



Community Playground Update Project. *(Erica Flocke, Parks Director)*

- 8.2. Discuss and consider possible action to grant a variance to Wimberley ISD to allow the removal of four (4) heritage trees at a property located at 200 Texan Boulevard, Wimberley. *(Nathan Glaiser, ACA/Director of Development Services)*
- 8.3. Discuss and consider possible action regarding the City of Wimberley's Quarterly Investment Report for the first quarter of Fiscal Year 2026. *(Tim Patek, City Administrator)*
- 8.4. Discuss and consider possible action regarding a Contract for Election Services with the Hays County Elections Administrator to conduct the May 2, 2026 General Election for the City of Wimberley. *(Tammy Heller, City Secretary)*
- 8.5. Discuss and consider possible action regarding a Joint Election Agreement between Hays County and the City of Wimberley. *(Tammy Heller, City Secretary)*

9. **EXECUTIVE SESSION**

- 9.1. Executive Session pursuant to Texas Government Code, Section 551.074 (Personnel Matters). Discussion regarding the reassignment and duties among the Parks Department Personnel.

10. **OPEN SESSION**

- 10.1. Discussion and possible action resulting from Executive Session.

11. **CITY COUNCIL REPORTS**

- 11.1. Announcements
- 11.2. Future Agenda Items

12. **ADJOURNMENT**

EXECUTIVE SESSION NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for Executive Session

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

**CERTIFICATION**

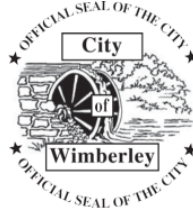
I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofwimberley.com](http://www.cityofwimberley.com), in compliance with Chapter 551, Texas Government Code, on Friday, January 9, 2026 by 12:00 p.m., and remained posted for at least 3 business days preceding the scheduled time of said meeting.



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Tammy Heller, City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Tammy Heller at (512) 648-2403 two business days in advance of the meeting for appropriate arrangements.



# City of Wimberley



## Proclamation

THE STATE OF TEXAS     §  
COUNTY OF HAYS       §  
CITY OF WIMBERLEY     §

**WHEREAS**, Martin Luther King Jr. Day affords special opportunity to honor Dr. King and become more knowledgeable about his message of unity and community; and

**WHEREAS**, we recognize his significant contributions to the progress of our nation and we commemorate the timeless values he taught us through his example -- the values of courage, truth, justice, compassion, dignity, humility and service that so radiantly defined Dr. King's character and empowered his leadership; and

**WHEREAS**, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty;

**NOW, THEREFORE I**, Jim Chiles, by virtue of the authority vested in me as Mayor of the City of Wimberley, do hereby proclaim January 19, 2026

### MARTIN LUTHER KING JR. DAY

**AND** urge our residents to join together in making this period of rededication to the principles of justice and equality for all people and commemorate the universal, unconditional love, forgiveness and nonviolence that empowered his revolutionary spirit.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Wimberley, Texas to be affixed this 15th day of January 2026.

**CITY OF WIMBERLEY**



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**James T. Chiles, Mayor**



<b>AGENDA ITEM:</b>	1. Consider approval of the December 18, 2025 Regular City Council Meeting Minutes.
<b>SUBMITTED BY:</b>	Tammy Heller
<b>DATE SUBMITTED:</b>	12/31/2025
<b>MEETING DATE:</b>	January 15, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

### REQUESTED ACTION

Motion

### FINANCIAL

### STAFF RECOMMENDATION

### ATTACHMENT/S

1. 12-18-2025 Minutes



# City of Wimberley

221 Stillwater, Wimberley, Texas 78676

**REGULAR CITY COUNCIL MEETING**  
**WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS**  
**221 STILLWATER, WIMBERLEY, TEXAS 78676**  
**THURSDAY, DECEMBER 18, 2025 - 6:00 PM**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Jim Chiles called the Regular City Council meeting to order at 6:00 PM on Thursday, December 18, 2025, at Wimberley City Hall.

### **2. CALL OF ROLL**

City Secretary Tammy Heller called the roll. Present were: Mayor Jim Chiles, Council Member Place 1 Rebecca Minnick, Council Member Place 2 Bo Bowman, Council Member Place 3 Chris Sheffield, Council Member Place 4 Bob Clark, and Council Member Place 5 David Cohen.

### **3. INVOCATION**

Scott Tidwell from Fellowship of the Crossroads led the invocation.

### **4. PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

Mayor Jim Chiles led the Pledge of Allegiance and the Salute to the Texas Flag.

Following the pledges, the Mayor presented a proclamation honoring Fire Chief Carol Czichos for his more than five decades of service to the Wimberley community. The proclamation outlined Chief Czichos' extensive career with the Wimberley Fire Department, his contributions as a qualified swift water rescue trainer, his service as deputy county fire marshal, and his leadership during numerous significant incidents including the catastrophic 2015 Blanco River flood. December 31, 2025, was designated as "Fire Chief Carol Czichos Day" in honor of his retirement and extraordinary service to the community.

### **5. CITIZENS COMMUNICATIONS**

Mayor Jim Chiles noted there were no citizens signed up to speak.

## **6. CONSENT AGENDA**

**6.1 Consider approval of minutes from the December 4, 2025 Regular City Council Meeting.**

**6.2 Consider approval of the October 2025 Revenue and Expenditure Report for the City of Wimberley.**

*Council Member Sheffield moved to approve the consent agenda. Council Member Clark seconded the motion. The motion passed unanimously (5-0).*

## **7. PRESENTATION AND POSSIBLE ACTION**

**7.1 Receive a presentation from Langford Community Management Services (LCMS) on the General Land Office Resilient Communities Program (GLO-RCP) Comprehensive Plan's final draft, discuss, and provide direction, if necessary.**

Jerry from Langford Community Management Services presented an update on the Resilient Communities Program process. She introduced Tim Jenkins, their chief planner, Nick Dornak and David Baker, who worked on the One Water Study.

Tim Jenkins highlighted feedback received from the Planning and Zoning Commission, including discussions about the Junction mixed-use district, affordable housing options for younger residents, the Wimberley Valley Cultural District, and connectivity and sidewalk planning. He noted they were developing a conceptual plan for a trails and pathway system to connect downtown with surrounding areas, which would include opportunities for public art displays.

Nick Dornak and David Baker presented the One Water study, which they described as approximately 90% complete. They emphasized the urgency of water conservation efforts given the challenges at Jacob's Well, which has had 495 days of zero flow since 2022, representing nearly a 90% reduction in flow. The study includes goals to reduce water consumption from 130 gallons per capita per day to 110 gallons, and to source 15-25% of total water demand from rainwater harvesting and reuse.

The presenters explained that the study provides a roadmap with implementation priorities to guide the city's efforts toward sustainable water management. They noted the study aligns land use with water availability through conservation-based development approaches.

Council Member Minnick emphasized the importance of creating a document that could inspire surrounding communities, as Wimberley is looked to for water solutions and innovation. The presenters agreed, noting that while the plan is specifically for Wimberley, the collaborative approach recognizes water issues extend beyond city limits.

Ms. Conrado announced that the public comment period for the plan would open in early January, with a town hall showcase planned for January 29, 2026, from 4:00 PM to 7:00 PM at the Community Center.

## **8. DISCUSSION AND POSSIBLE ACTION**

### **8.1 Receive an update on the Downtown Ranch Road 12 Sidewalk Project.**

Ryan Bell provided an update on the Ranch Road 12 Sidewalk Project, which is currently under design. The city received a 30% design submittal earlier in the year, which was also submitted to TxDOT. The project scope includes continuous sidewalk on the south and west side of Ranch Road 12, with spots of sidewalk along the north and east side of the road, and a pedestrian crossing with a beacon.

Mr. Bell explained that TxDOT had commented that there would be a gap along the north and west side if there was not a continuous sidewalk. However, installing a continuous sidewalk would disrupt existing head-in parking using the right of way. After discussions with TxDOT, the city clarified they wanted to proceed with the design as originally scoped.

The design team is now focusing on completing the 60% submittal, anticipated in January, with a September letting date for the project. Construction would likely begin in early 2027, with a 2-4 month timeline between bidding and the start of construction.

Council Member Minnick inquired about the hawk beacon location, which Mr. Bell confirmed would be just north of Blue Heron Run/Oldham Street connection. She asked about the possibility of adding a second hawk beacon, but Mr. Bell noted they cost approximately \$500,000-\$600,000 each and would require an engineering study to justify.

Council Member Minnick also raised concerns about the dips at pull-in parking areas that require extra acceleration when pulling out into traffic. Mr. Bell indicated they could look into addressing that issue.

### **8.2 Receive a presentation from the Director of Tourism, following a recommendation from the Hotel Occupancy Tax (HOT) Advisory Committee, on the disbursement of HOT funds and consider action on a reimbursement grant agreement between the City of Wimberley and Jen Ober with Vacation Wimberley.**

This item was pulled by request of the applicant to be discussed at a future agenda.

### **8.3 Discuss and consider possible action regarding a Temporary Structure Application to place a food trailer at 110 Old Kyle Road Wimberley, TX.**

Nathan Glaiser, ACA/Director of Development Services, presented a request from Willow Lake for approval of a food trailer at 110 Old Kyle Road. He explained the establishment currently has one food trailer, and this would be a second one, placed in front of the building facing out. The trailer, Took's Comfort Food LLC, would be self-contained.

Mr. Glaiser noted that the owner had provided a letter confirming that the food truck's operating hours would coincide with the bar's hours to ensure access to restroom facilities, which is also a Hays County requirement.

Council Member Minnick raised questions about how many food trailers constitute a food trailer court, noting that this is in the downtown area. Mr. Glaiser acknowledged that the city's zoning code doesn't specifically address food trailer courts and suggested it might be something to consider adding as a conditional use permit in the future.

*Council Member Sheffield moved to approve the temporary structure application for a food trailer at 110 Old Kyle Road as presented. Council Member Cohen seconded the motion. The motion passed unanimously (5-0).*

#### **8.4 Discuss and consider possible action on Resolution No. 09-2025, expressing support and participating in Hays County Master Drainage Plan through the Texas Water Development Board Flood Infrastructure Fund Flood Management Evaluation Program.**

Mayor Chiles explained that the resolution expressed the City's support for Hays County's efforts to develop a Master Drainage Plan through the Texas Water Development Board's Flood Infrastructure Fund program. He noted that the county requested the city's support for this initiative.

*Council Member Bowman moved to support Resolution 09-2025, expressing support and participation for the Hays County Master Drainage Plan. Council Member Clark seconded the motion. The motion passed unanimously (5-0).*

#### **8.5 Discuss and consider possible action to update the Emergency Operations Plan.**

City Administrator Tim Patek presented updates to the Emergency Operations Plan, explaining they were primarily housekeeping changes including updated phone numbers and contacts. He noted they had consulted with Scott Tidwell, who reviewed the plan and provided feedback. The Baptist Church was removed as an emergency site and replaced with the VFW as the designated location on that side of the river.

Council Member Minnick suggested establishing a regular schedule for reviewing the plan, and Mr. Patek agreed it would be good to review it every year or two.

*Council Member Minnick moved to update the emergency operations plan as presented. Council Member Sheffield seconded the motion. The motion passed unanimously (5-0).*

#### **8.6 Discuss and consider possible action on a legal analysis concerning the City's potential liability related to imperfections in public roadways.**

The Council moved into Executive Session at 6:58 PM to discuss this item and receive legal advice. Upon returning from Executive Session at 7:23 p.m., Mayor Jim Chiles noted there was no action or discussion to vote upon regarding this matter.

**9. CITY COUNCIL REPORTS**

**9.1 Announcements**

City Secretary Tammy Heller announced that city offices would be closed from December 24-26, 2025, for the Christmas holiday, and January 1, 2026, for the New Year's holiday. She also mentioned the upcoming Polar Bear Plunge and 5K on January 3, 2026.

Council Member Bowman noted he would be participating in the Polar Bear Plunge for the first time.

Council Member Cohen mentioned the successful Wimberley Community Chorus concert held the previous weekend, which had packed houses both days and received substantial donations.

City Administrator Tim Patek reminded everyone that the next regular City Council meeting would be on January 15, 2026, rather than January 1, due to the holiday.

**9.2 Future Agenda Items**

No items were added.

**10. ADJOURNMENT**

*Council Member Cohen moved to adjourn. Council Member Clark seconded the motion. The motion passed unanimously (5-0).*

The meeting adjourned at 7:26 PM.

**RECORDED BY:**

**APPROVED BY:**

\_\_\_\_\_  
Tammy Heller, City Secretary

\_\_\_\_\_  
James T. Chiles, Mayor





<b>AGENDA ITEM:</b>	2. Approval of the November 2025 Revenue and Expenditure Report for the City of Wimberley. <i>(Tim Patek, City Administrator)</i>
<b>SUBMITTED BY:</b>	Tim Patek
<b>DATE SUBMITTED:</b>	12/31/2025
<b>MEETING DATE:</b>	January 15, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

### REQUESTED ACTION

Motion

### FINANCIAL

The Revenue and Expense Report for January 2023 is attached for review.

### STAFF RECOMMENDATION

### ATTACHMENT/S

1. November Revenue\_Expense Report

City of Wimberley  
Revenue And Expense Report  
As of November 30, 2025

1/9/2026 11:31 AM

<b>100 - General Fund</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
15-Administration	184,263.32	481,445.12	2,095,000.00	1,613,554.88	77.02%	392,482.74	2,282,611.87
Revenue Totals	<u>184,263.32</u>	<u>481,445.12</u>	<u>2,095,000.00</u>	<u>1,613,554.88</u>	<u>77.02%</u>	<u>392,482.74</u>	<u>2,282,611.87</u>
<b>Expense Summary</b>							
15-Administration	67,059.20	203,674.35	777,300.00	573,625.65	73.80%	178,988.40	824,626.35
16-Legal	48.00	7,536.10	80,000.00	72,463.90	90.58%	2,911.34	43,531.25
17-Council/Board	4,942.02	6,608.18	114,500.00	107,891.82	94.23%	7,505.05	68,511.82
18-Building	4,095.00	6,615.00	45,000.00	38,385.00	85.30%	7,115.00	47,937.50
21-Public Safety	8,555.00	15,095.00	96,000.00	80,905.00	84.28%	780.00	64,200.00
30-Public Works	19,235.57	48,957.71	346,200.00	297,242.29	85.86%	57,721.79	325,095.32
31-Roads	4,726.00	9,230.87	634,000.00	624,769.13	98.54%	17,484.00	653,741.63
33-Water/Wastewater	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
51-Community Center	515.08	515.08	0.00	(515.08)	0.00%	2,441.26	29,559.49
52-Parks	0.00	46.15	0.00	(46.15)	0.00%	400.00	2,558.93
Expense Totals	<u>109,175.87</u>	<u>298,278.44</u>	<u>2,095,000.00</u>	<u>1,796,721.56</u>	<u>85.76%</u>	<u>275,346.84</u>	<u>2,059,762.29</u>
Revenues Over(Under) Expenditures	<u>75,087.45</u>	<u>183,166.68</u>	<u>0.00</u>	<u>(183,166.68)</u>	<u>81.39%</u>	<u>117,135.90</u>	<u>222,849.58</u>

City of Wimberley  
 Revenue and Expense Report  
 As of November 30, 2025

1/9/2026 11:31 AM

<b>100 - General Fund Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>15-Administration</b>							
<u>Tax Revenue</u>							
15-5120 General Sales & Use Tax	148,530.05	274,195.71	1,535,000.00	1,260,804.29	82.14%	252,522.24	1,677,771.59
15-5131 Mixed Beverage Tax	8,417.91	16,749.56	90,000.00	73,250.44	81.39%	15,282.09	110,172.56
15-5171 Franchise Tax	11,715.87	84,232.11	305,000.00	220,767.89	72.38%	84,999.39	318,742.80
Total Tax Revenue	<u>168,663.83</u>	<u>375,177.38</u>	<u>1,930,000.00</u>	<u>1,554,822.62</u>	<u>80.56%</u>	<u>352,803.72</u>	<u>2,106,686.95</u>
<u>Licenses &amp; Permits</u>							
15-5211 Beer & Wine Permits	0.00	1,125.00	13,000.00	11,875.00	91.35%	1,300.00	6,750.00
15-5219 Sign Permits	0.00	160.00	1,000.00	840.00	84.00%	125.00	805.00
15-5221 Building Permits	4,453.90	5,888.90	40,000.00	34,111.10	85.28%	12,253.70	40,463.40
Total Licenses & Permits	<u>4,453.90</u>	<u>7,173.90</u>	<u>54,000.00</u>	<u>46,826.10</u>	<u>86.72%</u>	<u>13,678.70</u>	<u>48,018.40</u>
<u>Service Fees</u>							
15-5413 Zoning	837.50	1,756.25	12,000.00	10,243.75	85.36%	850.00	15,144.00
15-5414 Subdivision Fees	0.00	0.00	3,000.00	3,000.00	100.00%	1,725.00	3,885.00
15-5416 Building Inspections	3,861.25	4,886.25	40,000.00	35,113.75	87.78%	10,165.00	35,250.00
15-5417 Bldg Plan Reviews	1,625.00	2,100.00	5,000.00	2,900.00	58.00%	4,882.50	10,602.50
Total Service Fees	<u>6,323.75</u>	<u>8,742.50</u>	<u>60,000.00</u>	<u>51,257.50</u>	<u>85.43%</u>	<u>17,622.50</u>	<u>64,881.50</u>
<u>Other Income</u>							
15-5611 Interest Revenues	4,646.24	9,791.82	50,000.00	40,208.18	80.42%	8,276.82	58,124.51
15-5701 Other/Misc	175.60	80,559.52	1,000.00	(79,559.52)	(7955.95%)	101.00	4,900.51
Total Other Income	<u>4,821.84</u>	<u>90,351.34</u>	<u>51,000.00</u>	<u>(39,351.34)</u>	<u>(77.16%)</u>	<u>8,377.82</u>	<u>63,025.02</u>
Total Administration	<u>184,263.32</u>	<u>481,445.12</u>	<u>2,095,000.00</u>	<u>1,613,554.88</u>	<u>77.02%</u>	<u>392,482.74</u>	<u>2,282,611.87</u>
Total Revenue	<u>184,263.32</u>	<u>481,445.12</u>	<u>2,095,000.00</u>	<u>1,613,554.88</u>	<u>77.02%</u>	<u>392,482.74</u>	<u>2,282,611.87</u>

City of Wimberley  
Revenue and Expense Report  
As of November 30, 2025

1/9/2026 11:31 AM

<b>100 - General Fund Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
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City of Wimberley  
 Revenue and Expense Report  
 As of November 30, 2025

1/9/2026 11:31 AM

<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>15-Administration</b>							
<u>Personnel Services</u>							
15-6105 Salaries & Wages Full-Time	23,930.50	59,477.25	312,000.00	252,522.75	80.94%	57,561.40	301,491.11
15-6210 Health Care	1,907.30	3,792.69	31,500.00	27,707.31	87.96%	3,776.30	22,630.20
15-6220 Payroll Taxes	1,785.86	4,461.07	24,000.00	19,538.93	81.41%	4,514.54	23,438.74
15-6230 TMRS Contribution	1,471.70	3,486.84	19,000.00	15,513.16	81.65%	3,428.49	16,029.48
15-6250 Unemployment Compensation	0.00	0.00	400.00	400.00	100.00%	0.00	189.00
15-6251 Workers Compensation	0.00	0.00	1,300.00	1,300.00	100.00%	0.00	0.00
Total Personnel Services	<u>29,095.36</u>	<u>71,217.85</u>	<u>388,200.00</u>	<u>316,982.15</u>	<u>81.65%</u>	<u>69,280.73</u>	<u>363,778.53</u>
<u>Other Services &amp; Charges</u>							
15-6270 Annual/Assoc Dues	195.00	450.00	4,500.00	4,050.00	90.00%	254.99	4,052.04
15-6340 Technology Consultant	0.00	0.00	8,000.00	8,000.00	100.00%	0.00	6,983.61
15-6370 Contract Services	9.58	183.17	35,000.00	34,816.83	99.48%	400.92	11,313.22
15-6420 Office Cleaning	297.00	594.00	4,500.00	3,906.00	86.80%	1,350.00	5,285.25
15-6443 Equipment Rent/Right-To-Use Lease	995.55	1,500.42	8,500.00	6,999.58	82.35%	1,528.37	0.00
15-6500 Grant Expenditures	30,000.00	30,000.00	0.00	(30,000.00)	0.00%	22,400.00	134,900.00
15-6520 Insurance	0.00	59,052.84	60,000.00	947.16	1.58%	55,855.10	55,855.10
15-6531 Public Notices	135.54	962.28	5,000.00	4,037.72	80.75%	76.28	5,183.17
15-6532 Office Tech/Software	3,108.56	32,436.58	60,000.00	27,563.42	45.94%	11,648.66	54,200.32
15-6540 Advertising	0.00	0.00	250.00	250.00	100.00%	0.00	0.00
15-6551 Printing/Copying	0.00	0.00	250.00	250.00	100.00%	0.00	90.00
15-6569 Vehicle Allowance/Moving Exp	1,300.00	2,600.00	15,600.00	13,000.00	83.33%	2,600.00	15,592.86
15-6570 Travel	232.84	232.84	6,000.00	5,767.16	96.12%	2,168.40	3,069.90

City of Wimberley  
 Revenue and Expense Report  
 As of November 30, 2025

1/9/2026 11:31 AM

<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-6571 Mileage	0.00	0.00	2,000.00	2,000.00	100.00%	490.44	693.94
15-6572 Training	0.00	0.00	6,000.00	6,000.00	100.00%	613.08	2,413.26
15-6581 Refunds	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	987.50
15-6589 Records Management	0.00	100.00	2,000.00	1,900.00	95.00%	100.00	1,588.00
15-6651 Postage	0.00	0.00	1,500.00	1,500.00	100.00%	118.42	1,182.32
Total Other Services & Charges	<u>36,274.07</u>	<u>128,112.13</u>	<u>221,100.00</u>	<u>92,987.87</u>	<u>42.06%</u>	<u>99,604.66</u>	<u>303,390.49</u>
<u>Supplies &amp; Maintenance</u>							
15-6410 Utilities/Other	1,521.99	3,069.49	20,000.00	16,930.51	84.65%	2,454.90	17,824.72
15-6430 Bldg Repairs/Maintenance	0.00	780.00	3,000.00	2,220.00	74.00%	118.56	2,855.81
15-6610 General Operating Supplies	0.00	181.92	4,500.00	4,318.08	95.96%	836.96	3,920.98
15-6660 Office Supplies	167.78	312.96	2,500.00	2,187.04	87.48%	162.72	1,355.60
15-6791 Capital Outlay - Technology	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
15-6792 Capital Outlay - Other	0.00	0.00	10,000.00	10,000.00	100.00%	6,529.87	10,254.87
Total Supplies & Maintenance	<u>1,689.77</u>	<u>4,344.37</u>	<u>43,000.00</u>	<u>38,655.63</u>	<u>89.90%</u>	<u>10,103.01</u>	<u>36,211.98</u>
<u>Transfer Out</u>							
15-6701 Interest and Sinking Transfer Out (Oak Drive)	0.00	0.00	125,000.00	125,000.00	100.00%	0.00	121,245.35
Total Transfer Out	<u>0.00</u>	<u>0.00</u>	<u>125,000.00</u>	<u>125,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>121,245.35</u>
Total Administration	<u>67,059.20</u>	<u>203,674.35</u>	<u>777,300.00</u>	<u>573,625.65</u>	<u>73.80%</u>	<u>178,988.40</u>	<u>824,626.35</u>
<b><u>16-Legal</u></b>							
<u>Other Services &amp; Charges</u>							
16-6350 Legal	48.00	7,536.10	80,000.00	72,463.90	90.58%	2,911.34	43,531.25
Total Other Services & Charges	<u>48.00</u>	<u>7,536.10</u>	<u>80,000.00</u>	<u>72,463.90</u>	<u>90.58%</u>	<u>2,911.34</u>	<u>43,531.25</u>

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<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Legal	48.00	7,536.10	80,000.00	72,463.90	90.58%	2,911.34	43,531.25
<b><u>17-Council/Board</u></b>							
<b>Other Services &amp; Charges</b>							
17-6320 Financial (Contract Svs)	797.50	1,816.25	25,000.00	23,183.75	92.74%	2,436.00	17,499.75
17-6330 Audit	0.00	0.00	40,000.00	40,000.00	100.00%	0.00	21,000.00
17-6382 Social Services Support	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	1,000.00
17-6541 Public Relations/Receptions	843.40	1,490.81	15,000.00	13,509.19	90.06%	1,252.21	15,178.33
17-6572 Training	3,301.12	3,301.12	9,000.00	5,698.88	63.32%	3,816.84	8,616.24
17-6590 Elections	0.00	0.00	4,500.00	4,500.00	100.00%	0.00	122.50
17-6591 Planning	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	5,095.00
Total Other Services & Charges	4,942.02	6,608.18	109,500.00	102,891.82	93.97%	7,505.05	68,511.82
<b>Expenditures</b>							
17-6595 Code Revisions	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Expenditures	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Council/Board	4,942.02	6,608.18	114,500.00	107,891.82	94.23%	7,505.05	68,511.82
<b><u>18-Building</u></b>							
<b>Other Services &amp; Charges</b>							
18-6360 Contract Inspections	4,095.00	6,440.00	40,000.00	33,560.00	83.90%	6,140.00	44,037.50
18-6582 Site Plan Reviews	0.00	175.00	5,000.00	4,825.00	96.50%	975.00	3,900.00
Total Other Services & Charges	4,095.00	6,615.00	45,000.00	38,385.00	85.30%	7,115.00	47,937.50
Total Building	4,095.00	6,615.00	45,000.00	38,385.00	85.30%	7,115.00	47,937.50
<b><u>21-Public Safety</u></b>							
<b>Other Services &amp; Charges</b>							

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<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
21-6371 Sanitarian (Contract Labor)	3,000.00	6,000.00	60,000.00	54,000.00	90.00%	0.00	33,000.00
21-6373 Animal Control	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	6,000.00
21-6375 Safety - Traffic Direction	5,555.00	9,095.00	30,000.00	20,905.00	69.68%	780.00	25,200.00
Total Other Services & Charges	<u>8,555.00</u>	<u>15,095.00</u>	<u>96,000.00</u>	<u>80,905.00</u>	<u>84.28%</u>	<u>780.00</u>	<u>64,200.00</u>
Total Public Safety	<u>8,555.00</u>	<u>15,095.00</u>	<u>96,000.00</u>	<u>80,905.00</u>	<u>84.28%</u>	<u>780.00</u>	<u>64,200.00</u>
<b>30-Public Works</b>							
<u>Personnel Services</u>							
30-6100 Salaries & Wages Part-Time	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	0.00
30-6105 Salaries & Wages Full-Time	11,649.16	28,952.66	202,000.00	173,047.34	85.67%	36,092.77	188,202.32
30-6210 Health Care	1,807.59	3,590.66	31,500.00	27,909.34	88.60%	5,337.21	26,006.45
30-6220 Payroll Taxes	921.76	2,276.08	16,000.00	13,723.92	85.77%	2,751.51	14,568.20
30-6230 TMRS Contribution	700.06	1,667.48	12,500.00	10,832.52	86.66%	2,095.52	9,727.02
30-6250 Unemployment Compensation	0.00	0.00	400.00	400.00	100.00%	0.00	237.06
30-6251 Workers Compensation	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Personnel Services	<u>15,078.57</u>	<u>36,486.88</u>	<u>273,400.00</u>	<u>236,913.12</u>	<u>86.65%</u>	<u>46,277.01</u>	<u>238,741.05</u>
<u>Other Services &amp; Charges</u>							
30-6270 Annual/Assoc Dues	0.00	0.00	500.00	500.00	100.00%	150.00	405.90
30-6370 Contract Services	2,191.50	7,827.50	35,000.00	27,172.50	77.64%	7,688.35	58,403.30
30-6443 Equipment Rent/Right-To-Use Lease	472.59	945.18	6,000.00	5,054.82	84.25%	945.18	0.00
30-6532 Office Tech/Software	0.00	20.46	9,000.00	8,979.54	99.77%	20.46	7,288.65
30-6569 Vehicle Allowance	400.00	800.00	4,800.00	4,000.00	83.33%	800.00	4,797.80
30-6570 Travel	44.12	44.12	2,500.00	2,455.88	98.24%	905.58	1,620.00
30-6571 Mileage	317.80	317.80	500.00	182.20	36.44%	0.00	0.00

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<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
30-6572 Training	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	2,463.90
30-6794 Capital Outlay - Equipmt/Other	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	1,019.99
Total Other Services & Charges	<u>3,426.01</u>	<u>9,955.06</u>	<u>63,300.00</u>	<u>53,344.94</u>	<u>84.27%</u>	<u>10,509.57</u>	<u>75,999.54</u>
<u>Supplies &amp; Maintenance</u>							
30-6431 Vehicle Maint/Insurance	0.00	1,303.70	1,000.00	(303.70)	(30.37%)	60.00	1,019.51
30-6583 Fuel	223.20	469.30	5,000.00	4,530.70	90.61%	228.15	3,087.63
30-6610 General Operating Supplies	211.62	446.60	3,000.00	2,553.40	85.11%	647.06	5,626.59
30-6612 Tools	296.17	296.17	500.00	203.83	40.77%	0.00	621.00
Total Supplies & Maintenance	<u>730.99</u>	<u>2,515.77</u>	<u>9,500.00</u>	<u>6,984.23</u>	<u>73.52%</u>	<u>935.21</u>	<u>10,354.73</u>
Total Public Works	<u>19,235.57</u>	<u>48,957.71</u>	<u>346,200.00</u>	<u>297,242.29</u>	<u>85.86%</u>	<u>57,721.79</u>	<u>325,095.32</u>
<b>31-Roads</b>							
<u>Other Services &amp; Charges</u>							
31-6370 Contract Services	0.00	466.78	0.00	(466.78)	0.00%	0.00	0.00
31-6470 Engineering - Roads	0.00	2,187.50	30,000.00	27,812.50	92.71%	10,400.00	49,694.15
31-6795 Capital Outlay - Roads	0.00	0.00	500,000.00	500,000.00	100.00%	0.00	517,913.49
Total Other Services & Charges	<u>0.00</u>	<u>2,654.28</u>	<u>530,000.00</u>	<u>527,345.72</u>	<u>99.50%</u>	<u>10,400.00</u>	<u>567,607.64</u>
<u>Supplies &amp; Maintenance</u>							
31-6432 Road Maintenance	4,398.00	4,561.59	75,000.00	70,438.41	93.92%	6,367.00	78,480.66
31-6433 Equipment Maintenance	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	640.44
31-6584 Mowing/Trimming	250.00	1,550.00	3,000.00	1,450.00	48.33%	250.00	2,333.94
31-6611 Signs/Barricades	78.00	465.00	5,000.00	4,535.00	90.70%	467.00	4,678.95
31-6792 Capital Outlay - Fish Weir	0.00	0.00	20,000.00	20,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	<u>4,726.00</u>	<u>6,576.59</u>	<u>104,000.00</u>	<u>97,423.41</u>	<u>93.68%</u>	<u>7,084.00</u>	<u>86,133.99</u>

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<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Roads	4,726.00	9,230.87	634,000.00	624,769.13	98.54%	17,484.00	653,741.63
<b><u>33-Water/Wastewater</u></b>							
<u>Supplies &amp; Maintenance</u>							
33-6586 Quality Testing WW	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
Total Water/Wastewater	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
<b><u>51-Community Center</u></b>							
<u>Supplies &amp; Maintenance</u>							
51-6410 Utilities/Other	275.10	275.10	0.00	(275.10)	0.00%	2,331.28	28,288.88
Total Supplies & Maintenance	275.10	275.10	0.00	(275.10)	0.00%	2,331.28	28,288.88
<u>Other Services &amp; Charges</u>							
51-6532 Office Tech/Software	239.98	239.98	0.00	(239.98)	0.00%	109.98	1,270.61
Total Other Services & Charges	239.98	239.98	0.00	(239.98)	0.00%	109.98	1,270.61
Total Community Center	515.08	515.08	0.00	(515.08)	0.00%	2,441.26	29,559.49
<b><u>52-Parks</u></b>							
<u>Supplies &amp; Maintenance</u>							
52-6430 Bldg Repairs/Maintenance	0.00	46.15	0.00	(46.15)	0.00%	400.00	2,558.93
Total Supplies & Maintenance	0.00	46.15	0.00	(46.15)	0.00%	400.00	2,558.93
Total Parks	0.00	46.15	0.00	(46.15)	0.00%	400.00	2,558.93
Total Expense	109,175.87	298,278.44	2,095,000.00	1,796,721.56	85.76%	275,346.84	2,059,762.29

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<b>200 - Parks and Recreation</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
51-Community Center	4,250.00	11,743.33	85,000.00	73,256.67	86.18%	0.00	0.00
52-Parks	8,121.74	14,600.85	1,092,000.00	1,077,399.15	98.66%	14,594.20	1,273,524.67
Revenue Totals	<u>12,371.74</u>	<u>26,344.18</u>	<u>1,177,000.00</u>	<u>1,150,655.82</u>	<u>97.76%</u>	<u>14,594.20</u>	<u>1,273,524.67</u>
<b>Expense Summary</b>							
51-Community Center	20,154.42	50,206.67	253,100.00	202,893.33	80.16%	0.00	0.00
52-Parks	102,098.59	186,789.07	923,900.00	737,110.93	79.78%	128,924.83	930,065.00
Expense Totals	<u>122,253.01</u>	<u>236,995.74</u>	<u>1,177,000.00</u>	<u>940,004.26</u>	<u>79.86%</u>	<u>128,924.83</u>	<u>930,065.00</u>
Revenues Over(Under) Expenditures	<u>(109,881.27)</u>	<u>(210,651.56)</u>	<u>0.00</u>	<u>210,651.56</u>	<u>88.81%</u>	<u>(114,330.63)</u>	<u>343,459.67</u>

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<b>200 - Parks and Recreation Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>51-Community Center</b>							
<u>Service Fees</u>							
51-5475 WCC Facility Rentals	4,250.00	10,055.83	70,000.00	59,944.17	85.63%	0.00	0.00
Total Service Fees	4,250.00	10,055.83	70,000.00	59,944.17	85.63%	0.00	0.00
<u>Revenues</u>							
51-5476 Special Events	0.00	1,687.50	15,000.00	13,312.50	88.75%	0.00	0.00
Total Revenues	0.00	1,687.50	15,000.00	13,312.50	88.75%	0.00	0.00
Total Community Center	4,250.00	11,743.33	85,000.00	73,256.67	86.18%	0.00	0.00
<b>52-Parks</b>							
<u>Tax Revenue</u>							
52-5472 Reservations/Gate Fees	0.00	0.00	820,000.00	820,000.00	100.00%	(19.08)	683,803.76
52-5474 Facility Rentals	0.00	1,920.00	30,000.00	28,080.00	93.60%	3,745.00	26,137.00
52-5479 Vending/Merchandise	0.00	0.00	45,000.00	45,000.00	100.00%	1,298.01	60,932.03
Total Tax Revenue	0.00	1,920.00	895,000.00	893,080.00	99.79%	5,023.93	770,872.79
<u>Revenues</u>							
52-5476 Special Events	0.00	1,271.00	145,000.00	143,729.00	99.12%	3,042.00	185,657.00
Total Revenues	0.00	1,271.00	145,000.00	143,729.00	99.12%	3,042.00	185,657.00
<u>Other Income</u>							
52-5611 Interest Revenues	2,694.67	5,982.78	35,000.00	29,017.22	82.91%	5,028.27	32,016.55
52-5701 Other/Misc	5,427.07	5,427.07	15,000.00	9,572.93	63.82%	0.00	282,978.33
52-5900 Designated Funds	0.00	0.00	2,000.00	2,000.00	100.00%	1,500.00	2,000.00
Total Other Income	8,121.74	11,409.85	52,000.00	40,590.15	78.06%	6,528.27	316,994.88
Total Parks	8,121.74	14,600.85	1,092,000.00	1,077,399.15	98.66%	14,594.20	1,273,524.67

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<b>200 - Parks and Recreation Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Revenue	<u>12,371.74</u>	<u>26,344.18</u>	<u>1,177,000.00</u>	<u>1,150,655.82</u>	<u>97.76%</u>	<u>14,594.20</u>	<u>1,273,524.67</u>

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<b>200 - Parks and Recreation Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>51-Community Center</b>							
<u>Personnel Services</u>							
51-6100 Salaries & Wages Part-Time	4,934.19	10,796.13	21,000.00	10,203.87	48.59%	0.00	0.00
51-6105 Salaries & Wages Full-Time	5,211.76	14,424.32	108,000.00	93,575.68	86.64%	0.00	0.00
51-6210 Health Care	1,788.19	3,556.87	21,000.00	17,443.13	83.06%	0.00	0.00
51-6220 Payroll Taxes	776.19	1,929.41	10,000.00	8,070.59	80.71%	0.00	0.00
51-6230 TMRS Contribution	478.92	1,149.88	6,500.00	5,350.12	82.31%	0.00	0.00
51-6250 Unemployment Compensation	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
51-6251 Workers Compensation	0.00	0.00	7,000.00	7,000.00	100.00%	0.00	0.00
Total Personnel Services	<u>13,189.25</u>	<u>31,856.61</u>	<u>174,000.00</u>	<u>142,143.39</u>	<u>81.69%</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Services &amp; Charges</u>							
51-6270 Annual/Assoc Dues	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
51-6370 Contract Services	161.11	1,298.15	3,000.00	1,701.85	56.73%	0.00	0.00
51-6532 Office Tech/Software	239.98	239.98	3,000.00	2,760.02	92.00%	0.00	0.00
51-6540 Advertising	1,050.00	1,050.00	3,000.00	1,950.00	65.00%	0.00	0.00
51-6562 CC Processing Fees	0.00	180.47	1,000.00	819.53	81.95%	0.00	0.00
51-6651 Postage	0.00	0.00	100.00	100.00	100.00%	0.00	0.00
Total Other Services & Charges	<u>1,451.09</u>	<u>2,768.60</u>	<u>10,600.00</u>	<u>7,831.40</u>	<u>73.88%</u>	<u>0.00</u>	<u>0.00</u>
<u>Supplies &amp; Maintenance</u>							
51-6410 Utilities/Other	2,087.08	4,266.06	28,000.00	23,733.94	84.76%	0.00	0.00
51-6430 Bldg Repairs/Maintenance	2,650.00	9,384.65	20,000.00	10,615.35	53.08%	0.00	0.00
51-6610 General Operating Supplies	0.00	302.14	5,000.00	4,697.86	93.96%	0.00	0.00
51-6616 Programs	777.00	1,466.50	15,000.00	13,533.50	90.22%	0.00	0.00
51-6660 Office Supplies	0.00	162.11	500.00	337.89	67.58%	0.00	0.00

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<b>200 - Parks and Recreation Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Supplies & Maintenance	5,514.08	15,581.46	68,500.00	52,918.54	77.25%	0.00	0.00
Total Community Center	20,154.42	50,206.67	253,100.00	202,893.33	80.16%	0.00	0.00
<b>52-Parks</b>							
<u>Personnel Services</u>							
52-6100 Salaries & Wages Part-Time	3,532.50	10,843.19	141,000.00	130,156.81	92.31%	14,629.88	145,817.33
52-6105 Salaries & Wages Full-Time	24,166.40	66,958.46	390,000.00	323,041.54	82.83%	70,049.71	371,804.52
52-6210 Health Care	4,490.64	10,712.42	74,000.00	63,287.58	85.52%	9,779.62	62,193.36
52-6220 Payroll Taxes	2,118.96	5,982.43	41,000.00	35,017.57	85.41%	6,490.29	39,585.66
52-6230 TMRS Contribution	1,404.06	3,721.34	23,000.00	19,278.66	83.82%	4,024.22	18,922.54
52-6250 Unemployment Compensation	5.21	63.88	1,000.00	936.12	93.61%	80.99	1,371.31
52-6251 Workers Compensation	0.00	0.00	19,000.00	19,000.00	100.00%	0.00	0.00
Total Personnel Services	35,717.77	98,281.72	689,000.00	590,718.28	85.74%	105,054.71	639,694.72
<u>Other Services &amp; Charges</u>							
52-6270 Annual/Assoc Dues	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
52-6340 Technology Consultant	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
52-6370 Contract Services	30,915.01	37,866.62	40,000.00	2,133.38	5.33%	2,792.80	51,328.76
52-6443 Equipment Rent/Right-To-Use Lease	503.43	1,006.86	8,000.00	6,993.14	87.41%	3,382.86	0.00
52-6500 Grant Expenditures	25,301.20	29,420.00	0.00	(29,420.00)	0.00%	0.00	0.00
52-6532 Office Tech/Software	555.11	878.06	10,000.00	9,121.94	91.22%	289.98	5,493.10
52-6562 CC Processing Fees	0.00	117.42	22,000.00	21,882.58	99.47%	243.70	26,684.61
52-6569 Vehicle Allowance	0.00	400.00	4,800.00	4,400.00	91.67%	800.00	4,821.10
52-6570 Travel	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	4,202.59
52-6571 Mileage	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	1,269.10

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<b>200 - Parks and Recreation Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
52-6572 Training	1,580.00	1,580.00	4,000.00	2,420.00	60.50%	400.00	3,930.00
52-6581 Refunds	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
52-6651 Postage	0.00	0.00	500.00	500.00	100.00%	0.00	58.13
Total Other Services & Charges	<u>58,854.75</u>	<u>71,268.96</u>	<u>97,300.00</u>	<u>26,031.04</u>	<u>26.75%</u>	<u>7,909.34</u>	<u>97,787.39</u>
<u>Not Categorized</u>							
52-6390 Miscellaneous/Merchandise	0.00	1,020.70	25,000.00	23,979.30	95.92%	742.50	67,485.82
Total Not Categorized	<u>0.00</u>	<u>1,020.70</u>	<u>25,000.00</u>	<u>23,979.30</u>	<u>95.92%</u>	<u>742.50</u>	<u>67,485.82</u>
<u>Supplies &amp; Maintenance</u>							
52-6410 Utilities/Other	5,971.00	7,852.47	23,000.00	15,147.53	65.86%	2,390.46	21,891.06
52-6430 Bldg Repairs/Maintenance	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
52-6431 Vehicle Maint/Insurance	127.33	127.33	2,000.00	1,872.67	93.63%	7.25	2,059.31
52-6433 Equipment Maintenance	0.00	1,686.01	7,000.00	5,313.99	75.91%	1,415.61	7,060.37
52-6583 Fuel	0.00	229.80	3,000.00	2,770.20	92.34%	237.77	2,270.49
52-6610 General Operating Supplies	627.57	2,944.42	31,000.00	28,055.58	90.50%	1,823.19	46,176.53
52-6613 Materials	0.00	0.00	6,000.00	6,000.00	100.00%	1,392.71	5,935.72
52-6615 Bldg & Maint Supplies	125.17	142.16	5,000.00	4,857.84	97.16%	1,477.91	5,580.47
52-6616 Programs	675.00	3,189.52	32,000.00	28,810.48	90.03%	6,473.38	33,607.68
52-6660 Office Supplies	0.00	45.98	1,600.00	1,554.02	97.13%	0.00	515.44
Total Supplies & Maintenance	<u>7,526.07</u>	<u>16,217.69</u>	<u>112,600.00</u>	<u>96,382.31</u>	<u>85.60%</u>	<u>15,218.28</u>	<u>125,097.07</u>
Total Parks	<u>102,098.59</u>	<u>186,789.07</u>	<u>923,900.00</u>	<u>737,110.93</u>	<u>79.78%</u>	<u>128,924.83</u>	<u>930,065.00</u>
Total Expense	<u>122,253.01</u>	<u>236,995.74</u>	<u>1,177,000.00</u>	<u>940,004.26</u>	<u>79.86%</u>	<u>128,924.83</u>	<u>930,065.00</u>

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<b>202 - Wastewater Fund</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
04-Water/Wastewater	42,962.31	79,597.19	424,000.00	344,402.81	81.23%	81,182.29	477,991.48
Revenue Totals	<u>42,962.31</u>	<u>79,597.19</u>	<u>424,000.00</u>	<u>344,402.81</u>	<u>81.23%</u>	<u>81,182.29</u>	<u>477,991.48</u>
<b>Expense Summary</b>							
04-Water/Wastewater	12,468.43	22,931.61	424,000.00	401,068.39	94.59%	15,000.79	478,473.15
Expense Totals	<u>12,468.43</u>	<u>22,931.61</u>	<u>424,000.00</u>	<u>401,068.39</u>	<u>94.59%</u>	<u>15,000.79</u>	<u>478,473.15</u>
Revenues Over(Under) Expenditures	<u>30,493.88</u>	<u>56,665.58</u>	<u>0.00</u>	<u>(56,665.58)</u>	<u>87.91%</u>	<u>66,181.50</u>	<u>(481.67)</u>

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<b>202 - Wastewater Fund Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>04-Water/Wastewater</b>							
<u>Service Fees</u>							
04-5400 WW Service Fee	42,725.42	79,127.82	420,000.00	340,872.18	81.16%	80,647.65	470,556.44
Total Service Fees	42,725.42	79,127.82	420,000.00	340,872.18	81.16%	80,647.65	470,556.44
<u>Revenues</u>							
04-5405 Application Fees	100.00	200.00	1,000.00	800.00	80.00%	150.00	500.00
04-5420 WW Penalties	10.84	40.86	1,000.00	959.14	95.91%	97.80	3,648.53
Total Revenues	110.84	240.86	2,000.00	1,759.14	87.96%	247.80	4,148.53
<u>Other Income</u>							
04-5611 Interest Revenues	126.05	228.51	2,000.00	1,771.49	88.57%	286.84	3,286.51
Total Other Income	126.05	228.51	2,000.00	1,771.49	88.57%	286.84	3,286.51
Total Water/Wastewater	42,962.31	79,597.19	424,000.00	344,402.81	81.23%	81,182.29	477,991.48
Total Revenue	42,962.31	79,597.19	424,000.00	344,402.81	81.23%	81,182.29	477,991.48

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<b>202 - Wastewater Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>04-Water/Wastewater</b>							
<u>Other Services &amp; Charges</u>							
04-6370 Contract Services	12,468.43	18,278.11	105,000.00	86,721.89	82.59%	10,231.69	179,412.17
Total Other Services & Charges	12,468.43	18,278.11	105,000.00	86,721.89	82.59%	10,231.69	179,412.17
<u>Supplies &amp; Maintenance</u>							
04-6410 Utilities/Other	0.00	4,653.50	60,000.00	55,346.50	92.24%	4,769.10	52,469.98
04-6433 Equipment Maintenance	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	0.00
04-6610 General Operating Supplies	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	0.00	4,653.50	74,000.00	69,346.50	93.71%	4,769.10	52,469.98
<u>Transfer Out</u>							
04-6701 Interest and Sinking Transfer Out (Waste Water)	0.00	0.00	245,000.00	245,000.00	100.00%	0.00	246,591.00
Total Transfer Out	0.00	0.00	245,000.00	245,000.00	100.00%	0.00	246,591.00
<b>Total Water/Wastewater</b>	<b>12,468.43</b>	<b>22,931.61</b>	<b>424,000.00</b>	<b>401,068.39</b>	<b>94.59%</b>	<b>15,000.79</b>	<b>478,473.15</b>
<b>Total Expense</b>	<b>12,468.43</b>	<b>22,931.61</b>	<b>424,000.00</b>	<b>401,068.39</b>	<b>94.59%</b>	<b>15,000.79</b>	<b>478,473.15</b>

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<b>205 - Hotel Occupancy Tax</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
15-Administration	68,034.94	119,713.84	725,000.00	605,286.16	83.49%	137,683.84	728,790.88
Revenue Totals	<u>68,034.94</u>	<u>119,713.84</u>	<u>725,000.00</u>	<u>605,286.16</u>	<u>83.49%</u>	<u>137,683.84</u>	<u>728,790.88</u>
<b>Expense Summary</b>							
15-Administration	24,063.77	92,606.71	725,000.00	632,393.29	87.23%	118,267.17	531,862.03
Expense Totals	<u>24,063.77</u>	<u>92,606.71</u>	<u>725,000.00</u>	<u>632,393.29</u>	<u>87.23%</u>	<u>118,267.17</u>	<u>531,862.03</u>
Revenues Over(Under) Expenditures	<u>43,971.17</u>	<u>27,107.13</u>	<u>0.00</u>	<u>(27,107.13)</u>	<u>85.36%</u>	<u>19,416.67</u>	<u>196,928.85</u>

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<b>205 - Hotel Occupancy Tax Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>15-Administration</b>							
<u>Tax Revenue</u>							
15-5132 Hotel Occupancy Tax	66,683.94	116,725.70	700,000.00	583,274.30	83.32%	134,946.41	705,669.90
15-5479 Vending/Merchandise	28.32	110.40	1,000.00	889.60	88.96%	0.00	3,360.54
Total Tax Revenue	<u>66,712.26</u>	<u>116,836.10</u>	<u>701,000.00</u>	<u>584,163.90</u>	<u>83.33%</u>	<u>134,946.41</u>	<u>709,030.44</u>
<u>Other Income</u>							
15-5611 Interest Revenues	1,322.68	2,777.74	23,000.00	20,222.26	87.92%	2,737.43	17,514.33
15-5701 Other/Misc	0.00	100.00	1,000.00	900.00	90.00%	0.00	2,246.11
Total Other Income	<u>1,322.68</u>	<u>2,877.74</u>	<u>24,000.00</u>	<u>21,122.26</u>	<u>88.01%</u>	<u>2,737.43</u>	<u>19,760.44</u>
Total Administration	<u>68,034.94</u>	<u>119,713.84</u>	<u>725,000.00</u>	<u>605,286.16</u>	<u>83.49%</u>	<u>137,683.84</u>	<u>728,790.88</u>
Total Revenue	<u>68,034.94</u>	<u>119,713.84</u>	<u>725,000.00</u>	<u>605,286.16</u>	<u>83.49%</u>	<u>137,683.84</u>	<u>728,790.88</u>

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<b>205 - Hotel Occupancy Tax Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>15-Administration</b>							
<u>Personnel Services</u>							
15-6100 Salaries & Wages Part-Time	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	0.00
15-6105 Salaries & Wages Full-Time	9,112.54	22,648.59	119,000.00	96,351.41	80.97%	10,586.90	99,854.29
15-6210 Health Care	1,793.20	3,566.24	25,000.00	21,433.76	85.74%	894.45	17,802.97
15-6220 Payroll Taxes	721.28	1,780.95	9,200.00	7,419.05	80.64%	806.68	7,601.26
15-6230 TMRS Contribution	552.68	1,313.65	7,500.00	6,186.35	82.48%	601.34	5,183.26
15-6250 Unemployment Compensation	0.00	0.00	300.00	300.00	100.00%	65.00	243.00
15-6251 Workers Compensation	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
Total Personnel Services	<u>12,179.70</u>	<u>29,309.43</u>	<u>165,500.00</u>	<u>136,190.57</u>	<u>82.29%</u>	<u>12,954.37</u>	<u>130,684.78</u>
<u>Other Services &amp; Charges</u>							
15-6270 Annual/Assoc Dues	0.00	5,000.00	14,000.00	9,000.00	64.29%	5,950.00	28,739.25
15-6340 Technology Consultant	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
15-6370 Contract Services	111.00	16,496.85	60,000.00	43,503.15	72.51%	14,280.00	45,691.31
15-6420 Office Cleaning	100.00	200.00	1,500.00	1,300.00	86.67%	0.00	0.00
15-6443 Equipment Rent/Right-To-Use Lease	170.26	255.39	1,200.00	944.61	78.72%	170.26	0.00
15-6532 Office Tech/Software	473.53	667.52	3,600.00	2,932.48	81.46%	298.00	7,176.40
15-6540 Advertising	3,035.60	25,199.21	100,000.00	74,800.79	74.80%	2,911.36	104,943.55
15-6541 Public Relations/Receptions	0.00	322.34	2,500.00	2,177.66	87.11%	0.00	1,863.72
15-6551 Printing/Copying	120.00	263.98	10,000.00	9,736.02	97.36%	526.16	5,781.52
15-6569 Vehicle Allowance	400.00	800.00	4,800.00	4,000.00	83.33%	0.00	3,936.24
15-6570 Travel	0.00	0.00	6,000.00	6,000.00	100.00%	605.23	605.23
15-6572 Training	500.00	590.00	6,000.00	5,410.00	90.17%	0.00	57.04

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<b>205 - Hotel Occupancy Tax Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-6592 HOT Disbursements	0.00	0.00	60,000.00	60,000.00	100.00%	27,000.00	39,229.00
15-6651 Postage	0.00	0.00	400.00	400.00	100.00%	0.00	49.45
Total Other Services & Charges	<u>4,910.39</u>	<u>49,795.29</u>	<u>271,000.00</u>	<u>221,204.71</u>	<u>81.63%</u>	<u>51,741.01</u>	<u>238,072.71</u>
<b>Expenditures</b>							
15-6311 Hotel Occupancy Tax General Projects	1,050.00	3,550.00	80,000.00	76,450.00	95.56%	47,511.00	87,281.88
15-6973 Special Events	5,370.47	5,338.58	30,000.00	24,661.42	82.20%	0.00	32,100.94
15-6975 Wayfinding Signage	0.00	30.00	20,000.00	19,970.00	99.85%	0.00	7,011.05
Total Expenditures	<u>6,420.47</u>	<u>8,918.58</u>	<u>130,000.00</u>	<u>121,081.42</u>	<u>93.14%</u>	<u>47,511.00</u>	<u>126,393.87</u>
<b>Not Categorized</b>							
15-6390 Miscellaneous/Merchandise	0.00	55.19	2,000.00	1,944.81	97.24%	0.00	30.48
Total Not Categorized	<u>0.00</u>	<u>55.19</u>	<u>2,000.00</u>	<u>1,944.81</u>	<u>97.24%</u>	<u>0.00</u>	<u>30.48</u>
<b>Supplies &amp; Maintenance</b>							
15-6410 Utilities/Other	325.71	720.76	7,000.00	6,279.24	89.70%	730.72	6,524.93
15-6430 Bldg Repairs/Maintenance	227.50	1,878.75	5,000.00	3,121.25	62.43%	149.00	11,558.21
15-6610 General Operating Supplies	0.00	1,799.39	2,000.00	200.61	10.03%	(61.50)	3,448.15
15-6660 Office Supplies	0.00	129.32	2,000.00	1,870.68	93.53%	612.32	1,798.72
15-6792 Capital Outlay - Other	0.00	0.00	9,500.00	9,500.00	100.00%	4,630.25	13,350.18
Total Supplies & Maintenance	<u>553.21</u>	<u>4,528.22</u>	<u>25,500.00</u>	<u>20,971.78</u>	<u>82.24%</u>	<u>6,060.79</u>	<u>36,680.19</u>
<b>Transfer Out</b>							
15-6701 Interest and Sinking Transfer Out (Old Kyle Rd)	0.00	0.00	131,000.00	131,000.00	100.00%	0.00	0.00
Total Transfer Out	<u>0.00</u>	<u>0.00</u>	<u>131,000.00</u>	<u>131,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Administration</b>	<u>24,063.77</u>	<u>92,606.71</u>	<u>725,000.00</u>	<u>632,393.29</u>	<u>87.23%</u>	<u>118,267.17</u>	<u>531,862.03</u>

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<b>205 - Hotel Occupancy Tax Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Expense	<u>24,063.77</u>	<u>92,606.71</u>	<u>725,000.00</u>	<u>632,393.29</u>	<u>87.23%</u>	<u>118,267.17</u>	<u>531,862.03</u>

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<b>400 - Interest and Sinking</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
10-Interest and Sinking	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	121,245.35
Revenue Totals	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	121,245.35
<b>Expense Summary</b>							
10-Interest and Sinking	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	124,490.70
Expense Totals	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	124,490.70
Revenues Over(Under) Expenditures	0.00	0.00	0.00	0.00	100.00%	0.00	(3,245.35)

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<b>400 - Interest and Sinking Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>10-Interest and Sinking</b>							
<u>Revenues</u>							
10-6702 I&S General Fund Transfer In	0.00	0.00	125,000.00	125,000.00	100.00%	0.00	121,245.35
10-6703 I&S Waste Water Transfer In	0.00	0.00	245,000.00	245,000.00	100.00%	0.00	0.00
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>370,000.00</u>	<u>370,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>121,245.35</u>
Total Interest and Sinking	<u>0.00</u>	<u>0.00</u>	<u>370,000.00</u>	<u>370,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>121,245.35</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>370,000.00</u>	<u>370,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>121,245.35</u>

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 As of November 30, 2025

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<b>400 - Interest and Sinking Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>10-Interest and Sinking</b>							
<u>Expenditures</u>							
10-6704 Tax Note Series 2021 Debt Service Principal	0.00	0.00	118,000.00	118,000.00	100.00%	0.00	118,000.00
10-6705 Tax Note Series 2021 Debt Service Interest	0.00	0.00	7,000.00	7,000.00	100.00%	0.00	6,490.70
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>125,000.00</u>	<u>125,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>124,490.70</u>
<u>Other Services &amp; Charges</u>							
10-6900 Wastewater Debt Service - Prin	0.00	0.00	165,000.00	165,000.00	100.00%	0.00	0.00
10-6901 Wastewater Debt Service - Int	0.00	0.00	80,000.00	80,000.00	100.00%	0.00	0.00
Total Other Services & Charges	<u>0.00</u>	<u>0.00</u>	<u>245,000.00</u>	<u>245,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>0.00</u>
Total Interest and Sinking	<u>0.00</u>	<u>0.00</u>	<u>370,000.00</u>	<u>370,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>124,490.70</u>
Total Expense	<u>0.00</u>	<u>0.00</u>	<u>370,000.00</u>	<u>370,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>124,490.70</u>

City of Wimberley  
 Revenue And Expense Report  
 As of November 30, 2025

1/9/2026 11:31 AM

<b>605 - American Rescue Plan</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	400.24	842.55	0.00	(842.55)	0.00%	1,561.13	8,290.01
Revenue Totals	400.24	842.55	0.00	(842.55)	0.00%	1,561.13	8,290.01
<b>Expense Summary</b>							
05-American Rescue Plan	11,764.80	11,939.80	0.00	(11,939.80)	0.00%	0.00	100,472.06
Expense Totals	11,764.80	11,939.80	0.00	(11,939.80)	0.00%	0.00	100,472.06
Revenues Over(Under) Expenditures	(11,364.56)	(11,097.25)	0.00	11,097.25	0.00%	1,561.13	(92,182.05)

City of Wimberley  
 Revenue and Expense Report  
 As of November 30, 2025

1/9/2026 11:31 AM

<b>605 - American Rescue Plan Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
-							
<u>Other Income</u>							
-5611 Interest Revenues	400.24	842.55	0.00	(842.55)	0.00%	1,561.13	8,290.01
Total Other Income	<u>400.24</u>	<u>842.55</u>	<u>0.00</u>	<u>(842.55)</u>	<u>0.00%</u>	<u>1,561.13</u>	<u>8,290.01</u>
Total	<u>400.24</u>	<u>842.55</u>	<u>0.00</u>	<u>(842.55)</u>	<u>0.00%</u>	<u>1,561.13</u>	<u>8,290.01</u>
Total Revenue	<u>400.24</u>	<u>842.55</u>	<u>0.00</u>	<u>(842.55)</u>	<u>0.00%</u>	<u>1,561.13</u>	<u>8,290.01</u>

City of Wimberley  
 Revenue and Expense Report  
 As of November 30, 2025

1/9/2026 11:31 AM

<b>605 - American Rescue Plan Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>05-American Rescue Plan</b>							
<u>Not Categorized</u>							
05-6751 Outlay - Projects	11,764.80	11,939.80	0.00	(11,939.80)	0.00%	0.00	100,472.06
Total Not Categorized	11,764.80	11,939.80	0.00	(11,939.80)	0.00%	0.00	100,472.06
Total American Rescue Plan	11,764.80	11,939.80	0.00	(11,939.80)	0.00%	0.00	100,472.06
Total Expense	11,764.80	11,939.80	0.00	(11,939.80)	0.00%	0.00	100,472.06



<b>AGENDA ITEM:</b>	1. Receive an update from the Hays County Emergency Services Office including, but not limited to, sirens and other emergency-related alerts in the city. <i>(Tim Patek, City Administrator)</i>
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	01/07/2026
<b>MEETING DATE:</b>	January 15, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

### REQUESTED ACTION

### FINANCIAL

### STAFF RECOMMENDATION

### ATTACHMENT/S

None



<b>AGENDA ITEM:</b>	1. Discuss and consider approval of Resolution No. 01-2026, supporting the submission of a Community Grant application to the Lower Colorado River Authority (LCRA) for the Martha Knies Community Playground Update Project. <i>(Erica Flocke, Parks Director)</i>
<b>SUBMITTED BY:</b>	Erica Flocke
<b>DATE SUBMITTED:</b>	01/07/2026
<b>MEETING DATE:</b>	January 15, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Staff is seeking Council consideration of Resolution No. 01-2026, which supports the submission of a Community Grant application to the Lower Colorado River Authority (LCRA) for the **Martha Knies Community Playground Update Project**.

If approved, this resolution authorizes staff to submit a grant application requesting funding assistance for improvements and updates to the existing playground at Martha Knies Community Park.

Adoption of this resolution does not obligate the City to accept grant funds or expend matching funds, it demonstrates Council’s support for pursuing external funding opportunities to improve the recreational facility at Marthat Knies. Grant award decisions are made by the LCRA and any required agreements or expenditures associated with an award would be brought back to City Council for consideration at a future date.

Staff recommends approval of Resolution No. 01-2026 to allow the City to move forward with the grant application process.

### REQUESTED ACTION

Motion  
Resolution

### FINANCIAL

### STAFF RECOMMENDATION

Approve as presented.

### ATTACHMENT/S

1. Resolution No. 01-2026 (LCRA Grant Submission Support - Martha Knies Playground)

Update)

**RESOLUTION NO. 01-2026**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS, SUPPORTING THE SUBMISSION OF A COMMUNITY GRANT APPLICATION TO THE LOWER COLORADO RIVER AUTHORITY (LCRA) FOR THE MARTHA KNIES COMMUNITY PLAYGROUND UPDATE PROJECT.**

**WHEREAS**, the City of Wimberley values the health, safety, and quality of life of its residents and recognizes the importance of accessible public parks and recreational amenities; and

**WHEREAS**, the Martha Knies Community Playground is a well-used neighborhood park facility, located downtown, that provides recreational opportunities for children, families, and visitors; and

**WHEREAS**, improvements to the existing playground equipment are needed to enhance safety, accessibility, and overall functionality; and

**WHEREAS**, the Lower Colorado River Authority (LCRA) Community Development Partnership Program offers grant funding to support community improvement projects that enhance local infrastructure and recreational facilities; and

**WHEREAS**, the City of Wimberley seeks to submit a grant application to LCRA to assist with funding the Martha Knies Community Playground Update project, which aligns with the City’s goals to promote outdoor recreation, community engagement, and inclusive public spaces;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS:**

- 1. That the City Council hereby supports the submission of a grant application to the Lower Colorado River Authority for funding assistance for the Martha Knies Community Playground Update project.**
- 2. That the City Manager is authorized to submit the grant application and to execute all documents necessary for the application, acceptance, and administration of the grant, if awarded, in accordance with LCRA requirements.**
- 3. That the City of Wimberley commits to fulfilling all applicable grant obligations, including any required matching funds or in-kind contributions, as outlined in the grant application.**

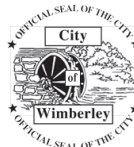
**PASSED AND APPROVED** on this the 15th day of January, 2026.

The City of Wimberley, Texas

**ATTEST:**

\_\_\_\_\_  
James T. Chiles, Mayor

\_\_\_\_\_  
Tammy Heller, City Secretary





<b>AGENDA ITEM:</b>	2. Discuss and consider possible action to grant a variance to Wimberley ISD to allow the removal of four (4) heritage trees at a property located at 200 Texan Boulevard, Wimberley. <i>(Nathan Glaiser, ACA/Director of Development Services)</i>
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	01/07/2026
<b>MEETING DATE:</b>	January 15, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Wimberley ISD is requesting the removal of heritage trees to facilitate improvements to the Danforth Junior High campus.

### REQUESTED ACTION

Motion  
Discussion

### FINANCIAL

### STAFF RECOMMENDATION

### ATTACHMENT/S

1. WISD Danforth JH\_Heritage Tree Removal Letter and Exhibit
2. WISD - Danforth City Council Meeting Presentation

December 08, 2025

City of Wimberley  
Development & Public Works  
Nathaniel Glaiser  
Wimberley City Hall  
221 Stillwater Road,  
Wimberley, Tx 78676  
[nglaiser@cityofwimberley.com](mailto:nglaiser@cityofwimberley.com)

Re: Wimberley ISD – Danforth Junior High School Heritage Tree Removal Exhibit

Project Name: WISD Danforth Junior High School Campus Additions and Renovations  
Project Address: 200 Texan Blvd., Wimberley, Texas 78676

Following a detailed assessment, the existing heritage trees exhibit significant limb damage, signs of disease, and critical structural deficiencies. Given these conditions, preservation is not recommended, as the trees are likely to face accelerated decline and pose increasing safety risks to the district and its students.

Continued preservation efforts combined with necessary pruning, nearby driveway construction, required grading for tree wells, and adjacent building activities would impose cumulative stress likely to further compromise tree health.

Based on the arborist report, health assessment, and supporting documentation provided by TreeMann Solutions, LLC (Certified Arborist) and Studio 16:19 (Landscape Architect), removal of these trees represents the most responsible and practical course of action.

**Heritage Trees adjacent to proposed building addition and drive**

Although the trees are technically classified as “marginally healthy” (falling on the borderline between preservation-worthy and distressed), the level of intervention required to attempt preservation is extraordinarily intensive. Even with aggressive pre-, during-, and post-construction mitigation measures, long-term survival remains highly uncertain due to the cumulative and unpredictable stresses imposed by extensive root disturbance, grade changes, compaction, and other construction-related impacts.

**Heritage Tree adjacent to proposed Shaded Multi-Activity Center (SMAC)**

Retention of these trees would necessitate removal of more than 25% of the live canopy in a single operation. This exceeds accepted industry standards and the recommendation of the consulting arborist, and would result in ongoing maintenance challenges, accelerated decline, and elevated hazard risk over time."

Please see the corresponding exhibits, tree health report, and supporting imagery for highlighted areas of the above explanations as part of the Heritage Tree Request for Removal.



**ATTACHMENT 'A-1':**

Arborist tree health assessment and recommendations for heritage trees along proposed drive.

**ATTACHMENT 'B-1':**

Landscape architect tree exhibit, constraints, and recommendations for heritage trees along proposed drive.

**ATTACHMENT 'A-2':**

Arborist tree health assessment and recommendations for heritage tree adjacent to proposed SMAC

**ATTACHMENT 'B-2':**

Landscape architect tree exhibit, constraints, and recommendations for heritage tree adjacent to proposed SMAC.

Please feel free to contact us should you have any questions, comments, or require any additional information. You may reach me via e-mail at [brent@studio1619.com](mailto:brent@studio1619.com) or Brad Sims, Associate Principal/ Senior Project Manager at [bsims@studio1619.com](mailto:bsims@studio1619.com) or by phone at **512.534.8680**.

Respectfully submitted,

**studio 16:19, LLC**

A handwritten signature in black ink, appearing to read 'Brent A. Baker'.

Brent A. Baker, ASLA, CLARB  
managing principal + founder



## ATTACHMENT 'A-1'

### ARBORIST TREE HEALTH ASSESSMENT AND RECOMMENDATIONS FOR HERITAGE TREES ALONG PROPOSED DRIVE

.....

#### **Heritage Trees adjacent to proposed building and drive**

- Heritage Tree #46734 – 24.5” Live Oak
- Heritage Tree #46735 – 24” Live Oak
- Heritage Tree #46737 – 25” Live Oak

#### **Trees Impacting Heritage Trees listed above**

- Protected Tree #46733 – 18” Live Oak
- Protected Tree #46736 – 19” Live Oak

#### **Arborist Recommendations**

While the trees are marginally classified as healthy on paper (borderline between requiring preservation and being considered distressed), the scope of work required for preservation is extensive. Even with proactive care before, during, and after construction, there is no guarantee the trees will survive due to numerous variables.

Due to cumulative impacts from necessary pruning, nearby drive construction, and adjacent building work, preserving these trees is impractical. The cluster includes leaning trees in a partially stressed condition, with limited space and no supporting adjacent trees. Considering these constraints, the arborist advises that removal of the trees is the most practical solution.

To minimize harm, any walls should remain outside at least half of the Critical Root Zone (CRZ), though full CRZ preservation is strongly preferred. Given the constraints, achieving this may be impractical.

Estimated cost for preservation: \$15,000–\$25,000, covering the following measures:

- Air spading
- Pruning and removal of deadwood
- Root pruning
- Fertilization
- Bark treatment
- Root and growth stimulants
- Regular arborist inspections throughout construction
- Possible construction sequencing adjustments
- Intensive watering (options include permanent irrigation, water trucking, or scheduled manual watering)

<b>POINT</b>	46733
<b>IMPORTED DESCRIPTION</b>	18" LO
<b>SPECIES</b>	LIVE OAK
<b>DBH - SINGLE STEM</b>	18
<b>CONDITION RATING</b>	FAIR
<b>OBSERVATIONS AND RECOMMENDATIONS SUMMARY</b>	Fair overall condition and fair candidate for preservation. Significant trunk lean and canopy imbalance to the north. Moderate canopy tip dieback and moderate deadwood. Recommend pruning deadwood hangers overhanging sidewalk

**PHOTOS**





<b>POINT</b>	46734
<b>IMPORTED DESCRIPTION</b>	24" LO
<b>SPECIES</b>	LIVE OAK
<b>DBH - SINGLE STEM</b>	24.5
<b>CONDITION RATING</b>	FAIR
<b>OBSERVATIONS AND RECOMMENDATIONS SUMMARY</b>	46734 a 24.5" live oak is in fair overall condition and fair candidate for preservation. Significant trunk lean and canopy imbalance to the northwest. Significant canopy tip dieback and moderate deadwood. Potential canopy approximately 50%.

**PHOTOS**

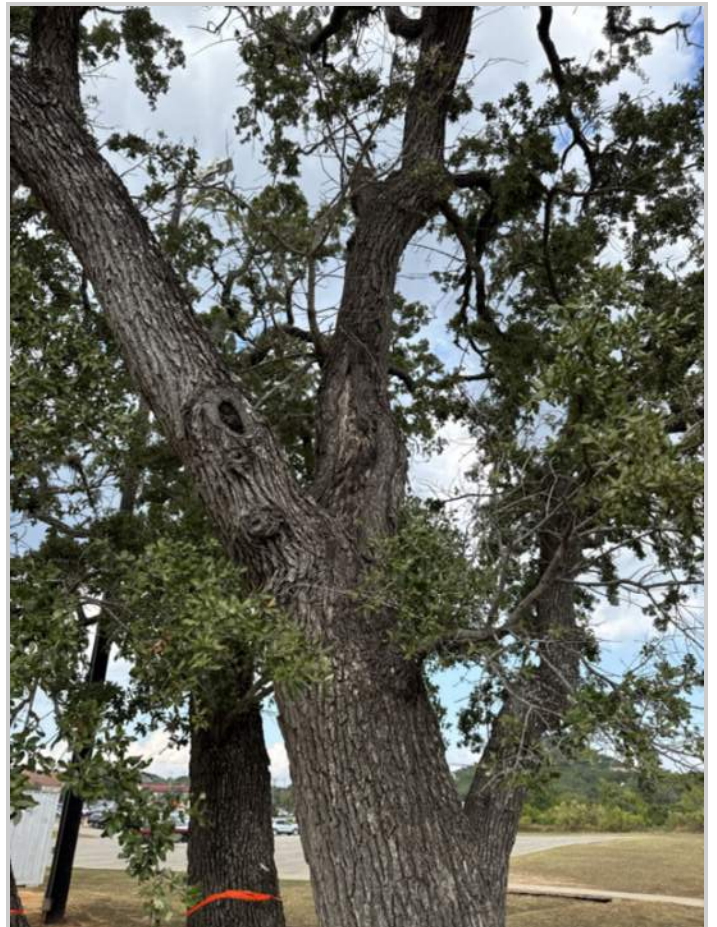




<b>POINT</b>	46735
<b>IMPORTED DESCRIPTION</b>	24" LO
<b>SPECIES</b>	LIVE OAK
<b>DBH - SINGLE STEM</b>	24
<b>CONDITION RATING</b>	FAIR
<b>OBSERVATIONS AND RECOMMENDATIONS SUMMARY</b>	46735 a 24" live oak is in fair overall condition and fair candidate for preservation. Northern major stem has significant damage, with moderate decay and fair overall response growth. Canopy has significant tip dieback. Potential canopy approximately 50%.

**PHOTOS**







<b>POINT</b>	46736
<b>IMPORTED DESCRIPTION</b>	19" LO
<b>SPECIES</b>	LIVE OAK
<b>DBH - SINGLE STEM</b>	19
<b>CONDITION RATING</b>	FAIR
<b>OBSERVATIONS AND RECOMMENDATIONS SUMMARY</b>	Fair overall condition and fair candidate for preservation. Significant trunk lean and canopy imbalance to the south. Leader is rubbing with adjacent tree, included growth is beginning to form. Significant canopy tip dieback.

**PHOTOS**





<b>POINT</b>	46737
<b>IMPORTED DESCRIPTION</b>	26" LO
<b>SPECIES</b>	LIVE OAK
<b>DBH - SINGLE STEM</b>	25
<b>CONDITION RATING</b>	FAIR
<b>OBSERVATIONS AND RECOMMENDATIONS SUMMARY</b>	46737 a 25" live oak is in fair overall condition and fair candidate for preservation. Significant trunk lean and canopy imbalance to the southwest. Leader is rubbing with adjacent tree, included growth is beginning to form. Significant canopy tip dieback. Potential canopy approximately 50%.

**PHOTOS**









## ATTACHMENT 'B-1'

### LANDSCAPE ARCHITECT TREE EXHIBIT, CONSTRAINTS, AND RECOMMENDATIONS

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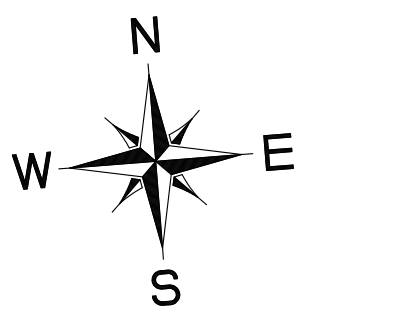
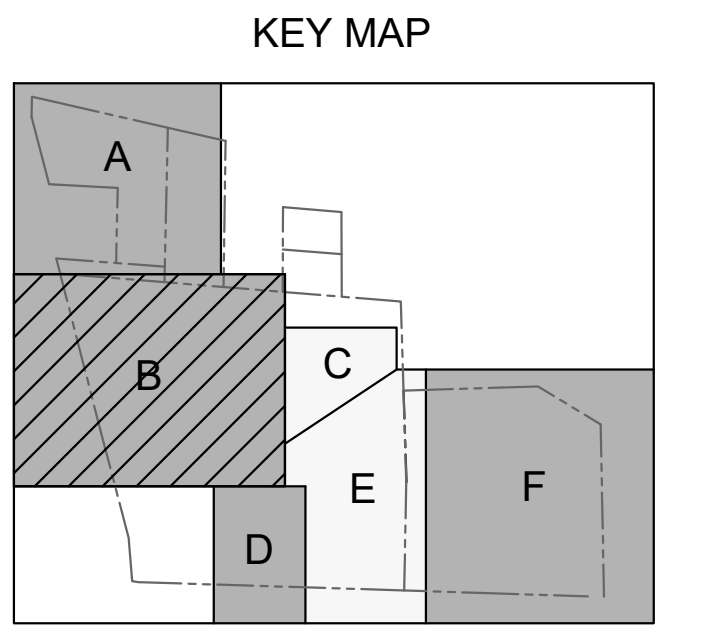
#### **Studio 16:19 Recommendations**

The heritage trees in this area show significant limb damage, signs of disease, and major structural weaknesses.

These issues, combined with the grade adjustments required for the tree wells, are likely to accelerate decay and create potential safety hazards for the district and its students.

#### **Site Constraints and Impacts**

- The proposed building will be approximately 5 feet higher than the existing heritage trees, requiring a retaining wall on that side. This wall would restrict root growth and necessitate additional pruning to maintain clearance over walkways and prevent damage to the building.
- The proposed drive will be about 2 feet higher than the trees, also requiring a wall with similar impacts.
- These trees form a closely connected grove, functioning as a single organism. Any root disturbance or pruning affects the health of the entire group.
- Removing more than 25% of a tree canopy at once is detrimental, as foliage is essential for photosynthesis. Combined root restriction and canopy reduction would severely compromise tree health.
- Existing lean in the trees, coupled with significant pruning, could create imbalanced canopies, increasing the risk of structural failure and safety hazards.



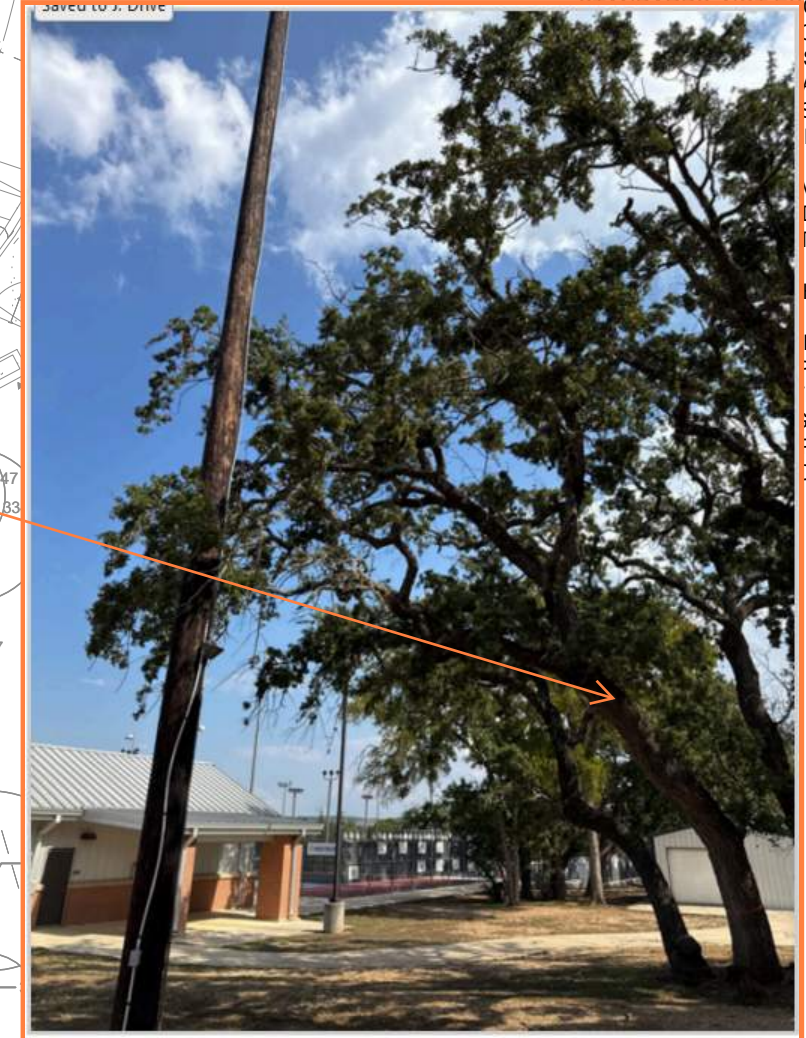
0 30' 60'  
GRAPHIC SCALE 30'

LEGEND

---	PROPERTY LINE
---	PROPOSED FINISHED FLOOR ELEVATION
---	PROPOSED TOP OF PAVEMENT/CURB ELEVATION
---	EXISTING TOP OF PAVEMENT/CURB ELEVATION
---	EXISTING TOP OF PAVEMENT ELEVATION
---	PROPOSED HIGH POINT ELEVATION
---	PROPOSED TOP OF WALL
---	PROPOSED BOTTOM OF WALL
---	ADA ROUTE
---	FLOW DIRECTION
---	PROPOSED RETAINING WALL
---	PROPOSED CONTOUR
---	EXISTING CONTOUR
---	GRADE BREAK

NOTES

- ALL PROPOSED ELEVATIONS ARE TOP OF PAVEMENT OR NATURAL GROUND UNLESS OTHERWISE NOTED. CONTRACTOR TO VERIFY A.D.A. COMPLIANCE FOR GRADES IN ALL SIDEWALK ACCESSIBLE ROUTES, INCLUDING DRIVEWAY CROSSINGS. SHALL CONFORM TO ALL APPLICABLE A.D.A. REQUIREMENTS.
- CONTRACTOR SHALL VERIFY D.P.E. COMPLIANCE FOR GRADES IN ALL SIDEWALK ACCESSIBLE ROUTES, INCLUDING DRIVEWAY CROSSINGS. SHALL CONFORM TO ALL APPLICABLE A.D.A. REQUIREMENTS. SHALL CONFORM TO ALL APPLICABLE A.D.A. REQUIREMENTS. SHALL CONFORM TO ALL APPLICABLE A.D.A. REQUIREMENTS.



BENCHMARKS

BM #1: 1/2" IRON ROD WITH PINK PLASTIC CAP STAMPED "MTR ENG CONTROL" ELEV. = 897.96
BM #2: NAIL WITH SHINER STAMPED "MTR ENGINEERING" ELEV. = 880.56
BM #3: NAIL WITH SHINER STAMPED "MTR ENGINEERING" ELEV. = 880.49
BM#4: NAIL WITH SHINER STAMPED "MTR ENGINEERING" ELEV. = 870.47

## ATTACHMENT 'A-2'

### ARBORIST TREE HEALTH ASSESSMENT FOR HERITAGE TREE BY THE SMAC

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#### **Heritage Trees adjacent to proposed building and drive**

- Heritage Tree #7248 – 30” Multi-Trunk Live Oak

#### **Trees impacting Heritage Trees listed above**

- Protected Tree #7247 – 22.5” Multi-Trunk Live Oak
- Protected Tree #7249 – 9.5” Live Oak

#### **Arborist Recommendations**

Preservation is not advised. The anticipated canopy impacts would be excessive, leading to ongoing maintenance challenges and increased risk over time.

These trees form a closely connected grove, functioning as one organism. Any root disturbance or pruning affects the health of the entire group. Walls should remain outside at least half of the CRZ, though full CRZ preservation is strongly preferred.

Preservation presents challenges:

- Avoiding major canopy pruning is critical, yet approximately 27 feet of canopy would need to be trimmed to prevent encroachment into the SMAC area.
- Redesigning canopy column spacing by the architectural and structural teams could allow preservation without excessive pruning, but this would create ongoing maintenance issues due to branches extending into the SMAC area.

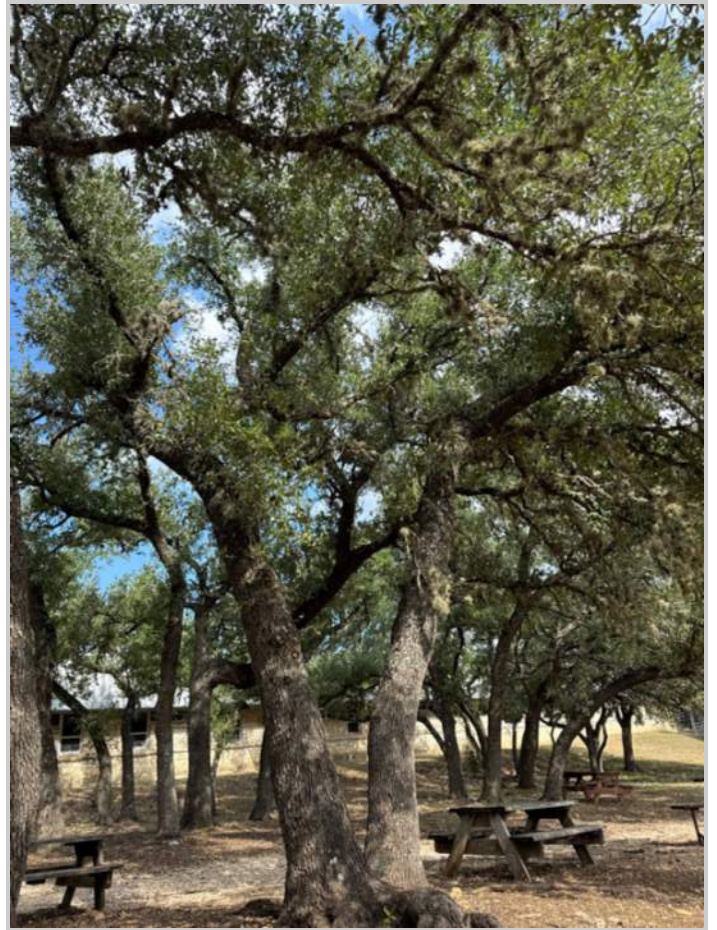
Estimated Tree Care Requirements (before, during, and after construction):

- Air spading
- Pruning and removal of deadwood
- Root pruning
- Fertilization
- Bark treatment
- Root and growth stimulants
- Regular arborist inspections throughout construction
- Possible construction sequencing adjustments
- Intensive watering (options include permanent irrigation, water trucking, or scheduled manual watering)

<b>POINT</b>	7247
<b>SPECIES</b>	LIVE OAK
<b>DBH - MULTISTEM</b>	22.5
<b>MULTI STEM NOTES - CALCULATED</b>	15.5X14.5
<b>STEM 1</b>	15.5
<b>STEM 2</b>	14.5
<b>CONDITION RATING</b>	FAIR
<b>OBSERVATIONS AND RECOMMENDATIONS SUMMARY</b>	Fair overall condition and fair candidate for preservation. Moderate trunk lean and canopy imbalance to the northeast. Moderate damage to exposed roots. Minor canopy dieback and deadwood. Tree vigor is good overall and no major defects observed. Potential canopy approximately 50%.

**PHOTOS**







<b>POINT</b>	7248
<b>SPECIES</b>	LIVE OAK
<b>DBH - MULTISTEM</b>	30
<b>MULTI STEM NOTES - CALCULATED</b>	23X14
<b>STEM 1</b>	23
<b>STEM 2</b>	14
<b>CONDITION RATING</b>	FAIR
<b>OBSERVATIONS AND RECOMMENDATIONS SUMMARY</b>	7248 a 30" multi stem live oak is in fair overall condition and fair candidate for preservation. Exposed roots are girdling the root flare and have moderate damage. Significant stem lean and canopy imbalance to the west. One of the smallest major branching is overextended to the northwest. Minor canopy tip dieback and moderate deadwood mostly in the lower canopy. Good tree vigor with no major defects observed. Potential canopy approximately 60%.

**PHOTOS**







<b>POINT</b>	7249
<b>SPECIES</b>	LIVE OAK
<b>DBH - SINGLE STEM</b>	9.5
<b>CONDITION RATING</b>	FAIR
<b>OBSERVATIONS AND RECOMMENDATIONS SUMMARY</b>	Fair overall condition and fair candidate for preservation. Multiple girdling roots around root flare and base of the tree. Significant trunk lean and canopy imbalance to the west.

**PHOTOS**







## ATTACHMENT 'B-2'

### LANDSCAPE ARCHITECT TREE EXHIBIT, CONSTRAINTS, AND RECOMMENDATIONS

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#### **Studio 16:19 Recommendations**

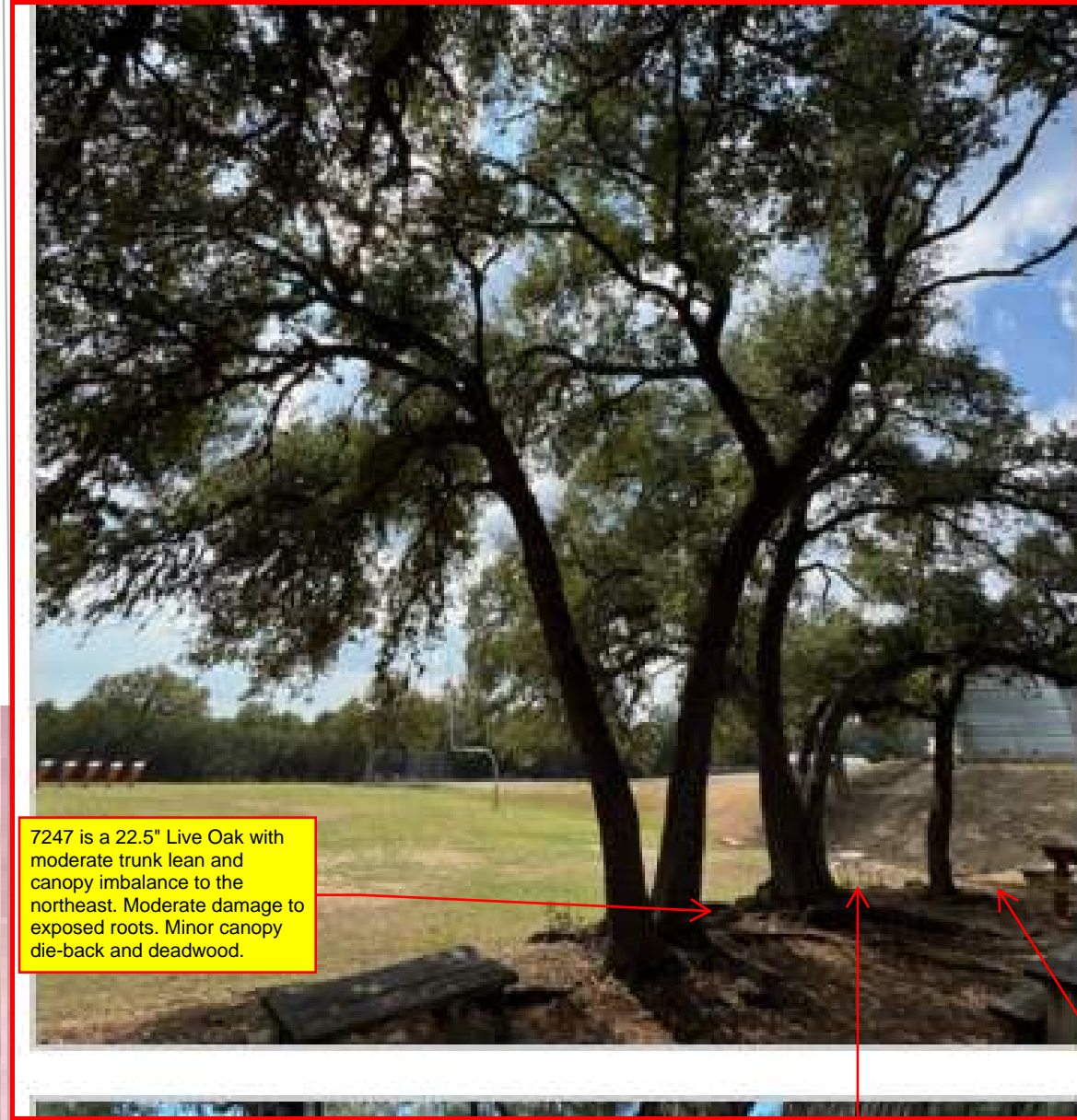
The heritage trees in this area exhibit limb damage, root girdling, significant stem lean, canopy imbalance, and root damage. These conditions, combined with the grade changes required for the retaining wall, are likely to accelerate tree decline and pose risks to both structural integrity and the safety of students and athletes.

#### **Site Constraints and Impacts**

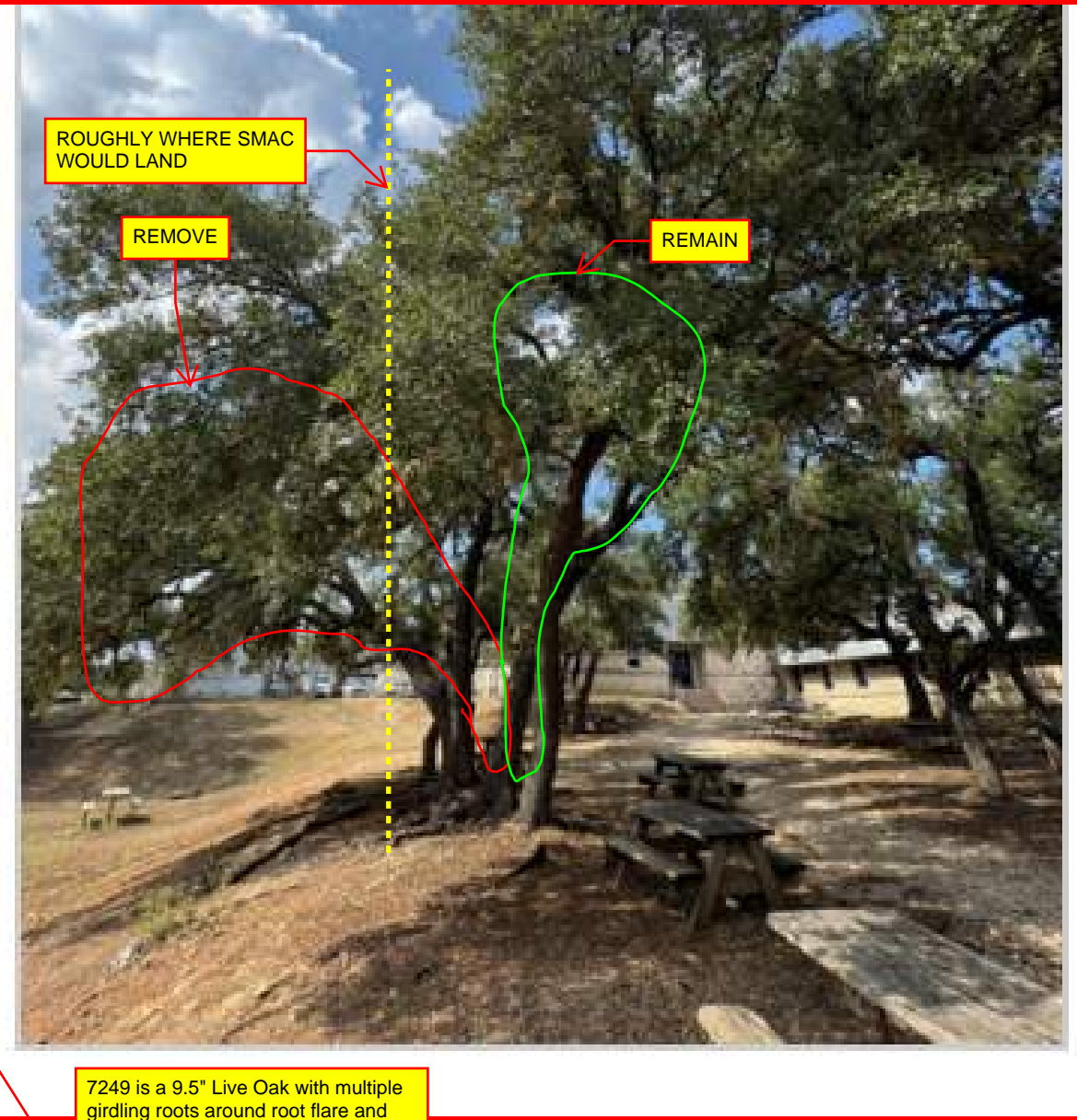
- The proposed SMAC structure is 6' lower than the grade at the base of the heritage tree.
- Removal of the trunk leaning into the SMAC would be removing more than 25% of the canopy.

PLANT SCHEDULE

SOD/SEED	COMMON/BOTANICAL NAME
	BERMUDA GRASS SOD
	CYNODON DACTYLON

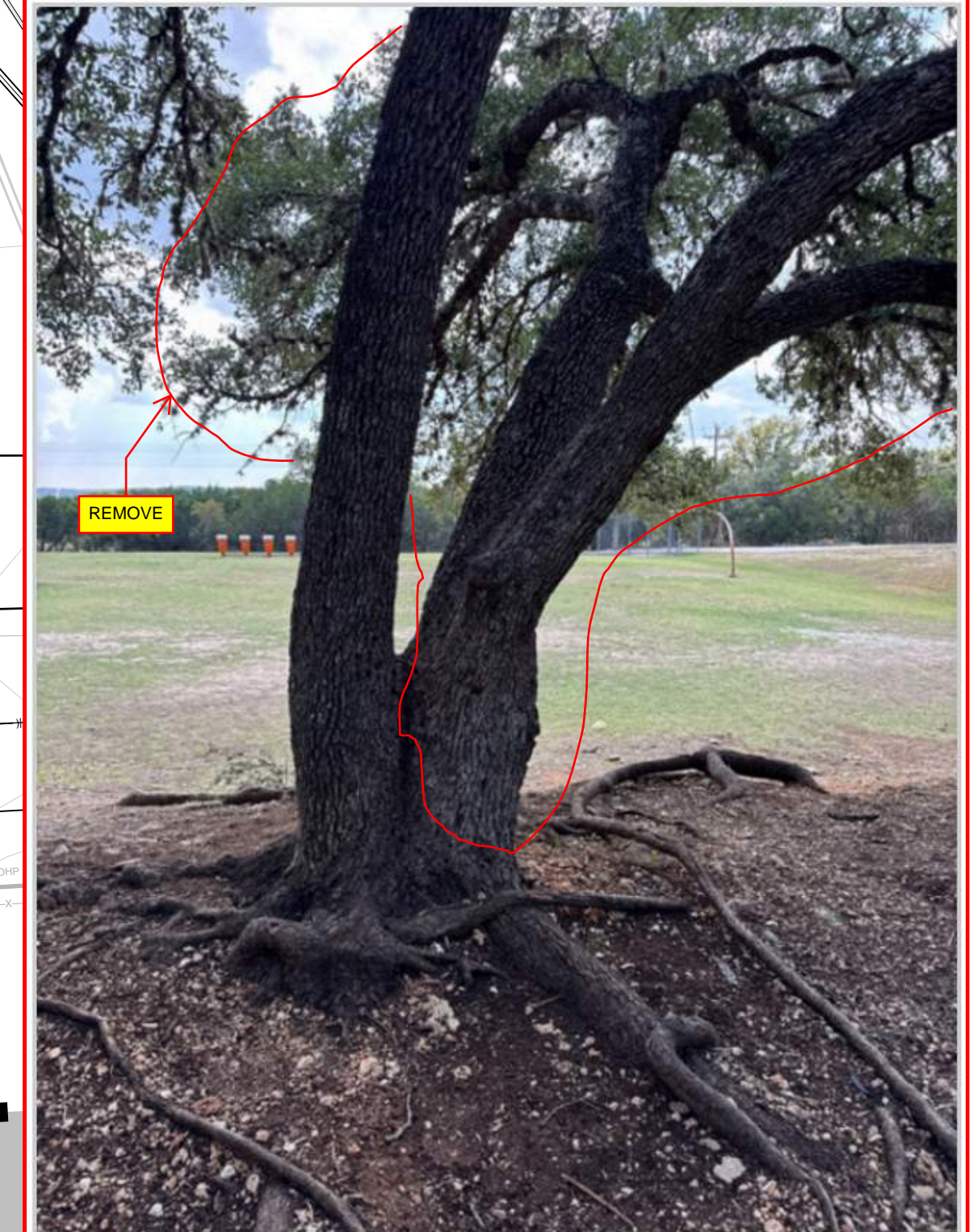
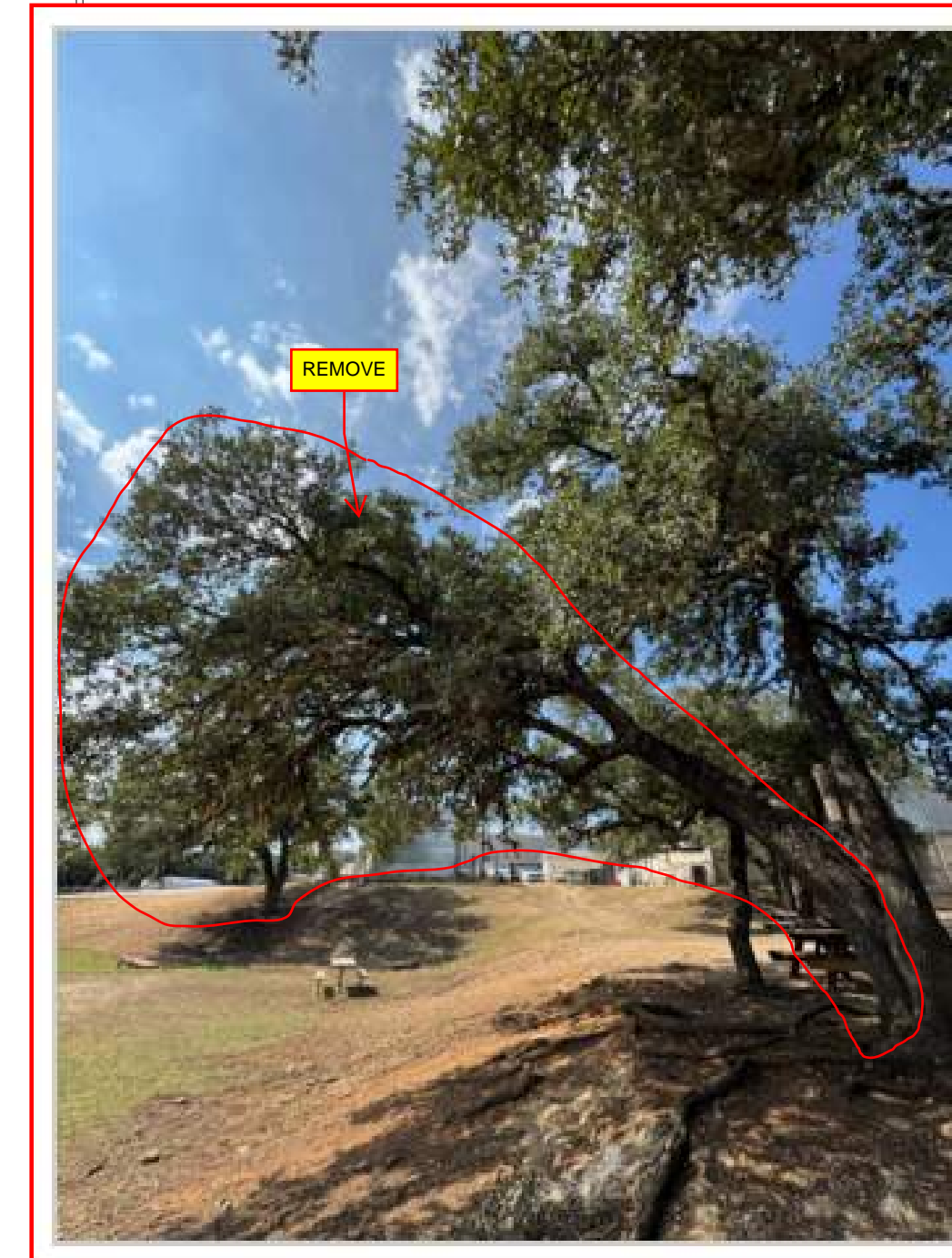


7247 is a 22.5' Live Oak with moderate trunk lean and canopy imbalance to the northeast. Moderate damage to exposed roots. Minor canopy die-back and deadwood.



7249 is a 9.5' Live Oak with multiple girdling roots around root flare and base of the tree. Significant trunk lean and canopy imbalance to the west.

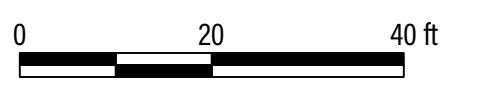
7248 is a 30' multi stem live oak with exposed roots that are girdling the root flare and have moderate damage. Significant stem lean and canopy imbalance to the west. One of the smallest major branching is overextended to the northwest. Minor canopy die-back and moderate deadwood mostly in the lower canopy.



- GENERAL NOTES:
1. ALL TREES OVERHANGING A DRIVE AISLE, FIRE LANE OR LOADING ZONE SHALL BE LIMBED UP 14'.
  2. ALL TREES OVERHANGING A PEDESTRIAN WALK OR SIDEWALK SHALL BE LIMBED UP 6'.
  3. ANY AREAS NOT SHOWN HATCHED SHALL BE LEFT UNDISTURBED.
  4. CONTRACTOR SHALL REVEGETATE ALL DISTURBED AREAS PER TCEQ REQUIREMENTS IF ORIGINALLY SHOWN AS UNDISTURBED.
  5. CLASS A PRUNE TO SPECIFIED TREES SHALL BE PERFORMED BY A CERTIFIED ARBORIST. ENSURE 80' CLEAR LIMBS FROM GROUND.
  6. VERIFY WITH ARBORIST PRIOR TO ANY PRUNING. ENSURE THAT TREE IS ONLY PRUNED WHERE NECESSARY TO MEET ADA VERTICAL HEIGHT REQUIREMENTS AND NOT RAISED INDISCRIMINATELY.
  7. WHEN WORKING AROUND A HERITAGE TREE, ADDITIONAL CARE SHOULD BE TAKEN WHEN WORKING WITHIN CRITICAL ROOT ZONE. ONLY HAND TOOLS TO BE USED WITHIN CRITICAL ROOT ZONE.
  8. WHEN WORKING ON THE CANOPY OF A HERITAGE TREE, ANY TRIMMING OF LIMBS MUST REQUIRE AN ARBORIST AND LANDSCAPE ARCHITECT ON-SITE PRIOR TO ANY WORK PERFORMED.



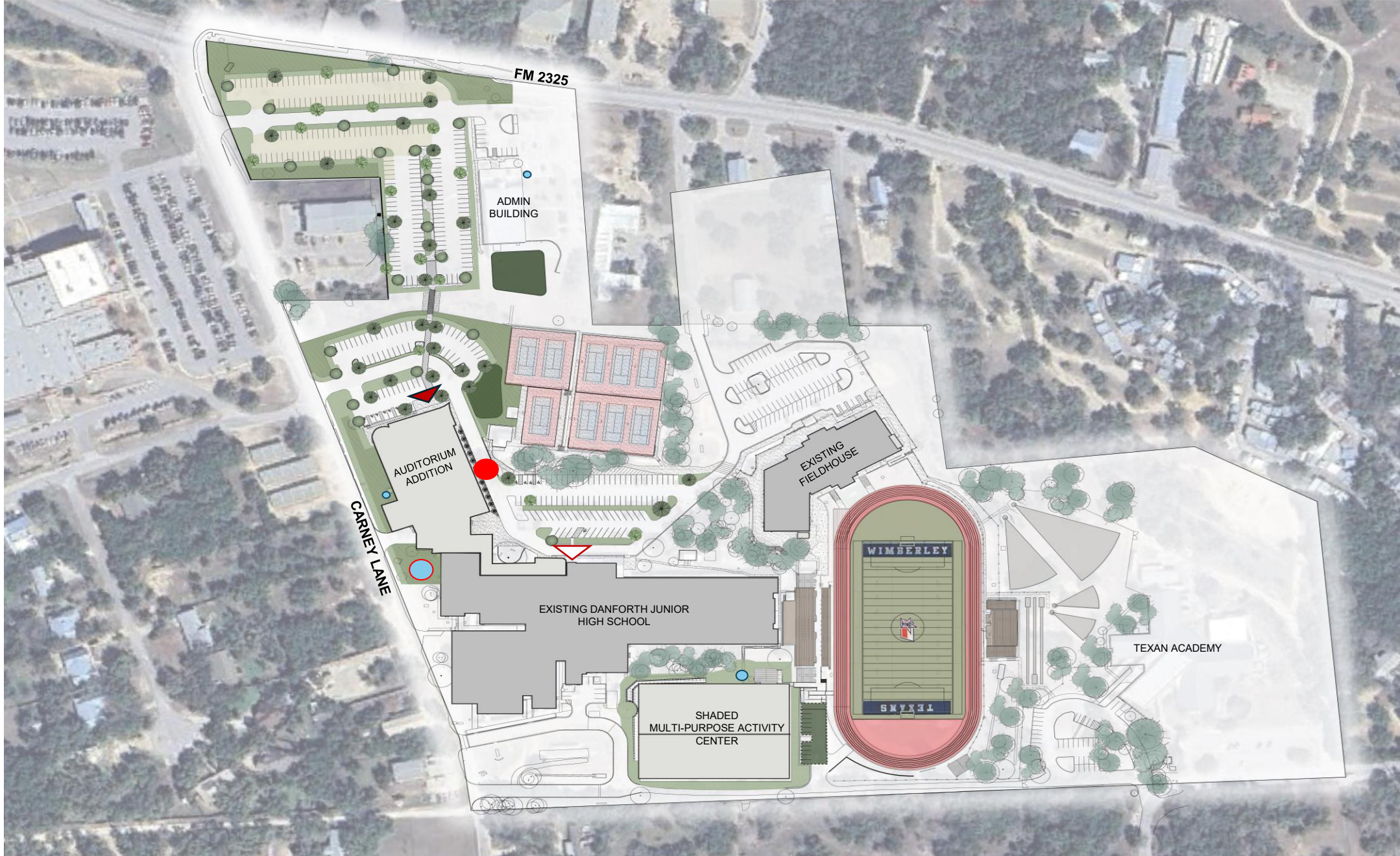
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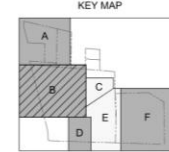


Wimberley Independent School District  
Danforth Junior High



O'CONNELL ROBERTSON





**LEGEND**

---	PROPERTY LINE
FE: XXX.X	PROPOSED FINISHED FLOOR ELEVATION
PA: XXX.X	PROPOSED TOP OF PAVEMENT CURB ELEVATION
CA: XXX.X	EXISTING TOP OF PAVEMENT CURB ELEVATION
PE: XXX.X	PROPOSED TOP OF PAVEMENT ELEVATION
EA: XXX.X	EXISTING TOP OF PAVEMENT ELEVATION
HP: XXX.X	PROPOSED HIGH-POINT ELEVATION
HE: XXX.X	EXISTING TOP OF PAVEMENT ELEVATION
WT: XXX.X	PROPOSED TOP OF WALL
WB: XXX.X	PROPOSED BOTTOM OF WALL
AD: ---	AS-BUILT
FD: ---	FLOW DIRECTION
---	PROPOSED RETAINING WALL
---	PROPOSED CONTOUR
---	EXISTING CONTOUR
---	GRADE DRIVE

- NOTES**
1. ALL PROPOSED ELEVATIONS ARE TOP OF PAVEMENT OR NATURAL GROUND UNLESS OTHERWISE NOTED.
  2. CONTRACTOR TO VERIFY A.S.A. COMPLIANCE FOR GRADES IN ALL EXISTING ACCESSIBLE ROUTES INCLUDING DRIVEWAY.
  3. EXISTING GRADES SHOWN IN GRAY AND PROPOSED GRADES SHOWN IN BLUE.
  4. ALL PROPOSED ELEVATIONS ARE TOP OF PAVEMENT OR NATURAL GROUND UNLESS OTHERWISE NOTED.
  5. CONTRACTOR TO VERIFY A.S.A. COMPLIANCE FOR GRADES IN ALL EXISTING ACCESSIBLE ROUTES INCLUDING DRIVEWAY.
  6. EXISTING GRADES SHOWN IN GRAY AND PROPOSED GRADES SHOWN IN BLUE.
  7. ALL PROPOSED ELEVATIONS ARE TOP OF PAVEMENT OR NATURAL GROUND UNLESS OTHERWISE NOTED.
  8. CONTRACTOR TO VERIFY A.S.A. COMPLIANCE FOR GRADES IN ALL EXISTING ACCESSIBLE ROUTES INCLUDING DRIVEWAY.
  9. EXISTING GRADES SHOWN IN GRAY AND PROPOSED GRADES SHOWN IN BLUE.
  10. ALL PROPOSED ELEVATIONS ARE TOP OF PAVEMENT OR NATURAL GROUND UNLESS OTHERWISE NOTED.
  11. CONTRACTOR TO VERIFY A.S.A. COMPLIANCE FOR GRADES IN ALL EXISTING ACCESSIBLE ROUTES INCLUDING DRIVEWAY.
  12. EXISTING GRADES SHOWN IN GRAY AND PROPOSED GRADES SHOWN IN BLUE.

WIMBERLEY ISD  
DRAFTING UNIT  
O'CONNELL ROBERTSON







<b>AGENDA ITEM:</b>	3. Discuss and consider possible action regarding the City of Wimberley's Quarterly Investment Report for the first quarter of Fiscal Year 2026. (Tim Patek, City Administrator)
<b>SUBMITTED BY:</b>	Tim Patek
<b>DATE SUBMITTED:</b>	12/31/2025
<b>MEETING DATE:</b>	January 15, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

### REQUESTED ACTION

Motion  
Discussion

### FINANCIAL

### STAFF RECOMMENDATION

### ATTACHMENT/S

- 1st Quarter Investment Report - FY2026

**City of Wimberley Quarterly Investment Report**  
First Quarter of FY 2026

Fund	Investment Portfolio Summary				Cash Summary			TexPool Summary			TRR CD Accounts	
	Cash in Bank	TexPool	CD	Total	Yield Rate	MTD Interest Earned	YTD Interest Earned	MTD Interest Earned	YTD Interest Earned	Quarterly Interest Earned	YTD Interest Earned	
<b>October 2025</b>												
General Fund TRR	840,590.02	771,790.83		1,612,380.85	3.00%	2,440.17	2,440.17	2,705.41	2,705.41			
Blue Hole Operating TRR	1,198,929.02		269,804.97	1,468,733.99	3.00%	3,288.11	3,288.11			2,292.54	2,292.54	
American Rescue Plan Act	173,914.29			173,914.29	3.00%	442.31	442.31					
Hotel Occupancy Tax	536,760.30		269,772.65	806,532.95	3.00%	1,455.06	1,455.06			2,659.42	2,659.42	
Wastewater Operations	53,342.76			53,342.76	3.00%	102.46	102.46					
<b>Total</b>	<b>2,803,536.39</b>	<b>771,790.83</b>	<b>\$539,577.62</b>	<b>4,114,904.84</b>		<b>7,728.11</b>	<b>7,728.11</b>	<b>2,705.41</b>	<b>2,705.41</b>	<b>4,951.96</b>	<b>4,951.96</b>	
Portfolio Diversification Ratio	68%	19%	13%									
<b>November 2025</b>												
General Fund TRR	909,016.90	774,320.96		1,683,337.86	3.00%	2,116.11	4,556.28	2,530.13	5,235.54			
Blue Hole Operating TRR	1,154,859.96		269,804.97	1,424,664.93	3.00%	2,694.67	5,982.78					
American Rescue Plan Act	174,314.53			174,314.53	3.00%	400.24	842.55					
Hotel Occupancy Tax	594,067.31		269,772.65	863,839.96	3.00%	1,322.68	2,777.74					
Wastewater Operations	86,668.14			86,668.14	3.00%	126.05	228.51					
<b>Total</b>	<b>2,918,926.84</b>	<b>774,320.96</b>	<b>\$39,577.62</b>	<b>4,232,825.42</b>		<b>6,659.75</b>	<b>14,387.86</b>	<b>2,530.13</b>	<b>5,235.54</b>	<b>-</b>	<b>-</b>	
Portfolio Diversification Ratio	69%	18%	13%									
<b>December 2025</b>												
General Fund TRR	1,026,125.38	776,837.77		1,802,963.15	3.00%	2,612.01	7,168.29	2,516.81	7,752.35			
Blue Hole Operating TRR	1,250,890.73		269,804.97	1,520,695.70	3.00%	3,082.58	9,065.36					
American Rescue Plan Act	160,895.87			160,895.87	3.00%	446.14	1,288.69					
Hotel Occupancy Tax	567,620.81		269,772.65	837,393.46	3.00%	1,626.24	4,403.98					
Wastewater Operations	109,481.85			109,481.85	3.00%	248.84	477.35					
<b>Total</b>	<b>3,115,014.64</b>	<b>776,837.77</b>	<b>\$539,577.62</b>	<b>4,431,430.03</b>		<b>8,015.81</b>	<b>22,403.67</b>	<b>2,516.81</b>	<b>7,752.35</b>	<b>-</b>	<b>-</b>	
Portfolio Diversification Ratio	70%	18%	12%									

The attached information comprises the Quarterly Investment Report for the City of Wimberley, Texas for the first quarter of FY 2026 ending on December 31, 2025 (October -December). The undersigned acknowledges that the City's investment portfolio has been and is in compliance with the policies and strategies as contained in the City's Investment Policy and in compliance with the Public Funds Investment Act of the State of Texas.



Tim Patek  
City Administrator



<b>AGENDA ITEM:</b>	4. Discuss and consider possible action regarding a Contract for Election Services with the Hays County Elections Administrator to conduct the May 2, 2026 General Election for the City of Wimberley. <i>(Tammy Heller, City Secretary)</i>
<b>SUBMITTED BY:</b>	Tammy Heller
<b>DATE SUBMITTED:</b>	12/31/2025
<b>MEETING DATE:</b>	January 15, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

The Contract for Election Services between the Elections Administrator of Hays county, Texas and the City of Wimberley is attached for review. This agreement outlines the services that will be provided by the Elections Administrator and is unchanged from previous years.

The Ordinance calling for the election will be considered at the February 5, 2026, City Council Meeting, to adhere to the recommended and statutory deadline for ordering the election.

### REQUESTED ACTION

Motion  
Discussion

### FINANCIAL

Fiscal Year (FY) 2024 Budget allocated \$6,500.00 for City Elections in line item 100-17-6590.

### STAFF RECOMMENDATION

Approval of the Contract for Election Services between the Elections Administrator of Hays County, Texas and the City of Wimberley.

### ATTACHMENT/S

1. Contract for Elections

# CONTRACT FOR ELECTION SERVICES 2026 ELECTION CYCLE

This **Contract for Election Services** ("Contract") is made and entered into by and between the **Elections Administrator of Hays County, Texas** ("Contracting Officer") and the **City of Wimberley** ("City") pursuant to the authority under **Section 31.092(a) of the Texas Election Code**.

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## RECITALS

### GENERAL PROVISIONS

**A.** The purpose of this Contract is to maintain consistency and accessibility in voting practices, polling places, and election procedures to best assist the voters of the City for the **2026 Election Cycle**. For purposes of this Contract, the term "Election" includes any resulting recount or election contest. It also applies to any election to resolve a tie.

**B.** The Contracting Officer is hereby appointed to serve as the City's Election Day Officer and Early Voting Clerk to conduct the Election for those areas of the City located within the contracting jurisdiction. As Election Officer and Early Voting Clerk, the Contracting Officer will coordinate, supervise, and conduct all aspects of administering voting in compliance with applicable laws.

**C.** The City agrees to commit the funds necessary to pay Election-related expenses for the City's Election.

**D.** The Contracting Officer has the right to enter into agreements with other entities at any time and may require that authorities of Cities holding elections on the same day in all or part of the same territory enter into a joint election agreement, as authorized under **Chapter 271 of the Texas Election Code**. The city agrees to enter into any joint election agreement required by Hays County.

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### I. RESPONSIBILITIES OF CONTRACTING OFFICER

The Contracting Officer shall be responsible for performing the following services and furnishing the following material and equipment in connection with the Election:

**A. Nomination of Presiding Judges and Alternate Judges.** The Contracting Officer shall recommend appointment of Election Day presiding and alternate judges, central

accumulation station judges, and the Early Voting Ballot Board (EVBB) presiding judge, all of whom shall meet the eligibility requirements in Subchapter C of Chapter 32 of the Texas Election Code.

**B. Notification to City.** The Contracting Officer shall provide the City with the most up-to-date list of presiding and alternate judges at least three weeks before the statutory deadline to order the Election.

**C. Notification to Presiding and Alternate Judges; Appointment of Clerks.**

1. The Contracting Officer shall notify each presiding and alternate judge of his or her appointment. The notification will also include the assigned polling station, the date of the election training(s), the date and time of the Election, the rate of compensation, the number of clerks the judge may appoint, the eligibility requirements for Election workers, and the name of the presiding or alternate judge as appropriate.
2. The election judge will make the clerk appointments in consultation with the Contracting Officer. If a presiding judge or the alternate judge does not speak both English and Spanish, and the election precinct is one subject to Section 272.002 and 272.009 of the Texas Election Code, the Contracting Officer shall ensure that a bilingual election clerk is appointed. The Contracting Officer shall notify the clerks of the same information that the judges receive under this section.

**D. Election Training.** The Contracting Officer shall be responsible for conducting Election training for the presiding judges, alternate judges, clerks, and early voting deputies in the operation and troubleshooting of the Verity Duo Hybrid voting system and the conduct of elections, including qualifying voters, issuing ballot style codes, maintaining order at the polling location, and conducting provisional voting.

**E. Logic and Accuracy Testing.** In advance of Early Voting (including the sending of any mail ballots), the Contracting Officer, the tabulation supervisor, and the other members the Contracting Officer designates for the testing board shall conduct all logic and accuracy testing in accordance with the procedures set forth by the Texas Election Code and under guidelines provided by the Secretary of State's office. The Contracting Officer shall also be responsible for the publication of the required notice of such testing.

**F. Election Supplies.** The Contracting Officer shall procure, prepare, and distribute to the presiding judges for use at the polling locations on Election Day (and to the Early Voting clerks during Early Voting) the following Election supplies: election and early voting kits (including the appropriate envelopes, lists, forms, name tags, posters, and signage described in Chapters 51, 61, and 62, and subchapter B of chapter 66 of the Texas Election Code) seals, sample ballots, thermal paper rolls for use in the Verity Controllers, batteries for use in the voting system equipment, supplies for the electronic poll books, and all consumable type office supplies necessary to hold an Election.

**G. Registered Voters List.** The Contracting Officer shall provide lists of registered voters required by law for use on Election Day and for the Early Voting period.

**H. Notice of Previous Polling Place.** The Contracting Officer shall post notices of a change in a polling place at the entrance to the previous polling location. Section 43.062 of the Texas Election Code provides that the notice shall state the location has changed and give the location of the new polling place. The City Secretary will ensure that Public Notice is also provided via published notice, on the City's website and on all City social media outlets.

- I. Election Equipment.** The Contracting Officer shall prepare and distribute the Verity Duo Hybrid Voting System components from Hart Intercivic, Inc. ("Hart") for the Election. This voting System includes the equipment referred to as "Duo" and Verity Controllers". Each polling location will have at least one voting machine that is accessible to disabled voters to provide a practical and effective means for voters with disabilities to cast a secret ballot.
- J. Ballots.** The Contracting Officer or designee shall be responsible for the preparation, printing, programming and distribution of English and Spanish ballots and sample ballots, including the mail ballots, based on the information provided by the City, including the names of the candidates, names of the offices sought, order of names on the ballot, propositions on the ballot, and the Spanish translation of the offices and any propositions. The ballot will be prepared in these formats: Verity Duo Hybrid Voting System, paper, and auditory.
- K. Applications for Mail Ballots.** The City and Contracting Officer agree that early voting by mail ballots shall be processed in accordance with the applicable provisions of the Texas Election Code and that 120 Stagecoach Trail, San Marcos, Texas 78666 is the early voting clerk's mailing address to which ballot applications and ballots voted by mail shall be sent for the City.
- L. Early Voting.** In accordance with Sections 31.096 and 32.097(b) of the Texas Election Code, the Contracting Officer shall serve as the Early Voting Clerk for the Election.
1. The Contracting Officer shall supervise and conduct the early voting by mail and by personal appearance and shall secure personnel to serve as Early Voting Deputies.
  2. The Contracting Officer shall receive mail ballot applications on behalf of the City. All applications for mail ballots shall be processing in accordance with Title 7 of the Texas Election Code by the Contracting Officer or deputies at the Records Building located at 120 Stagecoach Trail, San Marcos, Texas 78666. Applications for mail ballots sent to the City shall be promptly faxed to the Contracting Officer at (512) 878-6699 or emailed to [elections@co.hays.tx.us](mailto:elections@co.hays.tx.us) for timely processing and then the original sent application forwarded to the Contracting Officer for proper retention.
  3. Early voting ballots shall be secured and maintained at the Records Office at 120 Stagecoach Trail, San Marcos, Texas 78666. In accordance with Chapter 87 of the Texas Election Code. The Early Voting Ballot Board shall meet at the same location unless posted differently.
  4. Early Voting by personal appearance for the Election shall be conducted during the hours and time period and at the locations as determined by the Contracting Officer in consultation with the City and in accordance with the Texas Election Code.
- M. Election Day Activities.**
1. The contracting Officer and staff shall be available from 6:00am until the completion of the vote counting on Election Day to render technical support and assistance to voters and Election workers.
  2. The Contracting Officer and staff shall prepare and conduct Election Night intake of election equipment, supplies, and records.
  3. The Contracting Officer and designee shall serve as central counting station manager and tabulation supervisor, counting the votes in conjunction with the Early Voting Ballot Board and the Central Counting Station judges.
  4. Election Day polling locations are determined by the Contracting Officer in consultation with the City and in accordance with the Texas Election Code. The

Contracting Officer shall arrange for the use of all polling places and shall arrange for the setting up of the polling location including tables, chairs and voting booths.

- N. Election Night Reports.** The Contracting Officer shall prepare the unofficial and official tabulation of precinct results under Section 66.056(a) of the Texas Election Code. The unofficial tabulation of Early Voting precinct results and Election Day precinct results shall be made available to the City via email as soon as they are prepared and may be released under law, but no earlier than 7:00 pm on Election Day. The tabulation reports may also be provided to other counties as necessary for the Election. As soon as reasonably possible, the Contracting Officer will post all reports for public review on the Hays County Elections website at [www.co.hays.tx.us/elections](http://www.co.hays.tx.us/elections).
- O. Provisional Votes/ Determination of Mail Ballots Timely Received under Section 86.007(d) of the Texas Election Code.** The Contracting Officer, serving as the Voter Registrar, shall retain the provisional voting affidavits and shall provide the factual information on each of the voters' status. The Contracting Officer shall reconvene the EVBB after the Election within the time set forth in Section 65.051 of the Texas Election Code for the purpose of determining the disposition of the provisional votes. At the same time, the EVBB will review mail ballots timely received under Section 86.007(d) of the Texas Election Code to determine whether such will be counted and to resolve any issues with such ballots.
- P. Canvass Material Preparation.** Promptly after determination of the provisional votes and resolution of any mail ballots, the Contracting Officer shall work with the EVBB and tabulation supervisor to tally the accepted provisional votes and resolved mail ballots, amend the unofficial tabulations, and submit new official tabulations to the City. These reports will serve as the canvass materials for the City.
- Q. Custodian of Election Records.** The Election records will be submitted to the City except for those records that must be maintained by the Contracting Officer as Voter Registrar in accordance with Section 66.051 of the Texas Election Code. The Contracting Officer is hereby appointed the custodian of voted ballots (which in the case of the ballots cast on the Verity Duo Hybrid voting system consist of the paper backup) and shall preserve them in accordance with Chapter 66 of the Texas Election Code and other applicable law. The Contracting Officer shall also maintain custody of the records pertaining to the operation of the Verity Controllers and Duo.
- R. Recount.**
1. The City shall advise the Contracting Officer if a recount is required by law or requested and the Contracting Officer and the City shall discuss how such recount is to be conducted. The City shall reimburse the Contracting Officer for the cost of such recount which is not included in the original cost estimate.
- S. Schedule for Performance of Services.** The Contracting Officer shall perform all Election services in accordance with and in compliance with the time requirements set out in the Texas Election Code.
- T. Contracting with Third Parties.** In accordance with Section 31.098 of the Texas Election Code, the Contracting Officer is authorized to contract with third parties for Election services and supplies. The cost of such third-party services and supplies will be paid by the Contracting Officer and reimbursed by the City.

- U. Department of Justice Preclearance for General Elections.** If required by law, any changes to the general conduct of voting in Hays County will be precleared through the United States Department of Justice by the Contracting Officer with copies of the submission and response e-mailed to the City.
- 

## II. RESPONSIBILITIES OF THE CITY

The City shall perform the following responsibilities:

- A. Election Orders, Election Notices, and Canvass.** The City shall be responsible for the preparing, adopting, publishing, and posting of all required election orders, resolutions, notices and other documents, including bilingual materials, evidencing action by the City of all actions necessary to call the Election. The City shall be responsible for conducting the official canvass of the Election.
  - B. Map/Annexations.** The City shall provide the Contracting Officer with an updated map and street index (including address numbers) of its jurisdiction in and electronic or printed format and shall advise the Contracting Officer in writing of any new developments, annexations or de-annexations and any other changes to the master voter registration list within the jurisdiction.
  - C. Department of Justice Preclearance for Special Elections.** If required by law, the City shall be individually responsible for obtaining appropriate preclearance from the United States Department of Justice for any special elections.
  - D. Ballot Information.** The City shall prepare the text for the City's official ballot in English and Spanish and provide to the Contracting Officer as soon as possible at the end of the period for ordering the Election or filing for candidacy. The ballot information shall include a list of propositions showing the order and the exact manner in which the candidates' name shall appear on the ballot. The City shall promptly review for correctness the ballot when requested by the Contracting Officer to do so prior to the finalization and shall approve by e-mail or by signature in person.
  - E. Precinct Reports to the Texas Secretary of State.** Based on information provided by the Contracting Officer, the City shall prepare and file all required precinct reports with the Texas Secretary of State.
  - F. Annual Voting Report.** The City shall be responsible for filing its annual voting system report to the Texas Secretary of State as required under Chapter 123 et seq. of the Texas Election Code.
- 

## III. SPECIAL PROVISIONS RELATED TO ELECTION WORKERS

- A. Number of Election Workers at Election Day Polling Locations.** It is agreed by the Contracting Officer and the City that there will be at least three Election workers at each Election Day polling location: the presiding judge, the alternate judge, and at least one election clerk appointed by the presiding judge. The number of necessary

clerks is derived from the number of Elections at the poll and the number of registered voters at the poll.

- B. Compensation for Election Workers.** The Contracting Officer shall compensate all Election workers in accordance with the Contracting Officer's established compensation policies, in accordance with the Texas Election Code and using the rates set by the Hays County Commissioners Court for county elections. The Contracting Officer shall pay the workers and be reimbursed by the entities sharing the polling locations.
- 

#### IV. PAYMENT

- A. Charges and Distribution of Costs.** In consideration of the joint election services provided by the Contracting Officer, the City will be charged a share of Election costs and an administrative fee as set forth in the **2026 Joint Election Agreement** and related cost estimate.
- B. Administrative Fee.** The Contracting Officer shall charge a fee equal to **10% of the City's share** of the cost of the Election or a minimum of **\$75.00**.
- C. Equipment Rental Fee.** Per **Section 123.032(d)** of the Texas Election Code, the Hays County Commissioners Court has set the equipment rental fee at **\$175 per controller, per Verity Duo, per scanner, and per Tenex touchpad component**. If the County acquires additional equipment during the term of the Contract, the charge for such use may be reset by the Commissioners Court.
- D. Payment.** The Contracting Officer's invoice shall be due and payable to the address set forth in the invoice within **30 days from receipt by the City**.
- 

#### V. TERM AND TERMINATION

- A. Initial Term.** The initial term of this Contract shall commence upon execution by both parties and shall continue through completion of the **2026 Election Cycle**, subject to termination rights set forth herein.
- B. Renewal.** Subject to termination rights, this Contract shall automatically renew annually unless amended or terminated in writing.
- C. Termination.** Either party may terminate this Contract for convenience or cause by providing not less than **ninety (90) days' written notice** to the other party. In the event of termination, only the amounts due for services performed and expenses incurred shall be payable.
-

## VI. MISCELLANEOUS PROVISIONS

- A. Nontransferable Functions.** In accordance with Section 31.096 of the Texas Election Code, nothing in this Contract shall authorize or permit a change in:
1. The authority with whom or the place at which any document or record relating to the Election is to be filed;
  2. The officers who conduct the official canvass of the Election returns;
  3. The authority to serve as custodian of voted ballots or other Election records; or
  4. Any other non-transferable function specified under Section 31.096 or other provisions of law.
- B. Cancellation of Election.** If the City cancels its Election pursuant to Section 2.053 of the Texas Election Code, the Contracting Officer shall be entitled to receive an administrative fee of \$75. The Contracting Officer shall submit an invoice for the administrative fee as soon as reasonably possible after the cancellation, and the City shall pay the fee.
- C. Contract Copies to Treasure and Auditor.** In accordance with Section 31.099 of the Texas Election Code, the Contracting Officer agrees to file copies of the Contract with the County Treasurer and the County Auditor of Hays County, Texas.
- D. Election to Resolve a Tie.** In the event that an Election is necessary to resolve a tie vote, the terms of the Contract shall extend to the second Election, except:
1. The City and the Contracting Officer will agree upon the date of the Election and the early voting schedule subject to provisions of the Election Code and with regard to other elections being conducted by the Contracting Officer.
  2. The City will be responsible for any Department of Justice preclearance submission under Section 5 of the Federal Voting Rights Act.
  3. An attempt will be made to use the Election workers that worked in the first Election; those poll workers will not have additional training provided by the Contracting Officer.
  4. The cost of the Election will be borne by the City; the Contracting Officer will work with the City on cost management.
- E. Amendment/Modification.** Except as otherwise provided, this Contract may not be amended, modified, or changed in any respect except in writing, duly executed by the parties hereto. Both the Contracting Officer and the City may propose necessary amendments or modifications to this Contract in writing in order to conduct the Election smoothly and efficiently, except that any such proposals must be approved by the Contracting Officer and the governing body of the City or its authorized agent, respectively.
- F. Severability.** If any provision of the Contract is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such invalidity, illegality, or unenforceability shall not affect the remaining provisions of this Contract and parties

to this Contract shall perform their obligations under this Contract in accordance with the intent of the parties to this Contract as expressed in the terms and provisions.

- G. Force Majeure.** Either of the parties to this Agreement shall be excused from any delays and/or failures in the performance of the terms and conditions of this Contract, to the extent that such delays and/or failures result from causes beyond the delaying/failing party's reasonable control, including but not limited to war ( whether declared or not ), armed conflict or the serious threat of the same ( including but not limited to hostile attack, blockade, military embargo), hostilities, invasion, act of a foreign enemy, extensive military mobilization, civil war, riot, rebellion, revolution, military or usurped power, insurrection, civil commotion or disorder, mob violence, act of civil disobedience, act of terrorism, sabotage or piracy; plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine, social distancing, isolation or other behavioral restrictions; act of authority whether lawful or unlawful, compliance with any law or governmental order, rule, regulation or direction, curfew restriction, expropriation, compulsory acquisition, seizure of works, requisition, nationalization; act of God or natural disaster such as but not limited to violent storm, cyclone, typhoon, hurricane, tornado, earthquake, landslide, flood, damage or destruction by lightning, drought; explosion, fire, destruction of machines, equipment and of any kind of installation, prolonged breakdown of transport, telecommunication or electric current; shortage or inability to obtain critical material or supplies to the extent not subject to the reasonable control of the subject party ("force majeure event ") whether foreseeable or unforeseeable by the parties at the time of the execution of this Agreement. Any delaying/failing party shall, with all reasonable diligence, attempt to remedy the cause of delay and/or failure and shall recommence all remaining duties under this Agreement within a reasonable time of such remedy, or, when applicable, on the next available dates under the Texas Election Code.
- H. Representatives.** For the purpose of implementing this Contract and coordinating activities, the Contracting Officer and the City designate the following individuals for submission of information, documents and notice:

**For the Contracting Officer:**  
**Jennifer Doinoff**  
Elections Administrator – Hays County  
120 Stagecoach Trail  
San Marcos, Texas 78666  
Tel: (512) 393-7310  
Fax: (512) 878-6699  
Email: [janderson@co.hays.tx.us](mailto:janderson@co.hays.tx.us)

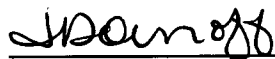
**For the City of Wimberley:**  
**Tammy Heller**  
City Secretary – City of Wimberley  
221 Stillwater  
Wimberley, Texas 78676  
Tel: (512) 847-0025  
Fax: (512) 847-0422  
Email: [theller@cityofwimberley.com](mailto:theller@cityofwimberley.com)

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**EXECUTION**

**Witness my hand this 15th day of January, 2026.**

**Contracting Officer:**



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Jennifer Doinoff, Elections Administrator  
Hays County, Texas

**Witness my hand this the 15th day of January, 2026.**

**Local Political Subdivision:**

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Name of Entity: **City of Wimberley**  
Printed Name: **Tammy Heller**  
Official Capacity: **City Secretary**



<b>AGENDA ITEM:</b>	5. Discuss and consider possible action regarding a Joint Election Agreement between Hays County and the City of Wimberley. <i>(Tammy Heller, City Secretary)</i>
<b>SUBMITTED BY:</b>	Tammy Heller
<b>DATE SUBMITTED:</b>	12/31/2025
<b>MEETING DATE:</b>	January 15, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

The Joint Election Agreement between the City of Wimberley and Hays County is considered in addition to the Contract for Election Services. The Joint Agreement is between a political subdivision and/or County Election Official to combine costs, equipment, workers, locations, and supplies in a shared election. All elections held in Hays County are considered joint.

There is a cost sharing formula included in the Agreement (Section 9, pg. 2). Wimberley will only be charged based on the number of registered voters in the upcoming May 2, 2026 General Election. Agreement is unchanged from previous years.

### REQUESTED ACTION

Motion  
Discussion

### FINANCIAL

Fiscal Year (FY) 2024 Budget allocated \$6,500.00 for City Elections in line item 100-17-6590.

### STAFF RECOMMENDATION

Approval of Joint Elections Agreement between Hays County and the City of Wimberely.

### ATTACHMENT/S

1. Joint Election Agreement

# **JOINT ELECTION AGREEMENT BETWEEN HAYS COUNTY AND THE CITY OF WIMBERLEY 2026 ELECTION CYCLE**

This Joint Election Agreement ("Agreement") is entered into on **January 15, 2026**, between the **City of Wimberley** (the "City"), 221 Stillwater, Wimberley, Texas 78676, and **Hays County** (the "County"), 120 Stagecoach Trail, San Marcos, Texas 78666, collectively referred to as the "Parties."

This Agreement is authorized by **Chapter 31** of the Texas Election Code, **Chapter 791** of the Texas Government Code, and **Sections 271.002 and 271.003** of the Texas Election Code. The Parties to this Agreement agree as follows:

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## **Section 1. Scope of Agreement**

The City enters into this Agreement for the conduct of elections to be held from **January 15, 2026**, through **January 14, 2027**. This Agreement applies to any elections called by the City during this term that are eligible to be conducted jointly with Hays County.

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## **Section 2. Appointment of Election Officer**

The City hereby appoints the **Hays County Elections Administrator** to serve as the **Election Officer** ("Officer") to perform and supervise the duties and responsibilities of the Election Officer for any election held under this Agreement during the term stated above.

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## **Section 3. Early Voting Polling Locations**

To facilitate the administration of elections and as a convenience to voters, the City agrees to designate the **Hays County Elections Administrator's Office**, 120 Stagecoach Trail, San Marcos, Texas 78666, as the main early voting polling place. The City further agrees to designate temporary branch early voting locations in accordance with **Section 85.062** of the Texas Election Code, as provided in the County's most recent Election Order.

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## **Section 4. Voting by Mail Ballot**

The City and County agree that early voting by mail ballot shall be conducted in accordance with applicable provisions of the Texas Election Code. The mailing address for ballot applications and ballots voted by mail shall be:

**Hays County Elections Administrator**  
120 Stagecoach Trail  
San Marcos, Texas 78666

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## **Section 5. Election Day Polling Locations**

Election Day voting shall be conducted in **vote centers** authorized and ordered by the City, as recommended by the Officer, in accordance with the Texas Election Code.

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## **Section 6. Election Day Records and Custody**

On Election Day, all forms used in the conduct of the election, including but not limited to poll lists, signature rosters, ballot registers, expense accounts, and all oaths and certificates, will be used jointly by the two entities. All such records shall be returned to the Hays County Elections Administrator, who shall retain them for the period prescribed by the Texas Election Code. The County shall furnish the City with copies of any election documents upon request at no charge.

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## **Section 7. Use of Common Ballot**

A **common ballot** shall be used for all joint elections conducted under this Agreement. All voted ballots and associated media (USBs) shall be returned to and maintained by the Hays County Elections Administrator in accordance with state law. The County shall provide the City with any documentation necessary for canvassing or recount purposes. The County shall conduct audits and maintain appropriate logs to ensure secure custody and accountability of all election media.

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## **Section 8. Reporting of Returns**

The Officer shall prepare both unofficial and official tabulations of precinct results under **Section 66.056(a)** of the Texas Election Code.

The unofficial tabulations for Early Voting and Election Day results shall be emailed to the City as soon as available and legally releasable, but not before **7:00 p.m. on Election Day**.

All reports will also be posted to the **Hays County Elections website** at [www.co.hays.tx.us/elections](http://www.co.hays.tx.us/elections).

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## **Section 9. Cost Sharing**

The City agrees to the cost-sharing provisions established by Hays County, whereby all participating entities share proportional election costs.

Costs will be allocated based on the ratio of **registered voters** within each jurisdiction to the total number of registered voters participating in the joint election.

A **\$1,000 minimum cost** shall apply to elections that do not exceed that total, and **equipment rental fees** shall be allocated separately.

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**Section 10. Amendments**

This Agreement may not be amended or modified except by written instrument executed by both Parties. Neither Party may assign this Agreement without the written consent of the other. The Officer may, however, assign deputies or contract with third parties to perform services or provide supplies necessary to carry out this Agreement.

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**Section 11. Term and Termination**

This Agreement shall commence on **January 15, 2026**, and end on **January 14, 2027**, unless extended or terminated in writing by mutual agreement of both Parties.

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**Section 12. Force Majeure**

Either Party shall be excused from delays or failures in performance resulting from causes beyond their reasonable control, including but not limited to natural disasters, war, civil disturbances, pandemics, acts of government, or other force majeure events as defined under Texas law.

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**Section 13. Severability**

If any provision of this Agreement is found invalid or unenforceable, the remaining provisions shall continue in full force and effect.

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**Section 14. Notices**

All notices required under this Agreement shall be delivered to:

**Hays County Elections Administrator**  
Government Center  
120 Stagecoach Trail  
San Marcos, Texas 78666

**City of Wimberley**  
Office of the City Secretary  
221 Stillwater  
Wimberley, Texas 78676

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**Section 15. Preservation of Election Functions**

Nothing in this Agreement shall alter or transfer the statutory authority of either Party regarding the filing of election documents, canvassing of returns, or custodianship of election records.

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**Section 16. Execution**

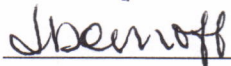
This Agreement shall take effect immediately upon execution by both Parties and shall be binding upon their successors and assigns.

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**WITNESS OUR HANDS this 15th day of January, 2026.**

**Hays County Elections Administrator**

**City of Wimberley**

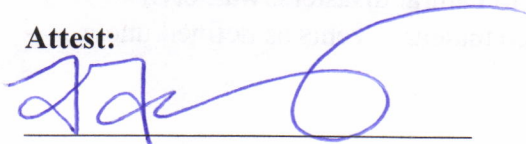


**Jennifer Doinoff**  
Elections Administrator

**Jim Chiles**  
Mayor

**Attest:**

**Attest:**



**Tammy Heller**  
City Secretary



<b>AGENDA ITEM:</b>	1. Announcements
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	12/31/2025
<b>MEETING DATE:</b>	January 15, 2026

## AGENDA FORM

**ITEM DESCRIPTION/SUMMARY**

**REQUESTED ACTION**

**FINANCIAL**

**STAFF RECOMMENDATION**

**ATTACHMENT/S**

None



<b>AGENDA ITEM:</b>	2. Future Agenda Items
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	12/31/2025
<b>MEETING DATE:</b>	January 15, 2026

## AGENDA FORM

**ITEM DESCRIPTION/SUMMARY**

**REQUESTED ACTION**

**FINANCIAL**

**STAFF RECOMMENDATION**

**ATTACHMENT/S**

None