



# City of Wimberley

221 Stillwater, Wimberley, Texas 78676

**REGULAR CITY COUNCIL MEETING**  
**WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS**  
**221 STILLWATER, WIMBERLEY, TEXAS 78676**  
**THURSDAY, MAY 21, 2026 - 6:00 PM**

## **AGENDA**

1. **CALL TO ORDER** May 21, 2026, at 6:00 PM

2. **CALL OF ROLL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

5. **CITIZENS COMMUNICATIONS**

*The City Council welcomes comments from citizens at regular meetings. Citizens wishing to speak must sign up prior to the meeting being called to order. We abide by the Texas Open Meetings Act, so council members are allowed only to speak about items posted on the agenda. All other inquiries will be forwarded to staff and may be placed on a future agenda for discussion. Speakers will have one opportunity to speak during the time period, and they must observe the three-minute time limit. After you state your name, staff will start the timer and you have 3 minutes to speak. We will endeavor to ensure that meetings are conducted in a courteous manner, and in an atmosphere free of defamation, intimidation, personal affronts, profanity, or threats of violence.*

6. **CONSENT AGENDA**

6.1. Consider approval of minutes from the May 7, 2026 Regular City Council meeting and the May 11, 2026 Special City Council meeting. *(Tammy Heller, City Secretary)*

6.2. Approval of the March 2026 Revenue and Expenditure Report for the City of Wimberley. *(Tim Patek, City Administrator)*

7. **DISCUSSION AND POSSIBLE ACTION**

7.1. Discuss and consider possible action authorizing MHS Planning to provide grant writing services for the Texas Parks and Wildlife Department Indoor Recreation Grant. *(Erica Flocke, Parks and Recreation Director)*

7.2. Receive a recommendation from the Short Term Rental Subcommittee regarding the current moratorium on short-term rentals inside city limits. *(Nathan Glaiser, ACA/Director of Development Services)*

7.3. Discuss and consider possible action regarding an amendment to the City of Wimberley Investment

Policy. (Tim Patek, City Administrator)

- 7.4. Discuss and consider an appointment to the Hays County Homeless Coalition Round Table.  
(Tammy Heller, City Secretary)

## 8. CITY COUNCIL REPORTS

- 8.1. Announcements
- 8.2. Future Agenda Items

## 9. ADJOURNMENT

EXECUTIVE SESSION NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for Executive Session

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

### CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofwimberley.com](http://www.cityofwimberley.com), in compliance with Chapter 551, Texas Government Code, on Thursday, May 14, 2026 by 6:00 p.m., and remained posted for at least 3 business days preceding the scheduled time of said meeting.



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Tammy Heller, City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Tammy Heller at (512) 648-2403 two business days in advance of the meeting for appropriate arrangements.







<b>AGENDA ITEM:</b>	1. Consider approval of minutes from the May 7, 2026 Regular City Council meeting and the May 11, 2026 Special City Council meeting. ( <i>Tammy Heller, City Secretary</i> )
<b>SUBMITTED BY:</b>	Tammy Heller
<b>DATE SUBMITTED:</b>	05/06/2026
<b>MEETING DATE:</b>	May 21, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

### REQUESTED ACTION

### FINANCIAL

### STAFF RECOMMENDATION

Approve minutes as presented, or amend if necessary.

### ATTACHMENT/S

1. 05-07-2026 Meeting Minutes
2. 05-11-2026 Meeting Minutes



# City of Wimberley

221 Stillwater, Wimberley, Texas 78676

**REGULAR CITY COUNCIL MEETING**  
**WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS**  
**221 STILLWATER, WIMBERLEY, TEXAS 78676**  
**THURSDAY, MAY 7, 2026 - 6:00 PM**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Jim Chiles called the Regular City Council Meeting to order on Thursday, May 7, 2026, at 6:00 PM..

### **2. CALL OF ROLL**

City Secretary Tammy Heller called the roll.

**Present:** Mayor Jim Chiles, Place 1 Council Member Rebecca Minnick, Place 2 Council Member Bo Bowman, Place 3 Council Member Chris Sheffield, Place 4 Council Member Bob Clark, Place 5 Council Member David Cohen **Absent:** None

A quorum was established.

### **3. INVOCATION**

The invocation was delivered by Scott Tidwell of the Fellowship of the Crossroads.

### **4. PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

The Pledge of Allegiance and the Salute to the Texas Flag were recited.

### **5. CITIZENS COMMUNICATIONS**

No citizens signed up to speak.

### **6. CONSENT AGENDA**

**6.1 Consider approval of minutes from the April 9, 2026 Joint City Council/Planning and Zoning Commission Workshop Meeting and the April 16, 2026 Regular City Council Meeting.**

**6.2 Consider the nomination by Place Two Council Member Bo Bowman approving the appointment of Ken Strange to fill a vacancy on the Hotel Occupancy Tax Advisory Committee.**

*Motion to approve the consent agenda as presented was made by Council Member Cohen and seconded by Council Member Clark. The motion carried 5-0.*

**7. PRESENTATION AND POSSIBLE ACTION**

**7.1. Presentation and possible action regarding the City of Wimberley, annual Financial and Compliance Report for the Fiscal Year ending September 30, 2025**

Keith Nefendorf of Nefendorf & Blocker, P.C. presented the annual financial and compliance audit for the fiscal year ending September 30, 2025.

**Audit Opinion:** The City received an unqualified (clean) opinion, the best possible outcome.

**Financial Highlights (GASB 34 Government-Wide Statements):** Total assets were \$22,731,038 and total liabilities were \$5,941,377, resulting in a net position of \$16,813,726, an improvement of approximately \$800,000 over the prior year. Total revenues were \$4,871,056 and total expenses were \$4,155,994, producing a net income of \$715,062. The City also recorded a net pension asset of \$13,350 under TMRS, the first time the City has been on the asset side, at 101.54% funded.

**Fund Financial Statements:** Total fund balances were \$3,700,069. The General Fund balance was approximately \$2,300,000, which Mr. Nefendorf described as an excellent level for a city of this size. The General Fund showed a positive net change of \$175,830. Other fund balances showed positive changes in the Blue Hole Parkland Fund approximately \$96,000 and Hotel Occupancy Tax Fund approximately \$37,000.

**Water and Sewer Fund:** Operating income was \$36,716; however, after investment earnings and interest expense, there was a net deficit of \$41,312 for the year.

**Compliance — Significant Deficiencies:** Two significant deficiencies were noted. First, the city had claimed the same invoices under both the TxDOT sidewalk improvement grant and ARPA funds, which is not permissible as federal funds cannot be used to match other federal funds. City Administrator Patek explained that this was an error and that he would bring forward a budget amendment in June to correct the allocation, moving those expenditures to the ARPA fund for use on road improvements, with the sidewalk project funded through the General Fund capital projects budget. Second, accounts payable were not properly accrued at fiscal year-end on the modified accrual basis.

**Recommendations for Improvement:** Mr. Nefendorf highlighted three operational recommendations: (1) bank reconciliations need to be cleaned up, as a large volume of outstanding reconciling items are netting near zero but remain unresolved; (2) utility fund revenues should be recorded on the accrual basis, capturing bills sent at fiscal year-end as revenue in the correct year; and (3) credit card fee reporting should be simplified by routing all credit card transactions through a single account before allocating to funds, rather than

recording directly by fund, which creates burdensome manual journal entries. City Administrator Patek indicated he would follow up with staff and the city's accountant on the credit card process

*Motion to accept the audit as presented was made by Council Member Bowman and seconded by Council Member Cohen. The motion carried 5-0.*

## **7.2. Receive a presentation from the Homeless Coalition of Hays County on the 2025 Point-in-Time Count**

This item was taken out of agenda order, prior to Item 7.1.

Nancy Heintz and Elva Gonzalez, with the Homeless Coalition of Hays County presented the results of the 2026 Point-in-Time (PIT) Count.

They explained the structure and purpose of the count, which is mandated by HUD and conducted simultaneously across the country during the third week of January. Volunteers participated across Hays County, with two teams operating in Wimberley. The count captures individuals in two categories: unsheltered (those in places not meant for human habitation) and sheltered (those in emergency shelter or transitional housing). Hays County's only emergency shelter is the Hays Caldwell Women's Shelter.

The presenters shared data on the number of sheltered and unsheltered individuals, the demographics of those survey, and individuals among special populations, such as survivors of domestic violence, those with mental illness, those with substance abuse disorder, and chronically homeless individuals. They also presented data on school-age homeless youth under the McKinney-Vento Act, which uses a broader definition of homelessness than the HUD PIT count, including children who are doubled up, living in motels, or in transitional housing. Wimberley ISD reported 11 students meeting the McKinney-Vento definition: 5 in pre-K through 5th grade (all doubled up), 2 in 6th through 8th grade, 3 in 9th through 12th grade, and 1 in shelter or transitional housing. Hays County-wide totals were 87 (Hays CISD), 35 (Dripping Springs ISD), 11 (Wimberley ISD), and 105 (San Marcos ISD).

Council Member Minnick expressed concern about the Wimberley figure relative to the size of the community. Ms. Heinz acknowledged that all these numbers are concerning, noting that the doubled-up category represents housing instability that affects student performance. Ms. Gonzalez added that double-up families are typically moving frequently among relatives and friends, making stability difficult.

Ms. Heinz encouraged the Council to consider allocating social services funding in the city budget, noting that organizations such as Barnabas Connection and Saint Vincent de Paul are already experiencing increased demand for rental and utility assistance. City Administrator Tim Patek noted that the city does have a community services funding line item in the budget that has been underutilized and encouraged service providers to request those funds.

Council Member Cohen asked about the doubled-up classification for adults versus children. Ms. Heinz explained that HUD applies different standards to adults, who are considered self-

sufficient if they have a place to sleep, whereas HUD treats any housing instability for children as qualifying homelessness under McKinney-Vento.

The presenters invited Council members to attend Homeless Coalition meetings, held the second Wednesday of each month (excluding June and July), and offered to provide the full raw data report upon request.

## **8. DISCUSSION AND POSSIBLE ACTION**

### **8.1. Discuss and consider possible action regarding a request for a Temporary Structure permit to operate a mobile food truck at 14200 Ranch Road 12, Wimberley**

Nathan Glaiser, Assistant City Administrator/Director of Development Services presented a request for a one-year Temporary Structure permit for Hayes County Hamburgers y Más, a mobile food truck to be located in front of Blanco Brew Coffee at 14200 Ranch Road 12. This truck replaces the previous Saucy Brothers Tacos permit, which had expired. The applicant will utilize Blanco Brew's existing restroom facilities, parking, and utility hookups. The property owner is aware of and has agreed to the arrangement, though the application form had inadvertently indicated otherwise. Mr. Glaiser noted that under forthcoming food truck regulations expected to be adopted in June, future operators would only need to register with the city rather than seek a permit.

*Motion to approve the request for a Temporary Structure permit at 14200 Ranch Road 12 as presented was made by Council Member Minnick and seconded by Council Member Bowman. The motion carried 5-0.*

### **8.2. Discuss and consider possible action regarding a request for a Temporary Structure permit to operate a mobile food truck at 14306 Ranch Road 12, Wimberley, TX**

Mr. Glaiser presented a request for a one-year Temporary Structure permit for a wings-focused food truck at 14306 Ranch Road 12, at the Y Shopping Center location where Kelly's Barbecue and Rosita's food truck are already operating. The new truck would displace Rosita's to an adjacent space, resulting in three total food trucks at the property. The property has more than 100 parking spaces and restroom access through the co-located laundromat. Mr. Glaiser noted that the property is under relatively new ownership and has been undergoing electrical and plumbing upgrades. Discussion arose regarding a future conditional use permit process for food courts (properties with more than one truck) which Mr. Glaiser indicated would be brought forward in June ahead of new state rules taking effect July 1.

*Motion to approve the request for a Temporary Structure permit at 14306 Ranch Road 12 as presented was made by Council Member Cohen and seconded by Council Member Clark. The motion carried 5-0.*

### **8.3. Discuss and consider approval of Resolution No. 06-2026, authorizing Hays County to advance a redesign of the Old Kyle Road Improvements**

This item was taken out of agenda order, immediately following the Homeless Coalition presentation. City Administrator Patek introduced the item, and Aaron Jones, Carlos Lopez, and Darren McDaniel presented the details.

The original design for Old Kyle Road improvements had been developed around a large live oak tree in the road's path that has since died. Hays County proposes to redesign the alignment to proceed straight through the location of the now-dead tree, which would save approximately \$125,000 in right-of-way acquisition costs (over 6,000 square feet), preserve an estimated four to seven additional trees along the corridor, and avoid impacting a nearby business sign. The redesign will require updated environmental clearance under NEPA due to the federal (CAMPO) funding involved, resulting in an approximate six-month schedule delay and shifting the construction start date to July 2027. CAMPO has granted a one-year extension on the funding timeline. Mr. McDaniel confirmed that the project retains its bike lane, which was essential for the CAMPO grant ranking.

Council Member Minnick inquired about the treatment of stormwater runoff from a 30-inch drainage pipe discharging near the creek. Mr. McDaniel indicated the design team is working to confirm whether a rock filter dam or similar treatment measure is in place and committed to providing a definitive answer to the City Administrator. Brief discussion also addressed the intersection with Oldham Road and traffic flow, with the Council affirming that the one-way configuration and bike lane should be preserved.

*Motion to approve Resolution No. 06-2026 authorizing Hays County to advance the redesign of the Old Kyle Road Improvements as presented was made by Council Member Sheffield and seconded by Council Member Minnick. The motion carried 5-0.*

#### **8.4. Discuss and consider approval of Resolution No. 07-2026, authorizing submission of an application to the Texas Water Development Board under the Water Supply and Infrastructure Grant Program (WSIG) established under House 500, 89th Legislature**

City Administrator Patek and Council Member Sheffield explained that this resolution authorizes the City of Wimberley to serve as a municipal partner in a grant application to the Texas Water Development Board under the newly established Water Supply and Infrastructure Grant Program. The program allows for up to \$10,000,000 in funding for land conservation and watershed protection. Partner organizations, including the Watershed Association, Hill Country Conservancy, and the Nature Conservancy, will handle the grant writing and application process entirely; the City bears no cost and receives no direct monetary benefit. The benefit to the City is watershed protection, as the grant funds would be used to acquire conservation properties with direct relevance to local aquifer recharge areas. The City's participation as a named municipal partner is required for the application to proceed. The City of Woodcreek was unable to serve as the partner entity because it does not own water infrastructure.

*Motion to approve Resolution No. 07-2026 authorizing submission of an application to the Texas Water Development Board under the Water Supply and Infrastructure Grant Program as established under House 500, 89th Legislature as presented was made by Council Member Minnick and seconded by Council Member Cohen. The motion carried 5-0.*

**8.5. Discuss and consider a first amendment to the Interlocal Agreement (ILA) between Hays County, City of Wimberley, City of Woodcreek, The Watershed Association, and Texas State University regarding implementation of the Blanco Cypress Watershed Protection Plan (BCWPP)**

City Administrator Patek presented a first amendment to the existing Interlocal Agreement for the Blanco Cypress Watershed Protection Plan. The amendment adjusts the agreement to reflect the Watershed Association's commitment to contribute \$20,000 toward the salary of a position to be hired under the plan. The original three-year ILA, which includes a \$20,000 annual pledge from the City of Wimberley, was noted as expiring in fiscal year 2027, at which time the agreement will need to come back before the Council for renewal.

*Motion to approve the First Amendment to the Interlocal Agreement for implementation of the Blanco Cypress Watershed Protection Plan was made by Council Member Cohen and seconded by Council Member Sheffield. The motion carried 5-0.*

**9. CITY COUNCIL REPORTS**

**9.1. Announcements**

Mayor Chiles reported that he had been contacted by Bruce Levinson, who relayed interest from Randall Lavender, owner of Texas Health and Racquet Clubs, in potentially developing a swimming facility in the Wimberley area. Mayor Chiles indicated he had connected Mr. Lavender with City Administrator Patek and would also put him in contact with the team conducting the ongoing aquatic study. Mr. Patek reminded the Council and public that a survey related to the aquatic facility study was still active and urged broad participation, noting over 300 responses were received on the first day. Mayor Chiles also reported that approximately 30 to 35 area mayors, convened as an informal regional group, were preparing to sign a joint proclamation drafted by Blanco Mayor, expressing a commitment to working together on shared concerns, particularly around water policy and growth, in order to present a more unified voice to the Legislature.

**9.2. Future Agenda Items**

No specific future agenda items were formally raised.

City Secretary Tammy Heller advised that a special meeting would be held on Monday, May 11, 2026 at 5:30 PM for the oath and swearing-in of newly elected Council members, and that the current Council would convene to call that meeting to order. The first full meeting of the new Council composition was noted as May 21, 2026.

The Council recognized the departing service of Place 2 Council Member Bo Bowman and Place 4 Council Member Bob Clark, who were nearing the end of their terms. Council Member Minnick and Mayor Chiles offered warm remarks on behalf of the Council, acknowledging both members' positive contributions and collegial spirit. Council members were presented with plaques and restaurant gift cards in recognition of their service.

The departure of City Attorney Esther Pena was also acknowledged. She announced she had accepted a position with the Texas Education Agency. The Council expressed appreciation for her service and extended best wishes.

**10. ADJOURNMENT**

*Motion to adjourn was made by Council Member Cohen, seconded by Mayor Chiles. The meeting was adjourned at 7:32 PM.*

**RECORDED BY:**

\_\_\_\_\_  
Tammy Heller, City Secretary

**APPROVED BY:**

\_\_\_\_\_  
James T. Chiles, Mayor





# City of Wimberley

221 Stillwater, Wimberley, Texas 78676

**SPECIAL CITY COUNCIL MEETING**  
**WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS**  
**221 STILLWATER, WIMBERLEY, TEXAS 78676**  
**MONDAY, MAY 11, 2026 - 5:30 PM**

## **MINUTES**

### **1. CALL TO ORDER**

Mayor Jim Chiles called the Special City Council Meeting to order on Monday, May 11, 2026, at 5:30 PM.

### **2. CALL OF ROLL**

City Secretary Tammy Heller called roll.

**Present:** Mayor Jim Chiles, Place 1 Rebecca Minnick, Place 2 Bo Bowman, Place 3 Chris Sheffield, Place 4 Bob Clark, Place 5 David Cohen **Absent:** None

A quorum was present.

### **3. OATH OF OFFICE**

Prior to the administration of oaths, Mayor Chiles took a moment to recognize and present certificates to the outgoing council members Bob Clark and Bo Bowman, expressing sincere appreciation for their service to the City of Wimberley.

#### **3.1. Ceremonial administration of Oaths of Office for 2026-2028 City Council terms and issue Certificates of Election to Jim Chiles, Anne Ulfelder, and Sam Werner.**

Judge Andrew Cable administered the ceremonial oaths of office to the newly elected council members, Jim Chiles, Anne Ulfelder, and Sam Werner, for the 2026–2028 City Council terms, and issued each their Certificate of Election. Mayor Chiles thanked Judge Cable for his participation in the ceremony.

### **4. DISCUSSION AND POSSIBLE ACTION**

#### **4.1. Election of Mayor Pro Tem.**

*A motion to nominate Rebecca Minnick as Mayor Pro Tem was made by Council Member Sheffield and seconded by Council Member Cohen. The motion carried 5–0.*

**4.2. Discuss and consider possible action to remove the previous Mayor Pro Tem, Rebecca Minnick, as signatory to the City of Wimberley bank accounts, effective immediately.**

As the election of the Mayor Pro Tem under Item 4.1 resolved the matter, no separate action was required on this item.

**4.3. Discuss and consider possible action to add the Mayor Pro Tem as signatory to the City of Wimberley bank accounts, effective immediately.**

As the election of the Mayor Pro Tem under Item 4.1 resolved the matter, no separate action was required on this item.

**5. ADJOURNMENT**

*A motion to adjourn was made by Council Member Cohen and seconded by Council Member Minnick. The motion carried unanimously (5-0).*

The meeting adjourned at 5:35 p.m.

**RECORDED BY:**

\_\_\_\_\_  
Tammy Heller, City Secretary

**APPROVED BY:**

\_\_\_\_\_  
James T. Chiles, Mayor





<b>AGENDA ITEM:</b>	2. Approval of the March 2026 Revenue and Expenditure Report for the City of Wimberley. <i>(Tim Patek, City Administrator)</i>
<b>SUBMITTED BY:</b>	Tim Patek
<b>DATE SUBMITTED:</b>	05/06/2026
<b>MEETING DATE:</b>	May 21, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

### REQUESTED ACTION

Motion

### FINANCIAL

### STAFF RECOMMENDATION

### ATTACHMENT/S

1. March Revenue\_Expense Report

City of Wimberley  
Revenue And Expense Report  
As of March 31, 2026

5/14/2026 10:14 AM

<b>100 - General Fund</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
15-Administration	139,735.62	1,287,906.70	2,095,000.00	807,093.30	38.52%	1,188,291.52	2,451,364.79
Revenue Totals	<u>139,735.62</u>	<u>1,287,906.70</u>	<u>2,095,000.00</u>	<u>807,093.30</u>	<u>38.52%</u>	<u>1,188,291.52</u>	<u>2,451,364.79</u>
<b>Expense Summary</b>							
15-Administration	34,622.53	357,890.81	777,300.00	419,409.19	53.96%	379,577.31	825,633.35
16-Legal	7,953.26	35,555.17	80,000.00	44,444.83	55.56%	14,378.60	51,019.35
17-Council/Board	2,460.09	17,811.08	114,500.00	96,688.92	84.44%	23,694.40	68,511.82
18-Building	6,937.50	23,558.75	45,000.00	21,441.25	47.65%	23,845.00	50,017.50
21-Public Safety	6,520.00	45,105.00	96,000.00	50,895.00	53.02%	24,280.00	64,200.00
30-Public Works	26,971.69	146,515.83	346,200.00	199,684.17	57.68%	162,573.76	327,912.82
31-Roads	10,768.79	44,352.40	634,000.00	589,647.60	93.00%	78,509.39	656,092.72
33-Water/Wastewater	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
51-Community Center	0.00	1,506.59	0.00	(1,506.59)	0.00%	18,429.88	34,044.95
Expense Totals	<u>96,233.86</u>	<u>672,295.63</u>	<u>2,095,000.00</u>	<u>1,422,704.37</u>	<u>67.91%</u>	<u>725,288.34</u>	<u>2,077,432.51</u>
Revenues Over(Under) Expenditures	<u>43,501.76</u>	<u>615,611.07</u>	<u>0.00</u>	<u>(615,611.07)</u>	<u>53.22%</u>	<u>463,003.18</u>	<u>373,932.28</u>

City of Wimberley  
 Revenue and Expense Report  
 As of March 31, 2026

5/14/2026 10:14 AM

<b>100 - General Fund Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>15-Administration</b>							
<u>Tax Revenue</u>							
15-5120 General Sales & Use Tax	119,964.15	834,362.80	1,535,000.00	700,637.20	45.64%	826,325.74	1,677,771.59
15-5131 Mixed Beverage Tax	0.00	51,261.33	90,000.00	38,738.67	43.04%	50,217.01	110,172.56
15-5171 Franchise Tax	0.00	160,008.36	305,000.00	144,991.64	47.54%	151,341.84	318,742.80
Total Tax Revenue	<u>119,964.15</u>	<u>1,045,632.49</u>	<u>1,930,000.00</u>	<u>884,367.51</u>	<u>45.82%</u>	<u>1,027,884.59</u>	<u>2,106,686.95</u>
<u>Licenses &amp; Permits</u>							
15-5211 Beer & Wine Permits	0.00	1,625.00	13,000.00	11,375.00	87.50%	4,300.00	6,750.00
15-5219 Sign Permits	360.00	885.00	1,000.00	115.00	11.50%	175.00	805.00
15-5221 Building Permits	5,117.95	21,589.92	40,000.00	18,410.08	46.03%	22,212.70	40,463.40
Total Licenses & Permits	<u>5,477.95</u>	<u>24,099.92</u>	<u>54,000.00</u>	<u>29,900.08</u>	<u>55.37%</u>	<u>26,687.70</u>	<u>48,018.40</u>
<u>Other Income</u>							
15-5340 Grant Funds	0.00	52,500.00	0.00	(52,500.00)	0.00%	67,400.00	134,900.00
15-5611 Interest Revenues	5,828.79	30,753.70	50,000.00	19,246.30	38.49%	26,272.73	58,124.51
15-5701 Other/Misc	83.93	96,594.29	1,000.00	(95,594.29)	(9559.43%)	1,395.00	38,753.43
Total Other Income	<u>5,912.72</u>	<u>179,847.99</u>	<u>51,000.00</u>	<u>(128,847.99)</u>	<u>(252.64%)</u>	<u>95,067.73</u>	<u>231,777.94</u>
<u>Service Fees</u>							
15-5413 Zoning	300.00	7,260.25	12,000.00	4,739.75	39.50%	8,544.00	15,144.00
15-5414 Subdivision Fees	4,730.80	5,509.80	3,000.00	(2,509.80)	(83.66%)	3,885.00	3,885.00
15-5416 Building Inspections	3,350.00	21,206.25	40,000.00	18,793.75	46.98%	18,565.00	35,250.00
15-5417 Bldg Plan Reviews	0.00	4,350.00	5,000.00	650.00	13.00%	7,657.50	10,602.50
Total Service Fees	<u>8,380.80</u>	<u>38,326.30</u>	<u>60,000.00</u>	<u>21,673.70</u>	<u>36.12%</u>	<u>38,651.50</u>	<u>64,881.50</u>
Total Administration	<u>139,735.62</u>	<u>1,287,906.70</u>	<u>2,095,000.00</u>	<u>807,093.30</u>	<u>38.52%</u>	<u>1,188,291.52</u>	<u>2,451,364.79</u>

City of Wimberley  
 Revenue and Expense Report  
 As of March 31, 2026

5/14/2026 10:14 AM

<b>100 - General Fund Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Revenue	<u>139,735.62</u>	<u>1,287,906.70</u>	<u>2,095,000.00</u>	<u>807,093.30</u>	<u>38.52%</u>	<u>1,188,291.52</u>	<u>2,451,364.79</u>

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<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>15-Administration</b>							
<u>Personnel Services</u>							
15-6105 Salaries & Wages Full-Time	23,930.54	155,199.37	312,000.00	156,800.63	50.26%	150,545.23	301,491.11
15-6210 Health Care	1,907.30	11,421.89	31,500.00	20,078.11	63.74%	11,317.86	22,630.20
15-6220 Payroll Taxes	1,785.86	11,604.51	24,000.00	12,395.49	51.65%	11,849.94	23,438.74
15-6230 TMRS Contribution	1,459.04	9,335.66	19,000.00	9,664.34	50.86%	8,377.74	16,029.48
15-6250 Unemployment Compensation	513.00	513.00	400.00	(113.00)	(28.25%)	189.00	189.00
15-6251 Workers Compensation	0.00	0.00	1,300.00	1,300.00	100.00%	0.00	0.00
Total Personnel Services	<u>29,595.74</u>	<u>188,074.43</u>	<u>388,200.00</u>	<u>200,125.57</u>	<u>51.55%</u>	<u>182,279.77</u>	<u>363,778.53</u>
<u>Other Services &amp; Charges</u>							
15-6270 Annual/Assoc Dues	242.00	1,902.34	4,500.00	2,597.66	57.73%	2,295.24	4,052.04
15-6340 Technology Consultant	0.00	0.00	8,000.00	8,000.00	100.00%	2,826.08	6,983.61
15-6370 Contract Services	0.00	2,760.01	35,000.00	32,239.99	92.11%	1,128.58	11,313.22
15-6420 Office Cleaning	297.00	2,079.00	4,500.00	2,421.00	53.80%	3,503.25	5,285.25
15-6443 Equipment Rent/Right-To-Use Lease	504.87	3,760.71	8,500.00	4,739.29	55.76%	4,344.30	0.00
15-6500 Grant Expenditures	0.00	30,000.00	0.00	(30,000.00)	0.00%	67,400.00	134,900.00
15-6520 Insurance	0.00	59,052.84	60,000.00	947.16	1.58%	55,855.10	55,855.10
15-6531 Public Notices	220.25	1,700.35	5,000.00	3,299.65	65.99%	1,100.93	5,183.17
15-6532 Office Tech/Software	1,511.80	41,603.83	60,000.00	18,396.17	30.66%	23,556.70	54,200.32
15-6540 Advertising	0.00	0.00	250.00	250.00	100.00%	0.00	0.00
15-6551 Printing/Copying	0.00	0.00	250.00	250.00	100.00%	0.00	90.00
15-6569 Vehicle Allowance/Moving Exp	1,300.00	7,800.00	15,600.00	7,800.00	50.00%	7,800.00	15,592.86
15-6570 Travel / Meals	0.00	385.19	6,000.00	5,614.81	93.58%	2,168.40	3,069.90

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<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-6571 Mileage	0.00	91.93	2,000.00	1,908.07	95.40%	693.94	693.94
15-6572 Training	0.00	1,021.68	6,000.00	4,978.32	82.97%	823.26	2,413.26
15-6581 Refunds	0.00	0.00	2,000.00	2,000.00	100.00%	897.50	987.50
15-6589 Records Management	100.00	300.00	2,000.00	1,700.00	85.00%	200.00	1,588.00
15-6651 Postage	8.87	257.87	1,500.00	1,242.13	82.81%	674.64	1,182.32
Total Other Services & Charges	<u>4,184.79</u>	<u>152,715.75</u>	<u>221,100.00</u>	<u>68,384.25</u>	<u>30.93%</u>	<u>175,267.92</u>	<u>303,390.49</u>
<u>Supplies &amp; Maintenance</u>							
15-6410 Utilities/Other	664.46	8,096.32	20,000.00	11,903.68	59.52%	8,745.52	18,831.72
15-6430 Bldg Repairs/Maintenance	0.00	885.57	3,000.00	2,114.43	70.48%	930.74	2,855.81
15-6610 General Operating Supplies	0.00	642.44	4,500.00	3,857.56	85.72%	1,579.96	3,920.98
15-6660 Office Supplies	177.54	599.45	2,500.00	1,900.55	76.02%	518.53	1,355.60
15-6791 Capital Outlay - Technology	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
15-6792 Capital Outlay - Other	0.00	4,310.00	10,000.00	5,690.00	56.90%	10,254.87	10,254.87
Total Supplies & Maintenance	<u>842.00</u>	<u>14,533.78</u>	<u>43,000.00</u>	<u>28,466.22</u>	<u>66.20%</u>	<u>22,029.62</u>	<u>37,218.98</u>
<u>Transfer Out</u>							
15-6701 Interest and Sinking Transfer Out (Oak Drive)	0.00	2,566.85	125,000.00	122,433.15	97.95%	0.00	121,245.35
Total Transfer Out	<u>0.00</u>	<u>2,566.85</u>	<u>125,000.00</u>	<u>122,433.15</u>	<u>97.95%</u>	<u>0.00</u>	<u>121,245.35</u>
Total Administration	<u>34,622.53</u>	<u>357,890.81</u>	<u>777,300.00</u>	<u>419,409.19</u>	<u>53.96%</u>	<u>379,577.31</u>	<u>825,633.35</u>
<b><u>16-Legal</u></b>							
<u>Other Services &amp; Charges</u>							
16-6350 Legal	7,953.26	35,555.17	80,000.00	44,444.83	55.56%	14,378.60	51,019.35
Total Other Services & Charges	<u>7,953.26</u>	<u>35,555.17</u>	<u>80,000.00</u>	<u>44,444.83</u>	<u>55.56%</u>	<u>14,378.60</u>	<u>51,019.35</u>

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<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Legal	7,953.26	35,555.17	80,000.00	44,444.83	55.56%	14,378.60	51,019.35
<b><u>17-Council/Board</u></b>							
<b>Other Services &amp; Charges</b>							
17-6320 Financial (Contract Svs)	577.50	9,646.25	25,000.00	15,353.75	61.42%	8,311.00	17,499.75
17-6330 Audit	0.00	0.00	40,000.00	40,000.00	100.00%	0.00	21,000.00
17-6382 Social Services Support	0.00	0.00	10,000.00	10,000.00	100.00%	0.00	1,000.00
17-6541 Public Relations/Receptions	1,637.59	4,618.71	15,000.00	10,381.29	69.21%	4,384.06	15,178.33
17-6572 Training	245.00	3,546.12	9,000.00	5,453.88	60.60%	5,781.84	8,616.24
17-6590 Elections	0.00	0.00	4,500.00	4,500.00	100.00%	122.50	122.50
17-6591 Planning	0.00	0.00	6,000.00	6,000.00	100.00%	5,095.00	5,095.00
Total Other Services & Charges	2,460.09	17,811.08	109,500.00	91,688.92	83.73%	23,694.40	68,511.82
<b>Expenditures</b>							
17-6595 Code Revisions	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Expenditures	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Council/Board	2,460.09	17,811.08	114,500.00	96,688.92	84.44%	23,694.40	68,511.82
<b><u>18-Building</u></b>							
<b>Other Services &amp; Charges</b>							
18-6360 Contract Inspections	3,350.00	16,602.50	40,000.00	23,397.50	58.49%	22,082.50	45,942.50
18-6582 Site Plan Reviews	3,587.50	6,956.25	5,000.00	(1,956.25)	(39.13%)	1,762.50	4,075.00
Total Other Services & Charges	6,937.50	23,558.75	45,000.00	21,441.25	47.65%	23,845.00	50,017.50
Total Building	6,937.50	23,558.75	45,000.00	21,441.25	47.65%	23,845.00	50,017.50
<b><u>21-Public Safety</u></b>							
<b>Other Services &amp; Charges</b>							

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<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
21-6371 Sanitarian (Contract Labor)	5,000.00	26,000.00	60,000.00	34,000.00	56.67%	12,000.00	33,000.00
21-6373 Animal Control	0.00	6,000.00	6,000.00	0.00	0.00%	6,000.00	6,000.00
21-6375 Safety - Traffic Direction	1,520.00	13,105.00	30,000.00	16,895.00	56.32%	6,280.00	25,200.00
Total Other Services & Charges	<u>6,520.00</u>	<u>45,105.00</u>	<u>96,000.00</u>	<u>50,895.00</u>	<u>53.02%</u>	<u>24,280.00</u>	<u>64,200.00</u>
Total Public Safety	<u>6,520.00</u>	<u>45,105.00</u>	<u>96,000.00</u>	<u>50,895.00</u>	<u>53.02%</u>	<u>24,280.00</u>	<u>64,200.00</u>
<b>30-Public Works</b>							
<u>Personnel Services</u>							
30-6100 Salaries & Wages Part-Time	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	0.00
30-6105 Salaries & Wages Full-Time	15,552.49	85,107.07	202,000.00	116,892.93	57.87%	96,752.87	188,202.32
30-6210 Health Care	1,838.73	10,883.30	31,500.00	20,616.70	65.45%	15,152.33	26,006.45
30-6220 Payroll Taxes	1,219.21	6,691.40	16,000.00	9,308.60	58.18%	7,391.44	14,568.20
30-6230 TMRS Contribution	918.86	5,000.16	12,500.00	7,499.84	60.00%	5,220.83	9,727.02
30-6250 Unemployment Compensation	513.00	513.00	400.00	(113.00)	(28.25%)	207.05	237.06
30-6251 Workers Compensation	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
Total Personnel Services	<u>20,042.29</u>	<u>108,194.93</u>	<u>273,400.00</u>	<u>165,205.07</u>	<u>60.43%</u>	<u>124,724.52</u>	<u>238,741.05</u>
<u>Other Services &amp; Charges</u>							
30-6270 Annual/Assoc Dues	0.00	100.00	500.00	400.00	80.00%	280.00	405.90
30-6370 Contract Services	0.00	18,331.58	35,000.00	16,668.42	47.62%	19,908.35	61,220.80
30-6443 Equipment Rent/Right-To-Use Lease	472.59	2,835.54	6,000.00	3,164.46	52.74%	2,835.54	0.00
30-6532 Office Tech/Software	5,300.46	5,402.76	9,000.00	3,597.24	39.97%	5,361.84	7,288.65
30-6569 Vehicle Allowance	400.00	2,400.00	4,800.00	2,400.00	50.00%	2,400.00	4,797.80
30-6570 Travel / Meals	0.00	1,052.21	2,500.00	1,447.79	57.91%	1,153.66	1,620.00
30-6571 Mileage	0.00	317.80	500.00	182.20	36.44%	0.00	0.00

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<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
30-6572 Training	100.00	1,710.91	4,000.00	2,289.09	57.23%	1,258.90	2,463.90
30-6794 Capital Outlay - Equipmt/Other	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	1,019.99
Total Other Services & Charges	<u>6,273.05</u>	<u>32,150.80</u>	<u>63,300.00</u>	<u>31,149.20</u>	<u>49.21%</u>	<u>33,198.29</u>	<u>78,817.04</u>
<u>Supplies &amp; Maintenance</u>							
30-6431 Vehicle Maint/Insurance	0.00	1,351.70	1,000.00	(351.70)	(35.17%)	119.47	1,019.51
30-6583 Fuel	94.09	1,879.73	5,000.00	3,120.27	62.41%	1,343.62	3,087.63
30-6610 General Operating Supplies	562.26	2,642.50	3,000.00	357.50	11.92%	2,566.86	5,626.59
30-6612 Tools	0.00	296.17	500.00	203.83	40.77%	621.00	621.00
Total Supplies & Maintenance	<u>656.35</u>	<u>6,170.10</u>	<u>9,500.00</u>	<u>3,329.90</u>	<u>35.05%</u>	<u>4,650.95</u>	<u>10,354.73</u>
Total Public Works	<u>26,971.69</u>	<u>146,515.83</u>	<u>346,200.00</u>	<u>199,684.17</u>	<u>57.68%</u>	<u>162,573.76</u>	<u>327,912.82</u>
<b>31-Roads</b>							
<u>Other Services &amp; Charges</u>							
31-6370 Contract Services	0.00	466.78	0.00	(466.78)	0.00%	0.00	0.00
31-6470 Engineering - Roads	2,143.75	4,485.00	30,000.00	25,515.00	85.05%	21,981.65	51,881.65
31-6795 Capital Outlay - Roads	0.00	0.00	500,000.00	500,000.00	100.00%	14,804.99	517,913.49
Total Other Services & Charges	<u>2,143.75</u>	<u>4,951.78</u>	<u>530,000.00</u>	<u>525,048.22</u>	<u>99.07%</u>	<u>36,786.64</u>	<u>569,795.14</u>
<u>Supplies &amp; Maintenance</u>							
31-6432 Road Maintenance	8,330.34	36,600.28	75,000.00	38,399.72	51.20%	38,802.91	78,644.25
31-6433 Equipment Maintenance	0.00	86.14	1,000.00	913.86	91.39%	0.00	640.44
31-6584 Mowing/Trimming	100.00	1,650.00	3,000.00	1,350.00	45.00%	333.94	2,333.94
31-6611 Signs/Barricades	194.70	1,064.20	5,000.00	3,935.80	78.72%	2,585.90	4,678.95
31-6792 Capital Outlay - Fish Weir	0.00	0.00	20,000.00	20,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	<u>8,625.04</u>	<u>39,400.62</u>	<u>104,000.00</u>	<u>64,599.38</u>	<u>62.11%</u>	<u>41,722.75</u>	<u>86,297.58</u>

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<b>100 - General Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Roads	10,768.79	44,352.40	634,000.00	589,647.60	93.00%	78,509.39	656,092.72
<b><u>33-Water/Wastewater</u></b>							
<u>Supplies &amp; Maintenance</u>							
33-6586 Quality Testing WW	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
Total Water/Wastewater	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
<b><u>51-Community Center</u></b>							
<u>Supplies &amp; Maintenance</u>							
51-6410 Utilities/Other	0.00	275.10	0.00	(275.10)	0.00%	14,979.09	28,288.88
51-6610 General Operating Supplies	0.00	(58.49)	0.00	58.49	0.00%	983.49	2,790.41
Total Supplies & Maintenance	0.00	216.61	0.00	(216.61)	0.00%	15,962.58	31,079.29
<u>Other Services &amp; Charges</u>							
51-6532 Office Tech/Software	0.00	239.98	0.00	(239.98)	0.00%	790.65	1,270.61
51-6540 Advertising	0.00	1,050.00	0.00	(1,050.00)	0.00%	1,676.65	1,695.05
Total Other Services & Charges	0.00	1,289.98	0.00	(1,289.98)	0.00%	2,467.30	2,965.66
Total Community Center	0.00	1,506.59	0.00	(1,506.59)	0.00%	18,429.88	34,044.95
Total Expense	96,233.86	672,295.63	2,095,000.00	1,422,704.37	67.91%	725,288.34	2,077,432.51

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<b>200 - Parks and Recreation</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
51-Community Center	5,472.17	42,095.24	85,000.00	42,904.76	50.48%	0.00	0.00
52-Parks	154,082.37	476,454.46	1,092,000.00	615,545.54	56.37%	175,551.49	1,021,804.62
Revenue Totals	<u>159,554.54</u>	<u>518,549.70</u>	<u>1,177,000.00</u>	<u>658,450.30</u>	<u>55.94%</u>	<u>175,551.49</u>	<u>1,021,804.62</u>
<b>Expense Summary</b>							
51-Community Center	16,340.94	120,007.18	253,100.00	133,092.82	52.59%	0.00	2,106.59
52-Parks	50,997.37	579,490.15	923,900.00	344,409.85	37.28%	399,735.89	928,982.13
Expense Totals	<u>67,338.31</u>	<u>699,497.33</u>	<u>1,177,000.00</u>	<u>477,502.67</u>	<u>40.57%</u>	<u>399,735.89</u>	<u>931,088.72</u>
Revenues Over(Under) Expenditures	<u>92,216.23</u>	<u>(180,947.63)</u>	<u>0.00</u>	<u>180,947.63</u>	<u>48.26%</u>	<u>(224,184.40)</u>	<u>90,715.90</u>

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<b>200 - Parks and Recreation Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>51-Community Center</b>							
<u>Service Fees</u>							
51-5475 WCC Facility Rentals	4,172.17	35,962.74	70,000.00	34,037.26	48.62%	0.00	0.00
Total Service Fees	4,172.17	35,962.74	70,000.00	34,037.26	48.62%	0.00	0.00
<u>Revenues</u>							
51-5476 Special Events	1,300.00	6,132.50	15,000.00	8,867.50	59.12%	0.00	0.00
Total Revenues	1,300.00	6,132.50	15,000.00	8,867.50	59.12%	0.00	0.00
Total Community Center	5,472.17	42,095.24	85,000.00	42,904.76	50.48%	0.00	0.00
<b>52-Parks</b>							
<u>Other Income</u>							
52-5340 Grant Funds	0.00	250,000.00	0.00	(250,000.00)	0.00%	0.00	0.00
52-5611 Interest Revenues	2,909.37	17,741.39	35,000.00	17,258.61	49.31%	13,435.73	40,921.94
52-5701 Other/Misc	2,322.00	7,749.07	15,000.00	7,250.93	48.34%	48.97	24,490.88
52-5900 Designated Funds	57,500.00	68,000.00	2,000.00	(66,000.00)	(3300.00%)	2,000.00	2,000.00
Total Other Income	62,731.37	343,490.46	52,000.00	(291,490.46)	(560.56%)	15,484.70	67,412.82
<u>Tax Revenue</u>							
52-5472 Reservations/Gate Fees	73,228.00	73,228.00	820,000.00	746,772.00	91.07%	75,985.92	681,665.77
52-5474 Facility Rentals	5,395.00	10,070.00	30,000.00	19,930.00	66.43%	11,507.00	26,137.00
52-5479 Vending/Merchandise	0.00	0.00	45,000.00	45,000.00	100.00%	1,520.87	60,932.03
Total Tax Revenue	78,623.00	83,298.00	895,000.00	811,702.00	90.69%	89,013.79	768,734.80
<u>Revenues</u>							
52-5476 Special Events	12,728.00	49,666.00	145,000.00	95,334.00	65.75%	71,053.00	185,657.00
Total Revenues	12,728.00	49,666.00	145,000.00	95,334.00	65.75%	71,053.00	185,657.00

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<b>200 - Parks and Recreation Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Parks	154,082.37	476,454.46	1,092,000.00	615,545.54	56.37%	175,551.49	1,021,804.62
Total Revenue	159,554.54	518,549.70	1,177,000.00	658,450.30	55.94%	175,551.49	1,021,804.62

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<b>200 - Parks and Recreation Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>51-Community Center</b>							
<u>Personnel Services</u>							
51-6100 Salaries & Wages Part-Time	1,346.25	11,192.50	21,000.00	9,807.50	46.70%	0.00	0.00
51-6105 Salaries & Wages Full-Time	7,527.68	51,561.29	108,000.00	56,438.71	52.26%	0.00	0.00
51-6210 Health Care	1,788.19	10,709.63	21,000.00	10,290.37	49.00%	0.00	0.00
51-6220 Payroll Taxes	626.35	4,658.16	10,000.00	5,341.84	53.42%	0.00	0.00
51-6230 TMRS Contribution	433.60	2,943.86	6,500.00	3,556.14	54.71%	0.00	0.00
51-6250 Unemployment Compensation	389.52	389.52	500.00	110.48	22.10%	0.00	0.00
51-6251 Workers Compensation	0.00	0.00	7,000.00	7,000.00	100.00%	0.00	0.00
Total Personnel Services	<u>12,111.59</u>	<u>81,454.96</u>	<u>174,000.00</u>	<u>92,545.04</u>	<u>53.19%</u>	<u>0.00</u>	<u>0.00</u>
<u>Other Services &amp; Charges</u>							
51-6270 Annual/Assoc Dues	0.00	121.00	500.00	379.00	75.80%	0.00	0.00
51-6370 Contract Services	127.04	2,564.72	3,000.00	435.28	14.51%	0.00	0.00
51-6532 Office Tech/Software	153.17	753.12	3,000.00	2,246.88	74.90%	0.00	0.00
51-6540 Advertising	50.40	1,100.40	3,000.00	1,899.60	63.32%	0.00	0.00
51-6562 CC Processing Fees	117.49	829.56	1,000.00	170.44	17.04%	0.00	0.00
51-6651 Postage	0.00	0.00	100.00	100.00	100.00%	0.00	0.00
Total Other Services & Charges	<u>448.10</u>	<u>5,368.80</u>	<u>10,600.00</u>	<u>5,231.20</u>	<u>49.35%</u>	<u>0.00</u>	<u>0.00</u>
<u>Supplies &amp; Maintenance</u>							
51-6410 Utilities/Other	1,256.22	12,553.54	28,000.00	15,446.46	55.17%	0.00	2,106.59
51-6430 Bldg Repairs/Maintenance	1,767.12	15,183.16	20,000.00	4,816.84	24.08%	0.00	0.00
51-6610 General Operating Supplies	194.41	1,596.29	5,000.00	3,403.71	68.07%	0.00	0.00
51-6616 Programs	563.50	3,587.50	15,000.00	11,412.50	76.08%	0.00	0.00
51-6660 Office Supplies	0.00	262.93	500.00	237.07	47.41%	0.00	0.00

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<b>200 - Parks and Recreation Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Supplies & Maintenance	3,781.25	33,183.42	68,500.00	35,316.58	51.56%	0.00	2,106.59
Total Community Center	16,340.94	120,007.18	253,100.00	133,092.82	52.59%	0.00	2,106.59
<b>52-Parks</b>							
<u>Personnel Services</u>							
52-6100 Salaries & Wages Part-Time	3,341.25	23,758.19	141,000.00	117,241.81	83.15%	32,071.13	145,817.33
52-6105 Salaries & Wages Full-Time	26,217.14	168,110.09	390,000.00	221,889.91	56.89%	186,788.03	371,804.52
52-6210 Health Care	4,490.64	28,674.98	74,000.00	45,325.02	61.25%	31,097.98	62,193.36
52-6220 Payroll Taxes	2,344.32	14,912.34	41,000.00	26,087.66	63.63%	17,208.72	39,585.66
52-6230 TMRS Contribution	1,533.14	9,605.79	23,000.00	13,394.21	58.24%	9,963.83	18,922.54
52-6250 Unemployment Compensation	1,245.25	1,312.44	1,000.00	(312.44)	(31.24%)	642.03	1,371.31
52-6251 Workers Compensation	0.00	0.00	19,000.00	19,000.00	100.00%	0.00	0.00
Total Personnel Services	39,171.74	246,373.83	689,000.00	442,626.17	64.24%	277,771.72	639,694.72
<u>Other Services &amp; Charges</u>							
52-6270 Annual/Assoc Dues	0.00	116.33	1,000.00	883.67	88.37%	0.00	0.00
52-6340 Technology Consultant	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
52-6370 Contract Services	333.49	24,923.89	40,000.00	15,076.11	37.69%	13,155.49	52,528.76
52-6443 Equipment Rent/Right-To-Use Lease	503.43	3,020.58	8,000.00	4,979.42	62.24%	5,444.46	0.00
52-6500 Grant Expenditures	506.05	229,220.21	0.00	(229,220.21)	0.00%	0.00	0.00
52-6532 Office Tech/Software	490.52	3,516.34	10,000.00	6,483.66	64.84%	2,390.29	5,493.10
52-6562 CC Processing Fees	2,415.69	3,523.69	22,000.00	18,476.31	83.98%	3,378.42	26,684.61
52-6569 Vehicle Allowance	400.00	1,200.00	4,800.00	3,600.00	75.00%	2,400.00	4,821.10
52-6570 Travel / Meals	0.00	1,851.91	3,000.00	1,148.09	38.27%	4,202.59	4,202.59
52-6571 Mileage	0.00	0.00	2,000.00	2,000.00	100.00%	1,269.10	1,269.10

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<b>200 - Parks and Recreation Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
52-6572 Training	80.00	2,050.00	4,000.00	1,950.00	48.75%	3,930.00	3,930.00
52-6581 Refunds	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
52-6651 Postage	0.00	348.00	500.00	152.00	30.40%	48.99	58.13
52-6794 Capital Outlay - Equipmt/Other	0.00	12,816.00	0.00	(12,816.00)	0.00%	8,263.45	8,549.47
Total Other Services & Charges	<u>4,729.18</u>	<u>282,586.95</u>	<u>97,300.00</u>	<u>(185,286.95)</u>	<u>(190.43%)</u>	<u>44,482.79</u>	<u>107,536.86</u>
<u>Not Categorized</u>							
52-6390 Miscellaneous/Merchandise	0.00	1,020.70	25,000.00	23,979.30	95.92%	23,956.81	55,134.72
Total Not Categorized	<u>0.00</u>	<u>1,020.70</u>	<u>25,000.00</u>	<u>23,979.30</u>	<u>95.92%</u>	<u>23,956.81</u>	<u>55,134.72</u>
<u>Supplies &amp; Maintenance</u>							
52-6410 Utilities/Other	980.60	16,181.60	23,000.00	6,818.40	29.65%	7,540.80	23,320.08
52-6430 Bldg Repairs/Maintenance	0.00	366.50	2,000.00	1,633.50	81.68%	0.00	0.00
52-6431 Vehicle Maint/Insurance	0.00	127.33	2,000.00	1,872.67	93.63%	523.43	2,059.31
52-6433 Equipment Maintenance	2,204.68	6,678.19	7,000.00	321.81	4.60%	4,578.37	7,060.37
52-6583 Fuel	0.00	1,192.34	3,000.00	1,807.66	60.26%	1,004.40	2,270.49
52-6610 General Operating Supplies	2,684.18	13,623.73	31,000.00	17,376.27	56.05%	19,354.67	46,249.28
52-6613 Materials	0.00	162.30	6,000.00	5,837.70	97.30%	1,392.71	5,935.72
52-6615 Bldg & Maint Supplies	0.00	125.17	5,000.00	4,874.83	97.50%	2,214.09	5,597.46
52-6616 Programs	1,222.10	10,960.36	32,000.00	21,039.64	65.75%	16,916.10	33,607.68
52-6660 Office Supplies	4.89	91.15	1,600.00	1,508.85	94.30%	0.00	515.44
Total Supplies & Maintenance	<u>7,096.45</u>	<u>49,508.67</u>	<u>112,600.00</u>	<u>63,091.33</u>	<u>56.03%</u>	<u>53,524.57</u>	<u>126,615.83</u>
Total Parks	<u>50,997.37</u>	<u>579,490.15</u>	<u>923,900.00</u>	<u>344,409.85</u>	<u>37.28%</u>	<u>399,735.89</u>	<u>928,982.13</u>
Total Expense	<u>67,338.31</u>	<u>699,497.33</u>	<u>1,177,000.00</u>	<u>477,502.67</u>	<u>40.57%</u>	<u>399,735.89</u>	<u>931,088.72</u>

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<b>202 - Wastewater Fund</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
04-Water/Wastewater	62,020.05	257,580.46	424,000.00	166,419.54	39.25%	213,138.48	473,713.81
Revenue Totals	<u>62,020.05</u>	<u>257,580.46</u>	<u>424,000.00</u>	<u>166,419.54</u>	<u>39.25%</u>	<u>213,138.48</u>	<u>473,713.81</u>
<b>Expense Summary</b>							
04-Water/Wastewater	10,130.07	145,377.14	424,000.00	278,622.86	65.71%	119,318.83	486,372.00
Expense Totals	<u>10,130.07</u>	<u>145,377.14</u>	<u>424,000.00</u>	<u>278,622.86</u>	<u>65.71%</u>	<u>119,318.83</u>	<u>486,372.00</u>
Revenues Over(Under) Expenditures	<u>51,889.98</u>	<u>112,203.32</u>	<u>0.00</u>	<u>(112,203.32)</u>	<u>52.48%</u>	<u>93,819.65</u>	<u>(12,658.19)</u>

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<b>202 - Wastewater Fund Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>04-Water/Wastewater</b>							
<u>Service Fees</u>							
04-5400 WW Service Fee	58,952.08	252,442.44	420,000.00	167,557.56	39.89%	210,573.17	466,278.77
Total Service Fees	58,952.08	252,442.44	420,000.00	167,557.56	39.89%	210,573.17	466,278.77
<u>Revenues</u>							
04-5405 Application Fees	50.00	600.00	1,000.00	400.00	40.00%	500.00	500.00
04-5420 WW Penalties	2,785.40	3,338.45	1,000.00	(2,338.45)	(233.85%)	701.17	3,648.53
Total Revenues	2,835.40	3,938.45	2,000.00	(1,938.45)	(96.92%)	1,201.17	4,148.53
<u>Other Income</u>							
04-5611 Interest Revenues	232.57	1,199.57	2,000.00	800.43	40.02%	1,364.14	3,286.51
Total Other Income	232.57	1,199.57	2,000.00	800.43	40.02%	1,364.14	3,286.51
Total Water/Wastewater	62,020.05	257,580.46	424,000.00	166,419.54	39.25%	213,138.48	473,713.81
Total Revenue	62,020.05	257,580.46	424,000.00	166,419.54	39.25%	213,138.48	473,713.81

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<b>202 - Wastewater Fund Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>04-Water/Wastewater</b>							
<u>Other Services &amp; Charges</u>							
04-6370 Contract Services	5,731.64	81,575.97	105,000.00	23,424.03	22.31%	54,418.48	179,412.17
Total Other Services & Charges	5,731.64	81,575.97	105,000.00	23,424.03	22.31%	54,418.48	179,412.17
<u>Supplies &amp; Maintenance</u>							
04-6410 Utilities/Other	4,398.43	23,469.38	60,000.00	36,530.62	60.88%	24,104.85	57,123.48
04-6433 Equipment Maintenance	0.00	386.04	10,000.00	9,613.96	96.14%	0.00	0.00
04-6610 General Operating Supplies	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	0.00
Total Supplies & Maintenance	4,398.43	23,855.42	74,000.00	50,144.58	67.76%	24,104.85	57,123.48
<u>Transfer Out</u>							
04-6701 Interest and Sinking Transfer Out (Waste Water)	0.00	39,945.75	245,000.00	205,054.25	83.70%	40,795.50	249,836.35
Total Transfer Out	0.00	39,945.75	245,000.00	205,054.25	83.70%	40,795.50	249,836.35
Total Water/Wastewater	10,130.07	145,377.14	424,000.00	278,622.86	65.71%	119,318.83	486,372.00
Total Expense	10,130.07	145,377.14	424,000.00	278,622.86	65.71%	119,318.83	486,372.00

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<b>205 - Hotel Occupancy Tax</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
15-Administration	27,638.51	345,554.60	725,000.00	379,445.40	52.34%	330,322.10	732,094.61
Revenue Totals	<u>27,638.51</u>	<u>345,554.60</u>	<u>725,000.00</u>	<u>379,445.40</u>	<u>52.34%</u>	<u>330,322.10</u>	<u>732,094.61</u>
<b>Expense Summary</b>							
15-Administration	39,472.79	272,129.92	725,000.00	452,870.08	62.46%	258,822.43	552,258.31
Expense Totals	<u>39,472.79</u>	<u>272,129.92</u>	<u>725,000.00</u>	<u>452,870.08</u>	<u>62.46%</u>	<u>258,822.43</u>	<u>552,258.31</u>
Revenues Over(Under) Expenditures	<u>(11,834.28)</u>	<u>73,424.68</u>	<u>0.00</u>	<u>(73,424.68)</u>	<u>57.40%</u>	<u>71,499.67</u>	<u>179,836.30</u>

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<b>205 - Hotel Occupancy Tax Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>15-Administration</b>							
<u>Tax Revenue</u>							
15-5132 Hotel Occupancy Tax	25,947.18	330,113.58	700,000.00	369,886.42	52.84%	321,804.68	698,522.52
15-5479 Vending/Merchandise	28.32	245.96	1,000.00	754.04	75.40%	0.00	3,360.54
Total Tax Revenue	<u>25,975.50</u>	<u>330,359.54</u>	<u>701,000.00</u>	<u>370,640.46</u>	<u>52.87%</u>	<u>321,804.68</u>	<u>701,883.06</u>
<u>Other Income</u>							
15-5611 Interest Revenues	1,663.01	8,970.06	23,000.00	14,029.94	61.00%	8,457.43	29,238.55
15-5701 Other/Misc	0.00	6,225.00	1,000.00	(5,225.00)	(522.50%)	59.99	973.00
Total Other Income	<u>1,663.01</u>	<u>15,195.06</u>	<u>24,000.00</u>	<u>8,804.94</u>	<u>36.69%</u>	<u>8,517.42</u>	<u>30,211.55</u>
Total Administration	<u>27,638.51</u>	<u>345,554.60</u>	<u>725,000.00</u>	<u>379,445.40</u>	<u>52.34%</u>	<u>330,322.10</u>	<u>732,094.61</u>
Total Revenue	<u>27,638.51</u>	<u>345,554.60</u>	<u>725,000.00</u>	<u>379,445.40</u>	<u>52.34%</u>	<u>330,322.10</u>	<u>732,094.61</u>

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<b>205 - Hotel Occupancy Tax Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>15-Administration</b>							
<u>Personnel Services</u>							
15-6100 Salaries & Wages Part-Time	0.00	0.00	4,000.00	4,000.00	100.00%	0.00	0.00
15-6105 Salaries & Wages Full-Time	9,112.56	59,098.81	119,000.00	59,901.19	50.34%	43,570.90	99,854.29
15-6210 Health Care	1,793.20	10,739.04	25,000.00	14,260.96	57.04%	7,164.73	17,802.97
15-6220 Payroll Taxes	721.28	4,666.07	9,200.00	4,533.93	49.28%	3,095.47	7,601.26
15-6230 TMRS Contribution	547.92	3,510.09	7,500.00	3,989.91	53.20%	2,331.76	5,183.26
15-6250 Unemployment Compensation	342.00	342.00	300.00	(42.00)	(14.00%)	243.00	243.00
15-6251 Workers Compensation	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
Total Personnel Services	<u>12,516.96</u>	<u>78,356.01</u>	<u>165,500.00</u>	<u>87,143.99</u>	<u>52.65%</u>	<u>56,405.86</u>	<u>130,684.78</u>
<u>Other Services &amp; Charges</u>							
15-6270 Annual/Assoc Dues	2,235.00	7,943.33	14,000.00	6,056.67	43.26%	6,257.25	28,739.25
15-6340 Technology Consultant	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
15-6370 Contract Services	32.80	23,280.90	60,000.00	36,719.10	61.20%	15,228.48	61,827.16
15-6420 Office Cleaning	100.00	700.00	1,500.00	800.00	53.33%	0.00	0.00
15-6443 Equipment Rent/Right-To-Use Lease	85.13	595.91	1,200.00	604.09	50.34%	510.78	0.00
15-6532 Office Tech/Software	166.35	2,164.97	3,600.00	1,435.03	39.86%	5,275.42	7,176.40
15-6540 Advertising	6,611.00	48,944.01	100,000.00	51,055.99	51.06%	10,847.46	108,874.75
15-6541 Public Relations/Receptions	51.60	511.60	2,500.00	1,988.40	79.54%	654.37	1,863.72
15-6551 Printing/Copying	1,382.35	8,037.39	10,000.00	1,962.61	19.63%	900.56	5,781.52
15-6569 Vehicle Allowance	400.00	2,400.00	4,800.00	2,400.00	50.00%	1,600.00	3,936.24
15-6570 Travel / Meals	0.00	0.00	6,000.00	6,000.00	100.00%	605.23	605.23
15-6572 Training	250.00	840.00	6,000.00	5,160.00	86.00%	0.00	57.04

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<b>205 - Hotel Occupancy Tax Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
15-6592 HOT Disbursements	0.00	0.00	60,000.00	60,000.00	100.00%	29,000.00	39,229.00
15-6651 Postage	3.28	196.93	400.00	203.07	50.77%	0.00	49.45
Total Other Services & Charges	<u>11,317.51</u>	<u>95,615.04</u>	<u>271,000.00</u>	<u>175,384.96</u>	<u>64.72%</u>	<u>70,879.55</u>	<u>258,139.76</u>
<u>Expenditures</u>							
15-6311 Hotel Occupancy Tax General Projects	1,800.00	18,220.41	80,000.00	61,779.59	77.22%	71,088.39	87,281.88
15-6973 Special Events	0.00	21,483.39	30,000.00	8,516.61	28.39%	8,655.13	32,100.94
15-6975 Wayfinding Signage	13,562.50	22,355.00	20,000.00	(2,355.00)	(11.78%)	2,401.75	7,011.05
Total Expenditures	<u>15,362.50</u>	<u>62,058.80</u>	<u>130,000.00</u>	<u>67,941.20</u>	<u>52.26%</u>	<u>82,145.27</u>	<u>126,393.87</u>
<u>Not Categorized</u>							
15-6390 Miscellaneous/Merchandise	0.00	39.98	2,000.00	1,960.02	98.00%	0.00	85.67
Total Not Categorized	<u>0.00</u>	<u>39.98</u>	<u>2,000.00</u>	<u>1,960.02</u>	<u>98.00%</u>	<u>0.00</u>	<u>85.67</u>
<u>Supplies &amp; Maintenance</u>							
15-6410 Utilities/Other	275.82	2,647.36	7,000.00	4,352.64	62.18%	2,810.53	6,798.97
15-6430 Bldg Repairs/Maintenance	0.00	4,476.96	5,000.00	523.04	10.46%	9,053.26	11,558.21
15-6610 General Operating Supplies	0.00	1,870.52	2,000.00	129.48	6.47%	2,080.82	3,448.15
15-6660 Office Supplies	0.00	130.13	2,000.00	1,869.87	93.49%	1,402.07	1,798.72
15-6792 Capital Outlay - Other	0.00	0.00	9,500.00	9,500.00	100.00%	4,630.25	13,350.18
Total Supplies & Maintenance	<u>275.82</u>	<u>9,124.97</u>	<u>25,500.00</u>	<u>16,375.03</u>	<u>64.22%</u>	<u>19,976.93</u>	<u>36,954.23</u>
<u>Transfer Out</u>							
15-6701 Interest and Sinking Transfer Out (Old Kyle Rd)	0.00	26,935.12	131,000.00	104,064.88	79.44%	29,414.82	0.00
Total Transfer Out	<u>0.00</u>	<u>26,935.12</u>	<u>131,000.00</u>	<u>104,064.88</u>	<u>79.44%</u>	<u>29,414.82</u>	<u>0.00</u>
<b>Total Administration</b>	<u><u>39,472.79</u></u>	<u><u>272,129.92</u></u>	<u><u>725,000.00</u></u>	<u><u>452,870.08</u></u>	<u><u>62.46%</u></u>	<u><u>258,822.43</u></u>	<u><u>552,258.31</u></u>

City of Wimberley  
 Revenue and Expense Report  
 As of March 31, 2026

5/14/2026 10:14 AM

<b>205 - Hotel Occupancy Tax Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Expense	<u>39,472.79</u>	<u>272,129.92</u>	<u>725,000.00</u>	<u>452,870.08</u>	<u>62.46%</u>	<u>258,822.43</u>	<u>552,258.31</u>

City of Wimberley  
 Revenue And Expense Report  
 As of March 31, 2026

5/14/2026 10:14 AM

<b>300 - Capital Projects</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Expense Summary</b>							
30-Capital Projects	0.00	(175.00)	0.00	175.00	0.00%	0.00	100,647.06
Expense Totals	<u>0.00</u>	<u>(175.00)</u>	<u>0.00</u>	<u>175.00</u>	<u>0.00%</u>	<u>0.00</u>	<u>100,647.06</u>
Revenues Over(Under) Expenditures	<u>0.00</u>	<u>175.00</u>	<u>0.00</u>	<u>(175.00)</u>	<u>0.00%</u>	<u>0.00</u>	<u>(100,647.06)</u>

City of Wimberley  
 Revenue and Expense Report  
 As of March 31, 2026

5/14/2026 10:14 AM

<b>300 - Capital Projects Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>30-Capital Projects</b>							
<u>Other Services &amp; Charges</u>							
30-6795 Capital Outlay - Roads	0.00	(175.00)	0.00	175.00	0.00%	0.00	100,647.06
Total Other Services & Charges	0.00	(175.00)	0.00	175.00	0.00%	0.00	100,647.06
Total Capital Projects	0.00	(175.00)	0.00	175.00	0.00%	0.00	100,647.06
Total Expense	0.00	(175.00)	0.00	175.00	0.00%	0.00	100,647.06

City of Wimberley  
 Revenue And Expense Report  
 As of March 31, 2026

5/14/2026 10:14 AM

<b>400 - Interest and Sinking</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
10-Interest and Sinking	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	124,490.70
Revenue Totals	0.00	0.00	370,000.00	370,000.00	100.00%	0.00	124,490.70
<b>Expense Summary</b>							
10-Interest and Sinking	0.00	0.00	370,000.00	370,000.00	100.00%	3,245.35	124,490.70
Expense Totals	0.00	0.00	370,000.00	370,000.00	100.00%	3,245.35	124,490.70
Revenues Over(Under) Expenditures	0.00	0.00	0.00	0.00	100.00%	(3,245.35)	0.00

City of Wimberley  
 Revenue and Expense Report  
 As of March 31, 2026

5/14/2026 10:14 AM

<b>400 - Interest and Sinking Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>10-Interest and Sinking</b>							
<u>Revenues</u>							
10-6702 I&S General Fund Transfer In	0.00	0.00	125,000.00	125,000.00	100.00%	0.00	121,245.35
10-6703 I&S Waste Water Transfer In	0.00	0.00	245,000.00	245,000.00	100.00%	0.00	3,245.35
Total Revenues	<u>0.00</u>	<u>0.00</u>	<u>370,000.00</u>	<u>370,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>124,490.70</u>
Total Interest and Sinking	<u>0.00</u>	<u>0.00</u>	<u>370,000.00</u>	<u>370,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>124,490.70</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>370,000.00</u>	<u>370,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>124,490.70</u>

City of Wimberley  
Revenue and Expense Report  
As of March 31, 2026

5/14/2026 10:14 AM

<b>400 - Interest and Sinking Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>10-Interest and Sinking</b>							
<u>Expenditures</u>							
10-6704 Tax Note Series 2021 Debt Service Principal	0.00	0.00	118,000.00	118,000.00	100.00%	0.00	118,000.00
10-6705 Tax Note Series 2021 Debt Service Interest	0.00	0.00	7,000.00	7,000.00	100.00%	3,245.35	6,490.70
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>125,000.00</u>	<u>125,000.00</u>	<u>100.00%</u>	<u>3,245.35</u>	<u>124,490.70</u>
<u>Other Services &amp; Charges</u>							
10-6900 Wastewater Debt Service - Prin	0.00	0.00	165,000.00	165,000.00	100.00%	0.00	0.00
10-6901 Wastewater Debt Service - Int	0.00	0.00	80,000.00	80,000.00	100.00%	0.00	0.00
Total Other Services & Charges	<u>0.00</u>	<u>0.00</u>	<u>245,000.00</u>	<u>245,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>0.00</u>
Total Interest and Sinking	<u>0.00</u>	<u>0.00</u>	<u>370,000.00</u>	<u>370,000.00</u>	<u>100.00%</u>	<u>3,245.35</u>	<u>124,490.70</u>
Total Expense	<u>0.00</u>	<u>0.00</u>	<u>370,000.00</u>	<u>370,000.00</u>	<u>100.00%</u>	<u>3,245.35</u>	<u>124,490.70</u>

City of Wimberley  
 Revenue And Expense Report  
 As of March 31, 2026

5/14/2026 10:14 AM

<b>605 - American Rescue Plan</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	277.65	2,283.19	0.00	(2,283.19)	0.00%	4,699.26	8,290.01
Revenue Totals	277.65	2,283.19	0.00	(2,283.19)	0.00%	4,699.26	8,290.01
<b>Expense Summary</b>							
05-American Rescue Plan	568.75	77,147.30	0.00	(77,147.30)	0.00%	8,362.50	0.00
Expense Totals	568.75	77,147.30	0.00	(77,147.30)	0.00%	8,362.50	0.00
Revenues Over(Under) Expenditures	(291.10)	(74,864.11)	0.00	74,864.11	0.00%	(3,663.24)	8,290.01

City of Wimberley  
 Revenue and Expense Report  
 As of March 31, 2026

5/14/2026 10:14 AM

<b>605 - American Rescue Plan Department Revenue</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
-							
<u>Other Income</u>							
-5611 Interest Revenues	277.65	2,283.19	0.00	(2,283.19)	0.00%	4,699.26	8,290.01
Total Other Income	<u>277.65</u>	<u>2,283.19</u>	<u>0.00</u>	<u>(2,283.19)</u>	<u>0.00%</u>	<u>4,699.26</u>	<u>8,290.01</u>
Total	<u>277.65</u>	<u>2,283.19</u>	<u>0.00</u>	<u>(2,283.19)</u>	<u>0.00%</u>	<u>4,699.26</u>	<u>8,290.01</u>
Total Revenue	<u>277.65</u>	<u>2,283.19</u>	<u>0.00</u>	<u>(2,283.19)</u>	<u>0.00%</u>	<u>4,699.26</u>	<u>8,290.01</u>

City of Wimberley  
 Revenue and Expense Report  
 As of March 31, 2026

5/14/2026 10:14 AM

<b>605 - American Rescue Plan Department Expense</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>05-American Rescue Plan</b>							
<u>Not Categorized</u>							
05-6751 Outlay - Projects	568.75	77,147.30	0.00	(77,147.30)	0.00%	8,362.50	0.00
Total Not Categorized	568.75	77,147.30	0.00	(77,147.30)	0.00%	8,362.50	0.00
Total American Rescue Plan	568.75	77,147.30	0.00	(77,147.30)	0.00%	8,362.50	0.00
Total Expense	568.75	77,147.30	0.00	(77,147.30)	0.00%	8,362.50	0.00



<b>AGENDA ITEM:</b>	1. Discuss and consider possible action authorizing MHS Planning to provide grant writing services for the Texas Parks and Wildlife Department Indoor Recreation Grant. <i>(Erica Flocke, Parks and Recreation Director)</i>
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	05/12/2026
<b>MEETING DATE:</b>	May 21, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

### REQUESTED ACTION

### FINANCIAL

### STAFF RECOMMENDATION

### ATTACHMENT/S

1. Blue Hole Nature Center\_Indoor TPWD Grant\_Letter of Agreement (05.08.2026)
2. TWPD MHS Professional Services Agreement



08 May 2026

Ms. Erica Flocke, Parks Director  
333 Blue Hole Lane  
Wimberley, Texas 78676  
Via Email: [eflocke@cityofwimberley.com](mailto:eflocke@cityofwimberley.com)

**RE: Blue Hole Nature Center - Texas Parks & Wildlife Indoor Grant Application**

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It is with great pleasure that I present this Letter of Agreement (“Agreement”) to provide assistance with the development of a Texas Parks & Wildlife Local Parks – Indoor Grant Application (“TPWD Grant”) for the proposed Blue Hole Nature Center in Wimberley, Texas (the “City”). The TPWD Grant has a ceiling of \$1,500,000 with a 50/50 reimburseable match from the City.

MHS Planning & Design, LLC (“MHS”) will complete the grant application, including the required grant site plan, project budget, narrative, photographs of the site, and any other standard items necessary to submit a complete and competitive application. In addition, MHS will coordinate with the City, architects, and other City partners (as needed) throughout the grant development process.

MHS will be responsible for preparing and coordinating the application. The City will need to pass a resolution prior to filing the grant application. In addition, the City will need to provide proof of legal control in the form of a deed, a letter of commitment from the City or appropriate partners concerning funding assistance, and the location of utility easements above and below the ground at the site, if they are not readily available to the public. The City will need to allow MHS permission to access the TPWD RGO 2020 account for the development of the application. MHS will be able to assist and/or provide examples and templates of items required by Texas Parks and Wildlife Department (“TPWD”) to the City. A formal list of required items will be provided via email after the approval of this Agreement.

Once the application has been reviewed, approved and submitted to TPWD, MHS will assist the City with any revisions and/or additional information requested by TPWD regarding the submission.

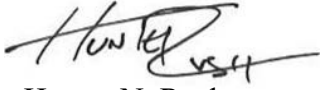
MHS will complete the TPWD Grant Application for a fee of \$11,500.00 plus actual travel and reproduction expense (not to exceed \$650) incurred during the development of the application.

MHS has confidence this will be a successful application, however, the grant application fee is due to MHS, even if the project is not funded. If the City is successful in receiving grant funds, a fee of three percent (3%) of the awarded grant amount will be due to MHS at the time of award (anticipated January 2027).

This Agreement may be terminated by the City by providing ten (10) days written notice. If this Agreement is terminated, the City will pay MHS for any and all work completed prior to the time of termination, based on the hourly rate sheet attached as Exhibit A.

If this Agreement meets your approval, please sign and return a copy. The completed application will be submitted to TPWD on or prior to the deadline on August 3, 2026. I look forward to working with you and if you have any questions or need additional information, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Hunter N. Rush". The signature is stylized with a large initial "H" and a long horizontal stroke extending to the right.

Hunter N. Rush  
Senior Planner | Partner



## 2026 MHS Hourly Rates

### Engineering

Senior Professional Engineer.....	\$275.00 per hour
Professional Engineer.....	\$185.00 per hour
Graduate Engineer.....	\$135.00 per hour
Civil Engineering Intern.....	\$90.00 per hour

### Landscape Architecture

Senior Landscape Architect.....	\$275.00 per hour
Landscape Architect.....	\$185.00 per hour
Landscape Designer.....	\$115.00 per hour
Landscape Intern.....	\$90.00 per hour

### Planning

Senior Planner.....	\$245.00 per hour
Planner.....	\$140.00 per hour
Planning Intern.....	\$90.00 per hour

### Graphic Design

Senior Graphics Designer.....	\$240.00 per hour
Graphics Designer.....	\$155.00 per hour

### Drafting

Senior CAD Designer.....	\$145.00 per hour
CAD Designer.....	\$130.00 per hour
CAD Drafter.....	\$105.00 per hour

### Office Admin

Word Processing/Clerical.....	\$90.00 per hour
Mileage.....	2026 Standard IRS
Reproduction, Aerial photography, etc.....	Cost plus 15%

A service charge of 1.5% per month (18% annual rate) will be added to all balances 30 days past due and will continue each month until the past due amount is received.



#### **IV. COMPENSATION TO CONSULTANT**

4.1 Payment will be made to Consultant for eleven thousand five hundred and 00/100 dollars (\$11,500.00) upon the completion and the granting or denial of the TPWD Grant application, reimbursement of travel costs, and up to six hundred fifty and 00/100 dollars fifty (\$650.00) for reproduction costs.

4.2 In consideration of Consultant's performance in a satisfactory and efficient manner, as determined solely by City Administrator, of all services and activities set forth in this Agreement, City agrees to pay Consultant an amount not to exceed three percent (3%) of the funds received as a TPWD Grant award. The Parties acknowledge that the TPWD Grant has a maximum award amount of \$1,500,000.00 and, should that maximum TPWD Grant amount be awarded to the City, the City will pay no more than 3%, or \$45,000.00, of the maximum TPWD Grant amount, to Consultant.

4.3 No additional fees or expenses of Consultant shall be charged by Consultant nor be payable by City. The parties hereby agree that all compensable expenses of Consultant have been provided for in the total payment to Consultant as specified above. City shall not be obligated or liable under this Agreement to any party, other than Consultant, for the payment of any monies should the City receive TPWD Grant funds.

#### **V. OWNERSHIP OF DOCUMENTS**

5.1 Any and all writings, documents or information in whatsoever form and character produced by Consultant pursuant to the provisions of this Agreement is the exclusive property of City; and no such writing, document or information shall be the subject of any copyright or proprietary claim by Consultant. This conveyance shall not deprive Consultant of the right to retain reproducible copies of the project materials nor of ownership of Consultant's standard design details, proprietary software, derivatives or specifications which it has developed during the time of its business.

5.2 Consultant understands and acknowledges that as the exclusive owner of any and all such writings, documents and information, City has the right to use all such writings, documents and information as City desires, without restriction. Any use of such writings, documents and information on extensions of this project or on any other project without specific adaptation by Consultant shall be at the City's sole risk and without liability to the Consultant.

#### **VI. RECORDS RETENTION**

6.1 Consultant and its subcontractors, if any, shall properly, accurately and completely maintain all documents, papers, and records, and other evidence pertaining to the services rendered hereunder (hereafter referred to as "documents"), and shall make such materials available to the City at their respective offices, at all reasonable times and as often as City may deem necessary during the Agreement period, including any extension or renewal hereof, and the record retention period established herein, for purposes of audit, inspection, examination, and making excerpts or copies of same by City and any of its authorized representatives.

6.2 Consultant shall retain any and all documents produced as a result of services provided hereunder for a period of four (4) years (hereafter referred to as "retention period") from the date of termination of the Agreement. If, at the end of the retention period, there is litigation or other

questions arising from, involving or concerning this documentation or the services provided hereunder, Consultant shall retain the records until the resolution of such litigation or other such questions. Consultant acknowledges and agrees that City shall have access to any and all such documents at any and all times, as deemed necessary by City, during said retention period. City may, at its election, require Consultant to return said documents to City prior to or at the conclusion of said retention.

6.3 Consultant shall notify City, immediately, in the event Consultant receives any requests for information from a third party, which pertain to the documentation and records referenced herein. Consultant understands and agrees that City will process and handle all such requests.

## VII. TERMINATION

7.1 For purposes of this Agreement, "termination" of this Agreement shall mean termination by expiration of the Agreement term as stated in Article II. Term, or earlier termination pursuant to any of the provisions hereof.

7.2 *Termination Without Cause.* This Agreement may be terminated by City upon 10 calendar days' written notice, which notice shall be provided in accordance with Article VIII. Notice. If this Agreement is so terminated, the City will pay Consultant for all work completed prior to the time of termination, based on the hourly rates indicated on **Attachment B**.

7.3 *Termination For Cause.* Upon written notice, which notice shall be provided in accordance with Article VIII. Notice, City may terminate this Agreement as of the date provided in the notice, in whole or in part, upon the occurrence of one (1) or more of the following events, each of which shall constitute an Event for Cause under this Agreement:

The sale, transfer, pledge, conveyance or assignment of this Agreement without prior approval, as provided in Article XII. Assignment and Subcontracting.

7.4 *Termination By Law.* If any state or federal law or regulation is enacted or promulgated which prohibits the performance of any of the duties herein, or, if any law is interpreted to prohibit such performance, this Agreement shall automatically terminate as of the effective date of such prohibition.

7.5 Regardless of how this Agreement is terminated, Consultant shall affect an orderly transfer to City or to such person(s) or firm(s) as the City may designate, at no additional cost to City, all completed or partially completed documents, papers, records, charts, reports, and any other materials or information produced as a result of or pertaining to the services rendered by Consultant, or provided to Consultant, hereunder, regardless of storage medium, if so requested by City, or shall otherwise be retained by Consultant in accordance with Article VI. Records Retention. Any record transfer shall be completed within thirty (30) calendar days of a written request by City and shall be completed at Consultant's sole cost and expense. Payment of compensation due or to become due to Consultant is conditioned upon delivery of all such documents, if requested.

7.6 Within forty-five (45) calendar days of the effective date of completion, or termination or expiration of this Agreement, Consultant shall submit to City its claims, in detail, for the monies owed by City for services performed under this Agreement through the effective date of termination. Failure by Consultant to submit its claims within said forty-five (45) calendar days shall negate any liability on the part of City and constitute a Waiver by Consultant of any and all right or claims to collect monies that Consultant may rightfully be otherwise entitled to for

services performed pursuant to this Agreement.

7.7 Upon the effective date of expiration or termination of this Agreement, Consultant shall cease all operations of work being performed by Consultant or any of its subcontractors pursuant to this Agreement.

7.8 *Termination not sole remedy.* In no event shall City’s action of terminating this Agreement, whether for cause or otherwise, be deemed an election of City’s remedies, nor shall such termination limit, in any way, at law or at equity, City’s right to seek damages from or otherwise pursue Consultant for any default hereunder or other action.

**VIII. NOTICE**

Except where the terms of this Agreement expressly provide otherwise, any election, notice or communication required or permitted to be given under this Agreement shall be in writing and deemed to have been duly given if and when delivered personally (with receipt acknowledged), or three (3) days after depositing same in the U.S. mail, first class, with proper postage prepaid, or upon receipt if sending the same by certified mail, return receipt requested, or upon receipt when sent by a commercial courier service (such as Federal Express or DHL Worldwide Express) for expedited delivery to be confirmed in writing by such courier, at the addresses set forth below or to such other address as either Party may from time to time designate in writing.

If intended for City, to: City of Wimberley  
City Administrator  
221 Stillwater  
Wimberley, Texas 78676

If intended for Consultant, to: \_\_\_\_\_  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IX. INSURANCE**

9.1 Prior to the commencement of any work under this Agreement, Consultant shall furnish copies of all required endorsements and an original completed Certificate(s) of Insurance to the City, which shall be clearly labeled \_\_\_\_\_ in the Description of Operations block of the Certificate. The original Certificate(s) shall be completed by an agent and signed by a person authorized by that insurer to bind coverage on its behalf. The City will not accept Memorandum of Insurance or Binders as proof of insurance. The original certificate(s) or form must have the agent’s original signature, including the signer’s company affiliation, title and phone number, and be e-mailed, with copies of all applicable endorsements, directly from the insurer’s authorized representative to the City. The City shall have no duty to pay or perform under this Agreement until such certificate and endorsements have been received and approved by the City. No officer or employee, other than the City Attorney, shall have authority to waive this requirement.

9.2 The City reserves the right to review the insurance requirements of this Article during the effective period of this Agreement and any extension or renewal hereof and to modify insurance coverages and their limits when deemed necessary and prudent by City Attorney based upon

changes in statutory law, court decisions, or circumstances surrounding this Agreement. In no instance will City allow modification whereupon City may incur increased risk.

9.3 A Consultant’s financial integrity is of interest to the City; therefore, subject to Consultant’s right to maintain reasonable deductibles in such amounts as are approved by the City, Consultant shall obtain and maintain in full force and effect for the duration of this Agreement, and any extension hereof, at Consultant’s sole expense, insurance coverage written on an occurrence basis, with the exception of Professional Liability insurance coverages which may be on a claims made basis, by companies authorized and admitted to do business in the State of Texas and with an A.M Best’s rating of no less than A- (VII), in the following types and for the amounts listed below:

**City of Wimberley  
Insurance Requirements**

Consultant performing work on City property or public right-of-way for the City of Wimberley shall provide the City a certificate of insurance evidencing the coverage provisions identified herein. Consultant shall provide the City evidence that all subcontractors performing work on the project have the same types and amounts of coverage as required herein or that the subcontractors are included under the contractor’s policy. The City, at its own discretion, may require a certified copy of the policy with the understanding that premium amounts may be redacted therein.

All insurance companies and coverage must be authorized by the Texas Department of Insurance to transact business in the State of Texas and must be acceptable to the City of Wimberley.

Listed below are the types and amounts of insurance required. The City reserves the right to amend or require additional types and amounts of coverage or provisions depending on the nature of the work. If the City requests such modifications after execution of this Agreement, the modifications will be made if the same is commercially available to Consultant.

<b>Type of Insurance</b>	<b>Amount of Insurance</b>	<b>Provisions</b>
Commercial (Public) Liability to include coverage for: General Premises/Operations	1,000,000 per occurrence, 2,000,000 general aggregate  Or	City to be listed as additional insured and provide 30 days’ notice of cancellation or material change in coverage
Products/ Completed Operations	2,000,000 combined single coverage limit	City to be provided a waiver of subrogation
Independent Contractors		City prefers that insurer be rated B+V1 or higher by A.M. Best or A or higher by Standard & Poors
Personal Injury		
Contractual Liability		
Business Auto Liability	1,000,000 combined single limit	City to be provided a waiver of subrogation

Workers' Compensation & Employers Liability	Statutory Limits 1,000,000 each accident	City to be provided a waiver of subrogation
Professional Liability	1,000,000 each claim	

Questions regarding this insurance should be directed to the City of Wimberley (210) 661-3198. A contract will not be issued without evidence of Insurance. City will only accept the ACORD 25 or ISO certificate of insurance forms.

The City shall be entitled, upon request and without expense, to receive copies of the policies, declaration page and all endorsements thereto as they apply to the limits required by the City, and may require the deletion, revision, or modification of particular policy terms, conditions, limitations or exclusions (except where policy provisions are established by law or regulation binding upon either of the Parties hereto or the underwriter of any such policies). Consultant shall be required to comply with any such requests and shall submit a copy of the replacement certificate of insurance to City at the address provided in Section VII within 10 days of the requested change. Consultant shall pay any costs incurred resulting from said changes.

Consultant agrees that with respect to the above required insurance, all insurance policies are to contain or be endorsed to contain the following provisions:

- Name the City, its officers, officials, employees, volunteers, and elected representatives as ***additional insured by endorsement under terms satisfactory to the City***, as respects operations and activities of, or on behalf of, the named insured performed under contract with the City, with the exception of the workers' compensation and professional liability policies;
- Provide for an endorsement that the "other insurance" clause shall not apply to the City of Wimberley where the City is an additional insured shown on the policy;
- Workers' compensation and employers' liability policies will provide a waiver of subrogation in favor of the City.
- Provide thirty (30) calendar days advance written notice directly to City of any suspension, cancellation, non-renewal or material change in coverage, and not less than ten (10) calendar days advance notice for nonpayment of premium. In the event Consultant's carriers will not provide the aforementioned notices, Consultant shall be responsible for providing them instead.

Within five (5) calendar days of a suspension, cancellation or non-renewal of coverage, Consultant shall provide a replacement Certificate of Insurance and applicable endorsements to City. City shall have the option to suspend Consultant's performance should there be a lapse in coverage at any time during this Agreement. Failure to provide and to maintain the required insurance shall constitute a material breach of this Agreement.

In addition to any other remedies the City may have upon Consultant's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required,

the City shall have the right to order Consultant to stop work hereunder, and/or withhold any payment(s) which become due to Consultant hereunder until Consultant demonstrates compliance with the requirements hereof.

Nothing herein contained shall be construed as limiting in any way the extent to which Consultant may be held responsible for payments of damages to persons or property resulting from Consultant's or its subcontractors' performance of the work covered under this Agreement.

It is agreed that, excepting Professional Liability, Consultant's insurance shall be deemed primary and non-contributory with respect to any insurance or self-insurance carried by the City of Wimberley for liability arising out of operations under this Agreement.

It is understood and agreed that the insurance required is in addition to and separate from any other obligation contained in this Agreement.

Consultant and any of its Subcontractors are responsible for all damage to their own equipment and/or property.

## **X. INDEMNIFICATION**

**10.1 CONSULTANT covenants and agrees to INDEMNIFY and HOLD HARMLESS, the CITY and the elected officials, employees, officers, directors, volunteers and representatives of the CITY, individually and collectively, from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, or liability for damages caused by or resulting from an act of negligence, intentional tort, intellectual property infringement, or failure to pay a subcontractor or supplier committed by the CONSULTANT or the CONSULTANT's agent, CONSULTANT under contract, or another entity over which the CONSULTANT exercises control. Such acts may include personal or bodily injury, death and property damage, made upon the CITY directly or indirectly arising out of, resulting from or related to CONSULTANT'S activities under this Agreement, including any negligent or intentional acts or omissions of CONSULTANT, any agent, officer, director, representative, employee, consultant or subcontractor of CONSULTANT, and their respective officers, agents employees, directors and representatives while in the exercise of the rights or performance of the duties under this Agreement. The indemnity provided for in this paragraph shall not apply to any liability resulting from the negligence of CITY, its elected officials, employees, officers, directors, volunteers and representatives, in instances where such negligence causes personal injury, death, or property damage. In no event shall the indemnification obligation extend beyond the date with when the institution of legal or equitable proceedings for the professional negligence would be barred by any applicable statute of repose or statute of limitations.**

10.2 The provisions of this INDEMNITY are solely for the benefit of the Parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity. CONSULTANT shall advise the CITY in writing within 24 hours of any claim or demand against the CITY or CONSULTANT known to CONSULTANT related to or arising out of CONSULTANT's activities under this AGREEMENT.

**10.3 Duty to Defend – Consultant covenants and agrees to hold a DUTY TO DEFEND the CITY and the elected officials, employees, officers, directors, volunteers and representatives of the CITY, individually and collectively, from and against any and all**

claims, liens, proceedings, actions or causes of action, other than claims based wholly or partly on the negligence of, fault of, or breach of contract by the CITY, the CITY'S agent, the CITY'S employee or other entity, excluding the CONSULTANT or the CONSULTANT'S agent, employee or sub-consultant, over which the CITY exercises control. CONSULTANT is required under this provision and fully satisfies this provision by naming the CITY and those representatives listed above as additional insured under the CONSULTANT'S general liability insurance policy and providing any defense provided by the policy upon demand by CITY.

**10.4 CONSULTANT is required to perform services to the City under the standard of care provided for in Texas Local Government Code § 271.904 (d)(1-2).**

10.5 Employee Litigation – In any and all claims against any Party indemnified hereunder by any employee of CONSULTANT, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation herein provided shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for CONSULTANT or any subcontractor under worker's compensation or other employee benefit acts.

10.6 Force Majeure - City agrees that the CONSULTANT is not responsible for damages arising from any circumstances such as strikes or other labor disputes; severe weather disruptions, natural disasters, fire or other acts of God; riots, war or other emergencies; or failure of any third party governmental agency to act in timely manner not caused or contributed to by CONSULTANT.

## **XI. ASSIGNMENT AND SUBCONTRACTING**

11.1 Consultant shall supply qualified personnel as may be necessary to complete the work to be performed under this Agreement. Persons retained to perform work pursuant to this Agreement shall be the employees or subcontractors of Consultant. Consultant, its employees or its subcontractors shall perform all necessary work.

11.2 It is City's understanding and this Agreement is made in reliance thereon, that Consultant intends to use the following subcontractors in the performance of this Agreement: \_\_\_\_\_ Any deviation from this subcontractor list, whether in the form of deletions, additions or substitutions shall be approved by City prior to the provision of any services by said subcontractor.

11.3 Any work or services approved for subcontracting hereunder shall be subcontracted only by written contract and, unless specific waiver is granted in writing by the City, shall be subject by its terms to each and every provision of this Agreement. Compliance by subcontractors with this Agreement shall be the responsibility of Consultant. City shall in no event be obligated to any third party, including any subcontractor of Consultant, for performance of services or payment of fees. Any references in this Agreement to an assignee, transferee, or subcontractor, indicate only such an entity as has been approved by the City.

11.4 Except as otherwise stated herein, Consultant may not sell, assign, pledge, transfer or convey any interest in this Agreement, nor delegate the performance of any duties hereunder, by transfer, by subcontracting or any other means, without the consent of the City Council, as evidenced by passage of an ordinance. As a condition of such consent, if such consent is granted,

Consultant shall remain liable for completion of the services outlined in this Agreement in the event of default by the successor Consultant, assignee, transferee or subcontractor.

11.5 Any attempt to transfer, pledge or otherwise assign this Agreement without said written approval, shall be void ab initio and shall confer no rights upon any third person. Should Consultant assign, transfer, convey, delegate, or otherwise dispose of any part of all or any part of its right, title or interest in this Agreement, City may, at its option, cancel this Agreement and all rights, titles and interest of Consultant shall thereupon cease and terminate, in accordance with Article VII. Termination, notwithstanding any other remedy available to City under this Agreement. The violation of this provision by Consultant shall in no event release Consultant from any obligation under the terms of this Agreement, nor shall it relieve or release Consultant from the payment of any damages to City, which City sustains as a result of such violation.

## **XII. INDEPENDENT CONTRACTOR**

Consultant covenants and agrees that he or she is an independent contractor and not an officer, agent, servant or employee of City; that Consultant shall have exclusive control of and exclusive right to control the details of the work performed hereunder and all persons performing same, and shall be responsible for the acts and omissions of its officers, agents, employees, contractors, subcontractors and consultants; that the doctrine of respondent superior shall not apply as between City and Consultant, its officers, agents, employees, contractors, subcontractors and consultants, and nothing herein shall be construed as creating the relationship of employer-employee, principal-agent, partners or joint venturers between City and Consultant. The Parties hereto understand and agree that the City shall not be liable for any claims which may be asserted by any third party occurring in connection with the services to be performed by the Consultant under this Agreement and that the Consultant has no authority to bind the City.

## **XIII. CONFLICT OF INTEREST**

13.1 Consultant acknowledges that it is informed that a City officer or employee is prohibited from having a financial interest in any contract with the City or any City agency such as city owned utilities. An officer or employee has a "prohibited financial interest" in a contract with the City or in the sale to the City of land, materials, supplies or service, if any of the following individual(s) or entities is a Party to the contract or sale: a City officer or employee; his parent, child or spouse; a business entity in which the officer or employee, or his parent, child or spouse owns ten (10) percent or more of the voting stock or shares of the business entity, or ten (10) percent or more of the fair market value of the business entity; a business entity in which any individual or entity above listed is a subcontractor on a City contract, a partner or a parent or subsidiary business entity.

13.2 Pursuant to the subsection above, Consultant warrants and certifies, and this Agreement is made in reliance thereon, that it, its officers, employees and agents are neither officers nor employees of the City. Consultant further warrants and certifies that it will comply with the all applicable Ethics Code.

13.3 Certificate of Interested Parties (TEC Form 1295). For contracts needing City Council approval, or any subsequent changes thereto requiring City Council approval, the City may not accept or enter into a contract until it has received from the Consultant a completed, signed, and notarized TEC Form 1295 complete with a certificate number assigned by the Texas Ethics

Commission (“TEC”), pursuant to Texas Government Code § 2252.908 and the rules promulgated thereunder by the TEC. The Consultant understands that failure to provide said form complete with a certificate number assigned by the TEC may prohibit the City from entering into this Agreement. Pursuant to the rules prescribed by the TEC, the TEC Form 1295 must be completed online through the TEC’s website, assigned a certificate number, printed, signed and notarized, and provided to the City. The TEC Form 1295 must be provided to the City prior to the award of the contract. The City does not have the ability to verify the information included in a TEC Form 1295, and does not have an obligation or undertake responsibility for advising Consultant with respect to the proper completion of the TEC Form 1295.

#### **XIV. AMENDMENTS**

Except where the terms of this Agreement expressly provide otherwise, any alterations, additions, or deletions to the terms hereof, shall be effected by amendment, in writing, executed by both City and Consultant, and, if applicable, subject to formal approval by the City Council.

#### **XV. SEVERABILITY**

If any clause or provision of this Agreement is held invalid, illegal or unenforceable under present or future federal, state or local laws, including but not limited to the City Charter, City Code, or ordinances of the City of Wimberley, Texas, then and in that event it is the intention of the Parties hereto that such invalidity, illegality or unenforceability shall not affect any other clause or provision hereof and that the remainder of this Agreement shall be construed as if such invalid, illegal or unenforceable clause or provision was never contained herein; it is also the intention of the Parties hereto that in lieu of each clause or provision of this Agreement that is invalid, illegal, or unenforceable, there be added as a part of the Agreement a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

#### **XVI. LICENSES/CERTIFICATIONS**

Consultant warrants and certifies that Consultant and any other person designated to provide services hereunder has the requisite training, license and/or certification to provide said services, and meets all competence standards promulgated by all other authoritative bodies, as applicable to the services provided herein.

#### **XVII. COMPLIANCE**

Consultant shall provide and perform all services required under this Agreement in compliance with all applicable federal, state and local laws, rules and regulations.

#### **XVIII. NONWAIVER OF PERFORMANCE**

Unless otherwise specifically provided for in this Agreement, a waiver by either Party of a breach of any of the terms, conditions, covenants or guarantees of this Agreement shall not be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, condition, covenant or guarantee herein contained. Further, any failure of either Party to insist in any one or more cases upon the strict performance of any of the covenants of this Agreement, or to exercise any option herein contained, shall in no event be construed as a waiver or relinquishment for the future of such covenant or option. In fact, no waiver, change, modification or discharge by either Party hereto of any provision of this Agreement shall be

deemed to have been made or shall be effective unless expressed in writing and signed by the Party to be charged. In case of City, such changes must be approved by the City Council, as described in Article XVI. Amendments. No act or omission by a Party shall in any manner impair or prejudice any right, power, privilege, or remedy available to that Party hereunder or by law or in equity, such rights, powers, privileges, or remedies to be always specifically preserved hereby.

## **XIX. LAW APPLICABLE**

**19.1 THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND ALL OBLIGATIONS OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HAYS COUNTY, TEXAS.**

19.2 Venue for any legal action or proceeding brought or maintained, directly or indirectly, as a result of this Agreement shall be heard and determined in a court of competent jurisdiction in Hays County, Texas.

## **XX. LEGAL AUTHORITY**

The signer of this Agreement for Consultant represents, warrants, assures and guarantees that he or she has full legal authority to execute this Agreement on behalf of Consultant and to bind Consultant to all of the terms, conditions, provisions and obligations herein contained.

## **XXI. PARTIES BOUND**

This Agreement shall be binding on and inure to the benefit of the Parties hereto and their respective heirs, executors, administrators, legal representatives, and successors and assigns, except as otherwise expressly provided for herein.

## **XXII. CAPTIONS**

The captions contained in this Agreement are for convenience of reference only, and in no way limit or enlarge the terms and/or conditions of this Agreement.

## **XXIII. INCORPORATION OF EXHIBITS**

Each of the Exhibits listed below is an essential part of the Agreement, which governs the rights and duties of the Parties, and shall be incorporated herein for all purposes:

- Attachment A - Scope of Services and Project Schedule
- Attachment B - Fee Summary for Professional Services.

## **XXIV. ENTIRE AGREEMENT**

This Agreement, together with its authorizing ordinance and its exhibits, if any, constitute the final and entire agreement between the Parties hereto and contain all of the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the Parties hereto, unless same be in writing, dated subsequent to the date hereto, and duly executed by the Parties, in accordance with Article XIV. Amendments.

## XXV. MISCELLANEOUS CITY CODE PROVISIONS

25.1 **Representations and Warranties by Consultant.** If Consultant is a corporation, partnership or a limited liability company, Consultant warrants, represents, covenants, and agrees that it is duly organized, validly existing and in good standing under the laws of the state of its incorporation or organization and is duly authorized and in good standing to conduct business in the State of Texas.

25.2 **Franchise Tax Certification.** A corporate or limited liability company Consultant certifies that it is not currently delinquent in the payment of any Franchise Taxes due under Chapter 171 of the *Texas Tax Code*, or that the corporation or limited liability company is exempt from the payment of such taxes, or that the corporation or limited liability company is an out-of-state corporation or limited liability company that is not subject to the Texas Franchise Tax, whichever is applicable.

25.3 **Eligibility Certification.** Consultant certifies that the individual or business entity named in the Agreement is not ineligible to receive payments under the Agreement and acknowledges that the Agreement may be terminated and payment withheld if this certification is inaccurate.

25.4 **Payment of Debt or Delinquency to the State or Political Subdivision of the State.** Consultant agrees that any payments owing to Consultant under the Agreement may be applied directly toward any debt or delinquency that Consultant owes the City of Wimberley, State of Texas or any political subdivision of the State of Texas regardless of when it arises, until such debt or delinquency is paid in full.

25.5 **Texas Family Code Child Support Certification.** Consultant certifies that they are not delinquent in child support obligations and therefore is not ineligible to receive payments under the Agreement and acknowledges that the Agreement may be terminated and payment may be withheld if this certification is inaccurate.

25.6 **Texas Government Code Mandatory Provision.** The City of Wimberley may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that it; (i) does not boycott Israel; (ii) will not boycott Israel during the term of the contract; (iii) does not boycott energy companies; (iv) will not boycott energy companies during the term of the contract; (v) does not have a practice, policy, guidance or directive that discriminates against a firearm entity or firearm trade association; and (vi) will not discriminate during the term of the contract against a firearm entity or firearm trade association (Texas Government Code, Chapter 2271.002; 2274.002).

Company hereby verifies that it does not boycott Israel, and agrees that, during the term of this agreement, will not boycott Israel as this term is defined in the Texas Government Code, Section 808.001, as amended. Company hereby verifies that it does not boycott energy companies, and agrees that, during the term of this agreement, will not boycott energy companies as this term is defined in Texas Government Code, Section 809.001, as amended. Company hereby verifies that it does not have a practice, policy, guidance or directive that discriminates against a firearm entity or firearm trade association, and agrees that, during the term of this agreement, will not discriminate against a firearm entity or firearm trade association as those terms are defined in Texas Government Code, Section 2274.001, as amended.

Further, Company hereby certifies that it is not a company identified under Texas Government Code, Section 2252.152 as a company engaged in business with Iran, Sudan, or Foreign Terrorist Organizations.

## **XXVI. LIMITATION OF LIABILITY WAIVER OF CONSEQUENTIAL DAMAGES**

**Limitation of Liability.** TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL LIABILITY OF CONSULTANT AND ITS SUB-CONSULTANTS AND SUBCONTRACTORS TO CITY FOR ANY AND ALL INJURIES, CLAIMS, LOSSES, EXPENSES, OR DAMAGES WHATSOEVER FROM ANY CAUSE OR CAUSES, INCLUDING, BUT NOT LIMITED TO, STRICT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENCE, OR ERRORS OR OMISSIONS (COLLECTIVELY "CLAIMS") SHALL NOT EXCEED THE LIMIT OF INSURANCE COVERAGE UNDER APPLICABLE INSURANCE POLICY AVAILABLE FOR RESOLUTION OF ANY CLAIMS UNDER THE TERMS AND CONDITIONS OF THE APPLICABLE INSURANCE POLICIES, EXCEPT THAT LIABILITY FOR ANY CLAIM NOT COVERED BY ANY OF CONSULTANT'S INSURANCE POLICIES SHALL BE LIMITED TO \$500,000.00. CONSULTANT AGREES TO PROVIDE PROOF OF CURRENT INSURANCE COVERAGE FOR SERVICES RENDERED UNDER THIS AGREEMENT CONCURRENT WITH THE SIGNING OF THIS AGREEMENT. IN NO EVENT WILL CONSULTANT, ITS SUB-CONSULTANTS OR SUBCONTRACTORS BE LIABLE FOR PUNITIVE, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.

**Waiver of Consequential Damages.** NOTWITHSTANDING ANYTHING IN THE AGREEMENT TO THE CONTRARY, NEITHER PARTY (INCLUDING ITS SUBCONSULTANTS, AGENTS, ASSIGNEES, AFFILIATES AND VENDORS) SHALL BE LIABLE TO THE OTHER FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, EXEMPLARY OR INCIDENTAL DAMAGES OF ANY KIND REGARDLESS OF THE CAUSE OR ACTION (INCLUDING NEGLIGENCE OF ANY KIND OR CHARACTER INCLUDING GROSS NEGLIGENCE).

*[SIGNATURE PAGE FOLLOWS]*

**EXECUTED** and **AGREED** to as of the dates indicated below.

**CITY OF WIMBERLEY**

**CONSULTANT  
MHS Planning & Design, LLC**

*(Signature)*

*(Signature)*

Printed Name: Tim Patek

Printed Name: Hunter N. Rush

Title: City Administrator

Title: Partner & Senior Planner

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

DENTON NAVARRO RODRIGUEZ BERNAL SANTEE & ZECH, P.C.

**Attachment A**  
**Scope of Services and Project Schedule**

Consultant will provide assistance with the development of a Texas Parks & Wildlife Local Parks – Indoor Grant Application (TPWD Grant) for the proposed Blue Hole Nature Center in Wimberley, Texas (City).

Consultant Responsibilities:

Prepare and coordinate the application

Assist with and/or provide examples and templates of items required by TPWD

Provide a formal list of required items via email (after approval of Agreement)

Complete the TPWD Grant application, including:

- required grant site plan

- project budget

- narrative

- photographs of the site

- any other standard items necessary to submit a complete and competitive application

Coordinate with the following throughout the grant development process:

- the City

- architects

- other City partners (as needed)

After the application has been reviewed, approved for submittal, and submitted to TPWD, if TPWD requests revisions or additional info, Consultant MHS shall assist the City to fulfill such request(s) from TPWD.

City responsibilities:

- pass resolution prior to filing the grant application

- provide proof of legal control in the form of a deed

- provide a letter of commitment from the City or appropriate partners concerning funding assistance

- provide the location of utility easements above and below the ground at the site, if not readily identifiable/available to the public

- grant permission to Consultant to access the TPWD RGO 2020 account for the development of the application

**Attachment B  
Fee Summary for Professional Services**

The City shall pay Consultant a fee for the development and submittal of the application after it is completed and the application is either granted or denied.

When the City receives TPWD Grant funds, the City shall pay MHS a fee of three percent (3%) of the awarded grant amount for the development and submittal of the application.

**Consultant Hourly Rate Sheet**

This Agreement may be terminated by the City by providing ten (10) days written notice. If this Agreement is terminated, the City will pay Consultant for all work completed prior to the time of termination, based on the hourly rate sheet below:



**2026 MHS Hourly Rates**

**Engineering**

Senior Professional Engineer .....	\$275.00 per hour
Professional Engineer.....	\$185.00 per hour
Graduate Engineer.....	\$135.00 per hour
Civil Engineering Intern.....	\$90.00 per hour

**Landscape Architecture**

Senior Landscape Architect.....	\$275.00 per hour
Landscape Architect.....	\$185.00 per hour
Landscape Designer .....	\$115.00 per hour
Landscape Intern .....	\$90.00 per hour

**Planning**

Senior Planner .....	\$245.00 per hour
Planner.....	\$140.00 per hour
Planning Intern .....	\$90.00 per hour

**Graphic Design**

Senior Graphics Designer.....	\$240.00 per hour
Graphics Designer .....	\$155.00 per hour

**Drafting**

Senior CAD Designer.....	\$145.00 per hour
CAD Designer .....	\$130.00 per hour

CAD Drafter .....\$105.00 per hour

**Office Admin**

Word Processing/Clerical ..... \$90.00 per hour

Mileage..... 2026 Standard IRS

Reproduction, Aerial photography, etc .....Cost plus 15%

A service charge of 1.5% per month (18% annual rate) will be added to all balances 30 days past due and will continue each month until the past due amount is received.



<b>AGENDA ITEM:</b>	2. Receive a recommendation from the Short Term Rental Subcommittee regarding the current moratorium on short-term rentals inside city limits. <i>(Nathan Glaiser, ACA/Director of Development Services)</i>
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	04/15/2026
<b>MEETING DATE:</b>	May 21, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

The Short-term Rental Committee was created to review the City of Wimberley's current short-term rental regulations. They have met multiple times over the past 5 months to analyze the current short-term rental environment and to make recommendations for changes to the City's Zoning Code regarding STRs. The final recommendations are attached. The Planning and Zoning Commission reviewed and discussed these recommendations during their meeting on 5/14. They will present their report to City Council.

### REQUESTED ACTION

Motion

### FINANCIAL

### STAFF RECOMMENDATION

### ATTACHMENT/S

1. STR Report, 1 May 2026

Report of the Short-Term Rental Committee  
Wimberley Planning and Zoning Commission  
1 May 2026

At the July 2025 meeting of the Planning and Zoning Commission (P & Z), Chair Anne Ulfelder asked Vance McCracken to assemble and chair a committee to research the short-term rental (STR) situation in Wimberley and to produce a report of its findings. In due course the STR Committee (the Committee) comprised of the following members was established: Helena Hauk, Courtney Mecklenburg, Vance McCracken, Rebecca Minnick, and Ben O’Kane. Nathan Glaiser provided City support.

At its October meeting the Planning and Zoning Commission passed, after considerable discussion, a motion to recommend that the Wimberley City Council (Council) approve a short-term rental conditional use permit (CUP) for a property zoned R-3 on River Road. When Council considered the case, there was also substantial deliberation and public input, which prompted Council to place a 120-day moratorium on applications for STR CUP’s, pending the findings of the Committee. Should more time be required, Council offered to extend the moratorium.

In the meantime, Langford Community Management Services, Inc., the firm employed by the City of Wimberley (City) to produce its new comprehensive plan, was in the process of preparing its first draft. As of this date the Committee is proceeding without guidance from the plan.

Preliminary

Until the moratorium, P & Z and Council considered applications for CUP’s for both owner-occupied short-term rentals (STR1’s) and non-owner-occupied short-term rentals (STR2’s) by gauging whether any negative impacts on the neighborhood outweighed the benefits of another STR in the community and the benefits to the applicant. This depended on the willingness and ability of neighbors to point out unique circumstances of the case and to voice objections or support, and on the judgement of the members of the two boards, which varied over time as their members rotated on and off. In the last five years Council has approved 60 STR’s and denied about 15. One of the aims of the Committee is a system for considering STR CUP applications that require less judgement on the part of P & Z and Council while offering more clearcut outcomes for applicants.

Having researched Wimberley’s STR environment and the problems faced by similar Texas tourist towns – and their attempts to mitigate them – the Committee believes that this examination of Wimberley’s STR’s is well-timed. The number of STR’s in a community can reach a critical mass that overwhelms services and infrastructure, reduces available housing for residents, inflates the purchase price of housing, and puts tourism out of balance with the lifestyle of the locals. Wimberley has not yet experienced major problems in this regard, but now is the time to become proactive, in the interests of the entire community. This report offers an assessment of the current economic situation relating to STR’s, which will change

over time in ways that we cannot now foresee. Because of their economic importance to Wimberley, the City would be well advised to review STR's every few years or as circumstances dictate.

This report attempts to describe the current configuration of the STR market ("Lay of the Land") and offers recommendations that might enhance the role that STR's play in Wimberley ("Recommendations"). The term "STR's" will include: a) hotels, and b) residences (residential STR's) that offer short-term rentals, unless otherwise noted. Although it is the latter that is more commonly thought of as STR's, the state and local hotel occupancy taxes and a number of statistics apply to both and cannot be disambiguated. This report covers the City and excludes the extraterritorial jurisdiction (ETJ).

### Lay of the Land

The Committee has identified five types of participants in Wimberley's short-term rental market.

- a) Wimberley's tourism office is headquartered at the Wimberley Visitor's Center and is an arm of the City. Its purpose is to promote tourism in Wimberley. Its website showcases about 117 residential STR's in Wimberley and the local hotels – plus a unit or two in San Marcos, RV parks, and several sites with different names at the same addresses.
- b) HdL Companies. This is a national firm that the City has retained to administer short-term rentals and to collect the hotel occupancy tax. It conducts audits and frequently performs "data scraping", whereby it compares publicly disseminated material meant to attract STR customers with the tax collected from those properties.
- c) There are various types of rental agents that match tourists with residential STR's. Airbnb and Vrbo show available properties on online maps, but it is difficult to identify exactly how many each has within the City limits. The Committee's best estimate is 130 and 100 properties respectively. Hill Country Premier Lodging – Texas, which has a local presence, claims about 125 properties for rental in Wimberley and the ETJ. Vacay Hill Country, Emerson Rents, and Bliss Vacation Rentals, among others, also offer Wimberley properties. There is an unknown – undoubtedly very large – amount of duplication of properties listed by these agents.
- d) There are seven hotels in Wimberley with a total of 114 rooms:

7-A Ranch	28
Blair House	12
The Bygone Hotel	16
Creekhaven Inn	16
Hotel Flora and Fauna	13
Square Inn	8
Wimberley Inn and Bar	21
- e) Residential STR's comprise a confusing variety of units, whose categories overlap. Therefore there is no hard number for residential STR's in Wimberley, a difficulty compounded by the fact that individual residents may or may not make their units

available for rental at any given time. In fact, they may be dormant for years. Here are the best breakdowns that we can provide:

- City records show that there are 72 properties that have the CUP's that qualify them as STR2's and 28 as STR1's, although not all are active. The total of 100 are on properties zoned as follows:

R3 (residential, 0.22 - 0.45 acre)	10
R2 (residential, 0.45 – 2 acres)	26
R1 (residential, 2+acres)	14
RA (residential agricultural)	23
C3 (commercial high impact)	6
C2 (commercial moderate impact)	2
C1 (commercial low impact)	16
SC (scenic corridor)	2
NS (neighborhood services)	1
- There are 26 properties that are allowed to make short-term rentals without a CUP because they were grandfathered in 2016, when Wimberley adopted regulations on STR's. The City maintains a list of these, but the status of each is nebulous, and according to City staff, they must prove up their grandfather status if they wish to open an STR.
- There are eight properties zoned L1 (lodging – up to 15 units) that do not require CUPs in order to operate STR's, and that are currently paying tax. There is one property zoned PR1 (participant recreation) that does not require a CUP. It too is paying tax.
- A small number of STR2 owners, such as Vacation Property Masters, have between three and ten units in their portfolios.
- There are 70 STR's that have paid the hotel occupancy tax within the last year and that also have CUP's. There are 40 STR's that have paid the hotel occupancy tax within the last year but do not have CUP's.

The question arises as to which of the 40 properties currently pay the hotel occupancy tax but do not have CUP's. If all 26 grandfathered properties, the eight L1's and the PR1 are included, this leaves only five. These could be Wimberley Planned Development Districts (WPDD's), which have specifically tailored functions that might include making short-term rentals. But it is likely that the breakdown is otherwise and that a few properties are providing STR's without the necessary authority. Nevertheless, they are paying tax.

A more fiscally sensitive question is: How many properties are leased as STR's without payment of tax? The Committee relies on the confidence that City staff has in the efforts taken by HdL to compare the individual tax remissions with active solicitations for guests. We are assured that tax evasion must be very low. Therefore, the Committee is operating on the assumption that the number of active residential STR's is 110, the number of taxpayers in 2025.

Monthly occupancy rates for the residential and hotel STR's together were provided by Hill Country Premier Lodging – Texas. They averaged 33.2% for 2024 and 34.5% for 2025. In March, July and October of 2024 the percentages peaked in the low 40s. In 2025 they peaked in

the high 40s in March and July and at 32% in November. Although all these numbers seem low, it must be remembered that tourist demand is primarily for three-day weekends. Extrapolation would suggest that for the weekends the occupancy rate is a reasonable 75%. One assumes that upward rate adjustments and the nature of renting out rooms in one's home make the economics work for the homeowners and hoteliers. These occupancy statistics suggest that there is no shortage of STR units in Wimberley, as does the slight fall in hotel occupancy tax revenue between the fiscal years of 2024 and 2025. The sense of the Committee strongly confirms this.

The impact of STR's on Wimberley occurs in many ways. The hotel occupancy tax collections in the City's fiscal years 2024 and 2025 suggest that the annual contributions to the local gross domestic product (GDP) of short-term rentals were \$10.53 million and \$10.41 million respectively. There are no statistics for the gross domestic product of Wimberley, but by extrapolating the calculations of the Federal Reserve of St. Louis for the 2023 per-capita GDP of Hays County to Wimberley's population of about 2,900, the short-term rental revenue appears to comprise about 7% of the town's GDP.

Tourism is a key economic driver in Wimberley, and its success rests in large part from the money spent by people who spend several days in STR's rather than by day-trippers. The contribution of short-term rental income is also a plus for the homeowners who participate and for the hoteliers and their staffs.

There are also downsides to residential STR's. The most recited is the usually apocryphal party of beer-drinking rabble-rousers who rented the house next door for the weekend. They were noisy, indecent, and out of control, and they left trash everywhere. This has surely happened at some time in Wimberley, but City staff report that in recent years there have been almost no complaints of any kind to the City about STR's. More common problems include parking and trespassing issues (especially on the riverfront), and renters who cannot reach the homeowner or his representative in the event of an emergency or a malfunction.

The Committee has perceived a systemic dilemma in the growing tendency for investors, particularly including those who are not resident in Wimberley, to purchase R3 property and convert it into STR's as a purely commercial venture – a far different circumstance from that of a homeowner who wishes to rent out her second home while she is away. There are no firm statistics on this point, but the ratio of 28 STR1's to 72 STR2's noted above reveals the preponderance of non-resident STR's. No applications for an STR1 have been received since 2024. One of the resulting downsides of STR2's held for investment is the removal from the housing inventory of units that would otherwise be used by residents as low-cost housing, a commodity that Wimberley notably lacks. Moreover, when several such purchases occur in an area, it hollows out the neighborhood as a viable community whose residents know and care for each other.

City staff has mapped the 100 STR CUPS. They are randomly scattered, with the downtown area having the highest concentration, followed by Flite Acres. However, the most significant concentration occurs in the ETJ, in the area encompassed by High Mesa Drive, located just west of the City boundary.

The Committee has not identified deterioration of the community’s infrastructure that it can attribute solely or primarily to short-term renters.

The ratio of residential STR’s to total housing units in a community is an indication of the extent to which traditional private residences are being made available to temporary paying guests. A high ratio may be cause for concern that residential properties are in short supply, thereby squeezing out some local residents, particularly lower-income workers and retirees, either as owners or renters. It may also indicate the transformation of a community from an average mix of economic uses to one in which tourism dominates. Research shows that the home values in high-ratio communities rise as entrepreneurs convert residential housing to STR’s<sup>1</sup>. One reason for this is that the preponderance of the growth of STR’s is housing in which there is no full-time resident. In Wimberley terms, STR2’s, not STR1’s, replace residences, and the economic benefits arising from renting such properties allow their purchase at higher prices than a resident would pay.

There appear to be no guidelines from urban planners as to what level of the STR/total housing units ratio begins to be problematic. But comparing the STR count of 110 for Wimberley, as discussed above, with its total housing units yields a ratio of 7.6%. Is this too high, too low, or about right for our community? This is a matter of opinion. The ratio for the United States in 2024 was 1.6%<sup>2</sup>. Here are the ratios for some selected Texas cities, some of them tourist towns, some not<sup>3</sup>. The necessary caveat with all these numbers is that every community has difficulty in establishing with confidence the number of STR’s, but the total numbers of dwelling units seem to be much more reliable.

Austin	1.5%
New Braunfels	2.2%
Galveston	4.2%
Granbury	6.4%
Rockport	13.4%
Fredericksburg	32.4%
Port Aransas	43.8%

Considering Wimberley’s position in this lineup, the Committee holds that this is an appropriate time to restrict modestly the supply of the growth in the number of STR’s through regulation. The experiences of other Texas communities indicate that the current balance in Wimberley between the economic benefits of STR’s and their negative impacts can be

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<sup>1</sup> Mid-America Regional Council, “Is the Growth of Short-Term Rentals Fueling the Region’s Housing Crisis?”, October 28, 2024, <https://www.marc.org/news/economy-housing/growth-short-term-rentals-fueling-regions-housing-crisis>

<sup>2</sup> Congressional Research Service, “Short Term Rental Markets: A Primer”, [https://www.congress.gov/crs\\_external\\_products/IF/PDF/IF12920/IF12920.1.pdf](https://www.congress.gov/crs_external_products/IF/PDF/IF12920/IF12920.1.pdf)

<sup>3</sup> The numbers of STR’s are taken from the airroi website, “What are the Best Places to Invest in Airbnb in Texas, United States?”, <https://www.airroi.com/airbnb-data/united-states/texas>. The numbers of dwelling units are taken from the United States Census Bureau, “2024 American Community Survey, 5-Year Estimates”, <https://data.census.gov/>

maintained if action is taken now rather than proceeding to accept unlimited STR CUP applications after the moratorium expires.

### Recommendations

1. For the reasons described above, at this time there seems to be a very adequate supply of STR's in Wimberley to meet demand based on occupancy data. Therefore, some of the problems arising from STR's, also outlined above, can be ameliorated by modestly restricting the opportunities for new STR's. However, it appears that these problems arise to a much less degree from STR1's, and the committee would leave the zoning ordinance relating to STR1's as it is currently written, except that it would remove one of the restrictions. The committee recommends that the zoning ordinance be changed as follows:
  - a) Section 9.03.073 (c), relating to Single-Family Residential 2 zoning. Eliminate the conditional use STR2 in (8), and alter (1) to allow STR1's in both the main building and an accessory building.
  - b) Section 9.03.074 (c), relating to Single-Family Residential 3 zoning. Eliminate the conditional use STR2 in (7), and alter (1) to allow STR1's in the main building.

The proposed elimination of STR2's in zone R3 (0.22 – 0.45 acre) would ease some of the problems that occur because of the proximity of R3 lots to each other and the issues of septic, parking and overall density that sometimes arise in R3 neighborhoods due to STR's. R2 zoning would be similarly treated for a slightly different reason, which is that these lots are small enough to be purchased by investors for conversion to STR2's. If investors wish to purchase lots zoned other than R2 or R3, the committee believes that the procedure for CUP applications as currently stated in the ordinance is sufficient to allow informed decision.
2. The Committee recommends that local ordinances be altered to allow STR's on properties zoned C1, C2, and C3 (i.e., without the requirement of obtaining a CUP). This would allow for any growth in the number of STR's to occur outside residentially-zoned properties. An increased concentration of STR's in commercial zones, particularly the downtown overlay, would also enhance existing walkability. However, the committee would also include in this recommendation a cap of thirty units for commercially zoned lots, which would be compatible with the maximum number of units allowed in L 2 zoning
3. The Committee proposes the creation and institution of an annual survey of all the residential STR's, to be completed online or by mail, and administered by City staff. It would ask for the CUP number, the number of guests who can be accommodated, the number of bedrooms and bathrooms, the number of parking slots, problems encountered, etc. The reason for this would be 1) to collect missing data such as operating authority (see above); and to gently remind STR owners that their

operations are both important and regulated. See the addendum for a sample survey and cover letter.

4. The Committee recommends that the City actively solicit information on problems arising from residential STR's, record all complaints from the public, and report to P & Z on a regular basis. This may include posting information in various public fora about how residents may file complaints. It may mean making arrangements to regularly collect data on STR-related complaints filed directly with the County Sheriff's office. The purpose of this recommendation is to help City staff, P & Z, and Council assess more accurately than is currently possible the problems generally occurring in the STR market, the neighborhoods that are most problematic, and which STR sites tend to generate a proportionately large number of complaints. Such procedures would be very helpful in guiding future decisions as to the most effective regulation of STR's.

Addendum  
Annual Survey of Residential STR's

Dear Lodging Owner,

Thank you for being a vibrant part of Wimberley's lodging and business community. You and your property play a critical role in creating and maintaining the character of our unique town. We greatly value your implementation of our Hotel Occupancy Tax program and appreciate your compliance with our safety requirements.

To better serve you, to provide you with the best value and to better track the effectiveness of our overnight guest data, we are launching our first annual Lodging Owner Checklist and Survey.

Your responses will be key in City calendar and event planning, budget allocations, City infrastructure priorities and overall collaboration.

We will provide you with the results of these surveys when the tallies are complete. We will also provide this information to our City Council, our Hotel Occupancy Tax Committee and City leadership.

Please complete the attached checklist and survey for our records. You may complete these forms online at {internet link} or complete the attached form and return to {mailing address}.

Thank you for your honest and prompt responses.

Sincerely,

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Jim Chiles, Mayor

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Tim Patek, City Administrator

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Michele Woods, Tourism Director

## Lodging Owner Property Checklist

Please check which of the following apply to your property:

- My property's fire extinguishers are up-to-date and easily accessible to my guests.
- My guests have immediate contact information for me or my property manager in the event of issues with their accommodations.
- My guests are provided with a complete list of emergency contact phone numbers.
- My guests are provided with emergency evacuation instructions.
- My guests are notified of my property's occupancy permit requirements.
- My guests are notified of my property's boundaries so as not to disturb neighbors.
- My guests are notified of city parking regulations.

Lodging Owner Occupancy Survey

This survey enables us to gather data regarding your experiences in the City's lodging market. Please fill in the blanks with data from your property and guests.

During 2025 through January 2026 my highest occupancy was \_\_\_% and occurred on \_\_\_\_\_ {month, day, year}.

In 2025 through January 2026 my lowest occupancy was \_\_\_% and occurred on \_\_\_\_\_ {month, day, year}.

The highest season of my overall occupancy was (circle one):

winter spring summer fall

The lowest season of my overall occupancy was (circle one)

winter spring summer fall

The most popular city event for my guests in terms of length of stay and advance reservations was \_\_\_\_\_.

Feedback I get from my guests on their top three reasons for visiting Wimberley are:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

Any concerns directly conveyed to me or my staff about guest experience in Wimberley (guest experience only)

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Please note any concerns of you or your staff about working with the City.

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Other comments or compliments (optional)

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<b>AGENDA ITEM:</b>	3. Discuss and consider possible action regarding an amendment to the City of Wimberley Investment Policy. <i>(Tim Patek, City Administrator)</i>
<b>SUBMITTED BY:</b>	Tim Patek
<b>DATE SUBMITTED:</b>	05/11/2026
<b>MEETING DATE:</b>	May 21, 2026

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Under the Investment Parameters section of the policy, staff is requesting that the maximum allowable stated maturities be amended from 90 days to 365 days. This revision is reflected in redline format on page 10 of the policy.

### REQUESTED ACTION

Motion  
Discussion

### FINANCIAL

### STAFF RECOMMENDATION

### ATTACHMENT/S

1. Investment Policy (adopted 05-21-2026)



City of Wimberley  
**Investment Policy**  
Last Adopted: May 21, 2026

## I. Purpose

The purpose of this document is to establish the investment policies for the management of the public funds of the City of Wimberley, Texas (City). This policy will be reviewed on an annual basis by City Council. At such time, the council will adopt a resolution that (1) states that the investment policy has been reviewed and (2) enumerates the changes to be made to the policy.

These policies are designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with those of comparable funds and financial market indexes.

A copy of this policy will be provided to all business organizations offering to engage in investment transactions with the City. A qualified representative of the business organization must confirm in writing (1) that this policy has been read and thoroughly reviewed and (2) that reasonable controls have been established to preclude unauthorized investment transactions. The City prior to the firm providing any services must receive this confirmation.

## II. Statutory Authority

This policy was adopted in accordance with the Public Funds Investment Act (V.T.C.A., Government Code §2256).

## III. Policy Scope

This investment policy applies to all of the financial assets (i.e., cash, bank deposits and securities) of the City. These assets are pooled into a single common investment fund that incorporates the following accounting fund types:

- General fund;
- Special revenue funds; and
- Enterprise funds.

Investments in the City's employee deferred compensation plan are independently managed and are not covered by this policy.

## IV. Investment Strategy Statement

It is the City's policy to invest public funds in a manner that meets the following objectives:

- Ensure the suitability of the investment to the financial requirements of the City;
- Ensure preservation and safety of capital;
- Provide sufficient liquidity to meet cash flow needs;
- Ensure the marketability of the investments;
- Provide sufficient diversification; and
- Provide a competitive return on investment.

## V. Investment Objectives

The following is a detailed discussion of the City's investment objectives, in priority order:

### A. Suitability of Investments

Investments shall be made with the primary focus of having cash available to meet the City's financial requirements. This requires that the City match investment maturities with anticipated expenditures.

### B. Preservation and Safety of Capital

Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To achieve this objective it is necessary to minimize credit risk and interest rate risk.

Credit risk is the risk of loss due to failure of the security issuer to pay interest and/or principal in a timely manner. It may be reduced by:

- Limiting investments to the safest types of securities;
- Pre-qualifying the business organizations with which the City will do business; and
- Requiring that investments not insured or guaranteed by the United States Government be fully collateralized.

Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. The longer the term, the more tendencies there are for rates to fluctuate. Interest rate risk may be reduced by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and
- Investing primarily in shorter-term securities.

Both types of risk may also be controlled through diversification.

### C. Liquidity

It is the City's objective that the investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Liquidity is the relative ease with which a security may be converted to cash, typically through sale on the open market. The goals of liquidity and preservation of capital may conflict at times. While a security may be easily converted to cash, the amount of cash received may be less than the amount initially paid due to fluctuations in market value. For that reason, it is important for the portfolio to be structured so that securities mature concurrent with anticipated cash needs, hereby avoiding the need to liquidate investments under adverse market conditions.

### D. Marketability of Investments

Marketability is the availability to quickly purchase and sell a security at competitive prices in secondary markets. Some investments, such as Treasury bills, can be sold at any time. Other more exotic instruments may not be much in demand by other investors and, consequently, may be much harder to sell.

Since all possible cash demands cannot be anticipated, the portfolio should consist of securities with active secondary or resale markets. This will ensure that in the event the City must sell a security, a buyer can be readily found.

At all times, selling a security before maturity may produce a loss. With the exception of the following situations, securities shall not be sold at a loss:

- A security with a declining market value could be sold early to minimize loss;
- A security swap would improve the quality, yield, or target duration in the portfolio; or
- Liquidity needs of the portfolio require that a security be sold and all other sales would result in a larger loss.

E. Diversification

The constraints established by this investment policy minimize the City's risk exposure. Through diversification, the City can further limit risk exposure. The City will address diversification in its portfolio by not limiting its exposure to any one type of investment, staggering investment maturities, and using several investment providers.

F. Yield

A fundamental rule of investments is that risk equals return. The City has deliberately established a low risk threshold in order to protect its financial resources and ensure that cash is available when needed. Return on investment is the least important objective of the City's investment program. It is anticipated, however, that the City will still earn a competitive rate of return given the level of risk assumed.

## VI. Standard of Care

A. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio, not each investment decision. Investment officers acting in accordance with this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that the investment decision was consistent with this written policy.

The "prudent person" standard requires that investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of capital as well as the probable income to be derived.

B. Ethics and Conflicts of Interest

Employees involved in the investment process shall refrain from personal business activity that could conflict with the proper executing and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from under-taking personal investment transactions with the same individual with which business is conducted on behalf of the City.

C. Delegation of Authority

The City Administrator shall be responsible for ensuring that all of the physical and monetary assets of the City are appropriately safeguarded and controlled and perform any duties of City Treasurer as required by the general laws of the State of Texas. Through the adoption of this policy, the position of City Administrator shall be designated as an investment officer who is responsible for the investment of the City's funds. In the absence of the City Administrator, the Mayor shall have the responsibility for investment decisions and activities. No person may engage in an investment transaction or the management of funds except as provided under the terms of this Investment Policy as approved by the City Council. The investment authority granted to the investment officer is effective until rescinded by the governing body.

The City Administrator shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

D. Training

The City Administrator and Finance Officers shall attend at least one training session related to their respective duties within 24 months of assuming office or duties. This training must include education in investment controls, security risks, strategy risks, market risks and compliance with the Public Funds Investment Act.

The City Administrator shall receive training as required by state law, which is designed to ensure the continued proper performance of their duties under this policy and the Public Funds Investment Act. The City Administrator shall attend an investment training session no less often than once every two fiscal years commencing February 1, 2009 and shall receive not less than 10 hours of instruction relating to investment responsibilities. The investment training session shall be provided by an independent source approved by the City Council. For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institute of higher learning or any other sponsor other than a business organization with whom the City of Wimberley may engage in an investment transaction.

## VII. Execution of Security Transactions

A. Authorized Financial Dealers and Institutions

A list will be maintained of the business organizations authorized by the City Council to provide investment services. These may include "primary dealers" or regional dealers that qualify under Securities and Exchange Commission Rule 15C3 1 (uniform net capital rule).

All business organizations desiring to become qualified bidders for investment transactions must supply the following, as appropriate:

- Audited financial statements
- Proof of National Association of Securities Dealers (NASD) certification
- Proof of state registration
- Completed broker/dealer questionnaire
- Certification signed by a qualified representative of the firm, of having read and thoroughly reviewed the City's investment policy and having implemented reasonable procedures and controls in an effort to preclude unauthorized investment transactions. (See Appendix B for an example.)

A qualified representative of a business organization is a person who holds a position with the organization, is authorized to act on behalf of the organization, and who is:

- For organizations regulated or registered with a securities commission, registered under the rules of the National Association of Securities Dealers; or
- For state and national banks and savings banks, a member of the loan committee or authorized by corporate resolution to act on behalf of and bind the banking institution.
- For an investment pool, the person authorized by the elected official or board with authority to administer the activities of the investment pool to sign the written instrument on behalf of the investment.

The City Administrator shall conduct an annual review of the financial condition and registration of qualified business organizations interested in providing investment services for the City. The City Administrator shall recommend six or more qualified bidders to the City Council, which will then select qualified bidders to provide investment services for the City for the next year.

**B. Selection of Investments**

The City Administrator shall establish a competitive process for the selection of investments.

**C. Delivery vs. Payment**

With the exception of mutual funds, all investment transactions will be executed by delivery vs. payment (DVP). This requires that the release of funds and the receipt of the investment occur simultaneously.

**D. Safekeeping**

The City will utilize an independent third party as a custodial agent for safekeeping of the City's investments. Book entry only securities may be held in the custodial agent's account with a Federal Reserve Bank, as long as the custodial agent's internal records clearly indicate the City's ownership of the securities. Any physical securities will be transferred directly to the custodial agent.

Receipts must be issued by the custodial agent for all property received in physical or book entry form. Not less than quarterly, the City should be provided with reports of all assets held in safekeeping.

E. Measuring Market Value

The City shall use The Wall Street Journal or a comparable nationally recognized business publication to measure the market value of its investments. The price quote used will be as of the date of market valuation.

## VIII. Internal Controls and Compliance Audit

A. Internal Controls

The City Administrator is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

The internal control structure should address the following points:

- Control of collusion. Collusion is a situation where two or more employees work in conjunction to defraud their employer.
- Separation of transaction authority from accounting and record keeping. By separating the person who authorizes or performs the transactions from the people who record or otherwise account for the transaction, a separation of duties is achieved.
- Custodial safekeeping. Securities purchased from any bank or dealer including appropriate collateral shall be placed with an independent third party for custodial safekeeping.
- Avoidance of physical delivery securities. Book entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
- Clear delegation of authority to subordinate staff members. Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
- Written confirmation of telephone transactions for investments and wire transfers. Due to the potential for error and improprieties arising from telephone transactions, all telephone transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and the safekeeping institution has a list of authorized signatures.
- Development of a wire transfer agreement with the lead bank or third party custodial. This agreement should outline the various controls, security provisions, and delineate responsibilities of each party making and receiving wire transfers.

B. Annual Audit

The City Administrator shall establish a process for annual independent review by an external auditor to:

- Assure compliance with policies and procedures; and

- Review monthly investment reports.

This review is to be done in conjunction with the annual audit of the City's financial statements.

## IX. Suitable and Authorized Investments

### A. Investment Types

The following investments are permitted under this policy.

- Obligations of the United States Government (i.e., treasury bills, treasury notes and treasury bonds):
  - Mutual funds offered by the City's depository bank as part of its cash management program;
  - Certificates of deposit issued by a state or national bank or a savings bank domiciled in the State of Texas; and
  - Demand deposits with state and national banks and savings banks.
  - Statewide investment pools.

### B. Collateralization

Certificates of deposit and all other deposits with banks and savings banks shall be 1) guaranteed or insured by the Federal Deposit Insurance Corporation or 2) fully collateralized as required by the Public Funds Investment Act. In order to provide an appropriate level of protection, the market value of the pledged security will be a minimum of 105% of the amount on deposit plus accrued interest.

The City prior to the substitution taking place must approve substitution of collateral in writing.

Collateral will be held by an independent third party. A clearly marked safekeeping receipt showing the securities pledged in the City's name must be provided to the City on a monthly basis.

### C. Prohibited Investments

Any investment not specifically authorized by this policy is prohibited. Any investment that is a derivative in nature, even though the underlying asset may meet the guidelines established in this policy, is also prohibited.

### D. Additional Qualifications by Investment Type:

#### 1. Mutual Funds

As part of its overall cash management program, the City intends to utilize the automatic investment sweep program offered by its depository bank. This program will enable the City to eliminate idle cash balances in its checking accounts, while ensuring that adequate cash is on hand to meet daily requirements.

For this purpose, the City is authorized to invest in a no-load money market mutual fund, if the mutual fund:

- Is registered with and regulated by the Securities and Exchange Commission;

- Provides the City with a prospectus and any other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940;
- Invests exclusively in obligations of the U.S. Treasury and/or repurchase agreements fully collateralized by such obligations;
- Is continuously rated as AAA or its equivalent by at least one nationally recognized rating service;
- Has a dollar-weighted average stated maturity of 90 days or less; and
- Includes in its investment objectives the maintenance of a stable net asset value of \$1 per share.

2. State Wide Investment Pools

Statewide investment pools are separate legal entities established to invest the funds of 2 or more other government entities. The investment pool typically has its own management and investment staff and provides a highly liquid investment option.

In order to be eligible to provide services to the City, investment pools must meet all the requirements of state law as determined under Chapter 2256 of the Government Code, as amended and the following requirements:

- Provide the City with an offering circular and other information required by the Public Funds Investment Act;
- Provide investment transaction confirmations;
- Provide monthly detailed transaction and performance reports as specified by state statute;
- Establish an advisory board composed of qualified members representing participants and non-participants;
- Be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

In addition to the preceding requirements, investment pools created to function, as money market mutual funds must mark-to-market daily and must maintain a market value ratio (market value divided by book value) between .995 and 1.005.

Investment in a particular pool will be made only after a thorough investigation of the pool and approval by the City Council. The City Administrator shall conduct an annual review of the pools and recommend qualified pools to the City Council, which will then select and adopt a list of approved pools.

With the exception of mortgage-backed securities or any other derivative, pools are permitted to invest in a broader range of investment instruments than those authorized under this policy, provided those instruments are authorized under the Public Funds Investment Act.

**X. Investment Parameters**

A. Investment Management Style

Investment maturities are timed to correspond with anticipated cash requirements and should be purchased at or near par. The City employs a passive management style in which investments are

expected to be held to maturity. This does not preclude the use of active portfolio management techniques.

B. Diversification

At the time of purchase, investments will be selected to ensure that the City's portfolio is diversified by security type and institution as follows:

- United States Treasuries;
- No-load money market mutual funds;
- Certificates of deposit within maximum limitation of FDIC and/or collateralization limits.
- Savings bank deposits within maximum limitation of FDIC and/or collateralization limits.
- Authorized investment pools.

C. Maximum Maturities

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements.

Maximum allowable stated maturities are limited by investment type as follows:

- 3 years for United States treasuries securities;
- 365 days for certificates of deposit; and
- 90 days for no-load money market mutual funds.

## XI. Reporting

The City Administrator or his designee shall prepare an investment report on a quarterly basis that summarizes investment strategies employed in the most recent quarter and describes the portfolio in terms of investment securities, maturities, and shall explain the total investment return for the quarter. The report shall be signed by all designated investment officers and include the statement that the report is in full compliance with the investment strategies as established by the City of Wimberley Investment Policy and Public Funds Investment Act (Government Code Chapter 2256)

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Council. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield to maturity of portfolio as compared to applicable benchmark.
- Listing of investments by maturity date.
- Fully accrued interest for the reporting period
- The percentage of the total portfolio which each type of investment represents.

- Statement of compliance of the City's investment portfolio with state law and the investment strategy and policy approved by the City Council.

A formal annual review of the quarterly reports will be performed by an independent auditor with the results reported to the governing body.

**ACTIVE PORTFOLIO MANAGEMENT:** An approach to investment management in which the investment officer actively trades the portfolio to take advantage of changing market conditions. This style requires the investment officer to develop a comprehensive economic outlook and to take action based upon that outlook. Requires relatively technical knowledge of the investment field.

**BENCHMARKS:** A measure used to evaluate the effectiveness of the investment program. Suitable benchmarks are readily available and share the characteristics of the portfolio with respect to legal constraints and investment policy compliance. Benchmarks may be published figures or indexes in publications such as the Wall Street Journal or they may be specially created for entity.

**BOOK ENTRY SECURITIES:** Securities that are purchased, sold and held with only electronic computer entries rather than the transfer of physical certificates. Buyers typically receive receipts or confirmations as evidence of ownership.

**BROKER:** A party who brings buyers and sellers together. Brokers do not take ownership of the property being traded. They are compensated by commissions.

**COLLATERAL:** Securities that a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

**DEALER:** A firm or an individual who buys and sells for his own account. Dealers have ownership, even if only for an instant, between a purchase from one party and a sale to another party. They are compensated by the spread between the price they pay and the price they receive.

**DERIVATIVES:** Financial instruments whose value depends on the values of underlying assets or indexes.

**MARKET VALUE:** The price at which a security is trading and could presumably be purchased or sold.

**PASSIVE INVESTMENT MANAGEMENT:** An approach to investment management in which the investment officer adopts a buy and hold strategy. Some investment techniques are used. Requires basic level investment knowledge.

**PRIMARY DEALERS:** A group of securities dealers who are recognized as major participants in the government securities markets and who are willing to market all government securities. Primary dealers must submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its oversight.

**RATE OF RETURN:** The yield obtain-able on a security based on its purchase price or its current market price.

**REGIONAL DEALERS:** The second tier of broker/dealers (after primary dealers) composed of brokerage firms that specialize in certain market niches, typically on a regional basis.

**SAVINGS BANK DEPOSITS:** Demand deposits held in an account at a savings and loan association.

**SECONDARY MARKET:** A market made for the purchase and sale of outstanding debt issues following the initial distribution.

**TREASURY BILLS:** Short term obligations issued by the United States Treasury. Bills are issued for maturities of one year or less. They do not pay interest but are issued on a discount basis instead.

**TREASURY NOTES:** Medium term obligations issued by the United States Treasury. Notes are issued for initial maturities over 1 to 10 years.

**YIELD:** The annual return on an investment expressed as a percentage.

## Broker Dealer Certification Form

(As required by Texas Government Code 2256.005(k))

The City of Wimberley (City) acknowledges that the only means the firm has to preclude unauthorized investment transactions between the firm and the City is to confirm that all provisions of the City's investment policy are followed in investment transactions conducted between the firm and the City, and, the second paragraph below should be read accordingly.

I, \_\_\_\_\_, as a qualified representative for the firm \_\_\_\_\_ do hereby certify that I and the broker covering this account, \_\_\_\_\_, have received and thoroughly reviewed the investment policy of the City of Wimberley.

I acknowledge that this firm has implemented reasonable internal procedures and controls in an effort to preclude investment transactions not authorized by the City's investment policy.

\_\_\_\_\_  
Signature

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



<b>AGENDA ITEM:</b>	4. Discuss and consider an appointment to the Hays County Homeless Coalition Round Table. <i>(Tammy Heller, City Secretary)</i>
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	05/11/2026
<b>MEETING DATE:</b>	May 21, 2026

## AGENDA FORM

**ITEM DESCRIPTION/SUMMARY**

Nancy Heintz of the Point-in-Time Count Committee presented to Council at our last meeting. Council Member Clark previously served as the Council representative on the Hays County Homeless Coalition Round Table. At this time, we are seeking one appointment to fill the vacancy left by Mr. Clark.

The next round table meeting will be held in late June, and meetings occur no more than once per quarter.

**REQUESTED ACTION**

**FINANCIAL**

**STAFF RECOMMENDATION**

**ATTACHMENT/S**

None



<b>AGENDA ITEM:</b>	1. Announcements
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	05/14/2026
<b>MEETING DATE:</b>	May 21, 2026

## AGENDA FORM

**ITEM DESCRIPTION/SUMMARY**

**REQUESTED ACTION**

**FINANCIAL**

**STAFF RECOMMENDATION**

**ATTACHMENT/S**

None



<b>AGENDA ITEM:</b>	2. Future Agenda Items
<b>SUBMITTED BY:</b>	
<b>DATE SUBMITTED:</b>	05/14/2026
<b>MEETING DATE:</b>	May 21, 2026

## AGENDA FORM

**ITEM DESCRIPTION/SUMMARY**

**REQUESTED ACTION**

**FINANCIAL**

**STAFF RECOMMENDATION**

**ATTACHMENT/S**

None