

City of Wimberley
City Hall, 221 Stillwater
Wimberley, Texas
Minutes of Special Meeting of City Council
March 20, 2017 at 10:15 a.m.

City Council meeting called to order at 10:15 a.m. by Mayor Mac McCullough.

Councilmembers Present: Mayor Mac McCullough; Councilmembers Bob Dussler, Craig Fore, Sally Gibson Trapp, Gary Barchfeld, and John White.

Staff Present: City Administrator Don Ferguson and City Secretary Cara McPartland

Discussion and Possible Action

- A. Discuss and consider possible action regarding a proposed change order in the City of Wimberley's engineering design service agreement with Stantec relating to the Hidden Valley Low Water Crossing Reconstruction Project. (*City Administrator*)

Mayor McCullough spoke on Texas Parks and Wildlife's (TPW) issuance of the sand and gravel permit, and resulting needed design changes to allow the Project to proceed. The costs of the design change are hoped to be covered by insurance proceeds.

Discussion addressed the likelihood that insurance will cover the additional design/engineering costs and possible impact of the design change on construction costs.

Councilmember Trapp moved to approve the change order in the City of Wimberley's engineering design service agreement with Stantec relating to the Hidden Valley Low Water Crossing Reconstruction Project, as presented, in an amount not to exceed \$28,900. Councilmember Fore seconded. Motion carried on a vote of 5-0.

- B. Discuss and consider approval of a professional services agreement with Environmental Concepts, LLC to serve as the environmental health/OSSF inspector for the City of Wimberley. (*City Administrator*)

City Administrator Ferguson stated this is same type of agreement the City had with City Sanitarian Kyle DeHart, prior to his tenure as city marshal. He hoped to initiate the contract on April 1, 2017, depending on action by Hays County Commissioners Court to change the effective date of the law enforcement interlocal agreement between Hays County Precinct Three Constable's office and the City from May 1st to April 1st. He noted that costs are typically recovered through applicable health/septic fees.

Councilmember White moved to approve the professional services agreement with Environmental Concepts, LLC, as presented. Councilmember Trapp seconded. Motion carried on a vote of 5-0.

- C. Discuss and consider possible action designating Mayor Mac McCullough, Mayor Pro tempore John White and Assistant City Administrator/City Secretary Cara McPartland as authorized signatories on the City of Wimberley depository bank account. (*City Administrator*)

City Administrator Ferguson recommended approval of the item, as presented.

Councilmember Trapp moved to approve designating Mayor Mac McCullough, Mayor Pro tempore John White and Assistant City Administrator/City Secretary Cara McPartland as authorized signatories on the City of Wimberley depository bank account. Councilmember Fore seconded. Motion carried on a vote of 5-0.

- D. Discuss and consider possible action regarding issues relating to the search for a new city administrator and the transition of the city administrator's duties and responsibilities. (*Mayor Mac McCullough*)

Mayor McCullough reported that four (4) new applications have been received since Council's last review and requested that Council consider approving a cut-off date for receiving applications.

Discussion addressed reasoning for establishing a cut-off date and response letters to applicants.

Councilmember Trapp moved to approve establishing today, March 20, 2017 at 11:59 p.m. as the cut-off date for receiving applications. Councilmember Dussler seconded.

Discussion continued on Council's review and ranking of the four new applications and Mayor McCullough's time constraints for the remainder of this meeting.

The previously stated motion by Councilmember Trapp passed on a vote of 5-0.

Mayor McCullough adjourned Open Session and convened Executive Session at 10:36 a.m., pursuant to §551.074 of the Texas Government Code for discussion of personnel matters.

Mayor McCullough adjourned Executive Session and reconvened Open Session at 12:08 p.m.

Mayor McCullough left the Executive Session at 11:38 a.m. and Mayor Pro tem White assumed duties as presiding officer for the remainder of the Executive Session and for Open Session, immediately following.

No action was taken in Executive Session.

Council advised of the need for two additional Special meetings on Friday, March 24, 2017 at 9 a.m. and on Monday, March 27, 2017 at 9:45 a.m., relating to the search for a new city administrator and the transition of the city administrator's duties and responsibilities. Referencing this morning's staff meeting discussion regarding the issuance of building permits by Bill Bowers after City Administrator Ferguson's departure, Councilmember Trapp spoke on

the possibility an action item to follow up on City Administrator Ferguson's suggestion to have City Engineer Joel Wilkinson, Hays County Floodplain Administrator Tom Pope, and Mayor McCullough review certain applications, as needed. Discussion addressed Council's support for City Hall staff.

Councilmember Fore requested that a list of all building permits currently being processed be provided to Council at its Monday, March 27th meeting. In response to Councilmember Fore's inquiry, City Administrator Ferguson provided information on upcoming Wimberley Planned Development District (WPDD) applications. City Administrator Ferguson noted that Tractor Supply was notified of Council's denial of its WPDD request and advised that the application fee is not reimbursable.

Adjourn

Mayor Pro tem White called the meeting adjourned at 12:16 p.m.

Recorded by:



Cara McPartland

These minutes approved on the 6th of April, 2017.



APPROVED:



Mac McCullough, Mayor