	5,608.63	81,672.82
Supplies & Maintenance							
30-6431 Vehicle Maint/Insurance	1,303.70	1,303.70	1,000.00	(303.70)	(30.37%)	10.00	1,019.51
30-6583 Fuel	246.10	246.10	5,000.00	4,753.90	95.08%	0.00	3,087.63
30-6610 General Operating Supplies	234.98	234.98	3,000.00	2,765.02	92.17%	161.76	5,626.59
30-6612 Tools	0.00	0.00	500.00	500.00	100.00%	0.00	621.00
Total Supplies & Maintenance	1,784.78	1,784.78	9,500.00	7,715.22	81.21%	171.76	10,354.73
Total Public Works	29,722.14	29,722.14	346,200.00	316,477.86	91.41%	24,870.25	330,800.43
31-Roads							
Other Services & Charges							
31-6370 Contract Services	466.78	466.78	0.00	(466.78)	0.00%	0.00	0.00
31-6470 Engineering - Roads	2,187.50	2,187.50	30,000.00	27,812.50	92.71%	10,400.00	49,694.15
31-6795 Capital Outlay - Roads	0.00	0.00	500,000.00	500,000.00	100.00%	0.00	517,913.49
Total Other Services & Charges	2,654.28	2,654.28	530,000.00	527,345.72	99.50%	10,400.00	567,607.64
Supplies & Maintenance							
31-6432 Road Maintenance	163.59	163.59	75,000.00	74,836.41	99.78%	4,600.00	78,480.66
31-6433 Equipment Maintenance	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	640.44
31-6584 Mowing/Trimming	1,300.00	1,300.00	3,000.00	1,700.00	56.67%	0.00	2,333.94
31-6611 Signs/Barricades	387.00	387.00	5,000.00	4,613.00	92.26%	(2,800.00)	4,678.95
31-6792 Capital Outlay - Fish Weir	0.00	0.00	20,000.00	20,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	1,850.59	1,850.59	104,000.00	102,149.41	98.22%	1,800.00	86,133.99

City of Wimberley
Revenue and Expense Report
As of October 31, 2025

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100 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Roads	4,504.87	4,504.87	634,000.00	629,495.13	99.29%	12,200.00	653,741.63
33-Water/Wastewater							
Supplies & Maintenance							
33-6586 Quality Testing WW	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
Total Water/Wastewater	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
51-Community Center							
Personnel Services							
51-6100 Salaries & Wages Part-Time	854.00	854.00	0.00	(854.00)	0.00%	2,988.75	22,123.62
51-6105 Salaries & Wages Full-Time	4,000.80	4,000.80	0.00	(4,000.80)	0.00%	5,942.88	101,788.97
51-6210 Health Care	1,768.68	1,768.68	0.00	(1,768.68)	0.00%	887.43	20,342.91
51-6220 Payroll Taxes	371.40	371.40	0.00	(371.40)	0.00%	709.17	10,120.09
51-6230 TMRS Contribution	192.04	192.04	0.00	(192.04)	0.00%	337.55	5,122.51
Total Personnel Services	7,186.92	7,186.92	0.00	(7,186.92)	0.00%	10,865.78	159,498.10
Supplies & Maintenance							
51-6610 General Operating Supplies	58.49	58.49	0.00	(58.49)	0.00%	230.26	2,731.92
51-6616 Programs	689.50	689.50	0.00	(689.50)	0.00%	0.00	12,166.21
Total Supplies & Maintenance	747.99	747.99	0.00	(747.99)	0.00%	230.26	14,898.13
Total Community Center	7,934.91	7,934.91	0.00	(7,934.91)	0.00%	11,096.04	174,396.23
52-Parks							
Supplies & Maintenance							
52-6430 Bldg Repairs/Maintenance	46.15	46.15	0.00	(46.15)	0.00%	0.00	2,558.93
Total Supplies & Maintenance	46.15	46.15	0.00	(46.15)	0.00%	0.00	2,558.93

100 - General Fund **Department Expense**	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Parks	46.15	46.15	0.00	(46.15)	0.00%	0.00	2,558.93
Total Expense	197,037.48	197,037.48	2,095,000.00	1,897,962.52	90.59%	166,150.73	2,084,949.30

200 - Parks and Recreation	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
51-Community Center	7,493.33	7,493.33	85,000.00	77,506.67	91.18%	0.00	0.00
52-Parks	6,479.11	6,479.11	1,092,000.00	1,085,520.89	99.41%	7,934.20	1,273,524.67
Revenue Totals	13,972.44	13,972.44	1,177,000.00	1,163,027.56	98.81%	7,934.20	1,273,524.67
Expense Summary							
51-Community Center	22,117.34	22,117.34	253,100.00	230,982.66	91.26%	0.00	0.00
52-Parks	84,690.48	84,690.48	923,900.00	839,209.52	90.83%	54,456.95	935,159.70
Expense Totals	106,807.82	106,807.82	1,177,000.00	1,070,192.18	90.93%	54,456.95	935,159.70
Revenues Over(Under) Expenditures	(92,835.38)	(92,835.38)	0.00	92,835.38	94.87%	(46,522.75)	338,364.97

City of Wimberley
Revenue and Expense Report
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200 - Parks and Recreation Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
51-Community Center							
Service Fees							
51-5475 WCC Facility Rentals	5,805.83	5,805.83	70,000.00	64,194.17	91.71%	0.00	0.00
Total Service Fees	5,805.83	5,805.83	70,000.00	64,194.17	91.71%	0.00	0.00
Revenues							
51-5476 Special Events	1,687.50	1,687.50	15,000.00	13,312.50	88.75%	0.00	0.00
Total Revenues	1,687.50	1,687.50	15,000.00	13,312.50	88.75%	0.00	0.00
Total Community Center	7,493.33	7,493.33	85,000.00	77,506.67	91.18%	0.00	0.00
52-Parks							
Tax Revenue							
52-5472 Reservations/Gate Fees	0.00	0.00	820,000.00	820,000.00	100.00%	(19.08)	683,803.76
52-5474 Facility Rentals	1,920.00	1,920.00	30,000.00	28,080.00	93.60%	2,620.00	26,137.00
52-5479 Vending/Merchandise	0.00	0.00	45,000.00	45,000.00	100.00%	1,298.01	60,932.03
Total Tax Revenue	1,920.00	1,920.00	895,000.00	893,080.00	99.79%	3,898.93	770,872.79
Revenues							
52-5476 Special Events	1,271.00	1,271.00	145,000.00	143,729.00	99.12%	1,314.00	185,657.00
Total Revenues	1,271.00	1,271.00	145,000.00	143,729.00	99.12%	1,314.00	185,657.00
Other Income							
52-5611 Interest Revenues	3,288.11	3,288.11	35,000.00	31,711.89	90.61%	2,721.27	32,016.55
52-5701 Other/Misc	0.00	0.00	15,000.00	15,000.00	100.00%	0.00	282,978.33
52-5900 Designated Funds	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	2,000.00
Total Other Income	3,288.11	3,288.11	52,000.00	48,711.89	93.68%	2,721.27	316,994.88
Total Parks	6,479.11	6,479.11	1,092,000.00	1,085,520.89	99.41%	7,934.20	1,273,524.67

City of Wimberley
Revenue and Expense Report
As of October 31, 2025

200 - Parks and Recreation Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Revenue	13,972.44	13,972.44	1,177,000.00	1,163,027.56	98.81%	7,934.20	1,273,524.67

City of Wimberley
Revenue and Expense Report
As of October 31, 2025

200 - Parks and Recreation Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
51-Community Center							
Personnel Services							
51-6100 Salaries & Wages Part-Time	5,007.94	5,007.94	21,000.00	15,992.06	76.15%	0.00	0.00
51-6105 Salaries & Wages Full-Time	5,211.76	5,211.76	108,000.00	102,788.24	95.17%	0.00	0.00
51-6210 Health Care	0.00	0.00	21,000.00	21,000.00	100.00%	0.00	0.00
51-6220 Payroll Taxes	781.82	781.82	10,000.00	9,218.18	92.18%	0.00	0.00
51-6230 TMRS Contribution	478.92	478.92	6,500.00	6,021.08	92.63%	0.00	0.00
51-6250 Unemployment Compensation	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
51-6251 Workers Compensation	0.00	0.00	7,000.00	7,000.00	100.00%	0.00	0.00
Total Personnel Services	11,480.44	11,480.44	174,000.00	162,519.56	93.40%	0.00	0.00
Other Services & Charges							
51-6270 Annual/Assoc Dues	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
51-6370 Contract Services	1,137.04	1,137.04	3,000.00	1,862.96	62.10%	0.00	0.00
51-6532 Office Tech/Software	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
51-6540 Advertising	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
51-6562 CC Processing Fees	180.47	180.47	1,000.00	819.53	81.95%	0.00	0.00
51-6651 Postage	0.00	0.00	100.00	100.00	100.00%	0.00	0.00
Total Other Services & Charges	1,317.51	1,317.51	10,600.00	9,282.49	87.57%	0.00	0.00
Supplies & Maintenance							
51-6410 Utilities	2,178.98	2,178.98	28,000.00	25,821.02	92.22%	0.00	0.00
51-6430 Bldg Repairs/Maintenance	6,734.65	6,734.65	20,000.00	13,265.35	66.33%	0.00	0.00
51-6610 General Operating Supplies	243.65	243.65	5,000.00	4,756.35	95.13%	0.00	0.00
51-6616 Programs	0.00	0.00	15,000.00	15,000.00	100.00%	0.00	0.00
51-6660 Office Supplies	162.11	162.11	500.00	337.89	67.58%	0.00	0.00

200 - Parks and Recreation Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Supplies & Maintenance	9,319.39	9,319.39	68,500.00	59,180.61	86.40%	0.00	0.00
Total Community Center	22,117.34	22,117.34	253,100.00	230,982.66	91.26%	0.00	0.00
52-Parks							
Personnel Services							
52-6100 Salaries & Wages Part-Time	7,310.69	7,310.69	141,000.00	133,689.31	94.82%	7,208.63	145,665.18
52-6105 Salaries & Wages Full-Time	42,792.06	42,792.06	390,000.00	347,207.94	89.03%	26,425.66	371,031.31
52-6210 Health Care	6,221.78	6,221.78	74,000.00	67,778.22	91.59%	4,450.03	62,193.36
52-6220 Payroll Taxes	3,863.47	3,863.47	41,000.00	37,136.53	90.58%	2,577.79	39,585.66
52-6230 TMRS Contribution	2,317.28	2,317.28	23,000.00	20,682.72	89.92%	1,523.68	18,922.54
52-6250 Unemployment Compensation	58.67	58.67	1,000.00	941.33	94.13%	39.50	1,371.31
52-6251 Workers Compensation	0.00	0.00	19,000.00	19,000.00	100.00%	0.00	0.00
Total Personnel Services	62,563.95	62,563.95	689,000.00	626,436.05	90.92%	42,225.29	638,769.36
Other Services & Charges							
52-6270 Annual/Assoc Dues	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
52-6340 Technology Consultant	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
52-6370 Contract Services	6,951.61	6,951.61	40,000.00	33,048.39	82.62%	250.00	51,328.76
52-6443 Equipment Rent/Right-To-Use Lease	503.43	503.43	8,000.00	7,496.57	93.71%	503.43	9,413.95
52-6500 Grant Expenditures	4,118.80	4,118.80	0.00	(4,118.80)	0.00%	0.00	0.00
52-6532 Office Tech/Software	322.95	322.95	10,000.00	9,677.05	96.77%	118.77	5,493.10
52-6562 CC Processing Fees	117.42	117.42	22,000.00	21,882.58	99.47%	176.01	26,684.61
52-6569 Vehicle Allowance	400.00	400.00	4,800.00	4,400.00	91.67%	400.00	4,800.00
52-6570 Travel	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	4,202.59
52-6571 Mileage	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	1,269.10

200 - Parks and Recreation Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
52-6572 Training	0.00	0.00	4,000.00	4,000.00	100.00%	400.00	3,930.00
52-6581 Refunds	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
52-6651 Postage	0.00	0.00	500.00	500.00	100.00%	0.00	58.13
Total Other Services & Charges	12,414.21	12,414.21	97,300.00	84,885.79	87.24%	1,848.21	107,180.24
Not Categorized							
52-6390 Miscellaneous/Merchandise	1,020.70	1,020.70	25,000.00	23,979.30	95.92%	742.50	67,485.82
Total Not Categorized	1,020.70	1,020.70	25,000.00	23,979.30	95.92%	742.50	67,485.82
Supplies & Maintenance							
52-6410 Utilities	1,881.47	1,881.47	23,000.00	21,118.53	91.82%	1,822.13	21,891.06
52-6430 Bldg Repairs/Maintenance	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
52-6431 Vehicle Maint/Insurance	0.00	0.00	2,000.00	2,000.00	100.00%	7.25	2,059.31
52-6433 Equipment Maintenance	1,686.01	1,686.01	7,000.00	5,313.99	75.91%	1,172.08	7,060.37
52-6583 Fuel	229.80	229.80	3,000.00	2,770.20	92.34%	237.77	2,270.49
52-6610 General Operating Supplies	2,316.85	2,316.85	31,000.00	28,683.15	92.53%	978.52	42,803.74
52-6613 Materials	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	5,935.72
52-6615 Bldg & Maint Supplies	16.99	16.99	5,000.00	4,983.01	99.66%	0.00	5,580.47
52-6616 Programs	2,514.52	2,514.52	32,000.00	29,485.48	92.14%	5,423.20	33,607.68
52-6660 Office Supplies	45.98	45.98	1,600.00	1,554.02	97.13%	0.00	515.44
Total Supplies & Maintenance	8,691.62	8,691.62	112,600.00	103,908.38	92.28%	9,640.95	121,724.28
Total Parks	84,690.48	84,690.48	923,900.00	839,209.52	90.83%	54,456.95	935,159.70
Total Expense	106,807.82	106,807.82	1,177,000.00	1,070,192.18	90.93%	54,456.95	935,159.70

202 - Wastewater Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
04-Water/Wastewater	36,634.88	36,634.88	424,000.00	387,365.12	91.36%	46,931.61	477,991.48
Revenue Totals	36,634.88	36,634.88	424,000.00	387,365.12	91.36%	46,931.61	477,991.48
Expense Summary							
04-Water/Wastewater	10,463.18	10,463.18	424,000.00	413,536.82	97.53%	5,015.31	478,473.15
Expense Totals	10,463.18	10,463.18	424,000.00	413,536.82	97.53%	5,015.31	478,473.15
Revenues Over(Under) Expenditures	26,171.70	26,171.70	0.00	(26,171.70)	94.45%	41,916.30	(481.67)

City of Wimberley
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202 - Wastewater Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
04-Water/Wastewater							
Service Fees							
04-5400 WW Service Fee	36,402.40	36,402.40	420,000.00	383,597.60	91.33%	46,690.96	470,556.44
Total Service Fees	36,402.40	36,402.40	420,000.00	383,597.60	91.33%	46,690.96	470,556.44
Revenues							
04-5405 Application Fees	100.00	100.00	1,000.00	900.00	90.00%	50.00	500.00
04-5420 WW Penalties	30.02	30.02	1,000.00	969.98	97.00%	80.79	3,648.53
Total Revenues	130.02	130.02	2,000.00	1,869.98	93.50%	130.79	4,148.53
Other Income							
04-5611 Interest Revenues	102.46	102.46	2,000.00	1,897.54	94.88%	109.86	3,286.51
Total Other Income	102.46	102.46	2,000.00	1,897.54	94.88%	109.86	3,286.51
Total Water/Wastewater	36,634.88	36,634.88	424,000.00	387,365.12	91.36%	46,931.61	477,991.48
Total Revenue	36,634.88	36,634.88	424,000.00	387,365.12	91.36%	46,931.61	477,991.48

City of Wimberley
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202 - Wastewater Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
04-Water/Wastewater							
Other Services & Charges							
04-6370 Contract Services	5,809.68	5,809.68	105,000.00	99,190.32	94.47%	4,644.64	179,412.17
Total Other Services & Charges	5,809.68	5,809.68	105,000.00	99,190.32	94.47%	4,644.64	179,412.17
Supplies & Maintenance							
04-6410 Utilities	4,653.50	4,653.50	60,000.00	55,346.50	92.24%	370.67	52,469.98
04-6433 Equipment Maintenance	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	0.00
04-6610 General Operating Supplies	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	4,653.50	4,653.50	74,000.00	69,346.50	93.71%	370.67	52,469.98
Transfer Out							
04-6701 Interest and Sinking Transfer Out (Waste Water)	0.00	0.00	245,000.00	245,000.00	100.00%	0.00	246,591.00
Total Transfer Out	0.00	0.00	245,000.00	245,000.00	100.00%	0.00	246,591.00
Total Water/Wastewater	10,463.18	10,463.18	424,000.00	413,536.82	97.53%	5,015.31	478,473.15
Total Expense	10,463.18	10,463.18	424,000.00	413,536.82	97.53%	5,015.31	478,473.15

City of Wimberley
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205 - Hotel Occupancy Tax	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
15-Administration	51,678.90	51,678.90	725,000.00	673,321.10	92.87%	58,592.83	728,790.88
Revenue Totals	51,678.90	51,678.90	725,000.00	673,321.10	92.87%	58,592.83	728,790.88
Expense Summary							
15-Administration	68,542.94	68,542.94	725,000.00	656,457.06	90.55%	84,161.83	533,584.50
Expense Totals	68,542.94	68,542.94	725,000.00	656,457.06	90.55%	84,161.83	533,584.50
Revenues Over(Under) Expenditures	(16,864.04)	(16,864.04)	0.00	16,864.04	91.71%	(25,569.00)	195,206.38

City of Wimberley
Revenue and Expense Report
As of October 31, 2025

205 - Hotel Occupancy Tax Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
Tax Revenue							
15-5132 Hotel Occupancy Tax	50,041.76	50,041.76	700,000.00	649,958.24	92.85%	57,189.14	705,669.90
15-5479 Vending/Merchandise	82.08	82.08	1,000.00	917.92	91.79%	0.00	3,360.54
Total Tax Revenue	50,123.84	50,123.84	701,000.00	650,876.16	92.85%	57,189.14	709,030.44
Other Income							
15-5611 Interest Revenues	1,455.06	1,455.06	23,000.00	21,544.94	93.67%	1,403.69	17,514.33
15-5701 Other/Misc	100.00	100.00	1,000.00	900.00	90.00%	0.00	2,246.11
Total Other Income	1,555.06	1,555.06	24,000.00	22,444.94	93.52%	1,403.69	19,760.44
Total Administration	51,678.90	51,678.90	725,000.00	673,321.10	92.87%	58,592.83	728,790.88
Total Revenue	51,678.90	51,678.90	725,000.00	673,321.10	92.87%	58,592.83	728,790.88

205 - Hotel Occupancy Tax Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-Administration							
Personnel Services							
15-6100 Salaries & Wages Part-Time	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	0.00
15-6105 Salaries & Wages Full-Time	13,536.05	13,536.05	119,000.00	105,463.95	88.63%	5,586.90	100,576.57
15-6210 Health Care	1,773.04	1,773.04	25,000.00	23,226.96	92.91%	894.45	17,802.97
15-6220 Payroll Taxes	1,059.67	1,059.67	9,200.00	8,140.33	88.48%	427.40	7,601.26
15-6230 TMRS Contribution	760.97	760.97	7,500.00	6,739.03	89.85%	317.34	5,183.26
15-6250 Unemployment Compensation	0.00	0.00	300.00	300.00	100.00%	0.00	243.00
15-6251 Workers Compensation	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
Total Personnel Services	17,129.73	17,129.73	165,500.00	148,370.27	89.65%	7,226.09	131,407.06
Other Services & Charges							
15-6270 Annual/Assoc Dues	5,000.00	5,000.00	14,000.00	9,000.00	64.29%	5,950.00	28,739.25
15-6340 Technology Consultant	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
15-6370 Contract Services	16,385.85	16,385.85	60,000.00	43,614.15	72.69%	14,280.00	45,691.31
15-6420 Office Cleaning	100.00	100.00	1,500.00	1,400.00	93.33%	0.00	0.00
15-6443 Equipment Rent/Right-To-Use Lease	85.13	85.13	1,200.00	1,114.87	92.91%	85.13	936.43
15-6532 Office Tech/Software	193.99	193.99	3,600.00	3,406.01	94.61%	187.50	7,176.40
15-6540 Advertising	22,163.61	22,163.61	100,000.00	77,836.39	77.84%	2,191.36	104,943.55
15-6541 Public Relations/Receptions	322.34	322.34	2,500.00	2,177.66	87.11%	0.00	1,863.72
15-6551 Printing/Copying	143.98	143.98	10,000.00	9,856.02	98.56%	526.16	5,781.52
15-6569 Vehicle Allowance	400.00	400.00	4,800.00	4,400.00	91.67%	0.00	4,000.00
15-6570 Travel	0.00	0.00	6,000.00	6,000.00	100.00%	605.23	605.23
15-6572 Training	90.00	90.00	6,000.00	5,910.00	98.50%	0.00	57.04

205 - Hotel Occupancy Tax Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-6592 HOT Disbursements	0.00	0.00	60,000.00	60,000.00	100.00%	27,000.00	39,229.00
15-6651 Postage	0.00	0.00	400.00	400.00	100.00%	0.00	49.45
Total Other Services & Charges	44,884.90	44,884.90	271,000.00	226,115.10	83.44%	50,825.38	239,072.90
Expenditures							
15-6311 Hotel Occupancy Tax General Projects	2,500.00	2,500.00	80,000.00	77,500.00	96.88%	23,317.50	87,281.88
15-6973 Special Events	(31.89)	(31.89)	30,000.00	30,031.89	100.11%	0.00	32,100.94
15-6975 Wayfinding Signage	30.00	30.00	20,000.00	19,970.00	99.85%	0.00	7,011.05
Total Expenditures	2,498.11	2,498.11	130,000.00	127,501.89	98.08%	23,317.50	126,393.87
Not Categorized							
15-6390 Miscellaneous/Merchandise	55.19	55.19	2,000.00	1,944.81	97.24%	0.00	30.48
Total Not Categorized	55.19	55.19	2,000.00	1,944.81	97.24%	0.00	30.48
Supplies & Maintenance							
15-6410 Utilities	395.05	395.05	7,000.00	6,604.95	94.36%	531.15	6,524.93
15-6430 Bldg Repairs/Maintenance	1,651.25	1,651.25	5,000.00	3,348.75	66.98%	149.00	11,558.21
15-6610 General Operating Supplies	1,799.39	1,799.39	2,000.00	200.61	10.03%	(207.21)	3,448.15
15-6660 Office Supplies	129.32	129.32	2,000.00	1,870.68	93.53%	373.92	1,798.72
15-6792 Capital Outlay - Other	0.00	0.00	9,500.00	9,500.00	100.00%	1,946.00	13,350.18
Total Supplies & Maintenance	3,975.01	3,975.01	25,500.00	21,524.99	84.41%	2,792.86	36,680.19
Transfer Out							
15-6701 Interest and Sinking Transfer Out (Old Kyle Rd)	0.00	0.00	131,000.00	131,000.00	100.00%	0.00	0.00
Total Transfer Out	0.00	0.00	131,000.00	131,000.00	100.00%	0.00	0.00
Total Administration	68,542.94	68,542.94	725,000.00	656,457.06	90.55%	84,161.83	533,584.50

City of Wimberley
Revenue and Expense Report
As of October 31, 2025

205 - Hotel Occupancy Tax Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Expense	68,542.94	68,542.94	725,000.00	656,457.06	90.55%	84,161.83	533,584.50

City of Wimberley
Revenue And Expense Report
As of October 31, 2025

400 - Interest and Sinking	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
10-Interest and Sinking	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	202,836.35
Revenue Totals	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	202,836.35
Expense Summary							
10-Interest and Sinking	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	206,081.70
Expense Totals	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	206,081.70
Revenues Over(Under) Expenditures	0.00	0.00	0.00	0.00	100.00%	0.00	(3,245.35)

400 - Interest and Sinking Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-Interest and Sinking							
Revenues							
10-6702 I&S General Fund Transfer In	0.00	0.00	125,000.00	125,000.00	100.00%	0.00	121,245.35
10-6703 I&S Waste Water Transfer In	0.00	0.00	245,000.00	245,000.00	100.00%	0.00	81,591.00
Total Revenues	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	202,836.35
Total Interest and Sinking	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	202,836.35
Total Revenue	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	202,836.35

400 - Interest and Sinking Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-Interest and Sinking							
Expenditures							
10-6704 Tax Note Series 2021 Debt Service Principal	0.00	0.00	118,000.00	118,000.00	100.00%	0.00	118,000.00
10-6705 Tax Note Series 2021 Debt Service Interest	0.00	0.00	7,000.00	7,000.00	100.00%	0.00	6,490.70
Total Expenditures	0.00	0.00	125,000.00	125,000.00	100.00%	0.00	124,490.70
Other Services & Charges							
10-6900 Wastewater Debt Service - Prin	0.00	0.00	165,000.00	165,000.00	100.00%	0.00	0.00
10-6901 Wastewater Debt Service - Int	0.00	0.00	80,000.00	80,000.00	100.00%	0.00	81,591.00
Total Other Services & Charges	0.00	0.00	245,000.00	245,000.00	100.00%	0.00	81,591.00
Total Interest and Sinking	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	206,081.70
Total Expense	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	206,081.70

City of Wimberley
Revenue And Expense Report
As of October 31, 2025

605 - American Rescue Plan	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
-	442.31	442.31	0.00	(442.31)	0.00%	806.41	8,290.01
Revenue Totals	442.31	442.31	0.00	(442.31)	0.00%	806.41	8,290.01
Expense Summary							
05-American Rescue Plan	175.00	175.00	0.00	(175.00)	0.00%	0.00	100,472.06
Expense Totals	175.00	175.00	0.00	(175.00)	0.00%	0.00	100,472.06
Revenues Over(Under) Expenditures	267.31	267.31	0.00	(267.31)	0.00%	806.41	(92,182.05)

605 - American Rescue Plan Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
-							
Other Income							
-5611 Interest Revenues	442.31	442.31	0.00	(442.31)	0.00%	806.41	8,290.01
Total Other Income	442.31	442.31	0.00	(442.31)	0.00%	806.41	8,290.01
Total	442.31	442.31	0.00	(442.31)	0.00%	806.41	8,290.01
Total Revenue	442.31	442.31	0.00	(442.31)	0.00%	806.41	8,290.01

605 - American Rescue Plan Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
05-American Rescue Plan							
Not Categorized							
05-6751 Outlay - Projects	175.00	175.00	0.00	(175.00)	0.00%	0.00	100,472.06
Total Not Categorized	175.00	175.00	0.00	(175.00)	0.00%	0.00	100,472.06
Total American Rescue Plan	175.00	175.00	0.00	(175.00)	0.00%	0.00	100,472.06
Total Expense	175.00	175.00	0.00	(175.00)	0.00%	0.00	100,472.06

AGENDA ITEM:	1. Receive a presentation from Langford Community Management Services (LCMS) on the General Land Office Resilient Communities Program (GLO-RCP) Comprehensive Plan's final draft, discuss, and provide direction, if necessary. *(Tim Patek, City Administrator)*
SUBMITTED BY:	
DATE SUBMITTED:	11/19/2025
MEETING DATE:	December 18, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None

AGENDA ITEM:	1. Receive an update on the Downtown Ranch Road 12 Sidewalk Project. *(Tim Patek, City Administrator)*
SUBMITTED BY:	Tim Patek
DATE SUBMITTED:	12/11/2025
MEETING DATE:	December 18, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

Discussion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None

AGENDA ITEM:	2. Receive a presentation from the Director of Tourism, following a recommendation from the Hotel Occupancy Tax (HOT) Advisory Committee, on the disbursement of HOT funds and consider action on a reimbursement grant agreement between the City of Wimberley and Jen Ober with Vacation Wimberley. *(Michele Woods, Director of Tourism)*
SUBMITTED BY:	Michele Woods
DATE SUBMITTED:	11/17/2025
MEETING DATE:	December 18, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

HOT Grant Request – Vacation Wimberley (Applicant: Jen Ober)

Summary**:**

Vacation Wimberley submitted a request for **$10,761** in Hotel Occupancy Tax (HOT) funding to support a marketing package designed to promote their short-term rental properties.

HOTAC Recommendation:

After review and discussion, the **Hotel Occupancy Tax Advisory Committee (HOTAC) voted unanimously to recommend *non-approval*** of the grant request.

Rationale**:**

The committee determined that the request, as presented, was **impractical to administer fairly across all lodging operators**. Funding this level of marketing support for a single operator would significantly impact the availability of HOT grant funds for other eligible applicants. Given the limited resources, HOTAC concluded that approving the grant would not allow for equitable distribution of funds within the lodging community.

REQUESTED ACTION

Motion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None

	AGENDA ITEM:	3. Discuss and consider possible action regarding a Temporary Structure Application to place a food trailer at 110 Old Kyle Road Wimberley, TX. *(Nathan Glaiser, ACA/Director of Development Services)*
	SUBMITTED BY:	Nathan Glaiser
	DATE SUBMITTED:	12/04/2025
	MEETING DATE:	December 18, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

The City of Wimberley Temporary Structure ordinance (Article 4.04) requires temporary structures to receive approval from City Council prior to being permitted. The City has received an application for the placement of a Food Trailer at 110 Old Kyle Road, a bar known as Willow Lake Watering Hole & Mercantile. This property is in the City Center Overlay, where temporary structure permits are limited to 1 Year. The applicant has requested that the permit be valid until 06/18/2026 (6 months), then potentially renew for another 12 months.

REQUESTED ACTION

Motion
Discussion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. Took's Comfort Food LLC - Temporary Structure Application_Redacted

City of Wimberley

221 Stillwater, Wimberley, TX 78676
(512) 847-0025 Fax: (512) 847-0422
www.cityofwimberley.com

Temporary Structure
Planning & Development

Date: 12/4/2025
Staff Review: ________
Permit No.: ________
Council Hearing: 12/18/2025

Applicant: Took's Comfort Food LLC
Mailing Address: 5401 S FM 1626 Ste 170 PMB 510 City: Kyle State: TX Zip: 78640
Phone: [redacted]

(If different from above)
Property Owner: Chloe Glasscock
Mailing Address: 110 Old Kyle Road City: Wimberley State: TX Zip: 78676
Phone: 512-956-2826 Email: chloe@luckykidd.com

Subject Property Address: 110 Old Kyle Road, Wimberley TX 78676
Purpose/Use of Structure: food truck
Requested Installation Date: 11-10-2025 **Requested Removal Date:** ________

Will the temporary structure be served by electricity? YES ☐ NO ■
Will the temporary structure be served by water service? YES ☐ NO ☐
If "YES" to either then an inspection is required for water and/or electrical service.
■ **If service is provided through another meter attach a letter of permission.**
☐ **Provide a site plan indicating location of temporary structure in relation to other structures, parking lots, property lines etc.**
Permission from property owner is attached. YES ■ NO ☐ N/A ☐
Has a Mobile Food Establishment application been submitted? YES ■ NO ☐ N/A ☐

Temporary Structure Permit... $50.00 each structure
Inspections...$75.00 each

I certify that the information contained in this application is true and correct and that if any of the information provided is incomplete or incorrect the permit may not be issued or may be revoked by the City of Wimberley. I understand that all temporary structures or accessory uses shall be removed from the property at the expiration of the time period as defined in the permit unless another Temporary Structure Permit is obtained prior to expiration. I understand that a Certificate of Occupancy may be required, and contractor information will be provided if applicable. Adequate parking, restroom, setback, and additional requirements per City Ordinance No. 2012-007 & Ordinance No. 2016-007 will be verified by City staff.

Applicant: Keith Bollinger **Date:** 12-3-25

City Official: ________ ***Date:*** ________ ☐ Approved ☐ Denied

December 1, 2025

Dear City of Wimberley,

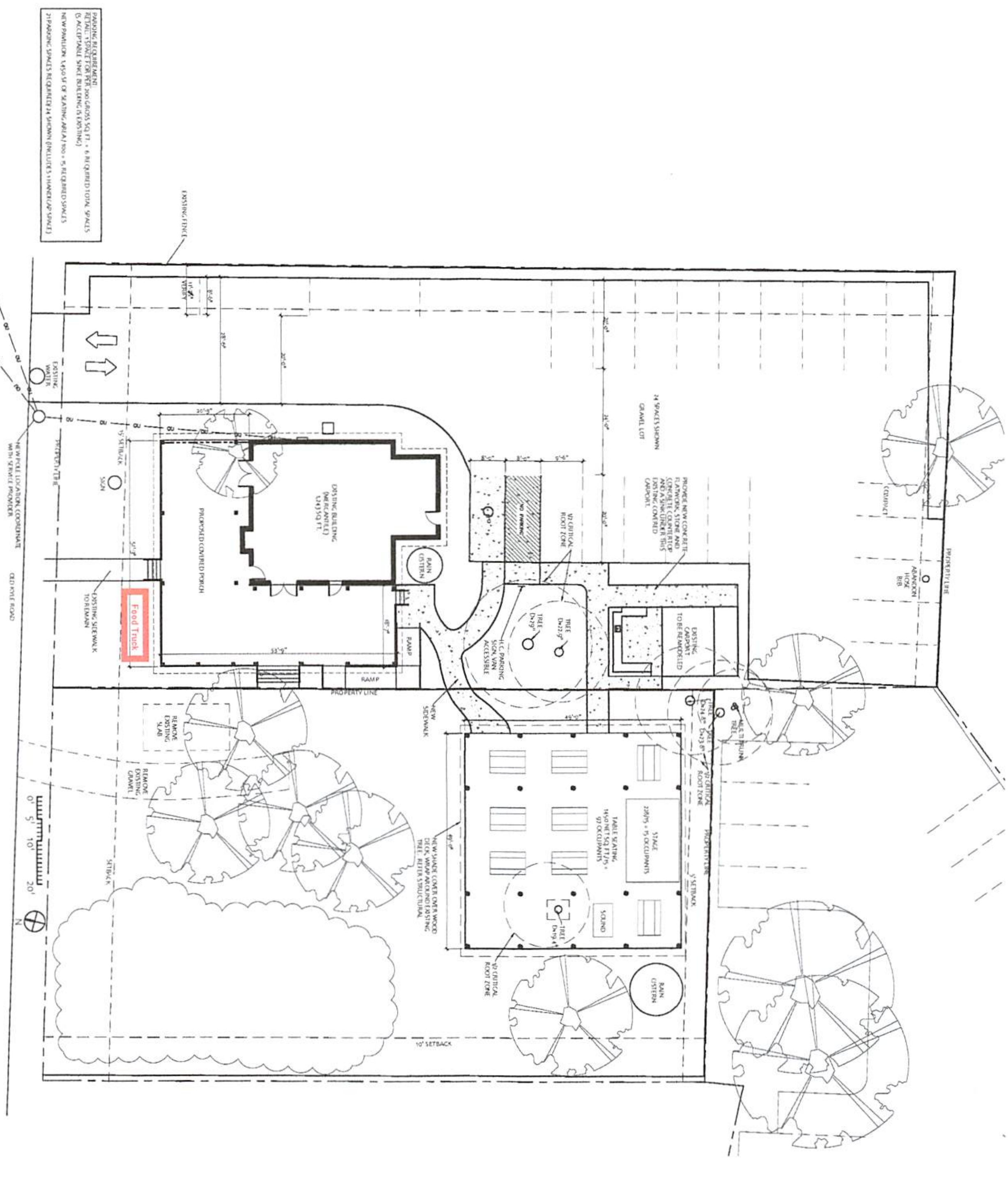
Please accept this letter as proof that Lisa and Keith Bollinger are leasing a spot at Willow Lake Watering Hole & Mercantile for their food truck. The lease, beginning December 01, 2025, will be good for 6 months initially, with option to renew it for 12 months after initial period. They will be located in the yard, next to the porch, on the corner nearest the yard and facing the road. There is a site map attached with exact location.

Please let me know if you have any questions. I can be reached at chloe@luckykidd.com, or 512-956-2826.

Thank you,

Chloe' Glasscock

Owner



2 | NEW WORK SITE LAYOUT SCALE: 3/32" = 1'-0"

Agave Design Studio

PROJECT:
WILLOW LAKE FARM
COUNTRY STORE & PAVILION
110 Old Kyle Rd, Wimberley, TX 78676

ISSUE:

REVISION:

SHEET #
A1.2
NEW SITE PLAN

AGENDA ITEM:	4. Discuss and consider possible action on Resolution No. 09-2025, expressing support and participating in Hays County Master Drainage Plan through the Texas Water Development Board Flood Infrastructure Fund Flood Management Evaluation Program.
SUBMITTED BY:	Jim Chiles
DATE SUBMITTED:	12/04/2025
MEETING DATE:	December 18, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

Hays County is moving forward with the development of a Community Flood Mitigation Planning Project under the Texas Water Development Board's (TWDB) **Flood Infrastructure Fund (FIF)** program, Flood Management Evaluation (FME) category. As part of the application and project development requirements under **31 TAC §361.10** and the **SFY 2024–2025 FIF Intended Use Plan (IUP)**, Hays County must notify and coordinate with **all eligible political subdivisions within the project watershed area.**

Purpose of the Project

The Community Flood Mitigation Planning Project Abridged Application is attached describing the Scope of work of the project including the following: There will be a variety of data collection tasks (leverage terrain, general data collection, collection of available H&H modeling and mapping) aimed at gathering information relevant to the flood exposure identification and planning process. The county will utilize available H&H modeling and mapping in the Guadalupe River Basin of Hays County to identify building exposed to flood risk. Identification will be performed for 27 hot spots and exposure of each hot spot for long-term mitigation planning. TWDB requires demonstration that all affected political subdivisions have been given the opportunity to participate in the planning process.

Request for Your Participation

Hays County has requested that our governing body consider participating in the FME project by:

1. **Adopting a participation resolution at this meeting,** and
2. **Returning a signed copy for the County's submission to TWDB**

The city's participation does **not** create any obligation for funding. It simply ensures our community is formally included in the planning effort, receives full benefit from the drainage study, and meets TWDB's cooperative-planning requirement.

What TWDB Requires

To meet the FME criteria, Hays County must document that:

- All eligible political subdivisions have been notified.
- Each has been given an opportunity to participate; and
- Participating entities have formally acknowledged involvement in the planning effort.

Adopting this resolution will satisfy this requirement and ensure our jurisdiction is included in data collection, model development, project identification, and stakeholder coordination.

This partnership will help in developing a comprehensive, countywide drainage strategy that benefits all residents and jurisdictions within Hays County.

REQUESTED ACTION

Motion
Resolution

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. Res. 09-2025 Hays Support Resolution - TWDB FIF-FME

RESOLUTION NO. 09-2025

A RESOLUTION OF THE CITY OF WIMBERLEY PARTICIPATING IN THE HAYS COUNTY MASTER DRAINAGE PLAN UNDER THE TEXAS WATER DEVELOPMENT BOARD FLOOD INFRASTRUCTURE FUND (FIF), FLOOD MANAGEMENT EVALUATION (FME) PROGRAM

WHEREAS, Hays County is preparing an application to the Texas Water Development Board (TWDB) under the Flood Infrastructure Fund (FIF), Flood Management Evaluation (FME) category, for the development of a Countywide Master Drainage Plan; and

WHEREAS, TWDB rules (31 TAC §361.10) and the State Fiscal Year 2024–2025 FIF Intended Use Plan require applicants to coordinate with all eligible political subdivisions within the watershed area and allow those entities the opportunity to participate in the planning process; and

WHEREAS, the City of Wimberley recognizes that a coordinated, countywide drainage and flood mitigation plan is essential for protecting public safety, reducing flood risk, improving infrastructure resilience, and supporting long-term community planning; and

WHEREAS, participation in this planning effort does not obligate the City of Wimberley to provide funding, but ensures that its drainage concerns, data, and priorities are incorporated into the County-led evaluation.

NOW, THEREFORE, BE IT RESOLVED:

1. The City of Wimberley Governing Body hereby expresses its support for, and formal participation in, the Hays County Master Drainage Plan to be funded through the TWDB FIF–FME program.

2. The Mayor and/or City Administrator is authorized to coordinate with Hays County and its consultants, provide relevant drainage data, and participate in meetings associated with the development of the Master Drainage Plan.

3. A copy of this resolution shall be provided to Hays County for inclusion in its official project file and TWDB-required documentation.

PASSED AND APPROVED this 18th day of December, 2025.

The City of Wimberley, Texas

Attest:

James T. Chiles, Mayor

Tammy Heller, City Secretary

OFFICIAL SEAL OF THE CITY
City of Wimberley
OFFICIAL SEAL OF THE CITY

AGENDA ITEM:	5. Discuss and consider possible action to update the Emergency Operations Plan. *(Tim Patek, City Administrator)*
SUBMITTED BY:	Tim Patek
DATE SUBMITTED:	12/08/2025
MEETING DATE:	December 18, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

This item presents an updated version of the City's Emergency Operations Plan (EOP), originally adopted in 2022. The update does not include any major revisions to the plan's content or operational procedures. Changes are limited to reformatting for clarity, updated contact and departmental directory information, and revised titles within the Organizational Responsibilities section to reflect current staffing and structure.

Staff recommends approval of the updated Emergency Operations Plan.

REQUESTED ACTION

Motion
Discussion

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

1. Emergency Operations Plan - Update

CITY OF WIMBERLEY

EMERGENCY OPERATIONS PLAN

Date Adopted
December 18, 2025

The City of Wimberley recognizes the importance of preparedness and its impact on responding to an emergency. The City cannot predict exactly when and where an incident is going to happen. This unpredictability means that all city staff and elected officials must be prepared to respond to an incident efficiently and effectively. Through its emergency management program, and collaboration with other public and private partners, the City strives to maintain the highest level of preparedness and capacity to effectively respond to disasters and other emergencies. The City emergency management program is comprehensive, multi-hazard, and embraces local, state, and federal standards as well as proven practices including all phases of emergency management.

This plan is known as the City of Wimberley Emergency Operations Plan (EOP). The plan and its support documents provide a framework that outlines the City's intended approach to managing emergencies and disasters of all types and should be regarded as guidelines rather than performance guarantees. The City's planning process is supported by collaboration, training, and exercise. This plan is designed to allow for integration with local, state, and federal emergency management and continuity of operations plans. The City EOP and related documents are reviewed at least annually by the City Administrator.

The City Administrator is responsible for ensuring promulgation of this plan, which supersedes all previous city emergency plans. If any portion of the Emergency Operations Plan or support documents are held to be invalid by judicial or administrative review, such ruling shall not affect the validity of the rest of the plan. The City Council may designate, in writing, an individual who assumes the role of emergency management coordinator (EMC) and is authorized to develop and distribute plan changes and updates. However, comprehensive, or major revisions will be signed by the Mayor with consent of the City Council.

____

Mayor

____

Date Signed

APPROVAL & IMPLEMENTATION

Emergency Operations Plan

This Emergency Operations Plan is hereby approved for implementation and supersedes all previous editions.

Approved: ______________________ Date:______________________
Mayor

Concurred: ______________________ Date: ______________________
City Administrator

RECORD OF CHANGES

EMERGENCY OPERATIONS PLAN

RECORD OF CHANGES

The record of changes captures changes, updates, reviews, and revisions made to this plan, as well as verifies the plan has been reviewed annually

Change Number	Date of Change	Name	Summary of Change
1	03/03/2022	Michael Boese City Administrator	Plan Adoption
2	12/18/2025	Tim Patek City Administrator	Plan Updated

RECORD OF DISTRIBUTION

Updated or revised plans must be distributed city wide.

Name & Title of Person Receiving the Plan	Agency (school, office, governmental agency, or private sector entity)	Date of Delivery	Number of Copies Distributed

TABLE OF CONTENTS

1.0 PURPOSE

The purpose of the City's Emergency Operations Plan (EOP) is to educate and inform on what to do before, during, and after an emergency incident by outlining the responsibilities and duties of the city staff, elected officials, response agencies, private partners, and the community. This plan has been customized to meet the specific and unique needs, capabilities, and circumstances found throughout the City.

The plan addresses the process for developing and maintaining capabilities for a whole-community approach during all phases of emergency management. The plan addresses capabilities needed for mitigation, prevention, preparedness, response, and recovery activities and addresses processes for identifying and meeting training needs. The EOP addresses operational considerations and infrastructure activities designed to mitigate the impacts of hazards that the City faces.

The City of Wimberley will review and update the plan and support documents in a way that is consistent with city policy. Revisions will enhance the city's ability to support all phases of emergency management.

A. Scope

This plan is applicable to all city facilities. This plan includes a hazard analysis, which identifies city specific hazards and addresses those in the plan, annexes, and appendices.

B. Goal

The goal of this plan is to identify city emergency management practices, relationships, responsibilities, and general considerations for the city and for facilities, and departments to integrate emergency management into their emergency plans in order to minimize the loss of life and damage to property.

2.0 LEGAL AUTHORITY

A. Local
   1. Texas Government Code Section 418.108 Declaration of a local disaster
   2. Texas Government Code Section 418.109 Authority to render mutual aid assistance.
   3. Texas Government Code Section 418.185 Mandatory Evacuation

B. State
   1. Texas Government Code, 418
   2. Texas Government Code, 421

C. Federal
   1. Robert T. Stafford Disaster Relief and Emergency Assistance Act

2. Homeland Security Presidential Directive 5: Management of Domestic Incidents
3. Presidential Policy Directive 8: National Preparedness

3.0 EXPLANATION OF TERMS

A. Acronyms

AAR	After-Action Report
AED	Automated External Defibrillators
EMC	Emergency Management Coordinator
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
HHSC	Health and Human Services Commission
HSEEP	Homeland Security Exercise and Evaluation Program
HSPD-5	Homeland Security Directive - 5
IAP	Incident Action Plan
IC	Incident Commander
ICP	Incident Command Post
ICS	Incident Command System
ILA	Inter Local Agreement
IP	Improvement Plan
MAA	Mutual Aid Agreement
MOU	Memorandum of Understanding
NRF	National Response Framework
NIMS	National Incident Management System
PBIS	Positive Behavioral Interventions and Supports
PIO	Public Information Officer
TDEM	Texas Division of Emergency Management
UC	Unified Command

B. Definitions

1. **Agreement:** An agreement can consist of a contract, MAA, ILA or MOU between the City and another entity.
2. **Drill:** A drill is typically operations based and designed to practice certain tasks or routines, such as a lock-down.
3. **Emergency**: Any incident that requires responsive action to protect life or property.
4. **Exercise:** A hypothetical emergency scenario designed to encourage practical applications from lessons learned from drills such as a tabletop exercise.
5. **Function:** A critical activity that needs to be accomplished during an incident.

6. **Hazard:** Something that is potentially dangerous or harmful, often the root cause of an unwanted outcome.
7. **Incident:** An occurrence, caused by either human action or natural phenomena that may bring about harm and may require action.
8. **Incident Action Plan:** An IAP formally documents incident goals, operational period objectives, and the response strategy defined by incident command during response planning.
9. **Incident Commander:** The IC has responsibility for the management of all emergency activities.
10. **Incident Command Post:** The ICP is the location where the primary functions are performed.
11. **Incident Command System:** ICS is the response infrastructure designed under the National Incident Management System to facilitate effective and efficient management of an incident.
12. **Incident Command System Forms**: These forms are intended for use as tools for the creation of Incident Action Plans (IAPs), for other incident management activities, and for support and documentation of ICS activities.
13. **Inter Local Agreement:** An interlocal agreement is a written contract between local government agencies such as a city, a county, a school board or a constitutional office.
14. **Mutual Aid Agreement:** An MAA commits parties to a mutually beneficial, cooperative agreement. The agreement is usually to provide staff, resources, and/or services during an emergency with the expectation of a future reciprocal exchange of comparable value, if needed.
15. **Memorandum of Understanding:** An MOU is a written agreement designed to ensure that needed resources are available.
16. **National Incident Management System:** NIMS coordinates emergency preparedness and incident management among various federal, state, and local agencies. NIMS provides a consistent nationwide approach for organizations to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents regardless of cause, size, or complexity.
17. **National Response Framework**: NRF is a guide to how the nation will conduct all-hazards incident response including the development of policies, plans, and procedures governing how to effectively allocate and provide resources.
18. **President's Homeland Security Directive 5:** A presidential order that established a single, comprehensive national Incident Management System and requires all federal departments make adoption of the NIMS by state, tribal, and local organizations a condition for federal preparedness assistance through grants, contracts, and other activities.
19. **Texas Division of Emergency Management:** A state agency that coordinates with state and local governments to lessen the impact of emergencies and disasters.

20. **Unified Command:** The UC is a structure in which the role of the incident commander is shared by two or more individuals, having authority in a different responding agency.

4.0 SITUATION AND ASSUMPTIONS

A. Situation

Wimberley is an incorporated type A general law city located in Hays County, Texas, at 29°59'44"N 98°06'03"W, with a 2020 population of 2,839 The average household income in Wimberley is $95,281 with a poverty rate of 11.98%. The median house value is $288,200. The median age in Wimberley is 55.6 years, 47.8 years for males, and 58.1 years for females.

Emergency services are provided by Hays County Emergency Services District No. 4 - Wimberley Fire Rescue. 111 Green Acres Drive, Wimberley, TX. 78676, (512) 847-3536.

Emergency medical services are provided by Wimberley Emergency Medical Services (EMS) 220 Twilight Trail, Wimberley, TX. 78676 (512) 847-2526.

Public safety is provided by the following:
* Hays County Sheriff's Department - - 810 S. Stagecoach Trail, San Marcos, TX 78666 (512) 393-7800
* Hays County Constable, Precinct 3 - - 200 Stillwater, Suite 106, Wimberley, TX. 78676 (512) 847-5532.

Emergency shelter is provided by the following:
* VFW Post #6441 - - 401 Jacobs Well Road, Wimberley, TX. 78676
(512) 847-6441
* Barnabas Connection - - 101 W. Spoke Hill Drive, Wimberley, TX. 78676
(512) 842-9674.

To provide an effective response to an emergency or incident, this plan may be activated in part or in whole, as necessary, by the Mayor and/or the designee.

The intent of this plan is to minimize or mitigate the effects of natural, technological, and human-caused hazards that may affect the city. There are 3 city buildings with city staff and 2 designated critical infrastructure facilities. Wimberley ISO has 4 campuses within city limits and 3 campuses outside of city limits. Wimberley Village Library has 1 facility. There are 3 assisted living facilities within city limits.

1. City Facilities

Name of Facility	Address	Number of Employees
City Hall	221 Stillwater	6
Community Center	14068 Ranch Road 12	2

Blue Hole Park/Admin Building	100 Blue Hole Lane	6
Visit Wimberley Welcome Center	280 Old Kyle Road	2
Main Lift Station	Intersection FM 3237 & Ranch Road 12	0
Blue Hole Lift Station	Blue Hole Regional Park	0

2. School Campuses within City Limits

   Wimberley ISD has 1 administration building, 1 high school, 1 middle school, 1 auxiliary campus, and 1 athletic Stadium. In addition, Wimberley ISD has 3 campuses outside of city limits.

Name of Facility	**Address**	**Number of Employees**
WISD Central Office	95 FM 2325	50
Wimberley High School	100 Carney Ln	830
Danforth Junior High	200 Texan Blvd	620
Texan Stadium	199 Texan Blvd	Unknown
Scudder Campus	400 Green Acres Dr	Unknown
Outside City Limits		
Jacobs Well Elementary	3470 FM 2325	535
Blue Hole Primary	15900 Winters Mill Pkwy	650
WISD Baseball/Softball Fields	290 Ballpark Road	Unknown

3. Wimberley Village Library

Name of Facility	**Address**	**Number of Employees/Visitors**
Wimberley Village Library	400 FM 2325	40/Numerous

4. Assisted Living Facilities within City Limits

Name of Facility	**Address**	**Number of Staff & Residents**
Alexis Pointe Senior Living	14390 Ranch Road 12	105

Symphony of Wimberley	501 FM 3237	56
Deer Creek of Wimberley	555 FM 3237	80

5. Resources

The city has established inter local agreements (ILAs), memorandums of understanding (MOUs) and/or mutual aid agreements (MAAs) with agencies and businesses in the community to assure access to resources during an emergency incident. A list of current agreements and available resources can be found in the City Emergency Operations Plan Agreements Appendix.

6. City Hazard Summary

The city is exposed to many hazards. All the hazards listed in the table below have the potential for disrupting city operations. These identified hazards have been assessed by risk and likelihood and ranked accordingly.

	Probability*	**Severity of Impact on Public Health & Safety***	**Severity of Impact on Property***
Hazard Type	(See Below)	(See Below)	(See Below)
Natural Hazards			
Severe Weather	Possible	Limited	Critical
Flood	Highly Likely	Critical	Catastrophic
Wildfire	Likely	Critical	Critical
Tornado	Possible	Critical	Critical
Other			
Technological Hazards			
Power/Water Loss	Possible	Critical	Catastrophic
IT System Failure	Possible	Limited	Limited
Other			
Human-Caused Hazards			
Cyber Attack	Possible	Critical	Critical
Civil Unrest	Unlikely	Critical	Critical
Active Threat	Unlikely	Critical	Limited
Other			

***Probability:**	**Unlikely**	**Possible**	**Likely**	**Highly Likely**
***Severity of Impact:**	**Negligible**	**Limited**	**Critical**	**Catastrophic**

8. Assumptions

1. The Emergency Operations Plan (EOP) is a framework that provides guidance and structure to support the city's mission to provide a safe environment that contributes to the quality of life.
2. As every emergency incident is different, no single document can outline a specific chronology for response and recovery. Therefore, this plan is intended to reduce the effects of natural, technological, or human-caused incidents affecting infrastructure, safety, security, and health.
3. The city does not have a police department, fire department or emergency medical services and therefore depends upon external emergency first responders for life safety and protection, including the services of law enforcement, fire, emergency medical and public health.
4. An emergency incident could occur at any time and at any place. In many cases, dissemination of warning and implementation of increased readiness measures may be possible; however, some emergency situations occur with little or no warning.
5. Action is required immediately to save lives and protect property. An incident (e.g., fire, gas main breakage) could occur at any time without warning and the employees of the city cannot, and should not, wait for direction from administration.
6. Outside assistance from fire rescue, law enforcement, and emergency managers will be available in most incidents. Because it takes time to request and dispatch external assistance, it is essential for the city staff to request assistance quickly.
7. Rapid and appropriate response may reduce the number and severity of injuries.
8. Proper mitigation and prevention actions, such as enforcing current building and fire codes, maintaining fire and health protocols, and conducting safety and security training, may help prevent or reduce incident- related losses.
9. The City has limited personnel and will rely on external agencies for assistance. However, as emergency functions tend to parallel day-to-day functions, to the extent possible, the same city personnel and resources used daily will be employed during emergencies.
10. Personnel and equipment may be limited, so some routine functions and activities that do not contribute to the emergency response may be suspended and/or redirected to accomplish emergency tasks.
11. Personnel with special assignments, training, or capabilities may be asked to perform tasks other than their daily duties.
12. Whenever possible, the city will provide public information and instructions prior to and during emergencies and will coordinate response and recovery with emergency managers and first responders.
13. City staff are empowered to assess the seriousness of incidents and respond accordingly.
14. The city regularly schedules emergency training for staff.

15. Non-city entities who support the city, through written agreement or as identified in plans or guidelines are vetted through the city and authorized to work on its behalf. They may include local non-profit, volunteer, or faith-based organizations.
16. During or after an incident, many of the products and services used to meet the daily needs of the city, and/or facilities may not be available. Alternate sources for products and services may be utilized.
17. This plan is intended to provide guidance but does not imply performance guarantees. The city may deviate from the plan, as necessary.

5.0 CONCEPT OF OPERATIONS

A. City's Approach to Emergency Management

The city's multi-hazards emergency operations plan does not replace the responsibility of city staff to develop and test emergency processes. To the extent possible, the same personnel and resources used for day-to-day operations will transition to response operations. Because personnel and resources are limited, some routine day-to-day operations that do not support the response may be suspended. The personnel, equipment, and supplies that would typically be required for the suspended operations will be redirected to accomplish assigned roles and responsibilities.

The Mayor is responsible for overall emergency management planning for the city and may designate an individual to serve as the city's emergency management coordinator to support a strong emergency management program. The Mayor may also identify individuals whose responsibilities are to support the City's emergency management program and response.

The city formally utilizes the National Incident Management System (NIMS) in accordance with the President's Homeland Security Directive 5 (HSPD-5), Texas Governor's Executive Orders, and the National Response Framework (NRF).

NIMS is a multifaceted system that provides a national framework for preparing, preventing, responding to, and recovering from disasters. NIMS is a comprehensive approach to incident management that is applicable to all jurisdictional levels and across functional disciplines. This system is suitable across a wide range of incidents and hazard scenarios, regardless of size or complexity. NIMS provides a flexible framework for all phases of incident management, as well as requirements for processes, procedures, and systems designed to improve interoperability. This plan, in accordance with the NRF, is an integral part of the national effort to prevent and reduce America's vulnerability to terrorism, major disasters, and other emergencies; to minimize damage and recover from attacks, major disasters, and other emergencies that occur. In the event of an Incident of National Significance, as defined in HSPD-5, NIMS allows for the integration of operations for all levels of government, the private sector, and nongovernmental organizations through the use of its coordinating structures, processes, and protocols.

B. Pre-Incident Actions

Upon receipt of a warning or the observation that an emergency situation is imminent or likely to occur, the City of Wimberley will initiate actions to prepare for the incident. The purpose of these actions is to evaluate the seriousness of the threat and determine appropriate courses of action to protect life and property. This may include convening a Situation Assessment Team, a group of key City of Wimberley officials to monitor the situation and take appropriate actions. It also may include alerting appropriate city staff and agencies, and, in some instances, alerting the public.

Events that may trigger pre-incident preparation and analysis activities include:

- A major hurricane
- Weather forecast indicating a significant threat of severe weather and/or flooding.
- Receipt of a potential dam failure advisory.
- Likelihood of rolling blackout or other power failures.
- Notification of actual or threatened cyber events.
- Conditions conducive to wildland fires, such as the combination of high heat, strong winds, and low humidity.
- A potential major hazardous materials incident.
- A rapidly deteriorating international situation that could lead to an attack upon the United States.
- Information or circumstances indicating the potential for acts of terrorism, violence or civil disturbance.
- An unusual pattern of disease reporting.

C. Incident Command System (ICS)

The ICS in use today is an outgrowth of California's FIRESCOPE program that was developed in the 1970s to improve management of large wildfires. ICS was designed to provide a common management structure that would result in better decisions, more effective use of available resources, and clarification of "who is in charge?11 ICS was specifically designed for incidents that involve many local, State, and Federal agencies and multiple political jurisdictions. The ICS is based on several important philosophical principles:

- ICS does not require individual agencies to relinquish their legal or basic operational responsibilities.
- Major emergencies result in a response from many organizations that may have overlapping jurisdictions and responsibilities. This historically results in conflict over "who is in charge?11 ICS resolves this with the concept of Unified Command in which two or more agency officials can jointly manage an incident.

- ICS is an organizational system based on functions rather than by agency. This means that personnel from one department may be assigned to several organizational divisions, depending on their function in the emergency.
- ICS is a flexible system that permits all response agencies to anticipate and modify the management structure. This dramatically reduces the time and difficulty required to get organized.

D. City of Wimberley Emergency Operations Plan Basic Plan

Levels of Organization Field Response

The field response level is where emergency response personnel and resources, under the command of an appropriate authority, carry out tactical decisions and activities in direct response to an incident or threat. ICS is used to control and coordinate field-level response activities. ICS provides a standard organizational structure to facilitate coordination of multiple response organizations at the field level. During a field response operation, the EOC may or may not be activated, depending on the severity and type of incident. Generally, responders handle day-to-day activities using ICS without EOC support.

Local Government

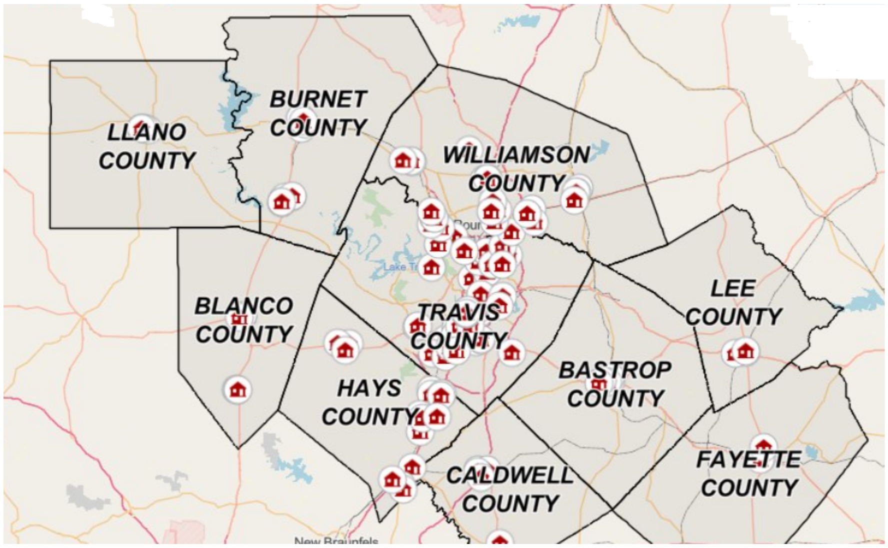
Local governments include cities, counties, and special districts. Local governments manage and coordinate the overall emergency response and recovery activities within their jurisdiction. The local government emergency management organization and its relationship to the field response level may vary, depending upon factors related to geographical size, population, function, and complexity.

County

This term encompasses all political subdivisions located within the County, including special districts. The County manages anq/or coordinates information, resources, and priorities among local governments within the County and serves as the coordination and communications link between the local government level and the regional level.

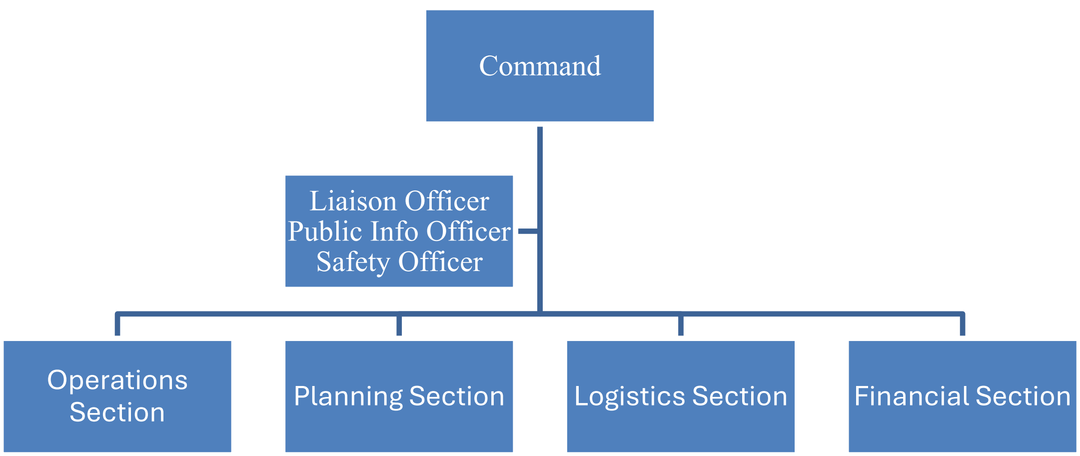
Region

The State of Texas is divided into 24 regional mutual aid jurisdictions, based upon existing Councils of Government regional boundaries. Wimberley - Hays County is part of CAPCOG, a 10- county region that includes Travis, Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, and Williamson Counties.



The regional level manages and coordinates information and resources among the local governments and counties within the 10-county area. The regional level also coordinates overall State agency support for emergency response activities within the region.

E. ICS Functional Areas



F. Authority of the Mayor

The Texas Disaster Act places overall responsibility for the management of local disasters with the Mayor, as the presiding officer of the City Council.

The Texas Government Code provides a means for the Mayor to exercise certain powers and request State assistance following a Declaration of Local Disaster. The final decision rests with the Mayor as the chief elected official.

The Texas Government Code also provides a means by which the Mayor may request the declaration of a State of Emergency. TDEM and the City Secretary will be given copies whenever the Mayor decides to execute either order.

Additionally, the Mayor has an important communications role before, during, and after an emergency. Complementing the communications efforts of the Public Information Officer (PIO), the public and community often look to the Mayor.

The Mayor has important statutory emergency authority and responsibilities following the issuance of a Declaration of Disaster. To execute these formal and informal responsibilities, the Mayor will be kept informed and in the loop, in real time, during emergency identification, preparation, response, and recovery. This will be achieved as shown in the notification sequence of this plan. Additional situational awareness will be provided through personal briefings, as well as monitoring of conference calls and observation of EOC activities.

The Executive Order of the Governor Relating to Emergency Management provides that the Mayor may, when a State of Local Disaster has been declared, exercise similar powers on an appropriate local scale as have been granted to the Governor in the Disaster Act. A Disaster Declaration is also required when seeking State or Federal assistance, including a Presidential Disaster Declaration.

A Disaster Declaration provides the Mayor with additional powers. These powers include, but are not limited to, the following:

- Temporarily suspending the provisions of any City statute prescribing the procedures for conduct of City business or the orders or rules of a City Department if strict compliance with the provisions, orders, or rules would in any way hinder, prevent, or delay necessary action in coping with a disaster
- Using all available resources of City government that are necessary to cope with the disaster
- Temporarily reassigning resources, personnel, or functions of City Departments or their units for the purpose of facilitating emergency services
- Commandeering or using any private property needed to cope with the disaster, subject to compensation requirements
- Ordering evacuation of all or part of the population from a stricken or threatened area
- Controlling ingress and egress to and from a disaster area
- Purchasing, leasing, or otherwise acquiring temporary housing units to be occupied by disaster victims.

When the Mayor makes a Declaration of Local Disaster and exercises the above powers, the City Administrator will execute the orders as directed by the Mayor.

G. State of Emergency

To deal with issues of civil unrest, the Mayor may request the Governor declare a State of Emergency. The Governor may proclaim a State of Emergency and issue directives to control and terminate the emergency and protect life and property. Directives issued by the Governor for a State of Emergency expire 72 hours after issuance; however, successive States of Emergency may be declared by the Governor.

In most cases, a Disaster Declaration is more appropriate for responding to natural or technological emergencies. An emergency declaration may be appropriate for security-related incidents where local law enforcement resources are insufficient to handle the situation.

H. City Administrator

The City Administrator is responsible for the City of Wimberley Emergency Management Program and coordinates emergency preparedness and response activities for the City as required by local and state law. Emergency Management provides the means for command, control, and communications for multiple agencies and departments that respond to an event or a crisis. The City Administrator may lead the response to an incident; but typically provides technical and logistical support to on-scene command and assists with the management of the overall City response.

The City Administrator assists in the comprehensive development of policies, plans, and procedures to protect life and property. This may be achieved by bringing key players and stakeholders together to develop plans, preparedness activities, and response strategies. Although the City Administrator acts as a facilitator for the development of emergency planning, they also create a number of strategic plans and coordinates emergency planning as required by state law. The EOP is one of these documents. The City Administrator performs a number of other activities that enhance the City's readiness and response, including:

- Coordinating all phases of development and distribution of the EOP and related Appendices.
- Establishing liaisons with County, State, Federal, and other emergency planning, response, and relief agencies, including non-governmental organizations, public and private.
- Ensuring proper operation of the Wimberley warning system.
- Disseminating information on emergency preparedness to the public.
- Maintaining the draft text of "emergency proclamations orders" and "ordinances", in coordination with the City Attorney.
- Coordinating the development and execution of City-wide disaster exercises and other drills. Conducting exercise critiques and monitoring the follow up of recommendations for improved actions.
- Monitoring City compliance with all applicable Federal and State statutes, regulations, and rules.

- Monitoring severe weather and other hazardous conditions.
- Evaluating weather conditions and projecting the impact on both the public and basic City services.
- Coordinating advisories with the National Weather Service Office and other emergency response agencies.
- Contacting the Wimberley Fire Rescue, Hays County Sheriff's Office, Emergency Medical Services (EMS), and other appropriate agencies when potentially severe weather is observed, or a hazardous condition report is received.
- Coordinating with the City Public Information Office to issue public warnings and emergency preparedness and response information through the news media.
- Supporting the Incident Command Post (ICP) by:
    - Providing technical information;
    - Establishing emergency shelters;
    - Disseminating emergency information to the public;
    - Notifying State agencies and City departments as needed.
- Providing advice on emergency-related issues to stakeholders.
- Assisting in incident documentation for historical and post-incident evaluation purposes.
- Designating marshaling locations for volunteer help and mutual aid forces.

I. Personnel

Emergencies may involve an extended period of rescue, clean up, and damage assessment, which means that personnel may be doing strenuous work for extremely long hours. Supervisors should refer their questions about employees' work hours to the City of Wimberley Employee Personnel Policy Manual.

- Callback of emergency response and/or recovery personnel.
- Communicating with employees who are not directly involved in emergency response or recovery.
- Coordinating, during emergencies, the use of personnel for jobs other than their normal assignments.
- Coordinating the use of temporary outside or loaned personnel from other organizations to assist with emergency response and recovery.
- Providing cash for emergency expenditures and payroll for emergency response and recovery personnel.
- Adjusting shift scheduling as needed.
- Providing regular, scheduled rest and relief for emergency response and recovery personnel.

6.0 ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. **Mayor**
Following the Declaration of Local Disaster, the Mayor provides direction to the City Administrator to execute his/her orders. The Mayor represents the City of Wimberley government with elected officials as well as County, State, and Federal agencies. The Mayor will provide regular updates to members of city council and other elected officials.

B. **City Administrator**
Prior to a Declaration of Local Disaster

- Directs City Departments in response to and recovery from emergencies.
- Coordinates with Wimberley Fire Rescue, EMS, the Hays County Sheriff's Office, Emergency Dispatch, and other emergency response agencies both public and private to assist in preparation.
- Advises Mayor and City Council on preparedness and courses of action

After a Declaration of Local Disaster

- Advises the Mayor on courses of action.
- Executes orders as directed by the Mayor.
- Exercises operational control of all City of Wimberley government activities.

C. **City Attorney:** Provides legal and liability counsel to the Mayor and city council.

D. **City Secretary:** Ensures all declarations and other related documents are properly recorded. Completes press releases and other forms of public communication. Acts as the public information officer for the city.

E. **Assistant City Administrator/Public Works Supervisor:** Leads the public works response and leads wastewater restoration activities. Ensures all dangerous public roadways are closed.

F. **Wimberley Fire Rescue:** Leads fire and rescue activities and provides guidance to the city.

G. **Wimberley EMS:** Leads emergency ambulance services involving management of issues related to pre-hospital patient care, including mass casualty incidents, and provides guidance to the city.

H. **Hays County:** County responsible for directing and coordinating emergency management and homeland security programs to prevent/mitigate, prepare for, respond to, and recover from emergencies and disasters.

I. **Sheriff, Hays County Sheriff's Office**: Coordinates the law enforcement response and provides guidance to the city.

J. **Wimberley Water:** Leads water restoration activities and provides guidance to the city.

K. **Pedernales Electric Cooperative:** Leads power restoration activities and provides guidance to the city.

L. **Texas Disposal Systems:** Leads trash collection and debris removal effort. Provides temporary restroom and shower facilities as requested.

M. **Wimberley Valley Radio:** Assists with emergency communications for the public including early warning alerts and information following an emergency event.

N. **Superintendent of Wimberley Independent School City:** Leads the school response and provides guidance to the city.

O. **Non-profit Community Resources / Partners**: Assists with disaster response by providing food, water, and shelter. Acts a as conduit for additional resources.

P. **City of Woodcreek:** Neighboring municipality.

7.0 COMMUNICATIONS AND LOGISTICS

A. Warning Systems

Primary Warning System

The City of Wimberley considers the media and radio to be the primary means of communicating warning, emergency public information and public information to the public at all stages of a disaster. Information is disseminated to the media, radio, and via social media account. This may be supplemented by media advisories, media releases, interviews with spokespersons and press conferences, as appropriate to the incident. The broadcast media, accessed through social media, is the primary system for disseminating warning and emergency information to the public. Additionally, the public may receive this information directly from the city via social media or the city's website.

Secondary Warning System

City of Wimberley Alerts is designed to provide 24-hour-a-day emergency notifications via text message, email, pager, or voicemail to those who choose to sign up through the city's website.

B. Mutual Aid Agreements

The City supplements its resources with mutual aid agreements (also known as Interlocal agreements}. These agreements, in which the parties agree to assist each other in disasters, can be made with neighboring jurisdictions (i.e. Hays County and neighboring towns}, or can be made with private emergency response teams. Mutual aid agreements are legal documents, signed by heads of the government (or of the private organizations}, stating the participating entities' agreement to assist one another in disaster situations.

These agreements may typically include things such as:

- Authority to operate in another jurisdiction.
- Provision of resources and services.
- Compensation for workers.

- Clarification of legal liability.
- Specification of who will command operations involving mutual aid.
- Specification of who will declare States of Disaster.
- Specification of who will administer resources received from third parties.
- Specification of who will provide benefits to those injured or killed while rendering aid.

C. Non-Profit Relief Organizations

Another source of outside assistance is private relief organizations, such as Barnabas Connection, the Salvation Army, charitable organizations, civic organizations, service organizations, and church groups. These organizations may assist in many ways, including the distribution of food, medicine, and supplies, the provision of emergency shelter, and the restoration of community services. They also provide significant individual assistance in the aftermath of disasters such as floods, fires, or tornadoes.

D. Regional Assistance

Cities routinely engage in mutual aid agreements with sister organizations from within or near Hays County. However, the process for the request and deployment of regional assets that are not covered in existing mutual aid agreements is outlined in the Capital Area Regional Response Plan. This plan covers regional assets in the 10-county CAPCOG region. All inbound and outbound requests for regionally available or required resources will be processed through the Capital Area Regional Response Plan.

E. State Assistance

When local and regional resources are not sufficient to cope with the disaster or emergency, the city administrator will contact the Mayor. At the direction of the Mayor, the city administrator will formally request assistance from the DPS Disaster City 12 Commander.

If the request is beyond the capabilities of the local Disaster City, the Disaster City Chairperson (DOC) will forward the request to the Sate Operations Center (SOC). The SOC reports to the Governor and is staffed 24-7-365 by the TDEM.

F. Federal Assistance

If the situation is beyond the capabilities of the State, the Governor will request that the President declare Hays County a major disaster area and make available the resources provided for under Public Law 93-288, as amended by the Stafford Disaster Relief and Emergency Assistance Act of 1988.

FEMA coordinates the provision of Federal assistance which can come either in the form of resources (personnel and equipment) or money for affected citizens, municipalities, or both. Monetary reimbursement usually comes after a Disaster Declaration. Resource requests must be channeled through the State and usually come after local and State resources are exhausted or not available.

G. Recovery

Recovery activities involve the restoration of services to the public and returning the affected area(s) to pre-emergency conditions. Recovery activities may be both short-term and long-term, ranging from restoration of essential utilities such as water and power, to mitigation measures designed to prevent future occurrences of a given threat. Recovery activities may reflect the continuation of the response phase activities (i.e., restoration of utilities), or they may include new activities, wholly enacted as a part of the recovery process, after the disaster has abated (i.e., removal of debris after a flood).

Examples of recovery activities include:

- Coordinating restoration of utilities.
- Coordinating debris management.
- Coordinating individual assistance programs.
- Providing long-term recovery housing to displaced victims.
- Applying for State and Federal assistance programs.
- Conducting hazard mitigation analyses including review and update of city codes as necessary.
- Identifying residual hazards.
- Determining and recovering costs associated with response and recovery.
- Monitoring restoration activities.
- Establishing emergency index codes for cost tracking purposes

H. Joint Information Center (JIC)

The various PIOs of all the agencies involved in an incident should coordinate their efforts by establishing a JIC. In emergencies, it is critical that all public information be accurate, complete, and consistent. Through an integrated JIC, media information among the various agencies and the EOC can be coordinated into unified media briefings and releases. Receiving clear, accurate information provides greater opportunity for the public to prepare, withstand, and recover from an emergency.

Some of the public information services coordinated by the JIC include the following:

- News briefings and conferences.
- Background data to news media.
- Spokespersons to elaborate on and explain the event.
- An information center the public can contact regarding the emergency.

8.0 ACTIONS BY PHASES OF EMERGENCY MANAGEMENT

A. The City has identified the following actions for all phases of emergency management.

1. Mitigation Actions

Mitigation actions include activities to reduce the loss of life and property from natural, technological, and human-caused hazards by avoiding or lessening the impact of an incident and providing value to the public by creating safer communities. Mitigation actions address the cycle of disaster damage, reconstruction, and repetitive damages. These actions will have long-term sustained effects.

2. Prevention Actions

Prevention actions include activities to avoid an incident or to intervene to stop an incident from occurring. Prevention involves activities to protect lives and property.

3. Preparedness

Preparedness actions include a continuous cycle of planning, organization, training, equipping, exercising, evaluation, and taking corrective action to ensure effective coordination during incident response.

4. Response

Response actions include activities that address the short-term, direct effects of an incident. Response includes immediate actions to save lives, protect property, and meet basic human needs. Response includes the execution of emergency operations plans.

5. Recovery

Recovery actions include activities that address both short-term and long-term efforts for rebuilding and revitalization of the City.

9.0 LEVELS OF EMERGENCY

The City Administrator or designee is responsible for determining appropriate readiness levels based on current conditions effecting the city.

Level 7: Normal Conditions (Regular city operations are unaffected.)

The normal operational status of government. The impacts of potential threats that occur are minimal and are capable of being handled by the normal operations of the City. They do not require governmental coordination beyond what occurs on a day-to-day basis.

EOC:	• Not Activated
City Declaration of Local Disaster:	• Not Appropriate
Legal:	• Normal Operations

Sample Event Triggers:

- Daily operations

Corresponding Alert Levels:
FEMA Incident Complexity Type 4 & 5 (Daily incidents)

<u>Level 6:</u> Potential Threat Increased Readiness (Regular city operations are affected slightly.)

The initial detection and monitoring stage of an event occurring or anticipated to occur that has the potential to have a significant impact on City operations or the community. Assessment is made to determine the hazard(s), timing, and impact on the delivery of City services and to the general public.

Command and Control:	• Alert Staff, determine personnel availability, update EOC staff call lists. • Consider situation briefings for senior staff.
EOC:	• Not Activated
City Declaration of Local Disaster:	• Not Appropriate
Legal:	• As appropriate to the event. The City Attorney will review the potential emergency situation.

Sample Event Triggers:

- National Weather Service places Wimberley within the medium risk category.
- Severe Thunderstorm Watch
- Flood/Flash Flood Watch
- Any tropical storm with a forecast track hitting the Central Texas coast within the next 72 hours.
- Any category of hurricane entering the Gulf of America.

Corresponding Alert Levels:

- FEMA Incident Complexity Type 4 &5 (Daily Incidents)

<u>Level 5:</u> Likely Threat (Regular city operations experience some level of disruption.)

The initial alert stage of an event occurring or anticipated to occur. City staff is notified of developing, near-term threats which could significantly impact City operations and/or will likely result in the need for multi-agency coordination.

Preparedness actions may include holding coordination meetings or conference calls among key response and recovery stakeholders. Actions may also include assembly of a Situation Assessment Team to make a more comprehensive threat assessment. This assessment team may work from the EOC or offsite. Individual departments may enact internal preparedness and readiness plans or take actions based upon the threat and its impact.

Command and Control:	• Update EOC staffing requirements • Determine specific EOC staff assignments and alert staff. • Monitor potential emergency situation and determine possible impact areas. • Update maps, charts, displays and resource data. • Consider the need and coordinate conference calls. • Notify the Mayor
EOC:	• May be used by Situation Assessment Team.
City Declaration of Local Disaster:	• Not Appropriate
Legal:	• The City Attorney will designate the personnel on call for emergency duty

Sample Event Triggers:
- National Weather Service places Wimberley within the high-risk category.
- Adverse weather associated with an approaching weather system that is likely to have a significant impact on the city.
- Any winter weather watch.
- ERCOT enacts a level 1 emergency of the Emergency Electric Curtailment Plan.
- A Category 1-3 hurricane, either forecasted or actual, having the potential to impact the Texas coast within the next 120 hours.

Corresponding Alert Levels:
- FEMA Incident Complexity Type 4 &5 {Daily Incidents)

<u>Level 4:</u> Limited or Pre-Planned Event {Regular city operations experience an elevated level of disruption.)

An event or stage of an event that requires multi-agency coordination beyond that which occurs on a day-to-day basis among agencies.

The EOC may be activated and staffed by the involved agencies. If not activated, coordination will take place electronically.

The event must meet one or more of the following criteria:

- Support is needed to provide the coordination of resources and/or other assistance to an event that is being managed.
- Support is needed for a short-duration, multi-agency event that involves coordination of local resources and/or joint information.
- Support is needed for the multi-agency coordination of a pre-planned event.
- Other than pre-planned events, the time span of operations in these events is typically, less than 24 hours.

Activities typically involve one or more of the following elements:

- Interagency coordination;
- Joint information coordination;
- Acquisition of locally obtainable resources or a limited number of regional and/or State resources.

Command and Control:	• Consider situation briefings for EOC and city staff, including conference calls. • Consider partial activation of ECO if this has not already be accomplished. • Check status of Alternate EOC if needed. • Notify and brief the Mayor • Provide updates as appropriate to situation
EOC:	• Maybe Activated
City Declaration of Local Disaster:	• Not Likely
Legal:	• The City Attorney will be prepared to respond if called.

Sample Event Triggers:

- A Mass Casualty Incident (MCI) event.
- Any aircraft crash that involves a cargo jet or any type of military aircraft.
- Evacuation involving less than 100 persons that requires the establishment of a shelter.
- Rain and flooding with low water crossing closures, with limited impact on residences and businesses.

Corresponding Alert Levels:

- FEMA Incident Complexity Type 3

Level 3: Significant Event (Regular city operations experience a significant level of disruption.)

An event or stage of an event that will require extensive multi-agency coordination and/or involve multiple operational periods. The bulk of required resources are obtained through local means; however, additional regional or State resources may be requested.

Command and Control:	• Summon EOC staff and activate the EOC. • Monitor situation. • Update maps, charts, displays, and resource lists. • Arrange for food service in the EOC if needed. • Determine possible hazard impact areas and potential hazard effects. • Conduct briefings for staff and EOC staff. • Formulate and implement precautionary measures to protect the public. • Coordinate with adjacent jurisdictions that may be affected. • Notify, brief, and include or copy the Mayor on related communications in real time.
EOC:	• Activated
City Declaration of Local Disaster:	• Possible
Legal:	• City Attorney prepared to respond if called.

Sample Event Triggers:

- ERCOT enacts a Level 2 Emergency of the Emergency Electric Curtailment Plan.
- Evacuation involving more than 100 persons that requires the establishment of one or more shelters.
- Flooding with significant or widespread residential and business impact.
- Full activation of the Capital Area Shelter Hub Plan due to a major hurricane or other large event.

Corresponding Alert Levels:

- FEMA Incident Complexity Type 3

Level 2: Major (Disaster Event)

An event or stage of an event, either anticipated or actual, where response actions will likely exceed the resource capabilities of the City of Wimberley and Hays County.

Response activities usually will occur over a period of days. Recovery actions may last over a period of weeks or months.

Command and Control:	• Ongoing Actions.
EOC:	• Activated
City Declaration of Local Disaster:	• Likely
Legal:	• The designated on-call legal services representative will proceed to the ECO if requested. • Senior City Officials will be briefed on the legal ramification, if any, of the emergency situation.

Sample Event Triggers:

- Any aircraft crash involving a commercial passenger aircraft that results in activation of the Interagency Aircraft Response Plan.
- EMS MCI Type 2 or Type 1 event.

Corresponding Alert Levels:

- FEMA Incident Complexity Type 3 or 2

Level 1: Catastrophic Event (Large-scale disruption)

An event or stage of an event, either anticipated or actual, where response actions will exhaust local and regional resource capabilities. Response actions will take place for a week or longer. Recovery actions will continue for a period of months or even years.

Command and Control:	• Continue actions
EOC:	• Activated
City Declaration of Local Disaster:	• Yes
Legal:	• The designated on-call legal services representative will proceed to the EOC if requested. • Senior City Officials will be briefed on the legal ramification, if any, of the emergency situation

Sample Event Triggers:

- An incident involving the widespread deployment of a WMD agent.
- An incident with widespread major damage and impact that cannot be resolved with local and regional resources.

Corresponding Alert Levels:

- FEMA Incident Complexity Type 2 or 1

10.0 DIRECTORY (CALL 911 FOR AN EMERGENCY)

Organization	Address	Phone
City of Wimberley	221 Stillwater, Wimberley, TX 78676	(512) 847-0025
City of Woodcreek	41 Champions Circle, Wimberley, TX 78676	(512) 847-9390
Wimberley Fire Rescue	111 Green Acres Drive Wimberley, TX 78676	(512) 847-3536
Wimberley EMS	220 Twilight Trail, Wimberley, TX 78676	(512) 847-2526

Hays County Emergency Management	810 S. Stagecoach Trail, San Marcos, TX 78666	(512) 393-7301
Hays County Transportation Department	2171 Yarrington Road, Kyle, TX 78640	(512) 393-7385
Hays County Sheriff's Office	810 S. Stagecoach Trail, San Marcos, TX 78666	(512) 393-7800
Hays County Sheriff's Dispatch	Non-Emergency	(512) 393-7896
Hays County Constable Precinct 3	200 Stillwater, Wimberley, TX 78676	(512) 847-5532
Wimberley Water Supply	110 La Pais Drive. Wimberley, TX 78676	(512) 847-2323
Aqua Texas - Wastewater	1106 Clayton Ln. #400 Austin, Tx 78723	(877) 987-2782
Pedernales Electric (PEC)	1810 FM 150 W. Kyle, TX 78640	(512) 262-2161 (888) 883-3379
Texas Disposal Systems	3606 FM 1327 Creedmoor TX 78610	(855) 220-2592
Wimberley Valley Radio	111 Old Kyle Road, Wimberley, TX 78676	(512) 722-3266
Wimberley Independent School City	951 FM 2325, Wimberley, TX 78676	(512) 847-2414
VFW – 401 Jacobs Well Rd.	PO Box 535 Wimberley, TX 78676	(512) 847-6441
Barnabas Connection	101 W. Spoke Hill Drive, Wimberley, TX 78676	(512) 842-9674
Alexis Pointe	14390 Ranch Road 12, Wimberley, TX 78676	(512) 842-4152
Symphony of Wimberley	501 FM 3237, Wimberley, TX 78676	(512) 243-5852
Deer Creek of Wimberley	555 FM 3237, Wimberley, TX 78676	(512) 847-5540
Texas Division of Emergency Management (TDEM)	1033 La Posada Drive, Wimberley, TX 78752	(512) 424-2208 DC12: (512) 956-3343

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11.0 APPENDICES TO THE EMERGENCY OPERATIONS PLAN

Appendix 1: City's Agreements

Appendix 2: City Review/ Audit Records

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AGENDA ITEM:	6. Discuss and consider possible action on a legal analysis concerning the City's potential liability related to imperfections in public roadways. *(David Cohen, Council Member Place 5)*
SUBMITTED BY:	
DATE SUBMITTED:	12/08/2025
MEETING DATE:	December 18, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None

AGENDA ITEM:	1. Announcements
SUBMITTED BY:	
DATE SUBMITTED:	11/19/2025
MEETING DATE:	December 18, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None

AGENDA ITEM:	2. Future Agenda Items
SUBMITTED BY:	
DATE SUBMITTED:	11/19/2025
MEETING DATE:	December 18, 2025

AGENDA FORM

ITEM DESCRIPTION/SUMMARY

REQUESTED ACTION

FINANCIAL

STAFF RECOMMENDATION

ATTACHMENT/S

None